



Honors Committee Meeting Minutes

Monday, September 23, 2024
ZOOM Meeting
2:30-4:00 PM

Type of Meeting: Regular

Note Taker: Towana Catley

Please Review/Bring: Agenda Packet & Minutes

Committee members: (bolded names reflect attendance)

Towana Catley, Faculty Co-Chair

Dr. Darcy Wiewall, Faculty Co-Chair

Dr. Jedidiah Lobos, Dean MSE, Administrative Member

Rae Agahari, Arts Humanities

Kristal Ibrahim, Counseling

Dietra Jackson, Counseling

Reina Burgos, Counseling

Elinda Parkinson, Health & Safety Sciences

Jacqueline Seekamp, Library

Kaitlin Bessinger, Math Sciences Engineering

Mike Pesses, Math Sciences Engineering

Greg Langner, Language & Communication Arts

Pavinee Villapando, Math Sciences, Engineering

Dr. Matthew Jaffe, Social & Behavioral Sciences

David L. Adams, Social & Behavioral Sciences

Kevin North, At-Large

Dr. Rachel Jennings Tafarella, At-Large

Hannah Valencia, Adjunct Representative

John Vento, Ex-Officio

Heidi William, Language & Communication Arts Proxy for

Greg Langner

Rodney Schilling, Counseling (Guest)

OPEN, Athletics & Kinesiology

OPEN, Career Technical Education

OPEN, ASO Representative

OPEN, Honors TAP Representative

Items	Person	Action
I. Call to Order and Roll Call	Towana & Darcy	2:38pm
II. Open Comments from the Public		
III. Informational Items <ul style="list-style-type: none"> HTCC Honors Virtual Transfer Fair https://www.honorstransfercouncil.org/ Alpha Iota New Meeting Info Honors Mixer Flyer Scribendi Submission https://scribendi.submittable.com/submit?utm_source=substack&utm_medium=email 	Towana & Darcy	<p>HTCC Fair promotions, please look out for email details and forward to faculty in your divisions.</p> <p>Honors Mixer date to be changed since ASO will be having a Halloween Trunk Or Treat on Oct 24th. Now we will have Honors Mixer to Oct 17th Thursday, 4-6pm</p> <p>Scribendi is a magazine hosted by (WRHC) Western Regional Honors Council that features student research. For committee members who'd like to submit for Scribendi please use the link provided.</p>
IV. Approval of Minutes <ul style="list-style-type: none"> Approval of Minutes – August 26, 2024 	All	<p>Issues Discussed:</p> <p>Action Taken: Dr. Jaffe moves, Kaitlin seconds, Heidi, Rodney, Dietra, Reina abstains approval for August meeting minutes</p> <p>Follow Up Items:</p>
V. Report <ul style="list-style-type: none"> ITS Honors Contract System 	All	Project is ongoing and waiting for next meeting with IT.

<p>VI. Action Item</p> <ul style="list-style-type: none"> 2024-2025 Subject Area Awards Memo 	<p><i>All</i></p>	<p>Issues Discussed: Reviewed SAA Memo letter as a committee.</p> <ul style="list-style-type: none"> Remove student address <p>How early do we want to release this memo?</p> <ul style="list-style-type: none"> Send out early around November Fall start reminder line ups month of January/February <p>When should the SAA deadline?</p> <ul style="list-style-type: none"> March 28 hard deadline <p>Ideas to promote:</p> <ul style="list-style-type: none"> March madness type of promo and make it an actual event where it is catchy and fun <p>SAA</p> <ul style="list-style-type: none"> It was left with the faculty themselves to determine what is identified as a subject area or discipline Elinda moves for having LVN to have its own SAA area and the committee agrees <p>Action Taken: Elinda motions to approve SAA Memo changes and Vento seconds</p> <p>Follow Up Items:</p>
<p>VII. Discussion</p> <ul style="list-style-type: none"> 2024-2025 Subject Area Awards Memo 2024-2025 Committee Goals 2024-25 Honors Convocation Date 5/8/25 ECON101-H Newsletter Confirmation Honors Emails with students 	<p><i>All</i></p>	<p>Issues Discussed: May 8, 2025 Honors Convocation</p> <p>Verify Honors Emails: if honors students are getting the emails>Towana will put in a Call Center campaign for verify.</p> <p>2024-2025 Committee Goals: Reviewed last year’s goals. Updated accordingly.</p> <ul style="list-style-type: none"> Honors Promotion: flyers/marketing campaign that is information AND straightforward highlights the benefits/perks UCR Research Conference- plan accordingly and identify funding source for Spring’s conference. Dr. Lobos suggests reaching out to Christos Valiotis. How do we recruit more STEM honors courses?

		<p>- Idea of an Honors Handbook Especially for faculty to understand guidelines to serve as a “go to” reference. Rachel suggests a canvas for Honors Faculty.</p> <p>Action Taken: Follow Up Items:</p>
• Adjournment		4:04pm
• NEXT MEETING DATE: October 28, 2024		Update members list and time/ in person meetings

