


Side Letter Between
Antelope Valley College Federation of Teachers
(AVCFT)
And
Antelope Valley Community College District (DISTRICT)

This Side Letter is made as of the 24 day of April 2024 by and between the Antelope Valley College Federation of Teachers (“AVCFT”) and Antelope Valley Community College District (“DISTRICT”), collectively known as the “PARTIES” and is in relation to Article XI: Withdrawal of Classes regarding the temporary suspension of Article XI Section 8.1(b) *Wait list and Enrollment Procedures*.

WHEREAS, the Parties recognize the need for flexibility in managing class waitlist sizes to adapt to changing circumstances.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Article XI Section 8.1(b) of the existing Collective Bargaining Agreement is hereby suspended for the period beginning August 19, 2024, and ending June 30, 2025. Article XI Section 8.1(b) now reads:
 - (b) If the class has reached its maximum enrollment by the first day, the District may create a waiting list of up to 80% of the course maximum, from which to add students until the census date in case of no shows and drops. By mutual agreement between a faculty member and the District, the faculty member may create a waiting list of up to 80% of the course maximum when the course type does not allow for a waiting list in the live schedule.
2. Entire Agreement: This Agreement constitutes the entire agreement and understanding between the PARTIES. There are no other oral understandings, terms, or conditions.
3. Execution: This Agreement may be executed in one or more counterparts, including by signature pages delivered in electronic format, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.



Dr. Lauren Elan Helsper
AVCCD Lead Negotiator

Cindy Hendrix

Dr. Cindy Hendrix
AVCFT Lead Negotiator



Dr. Jennifer Zellet
Superintendent/President









Waitlist Side Letter- 4.24.24

Final Audit Report

2024-04-24

Created:	2024-04-24
By:	Lauren Elan Helsper (lauren.elanhelsper@avc.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAARkZlQu5rjF_w1NNELIAtqIH3u_mdcm7

"Waitlist Side Letter- 4.24.24" History

-  Document created by Lauren Elan Helsper (lauren.elanhelsper@avc.edu)
2024-04-24 - 5:53:59 PM GMT
-  Document emailed to Cindy Hendrix (cindy.hendrix@avc.edu) for signature
2024-04-24 - 5:54:37 PM GMT
-  Email viewed by Cindy Hendrix (cindy.hendrix@avc.edu)
2024-04-24 - 7:02:06 PM GMT
-  Document e-signed by Cindy Hendrix (cindy.hendrix@avc.edu)
Signature Date: 2024-04-24 - 7:05:31 PM GMT - Time Source: server
-  Document emailed to Jennifer Zellet (jennifer.zellet@avc.edu) for signature
2024-04-24 - 7:05:32 PM GMT
-  Email viewed by Jennifer Zellet (jennifer.zellet@avc.edu)
2024-04-24 - 7:53:42 PM GMT
-  Document e-signed by Jennifer Zellet (jennifer.zellet@avc.edu)
Signature Date: 2024-04-24 - 7:54:16 PM GMT - Time Source: server
-  Agreement completed.
2024-04-24 - 7:54:16 PM GMT