

**STRATEGIC PLANNING COMMITTEE
AGENDA**
**WEDNESDAY, APRIL 3, 2024
2:30 PM – 4:00 PM
SSV 236**
TYPE OF MEETING: SPC

NOTE TAKERS: Jerene Kelly

PLEASE REVIEW/BRING: Agenda, Minutes, and Supporting Documents

Strategic Planning Committee Members:

1. Meeta Goel, Co-Chair (Dean, IERP/Library)
2. Hal Huntsman, Co-Chair (AS: President)
3. Michael Dioquino (Exec. Director or Designee-IT)
4. Jim Landreth (Classified Union: CTE)
5. James Nasipak (Director, Business Services)
6. Jenell Paul (Classified: Student Services)
7. Rodney Schilling (AS: Counseling Faculty)
8. Kim Sennett (AS: CTE/Vocational Faculty)
9. Veronica Sirotzki (Classified Union)
10. Jill Zimmerman (Dean, Student Services)
11. Leslie Saldivar (ASO Rep.)
12. Emmanuella Agyeman (ASO Rep.)
13. Michael Carey (AS: Adjunct Faculty)
14. Linda Parker (AS: Library Faculty)
15. Vanessa Escobar (Research Analyst)
16. Tamira Palmetto (Co-Chair Enrollment Mgmt)

Ex-Officio's

Jennifer Zellet (Superintendent/President)

Shami Brar (VP, Administrative Services)

Kathy Bakhit (VP, Academic Affairs)

Idania Padron (VP, Student Services)

Lauren Elan Helsper (VP, Human Resources)

Alejandro Guzman (Exec. Director, Marketing)

AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED / ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		
I. Approval of Minutes for SPC Meeting September 6, 2023 (as well as the review of the Joint SPC/BC January 17, 2024 meeting minutes)	All	
II. Opening Comments from Co-Chairs	Hal & Meeta	
III. Planning Update & Upcoming College-Wide Planning Retreat on 4/26 https://www.avc.edu/about/administration/institutional-effectiveness-research-planning/educational-master-plan	Meeta & Hal	<u>Issues Discussed</u>
IV. Review Progress with AVC's Institution Set Standards (ISS) for ACCJC & Discuss Goals/Stretch Goals (Please see the attached and link to ISS: https://www.avc.edu/institutional-effectiveness-research-planning/data-dashboards)	Vanessa/Meeta/All	<u>Issues Discussed:</u>
VI. Next SPC Regular Meeting (May 1, 2024)	Hal & Meeta	

SPC MEETING DATES (JUNE 20, 2023 – JUNE 30, 2024)
 VIA ZOOM @ 2:30 – 4:00PM
 SPC MEETINGS 1ST WEDNESDAY/MONTHLY (DATES ARE SUBJECT TO CHANGE)

June 20, 2023 (Regular Meeting)	November 1, 2023 (rescheduled) November 15, 2023 (Joint Meeting)	March 6, 2024 (No Meeting)
August 9, 2023 (Regular Meeting)	December 6, 2023 (No Meeting)	April 3, 2024 (Regular Meeting)
September 6, 2023 (Regular Meeting)	January 3, 2024 (Joint Meeting)	May 1, 2024
October 4, 2023 (Joint Meeting)	February 7, 2024 (No Meeting)	June 5, 2024

STRATEGIC PLANNING COMMITTEE BUDGET COMMITTEE DRAFT MINUTES	WEDNESDAY, JANUARY 17, 2024 2:30 PM – 4:00 PM SSV 236
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TYPE OF MEETING: SPC & BC Joint Meeting
NOTE TAKERS: Jerene Kelly / Amanda Azevedo
PLEASE REVIEW/BRING: Agenda, Minutes, and Supporting Documents

<p>Strategic Planning Committee Members:</p> <ol style="list-style-type: none"> 1. Meeta Goel, Co-Chair (Dean, IERP/Library) 2. Hal Huntsman, Co-Chair (AS: President) 3. Michael Dioquino (Exec. Director or Designee-IT) 4. Jim Landreth (Classified Union: CTE) 5. James Nasipak (Director, Business Services) 6. Jenell Paul (Classified: Student Services) 7. Rodney Schilling (AS: Counseling Faculty) 8. Casey Scudmore (?) 9. Kim Sennett (AS: CTE/Vocational Faculty) 10. Veronica Sirotzki (Classified Union) 11. Jill Zimmerman (Dean, Student Services) 12. Leslie Saldivar (ASO Rep.) 13. Emmanuella Agyeman (ASO Rep.) 14. Michael Carey (AS: Adjunct Faculty) 15. Linda Parker (AS: Library Faculty) 16. Vanessa Escobar (Interim Director: Student Equity) 17. Tamira Palmetto (Co-Chair Enrollment Mgmt) <p>Vacant Faculty Union</p>	<p>Budget Committee Members:</p> <ol style="list-style-type: none"> 1. Sarah Johnston, Co-Chair (Exec. Dir., Fiscal & Fin. Services) 2. Hal Huntsman, Co-Chair (AS: President) 3. Dang Huynh (Adjunct Faculty, Proxy, Noah Stepro) 4. Gem DeJesus (ASO: Student Rep.) 5. Suzanne Olson (Classified Staff) 6. Angela Musial (CMS Staff) 7. Ben Partee (Interim Dean, Athletics & Kinesiology) 8. LaDonna Trimble (Dean, Student Services) 9. Marvin Guzman (Facilities) 10. Karen Heinzman (Faculty) 11. James Firth (Human Resources) 12. Daniel Conner (ITS) 13. Stacey Adams (Program Review Committee) 14. Pamela Ford (Classified Union) 15. Kent Moser (Faculty Union) 16. Andrea Brown (FY/SY Experience) 17. Kevin North (Outcomes Committee) <p>Vacant Enrollment Management</p>
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Ex-Officio's	
Jennifer Zellet (Superintendent/President)	Shami Brar (VP, Administrative Services)
Kathy Bakhit (VP, Academic Affairs)	Idania Padron (VP, Student Services)
Lauren Elan Helsper (VP, Human Resource)	Alejandro Guzman (Exec. Director, Marketing)

AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED / ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		
I. Approval of Minutes for Joint SPC-BC Meeting on Oct. 4th 2023 and Nov. 15th 2023	All	The minutes were approved as presented.
II. Opening Comments from Co-Chairs	Meeta, Hal, Sarah	<p>We just received a reaffirmation of Accreditation for the next seven years with no recommendations or follow-up. We received a commendation for our bachelor's degree, and as you know, we are about to start offering a second one.</p> <p>Encourage everyone to attend the Achieving the Dream event on January 23rd and meet with the coaches to review our data. This three-year plan will also be a part of the Strategic Plan.</p>
III. Educational Service Plan Presentation	Dr. Fred Trapp	<p>Issues Discussed: Dr. Fred Trapp, who has been working on the Educational Service Plan with Cambridge West, will present some of the plan's highlights. Dr. Trapp presented some information regarding the college environment (external scan), such as people commuting out of the AV for work and the top employment industries from 2018 projected through 2028 from the California Employment</p>



“INTEGRATED PLANNING IS A SUSTAINABLE APPROACH TO PLANNING THAT BUILDS RELATIONSHIPS, ALIGNS THE ORGANIZATION, AND EMPHASIZES PREPAREDNESS FOR CHANGE.” (SCUP, 2018)

PURPOSE

The Strategic Planning Committee (SPC) is a participatory governance committee, which provides oversight and monitoring of the various planning documents within the institution in order to accomplish the mission and goals of the district. SPC utilizes the Educational Master Plan, which is the district’s strategic plan, to review the mission, vision, values, and practices of the institution and to monitor and modify the Strategic Goals and the Institutional Learning Outcomes.

SPC Goals:

1. Ensure alignment of AVC's Strategic Plan/EMP Goals with the CCCC Vision for Success Goals.
2. During 2022-23, monitor the college's progress on Vision for Success (Vfs), Student Equity & Achievement (SEA), and Institutional Set Standards (ISS), metrics.
3. Continued improvement of integrated planning and budgeting processes during 2022-23, in collaboration with the Budget Committee at joint meetings and the program review committee.
4. Ensuring greater college-wide involvement in planning during 2022-23.

**STRATEGIC PLANNING COMMITTEE
DRAFT MINUTES**

**September 6, 2023
2:30PM – 4:00PM
Library, L-201**

COMMITTEE MEMBERS:

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|--|---|
| <ol style="list-style-type: none"> 1. Meeta Goel, Co-Chair (Dean, IERP/Library) <i>Present</i> 2. Hal Huntsman, Co-Chair (AS: President) <i>Present</i> 3. Svetlana Deplazes (Director, IR) 4. Michael Dioquino (Exec. Director or Designee-IT) 5. Vanessa Escobar (Interim Director, Student Eq) 6. Jim Landreth (Classified Union: CTE) 7. James Nasipak (Director, Business Services) <i>Present</i> 8. Emmanuella Agyeman (ASO: Student Rep) | <ol style="list-style-type: none"> 9. Rodney Schilling (AS: Counseling Faculty) 10. Casey Scudmore (Associate Dean, Hlth & Safety) 11. Kim Sennett (AS: CTE/Vocational Faculty) 12. Veronica Sirotzki (Classified Union) 13. Jill Zimmerman (Dean, Student Services) <i>Present</i> 14. Leslie Saldivar (ASO: Student Rep) <i>Present</i> |
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VACANT MEMBER REP:

Faculty Union
Enrollment Mgmt, Co-Chair
Full-Time Faculty
Adjunct Faculty

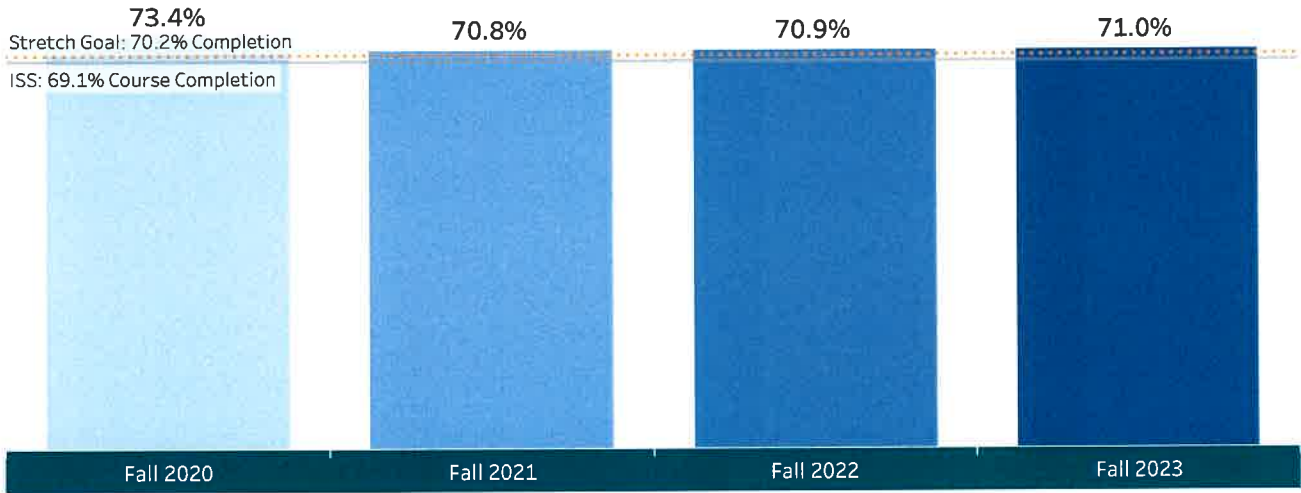
EX-OFFICIO:

Jennifer Zellet (Superintendent/President)
Shami Brar (VP, Administrative Services)
Alejandro Guzman (Exec. Director, Marketing) *Present*
Kathy Bakhit (VP of Academic Affairs) *Present*
Idania Reyes (VP, Student Services) *Present*
Lauren Elan Helsper (VP Human Resources)

ITEMS	PERSON	ISSUES DISCUSSED/ACTION
I. Approval of Minutes: August 9, 2023	Meeta and Hal	The minutes were approved with the following additions: -Add attendance information to the agenda.
II. Opening Comments from the Co-Chairs	Meeta and Hal	Meeta reminded everyone the Accreditation Site Team visit is on September 17 & 18, 2023.
III. 2023-2026 Strategic Plan Goal Development: Link to Plan Materials https://drive.google.com/drive/folders/1xSDrbqPVpFy5HufqkXFyTw5ORkw7ktl?usp=sharing	Hal and Meeta	The focus of this meeting will be developing the Strategic Plan Goals. AVC SERVES develops the goals. (Service, Equity, Resources, Vision, Education, Success). Everyone selected the top three goals they want to see developed: Service, Equity, and Success.
IV. SPC-BC	Hal and Meeta	Tabled until next joint SPC-BC meeting
V. Next Steps	Hal and Meeta	Tabled until next regular SPC meeting

NEXT MEETING OCTOBER 4, 2023

Fall Course Success

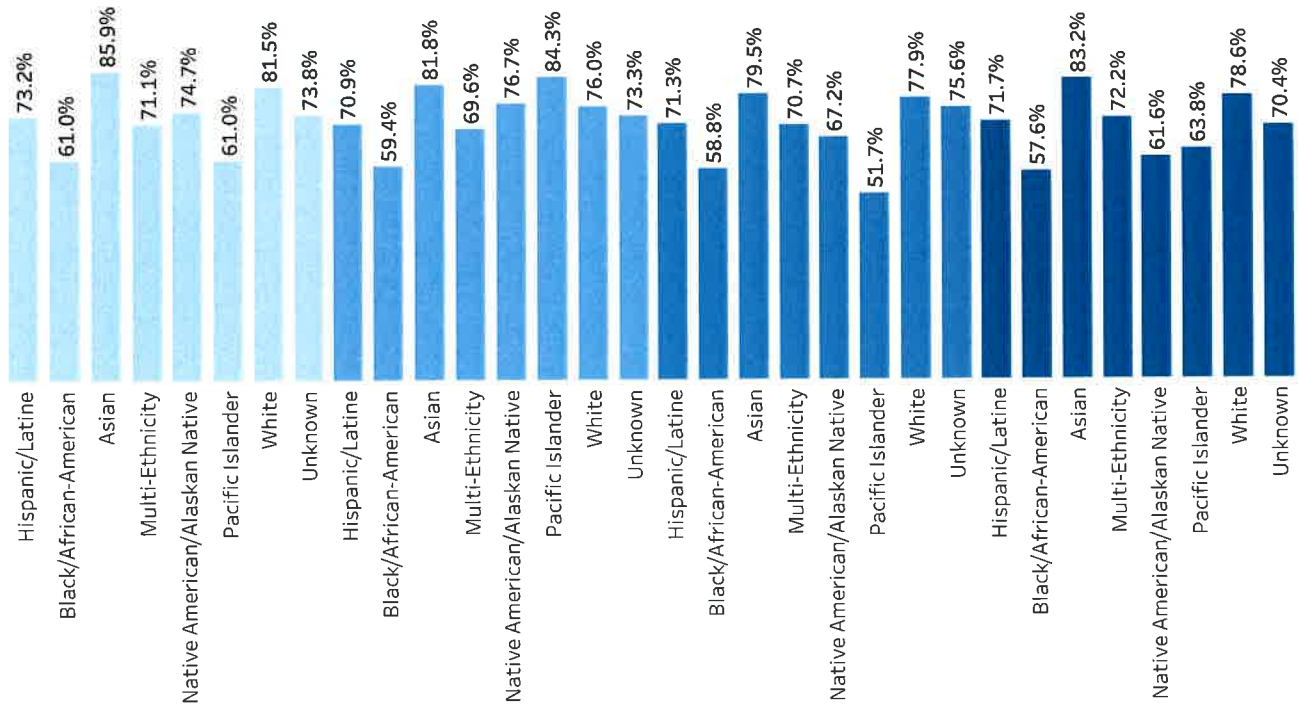


Area

Course Success

Demographic Group

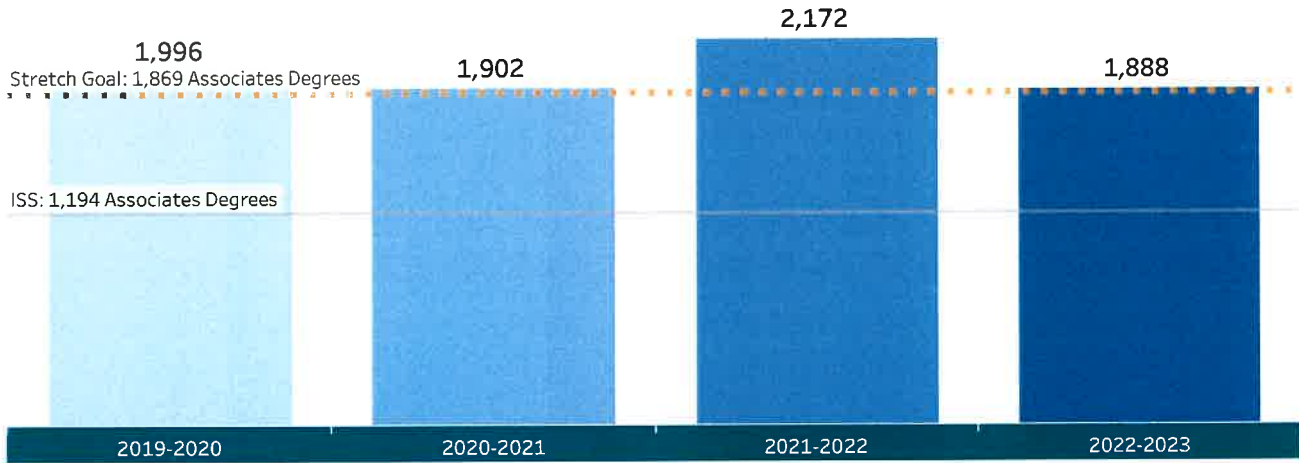
Ethnicity



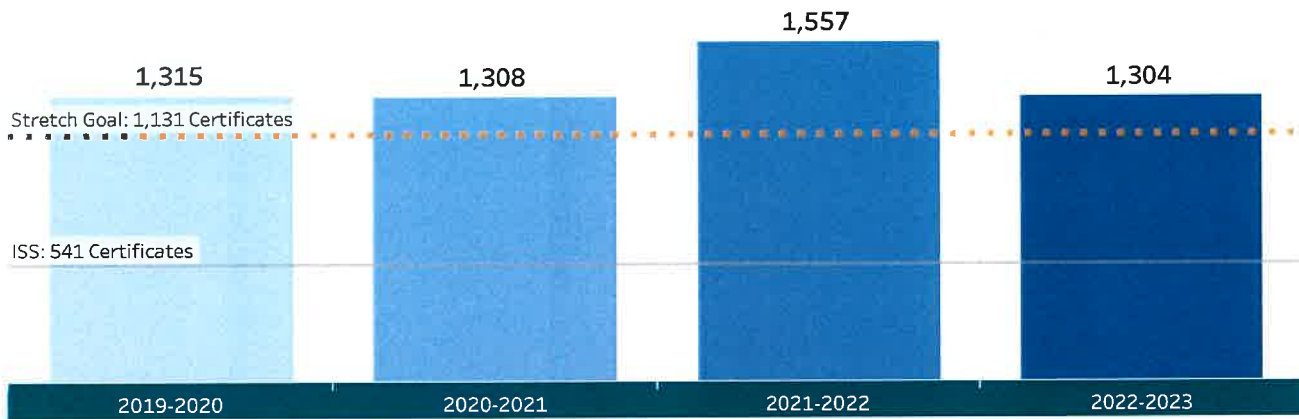
Data Source: CCCC's DataMart

Awards

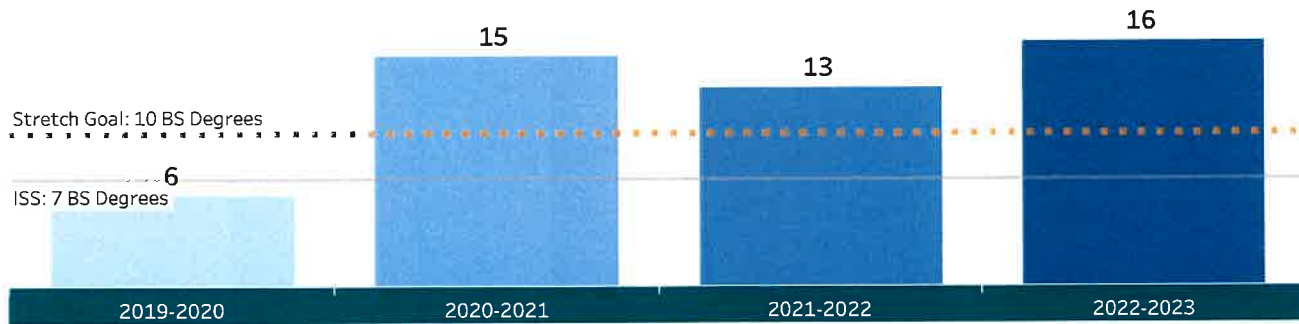
Associates Degrees



Certificates

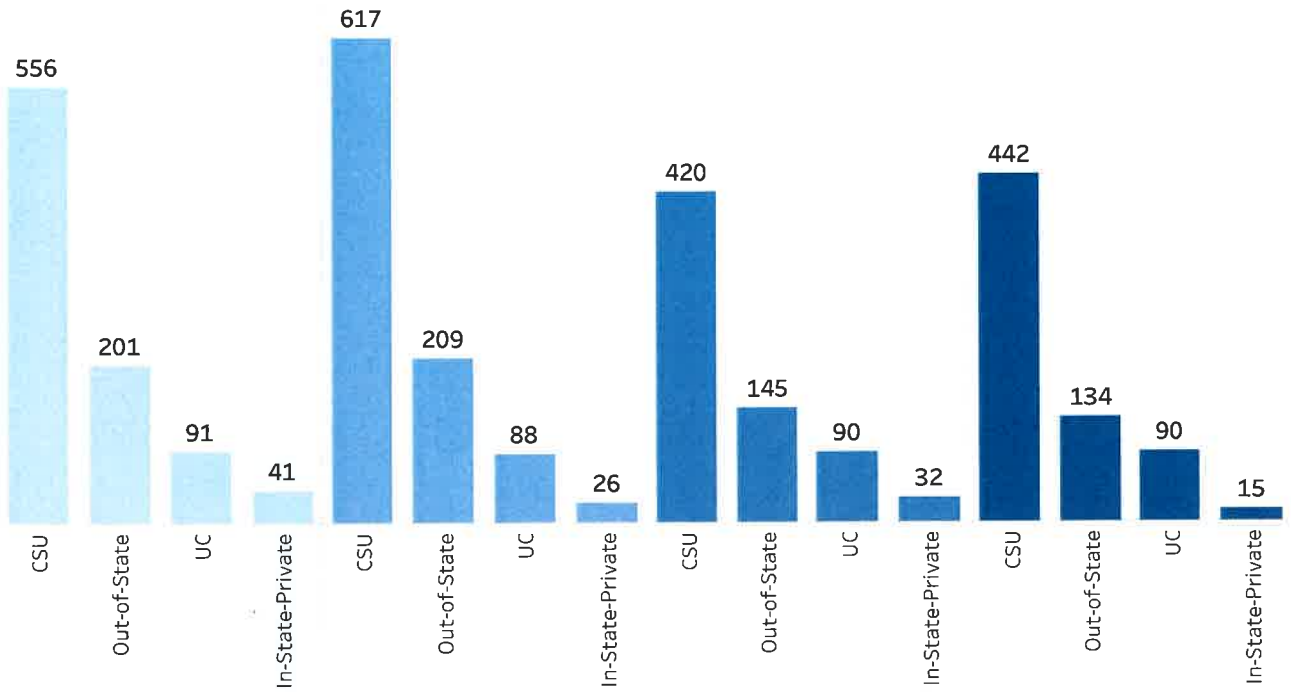
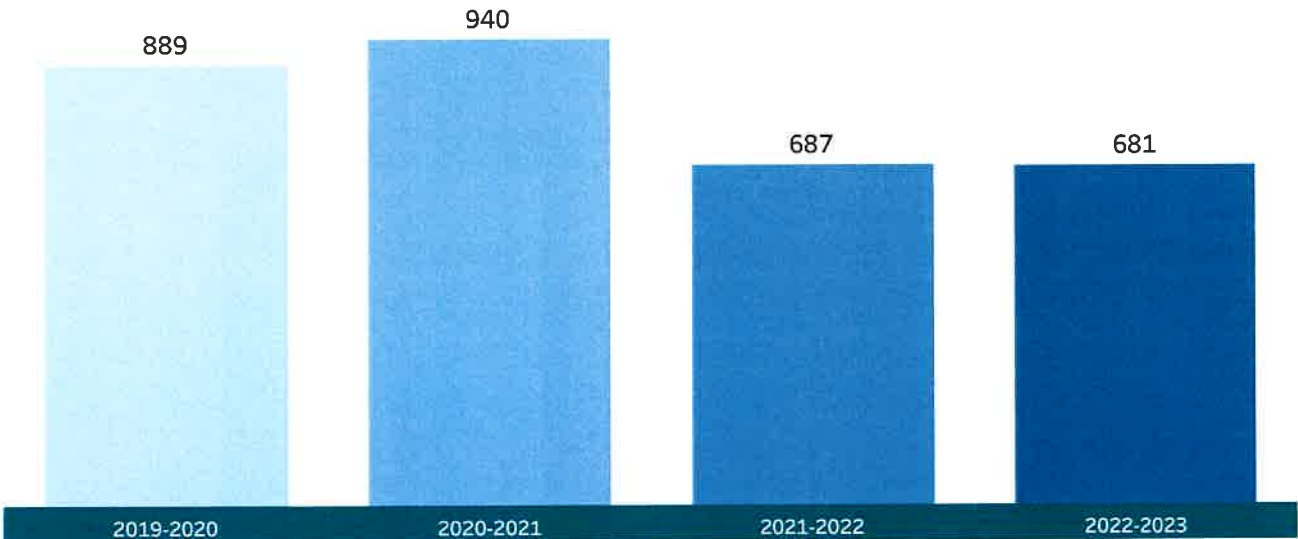


Baccalaureate Degrees



Data Source: CCCCO's DataMart

Transfer



Data Sources: CCCC's DataMart, UC Transfers Dashboard, CSU Data Reports