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| <b>STRATEGIC PLANNING AND BUDGET COMMITTEES<br/>JOINT MEETING AGENDA</b> | <b>WEDNESDAY, AUGUST 28, 2024<br/>2:30 PM – 3:30 PM<br/>Via Zoom</b> |
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*TYPE OF MEETING: SPC & BC Joint Meeting*  
*NOTE TAKERS: Jerene Kelly / Amanda Khatib*  
*PLEASE REVIEW/ BRING: Agenda, Minutes, and Supporting Documents*

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| <p><b>Strategic Planning Committee Members:</b></p> <ol style="list-style-type: none"> <li>1. Meeta Goel, Co-Chair (Dean, IERP/Library)</li> <li>2. Hal Huntsman, Co-Chair (AS: President)</li> <li>3. Michael Dioquino (Exec. Director: IT)</li> <li>4. Jim Landreth (Classified Union: CTE)</li> <li>5. James Nasipak (Director, Business Services)</li> <li>6. Jenell Paul (Classified: Student Services)</li> <li>7. Rodney Schilling (AS: Counseling Faculty)</li> <li>8. Kim Sennett (AS: CTE/Vocational Faculty)</li> <li>9. Veronica Sirotzki (Classified Union)</li> <li>10. Jill Zimmerman (Dean, Student Services)</li> <li>11. Leslie Saldivar (ASO Rep.)</li> <li>12. Emmanuella Agyeman (ASO Rep.)</li> <li>13. Michael Carey (AS: Adjunct Faculty)</li> <li>14. Linda Parker (AS: Library Faculty)</li> <li>15. Vanessa Escobar (Research Analyst)</li> <li>16. Tamira Palmetto (Co-Chair Enrollment Mgmt)</li> </ol> <p><b>Vacant</b><br/>Faculty Union</p> | <p><b>Budget Committee Members:</b></p> <ol style="list-style-type: none"> <li>1. Shami Brar, Co-Chair (VP, Administrative Services)</li> <li>2. Hal Huntsman, Co-Chair (AS: President)</li> <li>3. Dang Huynh (Adjunct Faculty, Proxy, Noah Stepro)</li> <li>4. Gem DeJesus (ASO: Student Rep.)</li> <li>5. Suzanne Olson (Classified Staff)</li> <li>6. Angela Musial (CMS Staff)</li> <li>7. Ben Partee (Interim Dean, Athletics &amp; Kinesiology)</li> <li>8. LaDonna Trimble (Dean, Student Services)</li> <li>9. Marvin Guzman (Facilities)</li> <li>10. Karen Heinzman (Faculty)</li> <li>11. James Firth (Human Resources)</li> <li>12. Daniel Conner (ITS)</li> <li>13. Stacey Adams (Program Review Committee)</li> <li>14. Pamela Ford (Classified Union)</li> <li>15. Kent Moser (Faculty Union)</li> <li>16. Andrea Brown (FY/SY Experience)</li> <li>17. Kevin North (Outcomes Committee)</li> </ol> <p><b>Vacant</b><br/>Adjunct Faculty Staff Outcomes Committee<br/>Enrollment Management</p> |
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**Ex-Officio's**

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| Jennifer Zellet (Superintendent/President) | Shami Brar (VP, Administrative Services)     |
| Kathy Bakhit (VP, Academic Affairs)        | Idania Padron (VP, Student Services)         |
| Lauren Elan Helsper (VP, Human Resources)  | Alejandro Guzman (Exec. Director, Marketing) |

| AGENDA ITEMS   | PERSON(S)<br>RESPONSIBLE | ISSUES DISCUSSED / ACTION ITEMS           |
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| <b>INFORMATION/DISCUSSION ITEMS:</b>                     |                          |   |
| I. Approval of Minutes for SPBC<br>June 26, 2024 Meeting | All                      | Minutes approval deferred to next meeting |
| II. Opening Comments from<br>Co-Chairs                   | Meeta, Hal,<br>Shami     |   |
| III. Adopted Budget Presentation                         | Shami                    |   |
| IV. Next SPBC Meeting                                    | Meeta, Hal,<br>Shami     |   |
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| <b>STRATEGIC PLANNING AND BUDGET COMMITTEES<br/>JOINT MEETING MINUTES</b> | <b>WEDNESDAY, JUNE 26, 2024<br/>2:30 PM – 3:30 PM<br/>Via Zoom</b> |
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*TYPE OF MEETING: SPC & BC Joint Meeting*  
*NOTE TAKERS: Jerene Kelly / Amanda Khatib*  
*PLEASE REVIEW/BRING: Agenda, Minutes, and Supporting Documents*

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| AGENDA ITEMS                                | PERSON(S)<br>RESPONSIBLE | ISSUES DISCUSSED / ACTION ITEMS  |
|---|--------------------------|--|
| <b>INFORMATION/DISCUSSION ITEMS:</b>        |                          |  |
| I. Approval of Minutes for SPBC May 1, 2024 | All                      | The minutes were approved as presented. Institutional Set Standards (ISS) was added to the June 26, 2024, agenda.  |
| II. Opening Comments from Co-Chairs         | Meeta, Hal, Shami        | The co-chairs welcomed and thanked everyone for attending. Shami shared that they are planning a workshop to get ideas and input on budgetary issues before the adoptive budget.   |
| III. Institutional Set Standards (ISS)      | Meeta                    | At the April planning retreat, it was proposed that a QR code be sent out for people to take a survey (only 17 people took it). The results of that survey were discussed and shared with the committee. The survey aimed to determine whether everyone thought the current ISS standards were too high, too low, or set just right. The responses reflected that they were low. The committee reviewed the April minutes to discuss the proposed ISS and the stretch goals for the standards. |

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| IV. Input for August Planning Session            | Meeta               | The committee reviewed the follow-up from the April 26 <sup>th</sup> college-wide planning retreat and discussed the suggestions from that brainstorming meeting. The objective is for areas to connect what they are doing over the next couple of years to help move AVC SERVE goals forward and what will be most helpful. This is the outcome that we want for the planning session. Tentatively, August 14 <sup>th</sup> is the Planning Session. She asked everyone for their input on the August Planning Session, and suggestions were given on how to get more college-wide participation. |
| V. Tentative Budget and May Revise Presentation. | Shami               | A presentation was given on the 2024-2025 Tentative Budget. The topics presented were the following: <ul style="list-style-type: none"> <li>• Governor’s May Revision Highlights</li> <li>• Timeline</li> <li>• Student Centered Funding Formula</li> <li>• 2023-2024 Estimated Actuals</li> <li>• Funding by Program</li> <li>• Budget Assumptions</li> <li>• 2024-2025 Tentative Budget</li> </ul>  |
| VI. Next SPBC Meeting                            | Meeta, Hal<br>Shami | To be determined.   |