## **Program Review Data Retrieval Instructions**

- 1. Go to the <u>Program Review Data Dashboard</u>. You will find the Instructions & Definitions on the first tab.
- 2. Click to the next tab, Success & Retention.
- 3. Go to the filters section. Under "Select Academic Year," choose the FOUR most recent academic years.
- 4. Under "Select Subject," unselect the default subject (BUS) and select your subject area (academic discipline).
- 5. At the bottom of the page, click on the download icon. Select to download the data in image or PDF format. "Open" or "Save" it and then insert (copy/paste) the image of the data page in your Program Review report in Part 5.

Program Review by AVC IERP	6	☆	œ	Ψ	Ŕ							
Instructions & Definitions *Success & Retention *Program Awards Grade Distribution   Discipline Institutional Success & Retenti												
Success and Rentention												
Select Academic Year:         Select Subject:            Productiple values)         Isus         Select subject here         AVC Retention and Success shown in vertical												
Overall Enrollments, # of Sections, Retention and Success by Year for BUS												
2020-2021         1,670         87.7%           2021-2022         89         1,857           2022-2023         70         1,857           2023-2024         80         80           # of Sections         Enrollment         Retention Rate	72.4% 64 6% Success Rate											
Enrollments, Retention & Success for BUS by Ethnicity												
Hispanic/Latine 8020-2023 834939 889,299 8022-2023 1,055 8022-2023 1,055 8023-1,025 86396	69.3% 68.4%											
White 2020-2021 282 2022-2023 2022 2022-2023 2023 2022-2023 2023 2021-2023 2023 2021-	758% 7377%											
Black/African 562/525 256 789/826 American 5625 5623 34722 To a manual 5625 5623 34722	\$5.8% 45.8%5.2%											
1 W D P Hole 2021-2022 7 a 79 Page 2022 2023 101 2023-2024 8 a 101 2024 8 a 10220-2024 8 a 10220-2024 8	87 6% 88 3%											
2021-2022 94 2022-2023 84 2023-2024 8412 85.5%	6 <mark>9</mark> 73%9%											
Enrollment Retention Rate Suc	cess Rate											
Enrollment, Retention and Success for BUS by Gender												
Women         2020-2021         988         87,898           2021-2022         900         903         88,7%           2022-2023         1,093         88,7%         88,7%	774,0% 165,5% 167,4%											
Men 2020-2021 659 87.5% 2021-2022 602 855 2022-2023 740 906 96.5%	65,8% 63,6% 64, <b>4</b> %											
Unknown/Masked 2020-2021 13 2021-2022 13 2022-2023 124 2022-2023 124 2023-2024 30 2023-2024 30	69.2% 50.0%											
Enrollment Retention Rate Suc	ccess Rate											
< Click to go back	Click to go next >											
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- 6. Then go to the next tab in the Program Review Data Dashboard, Program Awards.
- 7. Under "Select Academic Year," choose the FOUR most recent academic years.
- 8. Initially, leave "Select Ethnicity" and "Gender" as (All).

9. At the bottom of the page, click on the download icon. Select to download the data in image or PDF format. "Open" or "Save" it and then insert (copy/paste) the image of the data page in your Program Review report in Part 5.

Program Review	by AVC IERP		6			G \$	r ≪ ∓
	Instructions	& Definitions *Succ	ess & Retention * Program Award	Grade Distribution   Discipline	Institutional Success & Retenti		
				Program Awards			
_	Select Acade	mic Year: Sele es) • (All)	ct Ethnicity: Gender (AII)	<ul> <li>Use these filters a visualizations below</li> </ul>	dd years & disaggregate by ethnicity a v)	nd gender for both of the	
				Institutional Awards			
	Award Type		2020-2021	2021-2022	2022-2023	2023-2024	
	AA-T/AS-T		790	860	734	640	
	AA/AS		1184	1366	1172	1292	
	Certificate		1223	1426	1115	1108	
	AVC Local Ce	ertificate	159	189	210	194	
	Bachelor's		16	13	16	21	
	Non-Credit		82	58	38	64	
	Grand Total		3454	3912	3285	3319	
	Sub	ject Awards fo	r AS-T Business Admin	2.0, AS-T Business Admi	nistration, General Busi	ness and 1 more	
	Award Type	Degree Desc	Academic				
	AA-T/AS-T	AS-T Business Admin 2.0	2021-2022		68		
		AS-T Business	2020-2024		50	122	
		Administration	2021-2022 2022-2023 2023-2024 16	51		111	
	AA/AS	General Business	2020-2021 2021-2022 20 2022-2023 13 2023-2024	32			
	Certificate	General Business Cert	2020-2021 2021-2022 19 2022-2023 13 2023-2024	33			
	< Click to	go back				Click to go next >	
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- 10.You can return to the Program Awards tab and then select various Ethnicity and Gender options to get a more in-depth view of the demographic data and use this information in Part 2 of your Program Review report.
- 11. You can go to the additional tabs "Grade Distribution" and "Institutional Success & Retention" for additional data that may be relevant to the analysis of equity gaps in your area in comparison to the institution overall.
- In Part 5 of your Program Review Report, you *must have these two pages of data inserted*: Required:
  - Success & Retention tab
  - Program Awards tab

Optional:

• Other supporting data/information from the Program Review Data Dashboard or any other sources