

Faculty Professional Development Committee Minutes

Date: Wednesday, September 11,
2024

Time: 2:30pm-4:00pm

Location: [Zoom](#)

Type of Meeting: *Regular*

Note Taker:

Please Review/Bring: Minutes from 9/28

Committee Members:

Position	Member Name	Present	Absent
Faculty Co-Chair	Kathy Osburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Van Rider	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administrative Council Member	Nathan Dillon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CMSA Representative	James Nasipak	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Technical Liaison	Greg Krynen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classified Representative	Darlene O'Keeffe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tenure Evaluation Coordinator	Mike Pesses	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Union Representative	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Vacant	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, A&H	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Dr. Ken Schafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT	<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	<u>Issues Discussed:</u>

		<p>Action Taken: Motion made by: Kent Moser, Second: Jane Bower</p> <p>Follow Up Items:</p>
II. Opening Comments from Co-chairs	Kathy Osburn Van Rider	<p>Issues Discussed: No opening comments</p> <p>Action Taken:</p> <p>Follow Up Items:</p>
III. Open Comments from the Public	All	<p>Issues Discussed: Jane Bower, CCC is supporting innovation in AI. She will bring more information to the next meeting. She and Norma Jones attended an AI conference.</p> <p>John Wanko asked Jane about the teaching with AI conference we are holding in October. Jane explained that the details are not yet set. She will send out the information as soon as it's available.</p> <p>Action Taken:</p> <p>Follow Up Items:</p>
IV. Approval of Previous Minutes	All	<p>Issues Discussed:</p> <p>Action Taken: Motion made by: John Wanko Second: Kent Moser. Motion passes</p> <p>Follow Up Items:</p>
V. Discussion Items	All	<ol style="list-style-type: none"> 1. Tenure Review Chair FPD Committee Membership President of the senate agreed with us eliminating the position 2. Adjunct requesting FPD credit for AP exam, Jane Bowers The adjunct was scoring AP exams. The adjunct earned this in June. She cannot claim the hours due to the date. In the future, will we allow this? AVC does allow credit for some AP exams. If it is grading/scoring, we do not allow FPD credit for grading. 3. WebAIM FPD Hours, Jane Bowers Web AIM offers a course on accessibility for Word, PP, and PDF documents. The course takes 8-10 hours. How many hours should we allow? John Wanko said his certificate says 10 hours. A new cohort starts every month. A new cohort starts Oct. 5. Jane requested that we make the information available to our faculty. There is no cost. 4. 24/25 FPD Goals <ul style="list-style-type: none"> • Provide more events to educate faculty on the use of AI in higher education

		<ul style="list-style-type: none"> • Work with the union to reduce the number of FPD hours required for FT faculty • Offer a session on Opening Day on FPD requirements and using the VRC/Cornerstone • Create a timeline for planning fall and spring opening days so that they are complete prior to the end of the applicable term. • Create a timeline for the FPD handbook to be complete prior to week 14 of the spring term. • Explore the possibility of a streamlined process to hold off site FPD events <p>5. FPD Subcommittees:</p> <ol style="list-style-type: none"> a. Spring Opening Day <i>Kent Moser, Jane Bowers, Kathryn Quesada, Carrie Miller</i> b. Handbook c. Faculty Academy <i>Kathy Osburn, Mark Hoffer, John Wanko</i> Kathy to ask James Nasipak to join d. 2025 FPD week and Fall Opening Day
VI. Action Items	All	<ol style="list-style-type: none"> 1. Tenure Review Chair Committee Membership Removal Motion passes unanimously 2. FPD hours for AP exams The event took place in June. No vote needed. 3. WebAIM FPD credit—The certificate states it is 10 hours. No vote needed 4. Adding representatives from the two new divisions Unanimously voted to add representatives from the two new divisions
VII. Adjourn	All	
NEXT MEETING DATE: Sept. 25		<p>Meeting Dates for AY 24/25:</p> <p>Fall—8/28, 9/11, 9/25, 10/09, 10/23, 11/13, 11/27, 12/4</p> <p>Spring-- 2/12/ 2/26/ 3/12, 3/26, 4/09, 4/23, 5/14, 5/28</p>