



Faculty Professional Development Committee Minutes

Date: Wednesday, February 28, 2024

Time: 2:30pm-4:00pm

Location: [Zoom](#)

Type of Meeting: *Regular*

Note Taker:

Please Review/Bring: Minutes from the February 14 meeting

Committee Members:

Position	Member Name	Present	Absent
Faculty Co-Chair	Kathy Osburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Van Rider	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Council Member	Nathan Dillon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CMSA Representative	James Nasipak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classified Representative	Vacant	<input type="checkbox"/>	<input type="checkbox"/>
Tenure Evaluation Coordinator	Mike Pesses	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Union Representative	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Zia Nisani	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Ken Schafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT	<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Motion made by: Zia Nisani Second: Kent Moser</p>

		<u>Follow Up Items:</u>
II. Opening Comments from Co-chairs	Kathy Osburn Van Rider	<p><u>Issues Discussed:</u> Kathy: Open call for proposals is out. A brief discussion regarding standards ensued. Van: Thank you for all you are doing. Van validated the discussion regarding our standards. Van thanked everyone regarding collegial discourse in the comments in the handbook and via email.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
III. Open Comments from the Public	All	<p><u>Issues Discussed:</u> Richie: Pointed out the link to the proposal form is available in the Canvas shell but not on the AVC FPD webpage. Brief discussion regarding locating links on the FPD calendar.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
IV. Approval of Previous Minutes	All	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Motion made by: Kent Moser Second: Ken Shafer Abstentions: Zia Nisani</p> <p><u>Follow Up Items:</u></p>
V. Discussion Items	All	<ol style="list-style-type: none"> 1. FPD paid hours for non-instructional faculty Committee discussed adjunct non-classroom FPD hours. The different requirements for non-classroom adjuncts were discussed. Research has shown that some CCC don't have adjunct FPD hours requirements. The union is working on this issue. FEP Liaison Mark Hoffer discussed a current FIG whose three adjunct members would be directly impacted by this issue. The adjuncts counselors were told by their dean that they should stop doing FPD hours because they will not be paid. The dean said adjunct counselors are not required to complete any FPD hours. Committee discussed the 10 + 1 issues in this topic. Van explained 10+1 means we design the program and content, but when we discuss compensation, it becomes a union involved issue. 2. FPD Handbook, All The committee engaged in a robust review of the handbook including hours requirements, adjunct requirements, the names of standards, etc. 3. Watching recorded videos, Rona

		<p>Can we watch recorded webinars for standard 3 credit. The @One site says to use external event in Cornerstone, so that indicates that recorded webinars should count. Is this up to each individual college? Are we interested in giving Standard 3 credit for recorded webinars. Van asked if @One provides any proof that you completed the webinar. Jane stated that after the webinar you will receive an email asking you to complete a survey which is proof that you completed the webinar. Sawsan pointed out that this will be beneficial for adjuncts, especially adjuncts that work full-time. Zia asked about quality control. Linked In Learning is no longer available to us. At the next meeting we will discuss how to document people watching webinars.</p> <p>4. Open Discussion: None</p>
VI. Action Items	All	
VII. Adjourn	All	
NEXT MEETING DATE: March 13		Meeting Dates for Spring 24: Jan. 10, Jan. 24, Feb. 14, Feb. 28 , Mar. 13, Mar. 27, Apr. 10, Apr. 24