

Faculty Professional Development Committee Minutes

Date: Wednesday, August 28, 2024
Time: 2:30pm-4:00pm
Location: [Zoom](#)

Type of Meeting: *Regular*

Note Taker:

Please Review/Bring: [24/25 FPD Handbook](#), [FPD AB1111/928 Hours Tracking Form](#)

Committee Members:

Position	Member Name	Present	Absent
Faculty Co-Chair	Kathy Osburn	X	<input type="checkbox"/>
Administrative Co-Chair	Van Rider	X	<input type="checkbox"/>
Administrative Council Member	Nathan Dillon	X	<input type="checkbox"/>
CMSA Representative	James Nasipak	<input type="checkbox"/>	X
Technical Liaison	Greg Krynen	X	<input type="checkbox"/>
Classified Representative	Darlene O'Keeffe	X	<input type="checkbox"/>
Tenure Evaluation Coordinator	Mike Pesses	<input type="checkbox"/>	X
Adjunct Representative	Sawsan Farrukh	x	<input type="checkbox"/>
Faculty Union Representative	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	X	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	X	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	X	<input type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	X	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Patricia Butterworth	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	X	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	X	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	X	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	x	<input type="checkbox"/>
Faculty Rep, A&H	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	X	
Faculty Rep, SBS	Dr. Ken Schafer	X	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	X	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT	<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	Issues Discussed:

		<p>Action Taken: Motion made by: Van Ryder Second: Kent Moser</p> <p>Follow Up Items:</p>
II. Opening Comments from Co-chairs	Kathy Osburn Van Rider	<p>Issues Discussed: Kathy discussed some changes that we will need to make for our committee including having our handbook approved by the Senate. Van greeted everyone and discussed the changes we need to make. Van discussed NISOD being an excellent tool for all faculty especially adjuncts.</p> <p>Action Taken:</p> <p>Follow Up Items:</p>
III. Open Comments from the Public	All	<p>Issues Discussed: Wendy Rider: noninstructional adjunct faculty are not receiving compensation for FPD. Kathy and Van discussed the CBA and the FPD handbook as it pertains to non-classroom adjunct faculty. John Wanko asked how can we advise our adjuncts to complete these hours when the deans are saying adjuncts won't be paid. A robust discussion regarding adjunct non-classroom faculty FPD hours. The committee will put out a statement. Per the FPD handbook and decades long past practice, non-classroom adjunct faculty must complete 3 hours of FPD. Hours beyond the three will be compensated as outlined in the FPD handbook.</p> <p>Action Taken:</p> <p>Follow Up Items:</p>
IV. Approval of Previous Minutes	All	<p>Issues Discussed: N/A</p> <p>Action Taken: Motion made by: Second:</p> <p>Follow Up Items:</p>
V. Discussion Items	All	<ol style="list-style-type: none"> 1. Tenure Review Chair FPD Committee Membership A discussion was held about why this seat exists. Kathy will contact the president of the senate and the tenure review coordinator for their input. 2. FPD Hours for FT Faculty Administration requires us to complete 60 hours. We have signed an MOU that allows full-time faculty 12 hours for completing AB 928 and 111 work. The committee had a robust discussion about the work to be done and the hours required. 3. Nov. 27 meeting The committee discussed the options. Suggested moving it by one week to Dec. 4 4. FPD Subcommittees: <ol style="list-style-type: none"> a. Spring Opening Day

		<ul style="list-style-type: none"> b. Handbook c. Faculty Academy d. 2025 FPD week and Fall Opening Day <p>The committee discussed using subcommittees for completing some of our more complex tasks. The committee agreed that we should use subcommittees.</p> <p>5. Proposed FPD Event: TEACH for AV: AI Tools for Educators Conference, Oct. 26 via Zoom, Standard 1, Jane Bowers</p> <p>Jane explained the event and the committee discussed the details of the event.</p>
VI. Action Items	All	<ul style="list-style-type: none"> 1. Tenure Review Chair Committee Membership Removal--Tabled 2. FPD Handbook for 24/25 updated for MOU Passes unanimously. The 24/25 FPD Handbook was approved and will be made available to all faculty. 3. TEACH for AV Event Passes Unanimously 4. Nov. 27 Meeting moved to Dec. 4 Passes unanimously
VII. Adjourn	All	
NEXT MEETING DATE: Sept. 11		<p>Meeting Dates for AY 24/25:</p> <p>Fall—8/28, 9/11, 9/25, 10/09, 10/23, 11/13, 11/27, 12/4</p> <p>Spring-- 2/12/ 2/26/ 3/12, 3/26, 4/09, 4/23, 5/14, 5/28</p>