

STRATEGIC PLANNING COMMITTEE & BUDGET COMMITTEE MEETING AGENDA	WEDNESDAY, FEBRUARY 19, 2025 2:30 PM – 4:30 PM SSV 236
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TYPE OF MEETING: SPC & BC Meeting / Budget Think Tank
NOTE TAKERS: Amanda Azevedo
PLEASE REVIEW/ BRING: Agenda, Minutes, and Supporting Documents

<p>Strategic Planning Committee Members:</p> <ol style="list-style-type: none"> 1. Rebecca Farley Co-Chair (VP, Student Equity & Achievement) 2. Hal Huntsman, Co-Chair (AS: President) 3. Jim Landreth (Classified Union: CTE) 4. James Nasipak (Director, Business Services) 5. Jenell Paul (Classified: Student Services) 6. Rodney Schilling (Academic Senate: Counseling Faculty) 7. Kim Sennett (AS: CTE/Vocational Faculty) 8. Veronica Sirotzki (Classified Union) 9. Jill Zimmerman (Dean, Student Health & Wellness) 10. Ethan Andrada (ASO Rep.) 11. Steve Benitez (ASO Rep.) 12. Michael Carey (Academic Senate: Adjunct Faculty) 13. Linda Parker (Academic Senate: Library Faculty) 14. Jessica Eaton (Co-Chair Enrollment Mgmt) 15. Marissa Latuno (Health & Safety Sciences) 16. Daniel Conner (ITS Designee) 17. Svetlana Deplazes (Student Equity & Achievement) <p>Vacant Academic Affairs (CMSA) Director, IR (CMSA) Faculty Union Academic Senate: CTE/Vocational Faculty Classified: Academic Affairs Classified: ITS</p>	<p>Budget Committee Members:</p> <ol style="list-style-type: none"> 1. Shami Brar, Co-Chair (VP, Administrative Services/CBO) 2. Hal Huntsman, Co-Chair (AS: President) 3. Janet Diaz De Leon (ASO: Student Rep.) 4. Suzanne Olson (Classified Staff) 5. Angela Musial (CMS Staff) 6. Ben Partee (Interim Dean, Athletics & Kinesiology) 7. Windy Franklin-Martinez (Interim Dean, Enrollment Services) 8. Marvin Guzman (Facilities) 9. Karen Heinzman (Faculty) 10. James Firth (Human Resources) 11. Daniel Conner (ITS) 12. Linda Parker (Program Review Committee) 13. Pamela Ford (Classified Union) 14. Kent Moser (Faculty Union) 15. Sarah Schneider (FY/SY Experience) 16. Kevin North (Outcomes Committee) <p>Vacant Adjunct Faculty Staff Enrollment Management</p>
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Ex-Officio's

Jennifer Zellet (Superintendent/President)	Shami Brar (VP of Administrative Services)
Kathy Bakhit (VP of Academic Affairs)	Idania Padron (VP of Student Services)
Lauren Elan Helsper (VP of People, Culture & Talent)	Alejandro Guzman (Exec. Director of Marketing)
Rebecca Farley (VP of Equity and Student Achievement)	

AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED /ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		
I. Approval of Minutes for SP & BC Meetings on February 5, 2025 & October 16, 2024	All	
II. Opening Comments from Co-Chairs	Hal, Shami, Rebecca	
III. Governors' Proposed Budget	Shami	
IV. FY 24-25 Funded Resource Request Report	Shami	
V. FY 25-26 Budget Call	Shami	
VI. Budget Think Tank Feedback - 11/20/24	Shami	
VII. Budget Think Tank Session	Shami	

Upcoming Meetings: 3/5, 3/19, 4/2, 4/16, 5/7, 5/21, 6/4, 6/18

STRATEGIC PLANNING COMMITTEE & BUDGET COMMITTEE MEETING MINUTES (DRAFT)	WEDNESDAY, FEBRUARY 5, 2025 2:30 PM – 4:00 PM SSV 236
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TYPE OF MEETING: SPC & BC Meeting
NOTE TAKERS: Amanda Azevedo
PLEASE REVIEW/ BRING: Agenda, Minutes, and Supporting Documents
**Present*

<p>Strategic Planning Committee Members:</p> <ol style="list-style-type: none"> 1. Rebecca Farley Co-Chair (VP, Student Equity & Achievement) * 2. Hal Huntsman, Co-Chair (AS: President) * 3. Jim Landreth (Classified Union: CTE) 4. James Nasipak (Director, Business Services) * 5. Jenell Paul (Classified: Student Services) * 6. Rodney Schilling (Academic Senate: Counseling Faculty) * 7. Kim Sennett (AS: CTE/Vocational Faculty) 8. Veronica Sirotzki (Classified Union) 9. Jill Zimmerman (Dean, Student Health & Wellness) * 10. Ethan Andrada (ASO Rep.) 11. Steve Benitez (ASO Rep.) * 12. Michael Carey (Academic Senate: Adjunct Faculty) 13. Linda Parker (Academic Senate: Library Faculty) * 14. Jessica Eaton (Co-Chair Enrollment Mgmt) 15. Marissa Latuno (Health & Safety Sciences) 16. Daniel Conner (ITS Designee) <p>Vacant Equity and Student Achievement Academic Affairs (CMSA) Director, IR (CMSA) Faculty Union Academic Senate: CTE/Vocational Faculty Classified: Academic Affairs Classified: ITS</p>	<p>Budget Committee Members:</p> <ol style="list-style-type: none"> 1. Shami Brar, Co-Chair (VP, Administrative Services/CBO) 2. Hal Huntsman, Co-Chair (AS: President) * 3. Janet Diaz De Leon (ASO: Student Rep.) 4. Suzanne Olson (Classified Staff) 5. Angela Musial (CMS Staff) * 6. Ben Partee (Interim Dean, Athletics & Kinesiology) 7. Windy Franklin-Martinez (Interim Dean, Enrollment Services) 8. Marvin Guzman (Facilities) 9. Karen Heinzman (Faculty) 10. James Firth (Human Resources) * 11. Daniel Conner (ITS) 12. Linda Parker (Program Review Committee) * 13. Pamela Ford (Classified Union) * 14. Kent Moser (Faculty Union) * 15. Sarah Schneider (FY/SY Experience) * 16. Kevin North (Outcomes Committee) <p>Vacant Adjunct Faculty Staff Enrollment Management</p>
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<p>Ex-Officio's Jennifer Zellet (Superintendent/President) Kathy Bakhit (VP of Academic Affairs) * Lauren Elan Helsper (VP of People, Culture & Talent) Rebecca Farley (VP of Equity and Student Achievement) *</p>	<p>Shami Brar (VP of Administrative Services) Idania Padron (VP of Student Services) * Alejandro Guzman (Exec. Director of Marketing)</p>
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AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED /ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		
I. Approval of Minutes for SP & BC October 16, 2024 Meeting	All	The minutes were not approved as quorum was not met.
II. Opening Comments from Co-Chairs	Hal, Shami, Rebecca	We would like to make the meetings more useful and valuable as well as meeting twice a month; the first and third Wednesday of every month at 2:30pm – 4:00pm. The first Wednesday will be more focused on SPC and the third Wednesday will be more focused on BC.
III. Committee's Purpose & Goals	Hal & Rebecca	A PowerPoint was shared to display current committee charges for SPC and BC. There was discussion around what we currently do, what we should do, and what makes sense as a participatory governance structure.
IV. Overview of AVC Guiding Plans	Rebecca	A printout was provided with Vision 2030 Goals, Student Funding Formula, Board Goals 2023-2024, AVC Service Plan Goals 2024-2029, AVC Student Equity &

		Achievement Plan Goals 2022-2025, and AVC Guided Pathways Plan.
V. Exploration of Plan Alignment	Rebecca	Both committees were asked to get with a partner to identify the similarities of all the plans side by side to understand how they all are in line with the other. Also, to better understand what bigger goals/visions are driving all the different initiatives across campus.
VI. Share-Out	Hal & Rebecca	Groups shared-out some commonalities amongst three guiding plans from the handout.
VII. Guiding Plan Timeline Overview	Rebecca	This item was not discussed and will be moved to the next SPC & BC meeting agenda.



STRATEGIC PLANNING AND BUDGET COMMITTEES JOINT MEETING MINUTES (DRAFT)	WEDNESDAY, OCTOBER 16, 2024 2:30 PM – 4:00 PM SSV 236
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TYPE OF MEETING: SPC & BC Joint Meeting
NOTE TAKERS: Amanda Azevedo / Jerene Kelly
PLEASE REVIEW/ BRING: Agenda, Minutes, and Supporting Documents
**Present*

- Strategic Planning Committee Members:**
1. Meeta Goel, Co-Chair (Dean, IERP/Library) *
 2. Hal Huntsman, Co-Chair (AS: President) *
 3. Jim Landreth (Classified Union: CTE)
 4. James Nasipak (Director, Business Services) *
 5. Jenell Paul (Classified: Student Services) *
 6. Rodney Schilling (Academic Senate: Counseling Faculty) *
 7. Kim Sennett (AS: CTE/Vocational Faculty)
 8. Veronica Sirotzki (Classified Union)
 9. Jill Zimmerman (Dean, Student Health & Wellness) *
 10. Ethan Andrada (ASO: Student Rep.)
 11. Steve Benitez (ASO: Student Rep.) *
 12. Michael Carey (Academic Senate: Adjunct Faculty)
 13. Linda Parker (Academic Senate: Library Faculty) *
 14. Jessica Eaton (Co-Chair Enrollment Mgmt)
 15. Marissa Latuno (Health & Safety Sciences) *
- Vacant:**
 Executive Director or Designee (ITS)
 Equity and Student Achievement
 Academic Affairs (CMSA)
 Director, IR (CMSA)
 Faculty Union
 Academic Senate: CTE/Vocational Faculty
 Classified: Academic Affairs
 Classified: ITS

- Budget Committee Members:**
1. Shami Brar, Co-Chair (VP, Administrative Services/CBO)
 2. Hal Huntsman, Co-Chair (AS: President) *
 3. Dang Huynh (Adjunct Faculty, Proxy, Noah Stepro)
 4. Gem DeJesus (ASO: Student Rep.)
 5. Suzanne Olson (Classified Staff) *
 6. Angela Musial (CMS Staff)
 7. Ben Partee (Interim Dean, Athletics & Kinesiology)
 8. Marvin Guzman (Facilities)
 9. Karen Heinzman (Faculty) *
 10. James Firth (Human Resources)
 11. Daniel Conner (ITS) *
 12. Stacey Adams (Program Review Committee)
 13. Pamela Ford (Classified Union) *
 14. Kent Moser (Faculty Union) *
 15. Kevin North (Outcomes Committee)
- Vacant:**
 Adjunct Faculty Staff
 Outcomes Committee
 Enrollment Management

- Ex-Officio's:**
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| Jennifer Zellet (Superintendent/President)
Kathy Bakhit (VP of Academic Affairs) *
Lauren Elan Helsper (VP of People, Culture & Talent)
Rebecca Farley (VP of Equity and Student Achievement) * | Shami Brar (VP of Administrative Services)
Idania Padron (VP of Student Services)
Alejandro Guzman (Exec. Director of Marketing) * |
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AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED / ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		
I. Approval of Minutes for SPBC June 26 th , August 28 th , and September 18 th Meetings	All	All meeting minutes were approved as presented.
II. Opening Comments from Co-Chairs	Hal, Shami, Meeta	None
III. ATD: Institutional Capacity Assessment Tool (ICAT) Tool 2.0 (attachment)	Meeta, All	The ICAT survey results were discussed, noting that 98 out of 800 employees completed it (suitable for an extended survey) with a 2.7 average capacity rating rounded to 3, indicating emerging status. Key areas for improvement include disciplined implementation. The discussion also covered the need for better data utilization and

		communication, particularly around student progress and educational costs. Everyone was asked to attend the Capacity Café meeting with the ICAT coaches on October 23 rd and share the information with their team. It was also suggested to ask the coaches about the survey completion rates and why some people started but did not finish the survey.
IV. Program Review and Area Goals	Meeta, Shami, Hal	The program review process was discussed, emphasizing the need to connect individual and Ed Service Plan goals. It was suggested that cross-references be captured for goals that fit multiple categories. The importance of aligning goals with the three prioritized goals for resource allocation was emphasized. The need for measurable goals to ensure follow-through and improvement based on data was also noted.
V. Review Budget Request Scoring Results	Wendy	There were 11 one-time and three ongoing requests in total. The scoring process and the impact of priority on funding, with some requests already funded, were also discussed. Others discussed the relationship between scoring and priority, noting the importance of justification in the budget request system. It was clarified that fund managers typically set priorities, and the scoring rubric aims to align with institutional goals. The upcoming budget request timeline focuses on earlier submissions to align with the planning calendar.

SPBC MEETING DATES

SEPTEMBER 18, 2024 – AUGUST 27, 2025

2:30 PM – 4:00 PM

3RD WEDNESDAY/MONTHLY

(DATES ARE SUBJECT TO CHANGE)

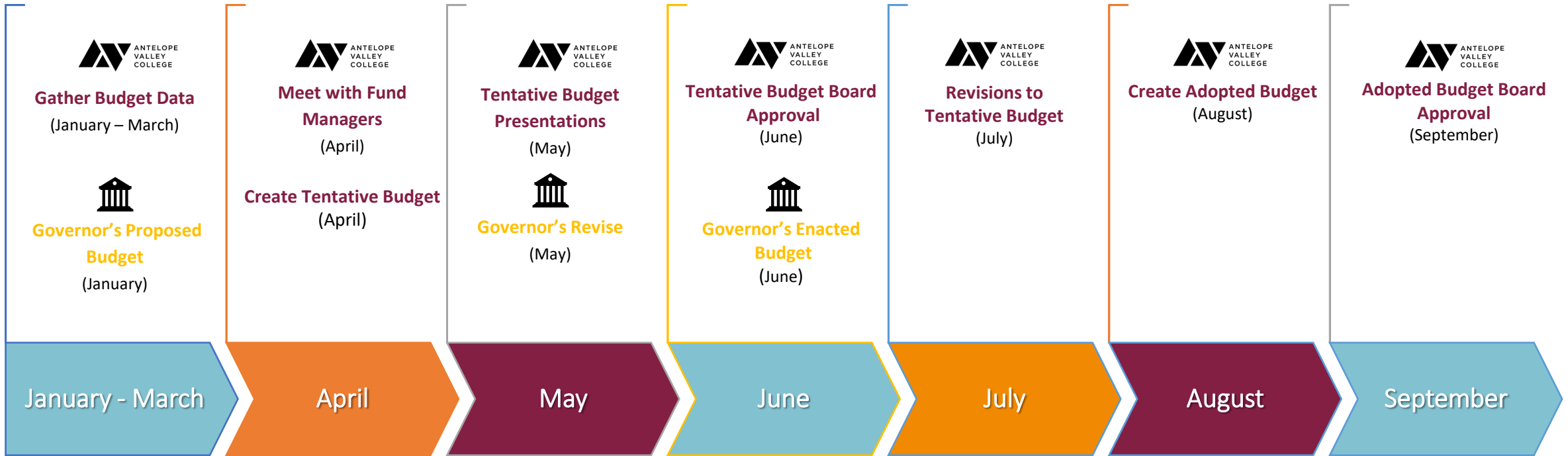
September 18, 2024	(December 2024- No meeting Scheduled) January 15, 2025	April 16, 2025
October 16, 2024	February 19, 2025	May 28, 2025 (on 4 th Wednesday) (no meetings in June or July)
November 20, 2024 CANCELLED	March 19, 2025	August 27, 2025 (on 4 th Wednesday)



Highlights from the Governor's Proposed Budget

February 19, 2025

FY 2025-2026 Budget Development Timeline



GOVERNOR'S PROPOSED BUDGET 2025-26

The overall state budget would be higher than in 2024-25, increasing by about 8% to \$322.2 billion, reflecting higher state receipts and cost-cutting actions taken in the current-year budget. General Fund spending would increase by over \$17 billion (8.2%) to \$228.9 billion.

The proposal for additional ongoing spending includes \$230.4 million for a 2.43% cost-of-living adjustment (COLA) for community college apportionments, \$28.7 million for COLAs and adjustments to certain categorical programs, and \$30.4 million for systemwide enrollment growth of 0.5%.

One-time and ongoing funding in the proposal is dedicated to the establishment of a Systemwide Common Data Platform and scaling up Credit for Prior Learning policies.

GOVERNOR'S PROPOSED BUDGET 2025-26

An increase of \$230.4 million in Proposition 98 funds to support a 2.43% COLA for apportionments and select categorical

An increase of approximately \$30.4 million ongoing Proposition 98 General Fund to support a 0.5% enrollment growth

Provides \$60 million to develop or expand nursing programs, partnerships, pathways, and capacity.

Most categorical programs received level or workload funding in the Governor's proposal, with certain programs receiving cost-of-living adjustments.

Other Investments

- e-Transcript California (\$29 million)
- Credit for Prior Learning (\$7 million)

The Governor's proposal includes capital outlay funds from Proposition 51 and Proposition 2 to support 31 projects which include the AVC Gym replacement project.

STUDENT CENTERED FUNDING FORMULA (SCFF)

Current split of 70/20/10, is set in statute. No plans to change.

Rates will be adjusted annually by any enacted COLA.

SCFF hold harmless provision amount will not grow.

2025-26 funding will be the new floor for SCFF hold harmless provision. No automatic adjustments to reflect cumulative COLA over time, only if provided in budget act language.*

Starting in 2025-26, districts will be funded at their SCFF generated amount for that year or their “floor” (2024-25 funding amount) whichever is higher.



FTES TREND

Fiscal Year	320 FTES - State Residents (Rounded)
2017-2018	10,616
2018-2019	11,013
2019-2020	11,055
2020-2021	9,199
2021-2022	8,274
2022-2023	9,002
2023-2024	9,939
2024-2025 (Estimated)	10,050

FY 2025-26 \$230.4 million to fund the 2.43% cost-of-living adjustment (COLA) for apportionments

Allocations	FY 2024-25	FY 2025-26 GP (2.43%)	Change
Base Credit	5,294	5,423	129
Supplemental Point Value	1,252	1,282	30
Student Success Main Point Value	738	756	18
Student Success Equity Point Value	186	191	5
Incarcerated Credit	7,425	7,605	180
Special Admit Credit	7,425	7,605	180
CDCP	7,425	7,605	180
Noncredit	4,465	4,573	108



- Executive Orders from new President
- Governors' May revision



All Requests Report

Fiscal Year:

Funding Status	
8	Yes
3	No
3	Pending
14	Total # of 24-25 Budget Requests

DOWNLOADED									Manually Entered	DOWNLOADED		
Dept/Division	Priority	Description	Amount	One Time	On Going	Org	Account	Program	Funded	Source	Score	View Report
			\$625,476.00	\$550,956.00	\$74,520.00							
Workforce Development		Order desks, computers, and related accessories, to renovate existing classroom with computer/desks.	52,856 (OT)/0 (OG)	\$52,856.00	\$0.00	12806	4361	679000	Pending		642	View
Office of People, Culture		Leadership Academy	45000 (OT)/0(OG)	\$45,000.00	\$0.00	11030	5100	673000	No		612	View
IERP / Library Services	3	Renovation of circulation and reference desk areas	140,000 (OT)/N/A (OG)	\$140,000.00	\$0.00	12710	4562	612000	Pending		541	View
IERP / Library Services	2	Invoke Learning-Datalake for IERP's and the College's analytic needs	50,000 (OT)/N/A (OG)	\$50,000.00	\$0.00	11100	5310	660000	Yes	Retention & Enrollment Outreach	518	View
IERP / Library Services	1	Precision Campus Application for Data Dashboards	40,000 (OT)/N/A (OG)	\$40,000.00	\$0.00	11100	5310	660000	Yes	Dept. Funded	511	View
Enrollment Services		Augmented Funding for DualEnroll.com - Enrollment Management Software	0 (OT)/39,520 (OG)	\$0.00	\$39,520.00	13010	5310	620000	Yes	Perkins	498	View
Arts & Humanities	1	Track lighting replacement in FA 1	35,000 (OT)/0.00 (OG)	\$35,000.00	\$0.00	12205	4500	100200	Yes	Schedule Maintenance	498	View
Arts & Humanities	3	Update Vanity Tables/ Mirrors in FA2- 132	35,000 (OT)/n/a (OG)	\$35,000.00	\$0.00	12205	4500	100700	Yes	Schedule Maintenance	476	View
Arts & Humanities	2	Short Term Hourly for a Lab Tech Position in MUS/MUSC.	0 (OT)/30,000 (OG)	\$0.00	\$30,000.00	12205	2420	100400	Yes	Perkins	474	View
Risk Management		Blue Phones	20000 (OT)/0 (OG)	\$20,000.00	\$0.00	11032	6400	679900	Yes	Measure AV	467	View
IERP / Library Services	4	Improved furnishings at the Palmdale Center Library	25,000 (OT)/N/A (OG)	\$25,000.00	\$0.00	12710	4562	612000	Pending		451	View
Office of People, Culture		File Retention	28000 (OT)/0 (OG)	\$28,000.00	\$0.00	11030	5310	673000	No		365	View
Office of People, Culture		Consultant for position control implementation	67000 (OT)/5000 (OG)	\$67,000.00	\$5,000.00	11030	5310	0	No	Lancaster Redevelopment 80104	316	View
Social & Behavioral Sciences		Addition of door to office of dean.	13,100.00 (OT)/0.00 (OG)	\$13,100.00	\$0.00	12251	6200	220100	Yes	District funds	303	View



BUDGET THINK TANK – SAVING SUGGESTIONS
Held on November 20, 2024
Fiscal Year 2025-2026

#	CATEGORY	COST SAVINGS Suggestion	Notes
1	Salaries & Benefits	Fill open position with lower Pay Rate first and leave the high paying positions vacated.	
2	Salaries & Benefits	Look at other companies for benefits & research tiered plans	
3	Salaries & Benefits	Think about SERP	
4	Salaries & Benefits	Enforce approval for supplemental pay	
5	Salaries & Benefits	Look at cost for additional custodian	email Harmony for clarification
6	Salaries & Benefits	Hire people at a reason rate. 50% law was brought up and discussion on implications when non-instructional costs are more than instructional costs	
7	Salaries & Benefits	Saturday events contribute to overtime. Discussion was held regarding abating the expense when the revenue is collected from the event holder. Currently, that is not the procedure.	Email Noe 1/23/25 to implement now, but charge OT to the program instead of abating facility expense
8	Salaries & Benefits	Department Chair position could be done away with & eliminated. The derived benefits to the Institution was never quantified accurately to save money and provide administrative benefits. I believe that Department Chair position work more effectively at the 4-year level due to the huge number of students, large Divisions and programs.	Emailed Amanda 1/23/25 to share with VPPCT for negotiations
9	Utilities & Insurance	We should consider switching to Teams and voice, it can be moved to a different computer to save money on phones	ITS is leading this effort
10	Utilities & Insurance	We should put shades on windows to make room naturally cooler to help save on electrical bill	
11	Utilities & Insurance	We need to have more solar panels. The HUB doesn't have any automatic shut offs for electrical	Email Noe 1/23/25 to install automatic light shut off now
12	Utilities & Insurance	SOAR should pay for their own utilities to save money.	This is being negotiated in the MOU
13	Travel	Give more thought to which travel you attend. (EX. If you normally attend 6 conferences per year, maybe look at only necessary ones to attend)	
14	Supplies	1. Campus Event setup: Purchase vs Contract e.g stages, podium-save time & labor. 2. Non-instruction supplies purchased are used for instructional-transfer the cost accordingly	
15	Supplies	Look into lower equipment costs items for Facilities	
16	Supplies	Ask about using other vendor with lower cost. e.g a desk was purchase for \$2.5K from Sierra Equip that she believes could be purchase for \$500.	
17	Supplies	Suggested that Foundation funds could be use to off-set Basic Needs expenses.	
18	Supplies	1.Go digital and eliminate photo copies 2. Campus Events, use T-Shirts and other items from prior year vs buying new ones.	
19	Supplies	Buy supplies in bulk at a better cost, and eliminate supplies purchasing at Office Depot (Warehouse supplies)	
20	Consulting & Legal	Projecting higher expenses for FY25 in contract/consulting. Already accounted for it in the budget	
21	Consulting & Legal	Conditions & Logistics expenses are expected to go down for next year. Use of scheduled maintenance as much as possible.	

22	Consulting & Legal	Covid tracing is ending in February, which should reduce costs to contract/consulting. Use of Keenan to get some of these services we have in place for free.	
23	Consulting & Legal	Using Desert Haven for custodial, do we have other options more cost efficient to the district instead of using this vendor? Change of contract/consultant. Need more consultants/ contracts to increase revenue (teaching, etc)	
24	Consulting & Legal	Use of consultants in the best way possible. Suggestions: Make sure to talk to the department beforehand in case they have the knowledge to avoid hiring consultants. Longer Contracts may benefit (currently 5-year limit per Wendy)	
25	Salaries & Benefits	Allow qualified Classified to teach classes, putting them on furlough for the hours they teach. The class needs to be taught, so you save on the salary they are furloughed for. It provides a growth opportunity to the employee. It improves the faculty/staff funding ratio.	
26	Staff Development	I know this may be an unpopular opinion, but I feel the FPD program is too big and drains the college of valuable time for our staff. They seem to spend an inordinate amount of time counting and checking our hours, training us to use Vision Resource and how to register and count our appearances, tally our hours, for so many different events. The underlying and concurrent issue is that AVC has too many FPD hours required. In California, to maintain their Bar numbers, lawyers must complete only 25 hours of PD every 3 years. In order to stay current on how to save lives, nurses must complete 30 hours every 2 years. Most faculty who come from other colleges around the state and nation are shocked to learn that AVC requires 60 annual hours of PD to teach. It is so unusual that the last I checked, we were the only community college to have so much. I think this is wasteful for staff, for faculty, and for students, because I'm not convinced they benefit so much from taking time away from classroom preparations and communications and projects with them. I have personally brought this up over the years many times to both the Senate and Administration. There was a time when Administration agreed with me and most in the Senate did not. Now, as I understand it, that is reversed? I do understand that a significant cut to FPD would require about 5 minutes back in the classroom period. I can't understand how that is a negative outcome. I hope that this is an issue that can be open for a clear and honest discussion, and that rather than pull back anyone's hours in a way that hurts them economically, give them more meaningful and useful tasks than keeping tabs on faculty for such an overly and unnecessarily burdensome program. Thank you.	
27	Utilities & Insurance	Install automatic lights on/off in ALL the buildings, promote digital copies of anything possibly, subscribe to ISSUU to have interactive flipbooks and programs for all-day events, workshops, programs, etc. to cut down on paper, audit waste of food at student/staff events	

Submission from Microsoft form

Submission from Microsoft form

Submission from Microsoft form

28	Staff Development	<p>Eliminate morale-depressing strategies like reducing Chair stipends. Whereas efficient spending is paramount to a successful community college operation, skimming faculty pay for pennies is ineffective and counterproductive. Acknowledge the reality that we are over-loaded on executive and executive-appointed administrative roles, which consume the largest concentrated sums of otherwise available funds for our college. Do not move on to or start new programs until existing programs are properly and fully supported. This way, programs can learn to operate more efficiently, sustainably grow, and steadily increase enrollment numbers. Follow the CBA in good faith, so that the college is no longer, seemingly constantly, exposed to litigation and the significant costs therein (i.e. do not interpret something that isn't explicitly written for the function of pushing through a new policy or mandate, particularly without demonstrating concern for shared governance processes, or acknowledgement of explicitly relevant articles and procedures which faculty are mutually expected to abide by). Several administrative roles would operate more effectively and cost-efficiently as faculty positions with 15 LHE release time -- even positions currently assigned at the VP level. Never treat a publicly funded institution of higher education like a for-profit business. The costs will be irreparable, while the damage will be traceable. Scientifically measure and evaluate "student and community need" when making decisions that impact enrollment totals, in order to ensure students' (and prospective students') most explicitly experienced educational needs (and demands) are met; and in order to ensure we continually improve processes for doing so.</p>		Submission from Microsoft form
29	Supplies	<p>1. Use Global Industries - cost is 1/3 of Grainger. 2. All offices should check for any unused/over stock of supplies. Put them in a large room, and let people pick before ordering more. 3. Departments develop cost effective measures when ordering/using supplies. 4. Develop an effective recycling program (PC has a great deal of things that go into the general trash). students could recycle and spend the money on campus. 5. Send usable items (paper scrap, etc.) to the CDC (when they have a location). 6. Employees should be reminded to use equipment with respect - too many things getting broken; repairs are costly. 7. ALL Computers/lights should be shut off every evening.</p>		Submission from Microsoft form
30	Utilities & Insurance	<p>Don't over air-condition our buildings. Set air-conditioning to the warmest allowable temperature within guidelines for public buildings. Many faculty and students are wearing sweaters and jackets indoors because it's too cold. It wasteful with our money and bad for the environment. "According to most guidelines, the recommended air conditioning temperature for public buildings is between 72°F and 76°F during the summer months, with some variations depending on the building type, location, and occupant activity level; this aligns with the American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE) recommendations."</p>		Submission from Microsoft form

31		If the Palmdale Center was provided with a podium and flag (which is not in our current budget), it would save Campus Services time in making trips to Palmdale to deliver and set up these items		Submission from Microsoft form
32		Invest in more solar panels and batteries, there is no reason we should not be able to offset our electrical usage Repurpose the second floor of the library to better utilize established space Can we have campus owned vending machines, to sell reasonably priced snacks and beverages We need more merchandise available to students and staff. Better merchandise would be ideal. More modern. This should also be sold at walmarts and targets as other colleges do.		Submission from Microsoft form