

AP&P Minutes		Thursday, October 10, 2024 3:00 pm – 5:30 pm YH 163
<p>Type of Meeting: <i>Regular</i></p> <p>Note Taker: Robyn Serrano</p> <p>Please Review/Bring: The past minutes for accuracy.</p>		
<i>Committee Members:</i>		
<p><i>Dr. Jonathan Compton, Co-chair</i> <i>Dr. Kathy Bakhit, Co-chair, Vice President of Academic Affairs*</i> <i>Dr. Jessica Eaton, Articulation Officer</i> <i>Tim Atkerson, AKIN Representative</i> <i>Travis Lee, IAAT Representative</i> <i>Alfred Brubaker, IAAT Representative</i> <i>Darren Watters, HSS Representative</i> <i>Vacant, HSS Representative</i> <i>James Dorn, MSE Representative*</i> <i>Dr. Zia Nisani, MSE Representative</i> <i>Heidi Williams, LACA Representative</i> <i>Vacant, LACA Representative</i></p> <p><i>Guest-Lisa O’Leary</i></p>		<p><i>Gabby Poorman, SBS Representative</i> <i>Balbir Arora, SBS Representative</i> <i>Cynthia Littlefield, AHUM Representative</i> <i>Jillian Bentley, AHUM Representative</i> <i>Stephanie Orellana, Library Rep, Librarian</i> <i>Tamira Palmetto, Student Services, Counseling</i> <i>Tanya McGinnis, Student Services, Counseling</i> <i>Amaka Donn, Adjunct Representative</i> <i>Greg Bormann, Administrative Position*Proxy-Dr.</i> <i>Wendy Stout</i> <i>Kathryn Mitchell, Administrative Position</i> <i>Dr. Windy Franklin-Martinez, Administrative Position</i> <i>John Cariaga, Student Representative</i></p> <p style="text-align: right;"><i>*Absent</i></p>
Items	Person	Action
I. Call to Order	<i>Dr. Jonathan Compton/Dr. Kathy Bakhit</i>	The meeting was called to order at 3:07pm.
II. Attendance – Roll Call	<i>Dr. Jonathan Compton</i>	
III. Opening Comments from the Public (3 minutes maximum)		<p>Dr. Stout asked that her courses not be sent back to her. She is still faculty at least for this semester.</p> <p>Dr. Eaton said we were initially told that the only CCN course that needs to be submitted would be COMM, now they are saying we have to submit all CCN courses for UC TCA approval. There is a chance they won’t approve these courses. There is a lot of concern and questions.</p>
IV. Approval of the Agenda	<i>All</i>	<p>Action Taken</p> <p>Motion to approve: Agenda for 10/10/2024 Motion Second Motion approved</p>



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<p>V. Approval of the Minutes</p> <ul style="list-style-type: none"> - 09/26/2024 	<p><i>All</i></p>	<p>Action Taken</p> <p>Motion to approve: Minutes for 09/26/2024 Motion Second Abstentions: Cindy Littlefield, John Cariaga Motion approved</p>
<p>VI. Informational Items</p> <ul style="list-style-type: none"> - CCN Phase II Faculty Surveys and Course List - Requisites 	<p><i>Dr. Jonathan Compton</i></p>	<p>CCN Phase II Faculty Surveys and Course List:</p> <p>Dr. Compton sent out multiple emails regarding these surveys. Only 12 faculty members will be chosen for the committees, but these surveys are the way to have your voice heard. The Canvas shell is now on our AP&P webpage.</p> <p>Requisites:</p> <p>We have some major courses changing because of CCN. Do not send back workflows that have the CCN courses as requisites. We may change them later.</p>
<p>VII. Training</p> <ul style="list-style-type: none"> - AP&P Course Review 	<p><i>Dr. Jonathan Compton</i></p>	<p>AP&P Course Review:</p> <p>The orange box is an indicator that a section has changed. Make sure when you are reviewing under your AP&P rep role that you are looking at those changes.</p> <p>As far as non-substantial workflows, the Specifications tab should be the only area that has changes.</p> <p>Rationales are not needed for methods of instruction unless you choose "other".</p> <p>Assignment hours should be equal to the out of class hours.</p> <p>Methods of evaluation, must have at least the objectives listed but could include a rationale.</p> <p>Materials fee-if there is one, then it must be in this section and in the course description. These fees are due at the time of registration.</p> <p>Equipment is other items that need to be purchased by the student but amounts are not listed.</p>



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		<p>Textbooks-any books over 5 years old need a rationale.</p> <p>Substantial workflows can have changes in any of the tabs.</p> <p>Equivalency is for AVC courses only, not for courses from other colleges.</p> <p>Retakes are usually 0 with some exceptions, ex. IATH, noncredit, etc.</p> <p>Transferability-please do not touch, reach out to Dr. Eaton so she can submit for CSU/UC transferability.</p> <p>Most courses are Degree Applicable.</p> <p>Requisite tab. A question was asked, can a noncredit course be a prerequisite for a credit course.</p> <p>If a course can be completion of or concurrent enrollment in this is a prerequisite and in the rationale you would put the language. You don't have to list it as both a prerequisite or corequisite.</p> <p>Course objectives-these will need to be numbered</p> <p>Curriculum mapping-not only do the SLOs need to be mapped to the ILOs but so do the programs, you can get there by clicking on the mapping destination.</p> <p>Distance Education-looking into getting the questions updated.</p>
<p>VIII. Action</p> <p>Course Deactivations DM233, Digital Printing II MATH031, Support Course for Math 131 MATH131, College Algebra for STEM NS099, Preparing for Success in Nursing POLS120, International Organizations WE199, Occupational Work Experience</p> <p>Non-Substantial Course Revision ART101, History of Art, Prehistoric to Gothic ART103, History of Art: Africa, Oceania and Indigenous North America</p>	<p><i>Dr. Jonathan Compton</i></p>	<p><u>Action Items</u></p> <p>Course Deactivations</p> <p>Motion to approve: All Course Deactivations Motion second Motion approved</p> <p>Non-Substantial Course Revision</p> <p>Motion to approve: All Non-Substantial Course Revisions Motion second</p>



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<p>ATH100, Introduction to Athletic Training ATH102, Practical Applications of Athletic Training I ATH102L, Practical Applications of Athletic Training I Lab ATH103, Practical Applications of Athletic Training II ATH103L, Practical Applications of Athletic Training II Lab ELTE101, Survey of Electronics ELTE105, Introduction to Robotics ELTE130, Digital Circuit Analysis ELTE135, Analog Circuit Analysis ENGL115, Introduction to Technical Communication FREN101, Elementary French 1 FREN102, Elementary French 2 FTV215, Directing for Film and Video FTV220, Advanced Screenwriting FTV230, Digital Cinematography FTV241, Beginning Audio Production GEOG110, World Regional Geography GEOG201, Map Interpretation and GPS GER101, Elementary German 1 GER102, Elementary German 2 HD101, College and Life Management HD102, Soldiers to Scholars HD105, Personal Development HE100, First Aid and Emergency Care HIST110, African-American History, 1450-1877 HIST111, African-American History, 1877-Present INT202, Interpreting I INT203, Interpreting II INT204, Sign/English Transliteration INT205, Interpreting in Specialized Settings INT206, Interpreting III INT210, Ethics, Decision-Making, & Professionalism for Interpreters JOUR123, Newspaper Production KINF115, Beginning Fast-Pitch Softball KINF161, Intermediate Tennis KINF180, Beginning Volleyball KINF190, Beginning Swimming for Non-swimmers</p>		<p>Motion approved</p> <p>Motion to table: ELTE 130 Motion second Motion approved Assignment hours need to be corrected</p> <p>GEOG 110, textbook rationale was added GER 102, objectives added to methods of evaluation</p> <p>Program Revisions</p> <p>Motion to approve: Aircraft Airframe AS Motion second Motion approved</p> <p>Motion to approve: Aircraft Powerplant AS Motion second Motion approved</p> <p>Motion to approve: Automotive Collision Repair and Refinishing Specialist AS Motion second Motion approved</p> <p>Motion to approve: Automotive Collision Repair Specialist AS Motion second Motion approved</p> <p>Motion to approve: Automotive Refinishing Specialist AS Motion second Motion approved</p> <p>Motion to approve: Bachelor of Science Degree Respiratory Care Motion second Motion to table: Motion second</p>
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<p>KINF191, Beginning Swimming KINF192, Intermediate Swimming KINF195, Beginning Fitness Swimming KINF196, Intermediate Fitness Swimming KINF295, Advanced Fitness Swimming KINT102, Officiating Basketball and Volleyball KINT112, Officiating - Football LATN101, Elementary Latin 1 LATN201, Intermediate Latin MUS131, Piano I MUS132, Piano II MUS231, Piano III MUS292, Applied Music Performance NF100, Nutrition NF102, Nutrition and Food for Children PSY200, Introduction to Research Methods in Psychology RCP102, Clinical Preparation for Respiratory Care RCP103, Concepts in Respiratory Care RCP104, Respiratory Care Pharmacology RCP105, Fundamentals of Clinical Respiratory Care RCP201, Neonatal and Pediatric Respiratory Care RCP202, Fundamentals of Intensive Respiratory Care RCP203, Seminar and Practicum in Respiratory Care I RCP302, Sleep Medicine and Respiratory Care REC101, Introduction to Recreation and Leisure REC102, Recreational Leadership</p> <p>Program Revisions Aircraft Airframe AS Aircraft Powerplant AS Automotive Collision Repair and Refinishing Specialist AS Automotive Collision Repair Specialist AS Automotive Refinishing Specialist AS Bachelor of Science Degree Respiratory Care Computer Engineering AS Dance AA Electrical Engineering AS Electrical Technology AS</p>		<p>Motion approved</p> <p>Motion to approve: Computer Engineering AS Motion second Motion approved</p> <p>Motion to approve: Dance AA Motion second Motion approved</p> <p>Motion to approve: Electrical Engineering AS Motion second Updated course blocks in meeting Motion approved</p> <p>Motion to approve: Electrical Technology AS Motion second Motion approved</p> <p>Motion to approve: Licensed Vocational Nursing Cert Motion second Motion approved</p> <p>Motion to approve: Mechanical Engineering AS* Motion second Updated course blocks in meeting Motion approved</p> <p>Motion to approve: Refrigeration Specialist AS Motion second Motion approved</p> <p>Motion to approve: Welding AS Motion second Motion approved</p>
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<p>Licensed Vocational Nursing Cert Mechanical Engineering AS Refrigeration Specialist AS Welding AS</p> <p>Substantial Course Revisions</p> <p>VN119, Fundamentals of Patient Care for Vocational Nurses VN120, Self-Care Fundamentals, Pharmacology VN121, Medical-Surgical Nursing for the Adult and Child FTEC125, Hazardous Materials First Responder Operation COMM110, Persuasion COMM219, Introduction to Intercultural Communication CS120, Programming and Algorithms in C++ CS121, Programming and Algorithms in Java CS122, Programming and Algorithms in Python CS150, Discrete Structures ECON100, Survey of Economics ENGL315, Applied Technical Writing ETHN101, Introduction to Ethnic Studies FTW124, Wildfire Chain Saws GEOL101L, Physical Geology Lab HD103, Career and Life Planning KINT240, Yoga Teacher Training 1 - Yogic Lifestyle and Yoga as a Healing Practice KINT241, Yoga Teacher Training 2 - Gross and Subtle Anatomy KINT242, Yoga Teacher Training 3 - Pedagogy: The Art and Science of Teaching KINT243, Yoga Teacher Training 4 - Social Applications of Yoga MATH110, Mathematics for Liberal Arts Students MATH128, College Algebra for Liberal Arts MATH150, Calculus and Analytic Geometry MATH150H, Calculus & Analytic Geometry Honors MATH160, Calculus and Analytic Geometry MATH250, Calculus and Analytic Geometry MUSC102, History of Jazz MUSC103, History of Rock 'n Roll</p>		<p>Substantial Course Revisions</p> <p>Motion to approve: VN119, Fundamentals of Patient Care for Vocational Nurses Motion second Motion approved</p> <p>Motion to approve: VN120, Self-Care Fundamentals, Pharmacology Motion second Motion approved</p> <p>Motion to approve: VN121, Medical-Surgical Nursing for the Adult and Child Motion second Hours updated Motion approved</p> <p>Motion to approve: FTEC125, Hazardous Materials First Responder Operation Motion second Hours updated Motion approved</p> <p>Motion to approve: COMM110, Persuasion Motion second Motion approved</p> <p>Motion to approve: COMM219, Introduction to Intercultural Communication Motion second Motion to tabled: Motion second Motion approved</p> <p>Motion to approve: CS120, Programming and Algorithms in C++ Motion second Motion approved</p> <p>Motion to approve:</p>
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<p>MUSC122, Stage Voice MUSC142, Musical Theatre Workshop PSY230, Social Psychology PSY232, Theories of Personality PSY233, Personal and Social Adjustment RCP204, Seminar and Practicum in Respiratory Care II RCP301, Advanced Cardiopulmonary Respiratory Care SPAN102, Elementary Spanish 2 SPAN201, Intermediate Spanish 1 SPAN202, Intermediate Spanish 2 THA101, Introduction to Theatre THA102, Introduction to Stagecraft THA103, Introduction to Stage Lighting THA110, Fundamentals of Acting THA111, Theatre History I THA115A, Rehearsal and Performance: Drama THA116A, Rehearsal and Performance: Comedy THA116B, Rehearsal and Performance: Comedy THA121A, Technical Theatre Production THA121B, Technical Theatre Production THA121C, Technical Theatre Production THA215, Acting for the Camera</p>		<p>CS121, Programming and Algorithms in Java Motion second Motion approved</p> <p>Motion to approve: CS122, Programming and Algorithms in Python Motion second Motion approved</p> <p>Motion to approve: CS150, Discrete Structures Motion second Motion approved</p> <p>Motion to approve: ENGL315, Applied Technical Writing Motion second Motion approved</p> <p>Motion to approve: PSY230, Social Psychology Motion second Motion approved</p> <p>Motion to approve: PSY232, Theories of Personality Motion second Motion approved</p> <p>Motion to approve: PSY233, Personal and Social Adjustment Motion second Motion approved</p> <p>Motion to table: Motion second ECON100, Survey of Economics ETHN101, Introduction to Ethnic Studies FTW124, Wildfire Chain Saws GEOL101L, Physical Geology Lab HD103, Career and Life Planning KINT240, Yoga Teacher Training 1 - Yogic Lifestyle and Yoga as a Healing Practice</p>
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		<p>KINT241, Yoga Teacher Training 2 - Gross and Subtle Anatomy KINT242, Yoga Teacher Training 3 - Pedagogy: The Art and Science of Teaching KINT243, Yoga Teacher Training 4 - Social Applications of Yoga MATH110, Mathematics for Liberal Arts Students MATH128, College Algebra for Liberal Arts MATH150, Calculus and Analytic Geometry MATH150H, Calculus & Analytic Geometry Honors MATH160, Calculus and Analytic Geometry MATH250, Calculus and Analytic Geometry MUSC102, History of Jazz MUSC103, History of Rock 'n Roll MUSC122, Stage Voice MUSC142, Musical Theatre Workshop PSY230, Social Psychology PSY232, Theories of Personality PSY233, Personal and Social Adjustment RCP204, Seminar and Practicum in Respiratory Care II RCP301, Advanced Cardiopulmonary Respiratory Care SPAN102, Elementary Spanish 2 SPAN201, Intermediate Spanish 1 SPAN202, Intermediate Spanish 2 THA101, Introduction to Theatre THA102, Introduction to Stagecraft THA103, Introduction to Stage Lighting THA110, Fundamentals of Acting THA111, Theatre History I THA115A, Rehearsal and Performance: Drama THA116A, Rehearsal and Performance: Comedy THA116B, Rehearsal and Performance: Comedy THA121A, Technical Theatre Production THA121B, Technical Theatre Production THA121C, Technical Theatre Production THA215, Acting for the Camera Motion approved</p>
<p>IX. Discussion</p> <ul style="list-style-type: none"> - Tech Review Committee - Assigned Tasks - Cyclical Review 	<p><i>Dr. Jonathan Compton</i></p>	<p>Tech Review Committee - Assigned Tasks: Tabled</p> <p>Cyclical Review:</p>



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<ul style="list-style-type: none"> – Credit by Examination list – AP – CLEP – IB 		Tabled
X. Reports –	<i>Dr. Jonathan Compton</i>	
XI. Catalog – Review last term offered	<i>Robyn Serrano</i>	
XII. Date of Next Meeting – 10/24/2024 – *10/31/24, 11/14/24, 2/13/25, 2/27/25, 3/13/25, 3/27/25, 4/10/25, 4/24/25, 5/8/25, 5/22/25		Remember, our next meeting is Oct. 24 th and it will be back in T600-J. Then we have another meeting the following week on Oct. 31 st . Our last meeting for the semester will be Nov. 14 th which means we only have 3 meetings left to approve the remaining courses and programs.
XIII. Adjournment	<i>Dr. Jonathan Compton/Dr. Kathy Bakhit</i>	Motion to adjourn: Motion Approved The meeting concluded at 5:30pm
NEXT MEETING DATE: October 24, 2024		