

AP&P Minutes	Thursday, March 13, 2025 3:00 pm – 5:30 pm T600-J
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Type of Meeting: *Regular*
Note Taker: Robyn Serrano
Please Review/Bring: The past minutes for accuracy.

Committee Members:

<p><i>Dr. Jonathan Compton, Co-chair</i> <i>Dr. Kathy Bakhit, Co-chair, Vice President of Academic Affairs*</i> <i>Dr. Jessica Eaton, Articulation Officer</i> <i>Tim Atkerson, AKIN Representative</i> <i>Travis Lee, IAAT Representative*</i> <i>Alfred Brubaker, IAAT Representative</i> <i>Darren Watters, HSS Representative</i> <i>Vacant, HSS Representative</i> <i>James Dorn, MSE Representative</i> <i>Dr. Zia Nisani, MSE Representative</i> <i>Heidi Williams, LACA Representative</i> <i>Vacant, LACA Representative</i></p> <p><i>Guests: Lisa O’Leary, Kelly Brogan, Esperanza Perez</i></p>	<p><i>Gabby Poorman, SBS Representative</i> <i>Yadira Arellano, SBS Representative</i> <i>Cynthia Littlefield, AHUM Representative</i> <i>Jillian Bentley, AHUM Representative</i> <i>Stephanie Orellana, Library Rep, Librarian</i> <i>Tamira Palmetto, Student Services, Counseling</i> <i>Tanya McGinnis, Student Services, Counseling</i> <i>Amaka Donn, Adjunct Representative</i> <i>Greg Bormann, Administrative Position*</i> <i>Kathryn Mitchell, Administrative Position</i> <i>Dr. Windy Franklin-Martinez, Administrative Position</i> <i>John Cariaga, Student Representative*</i></p> <p style="text-align: right;"><i>*Absent</i></p>
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Items	Person	Action
I. Call to Order	<i>Dr. Jonathan Compton</i>	The meeting was called to order at 3:07pm.
II. Attendance – Roll Call	<i>Dr. Jonathan Compton</i>	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	<i>All</i>	<p>Action Taken Motion to approve: Agenda Motion Second Motion approved</p> <p>Motion to amend: Agenda Comment: Adding PSY 900, WELD 900 and WELD 901 as action items Motion Second Motion approved</p>



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<p>V. Approval of the Minutes</p> <ul style="list-style-type: none"> - 2/27/2025 	<p><i>All</i></p>	<p>Action Taken</p> <p>Motion to approve: Minutes for 2/27/2025 Motion Second Abstentions: Jonathan Compton, Darren Watters Motion approved</p>
<p>VI. Informational Items</p> <ul style="list-style-type: none"> - Revision List - Updated TMCs <ul style="list-style-type: none"> - Mathematics - Physics 	<p><i>Dr. Jonathan Compton</i></p>	<p>Revision List: This should be coming in the next week or so.</p> <p>Updated TMCs: These are now 2.0, so faculty will need to create new program workflows.</p>
<p>VII. Training</p> <ul style="list-style-type: none"> - 		
<p>VIII. Action</p> <ul style="list-style-type: none"> - Cyclical Review <ul style="list-style-type: none"> - Credit by Examination list - AP - CLEP - IB <p>New Course Developments ENGL 114 Creative Writing</p> <p>Course Deactivations ENGL 111 Creative Writing: Fiction ENGL 112 Creative Writing: Poetry</p> <p>Program Revisions Airframe Manufacturing Technology BS Anthropology AA-T Elementary Teacher Education AA-T Bachelor of Science Degree Respiratory Care</p>	<p><i>Dr. Jonathan Compton</i></p>	<p>Action Taken</p> <p>Motion to approve: Credit by Examination, AP, CLEP, IB lists Motion Second Motion approved</p> <p>New Course Developments Motion to approve: ENGL 114 Creative Writing Motion Second Comments: This course combined ENGL 111 and ENGL 112 to meet C-ID Motion approved</p> <p>Motion to approve: PSY 900 Case Management Essentials Motion Second Comments: The proposal start date is being changed from Fall 2025 to Summer 2025 Motion approved</p> <p>Motion to approve: WELD 900 Welding Certification Preparation Motion Second</p>



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		<p>Comments: The hours were changed from 10 hours weekly to 10 hours total and a corequisite of WELD 901 was added Motion approved</p> <p>Motion to approve: WELD 901 Welding Certification Exam Motion Second</p> <p>Comments: The hours were changed from 10 hours weekly to 10 hours total and a corequisite of WELD 900 was added Motion approved</p> <p>Course Deactivations Motion to approve: ENGL 111 Creative Writing: Fiction ENGL 112 Creative Writing: Poetry Motion Second Motion tabled</p> <p>Program Revisions Motion to approve: Airframe Manufacturing Technology BS Motion Second Comments: Changed GE from Cal-GETC to a 27 unit lower division GE pattern Motion approved</p> <p>Motion to approve: Anthropology AA-T Motion Second Comments: TMC was updated by Chancellor's Office, so changes were made to align with it Motion approved</p> <p>Motion to approve: Elementary Teacher Education AA-T Motion Second Comments: TMC was updated by Chancellor's Office, so changes were made to align with it and GEs were updated to Cal-GETC Motion approved</p>
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		<p>Motion to approve: Bachelor of Science Degree Respiratory Care Motion Second Comments: Changed GE from Cal-GETC to a 27 unit lower division GE pattern, table in cover info needs to be updated Motion approved</p>
<p>IX. Discussion – AP/BP review</p>	<p><i>Dr. Jonathan Compton</i></p>	<p>AP/BP review: One of our goals for the committee is to update APs/BPs related to curriculum. With all of the legislation updates, the committee needs to review them and if necessary, recommend changes. AP 4021 is one that needs to be updated. If you are replacing a program, then you shouldn't have to go through this process. Jonathan would like to add a section addressing "replacement" programs. Zia mentioned that there should be language added "as long as no faculty are displaced due to these changes". AP 4100 is another policy that needs to be updated. Someone asked if we could create MOUs until the APs are updated? Jonathan will send out the revised APs/BPs to the committee to review and comment with recommendations.</p>
<p>X. Reports –</p>		
<p>XI. Catalog</p>	<p><i>Robyn Serrano</i></p>	<p>Now that the workflows have been finalized, I am starting to import the courses and programs into the online catalog. I am hoping to send out the link along with a comments spreadsheet next week so everyone can start reviewing it and leaving comments for anything that needs to be updated. After next week, I will be gone for 2 weeks so everyone will have roughly 3 weeks to go through the catalog and give feedback/corrections. The cutoff date will be Monday, April 7th at 7:30 am. Feel free to share the links, the more eyes the better.</p>
<p>XII. Date of Next Meeting – 3/27/25, 4/10/25, 4/24/25, 5/8/25, 5/22/25</p>		
<p>XIII. Adjournment</p>	<p><i>Dr. Jonathan Compton</i></p>	<p>Motion to adjourn: Motion Approved The meeting concluded at 4:00pm</p>



NEXT MEETING DATE: March 27, 2025		
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