

Antelope Valley College
Associated Student Organization
Executive Council Minutes

3041 West Ave. K, Lancaster, CA 93536

SSV 184, 9:00AM

March 28, 2014

The Executive Council of the Antelope Valley College met on March 28, 2014. For more information, please contact Associated Student Organization President Chris Dundee 722-6300 ext 6160.

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 9:03am

1.2 Pledge of Allegiance: Lead by Rieana Paul

1.3 Roll Call:

President – Chris Dundee - Present

Vice President, Academic Affairs – Giovanna Sanchez - Absent

Vice President, Student Services – Keziah Arnold -Present

Vice President, Public Relations – Rieana Paul - Present

Vice President, Club Affairs - Irene Montalban - Present

Treasurer – Manuel Martinez - Absent

Secretary – Megan Turrill - Absent

Senator:

Counseling and Matriculation and Enrollment Services– Faith Hobby -- Present

Health Sciences – Patrick Truong – Present

Mathematics, Science and Engineering – Jose Sanchez - Present

Social and Behavioral Sciences and Business, Computer Studies and Economic Development –

Nathan Skadsen -- Present

Language Arts and Instructional Resources; Extended Services – Natalie Ronquillo - Present

Student Development and Services - Shyann Blanco – proxy Sareena Haff -- Present

Technical Education – Raul Curiel – proxy Russell Bierle -- Present

Visual and Performing Arts and Physical Education – Kimberly Garcia – Present

Membership is 15, Quorum is 9, 12 were present, Quorum is established.

Student Trustee – Russell Bierle -- Present

Advisor - Dr. Jill Zimmerman -- Present

Accounting Assistant - Nancy Blundell -- Absent

Students - Shawn Smith, Juliana Arana-Kelso

1.4 Adoption of the Agenda

Moved to adopt the agenda by Rieana Paul, seconded by Irene Montalban. Motion passes 11/0/0.

1.5 Approval of the Minutes - 3/21/14

Moved to approve the minutes for 3/21/14 by Rieana Paul, seconded by Jose Sanchez. Correction made by Skill USA Club Representative Shawn Smith to change the spelling of his name from Schmidt to Smith, Motion passed 11/0/0.

Moved to revisit roll call to include Secretary Megan Turrill by Rieana Paul, seconded by Sareena Haff. Motion passes 11/0/0.

Roll Call:

President – Chris Dundee - Present
Vice President, Academic Affairs – Giovanna Sanchez - Absent
Vice President, Student Services – Keziah Arnold -Present
Vice President, Public Relations – Rieana Paul - Present
Vice President, Club Affairs - Irene Montalban - Present
Treasurer – Manuel Martinez - Absent
Secretary – Megan Turrill - Present

Senator:

Counseling and Matriculation and Enrollment Services– Faith Hobby -- Present
Health Sciences – Patrick Truong – Present
Mathematics, Science and Engineering – Jose Sanchez - Present
Social and Behavioral Sciences and Business, Computer Studies and Economic Development – Nathan Skadsen -- Present
Language Arts and Instructional Resources; Extended Services – Natalie Ronquillo - Present
Student Development and Services - Shyann Blanco – proxy Sareena Haff -- Present
Technical Education – Raul Curiel – proxy Russell Bierle -- Present
Visual and Performing Arts and Physical Education – Kimberly Garcia – Present

Membership is 15, Quorum is 9, 13 were present, Quorum is established.

Student Trustee – Russell Bierle -- Present

Advisor - Dr. Jill Zimmerman -- Present

Accounting Assistant - Nancy Blundell -- Absent

Students - Shawn Smith, Juliana Arana-Kelso

1.6 Approval of Financial Report

Moved to approve the Financial Report for July 31, 2013 to March 27, 2014 by Jose Sanchez, seconded by Rieana Paul. Financial report read out to members by President Dundee. Motion passes 12/0/0.

II. PUBLIC FORUM

Secretary Megan Turrill stated that former Senator of Technical Education David Durost had contacted her and provided her with summaries of the past 3 SLO committee meetings that he had attended. She asked whether she could address these during 3.5 Committee Reports. The answer to this question was affirmative. Secretary Turrill also told members that there was a grant

proposal to go over and that this would need to be addressed under grant proposals which was not present on the agenda.

Moved to revisit 1.3 Adoption of the Agenda by Sareena Haff, seconded by Rieana Paul. Motion passes 12/0/0.

Moved to add grant proposals to the agenda by Megan Turrill, seconded by Nathan Skadsen. Motion passes 12/0/0.

III. ACTION ITEMS

3.1 ASO Appointments

President Dundee notified members that the Student Planning and Budget Committee had decided to split into two separate committees -- the Student Planning Committee (SPC) and the Budget Committee (BC). A discussion that would necessarily follow this would be whether or not an ASO representative would be existent on both the SPC and BC committees. Senator Nathan Skadsen stated that the SPC and BC committees would meet together semiannually to vote.

Moved to recommend to SPBC that ASO have a voting representative on each the SPC and BC committees and that ASO also recommend SPC and BC meet semiannually that both rep have a vote by Nathan Skadsen, seconded by Megan Turrill. Motion passes 12/0/0

Dr. Zimmerman asked ASO members to consider whether having one representative on each of these committees was enough, considering that they are both large and very important committees. She recommended that they consider also having a non-voting alternate member on each committee. Not only would this add another student voice, but it would also ensure that a backup would be available for these meetings, and that students would be there for any long-term planning.

President Chris Dundee also informed members that at the last CCC meeting members were asked to ask their respective groups "What does representation mean to you?" and bring their group's answer back to the next CCC meeting in mid-April.

Moved to amend the previous motion to include a non-voting member each on SPC and BC by Nathan Skadsen, seconded by Megan Turrill. Motion passes 12/0/0.

The 2 voting members will be on each committee and on the joint committee semi-annually.

Dr. Zimmerman asked whether anybody had been going to the Accreditation committee. Senator Nathan Skadsen replied that he had been going but that many had told him it was a waste of time to be attending. Dr. Zimmerman asked if he had been receiving recent emails about training days. Senator Skadsen replied in the affirmative.

3.2 ASO Election Date

Senator Nathan Skadsen let members know that after the Election Code committee meeting on the previous Friday, the committee had decided to hold the election the week of April 11th, which would leave one week for paperwork and campaigning to take place. After meeting with Dr. Zimmerman this date was changed to the week of April 21st. Dr. Zimmerman stated that an email about running for a position would be sent out to students over Spring break. During the week of April 11th, candidates would have time to campaign.

ASO members decided that a special Election Code meeting should be held Monday, March 31st at 9am in order to finalize the election code. After this, an ASO meeting would be held at 11am in order to vote on this election code.

Dr. Zimmerman let members know that the final date for ASO to receive priority registration is April 25th but that because the group is so small, she will most likely still be able get ASO priority registration because they will be put in by hand.

Moved to hold ASO elections April 21-26th by Faith Hobby, seconded by Megan Turrill. Motion passes 12/0/0.

3.3 ASO Faculty Inspiration Award Nominees

ASO members went over a list of possible nominees for the ASO Faculty Inspiration Award. This list was created by the Election Code committee chaired by Senator Nathan Skadsen. Members discussed diversity of departments covered. They also ensured that those faculty selected as nominees had not won the award beforehand. Dr. Zimmerman asked members to consider whether they were really choosing nominees that inspired most students on campus, or just choosing nominees that were inspiring to them. She encouraged ASO members to go out and talk to students about whom they has inspired them.

After a round of voting members decided on 5 faculty who will be listed on the ASO ballot to receive the Faculty Inspiration Award.

Moved to put these 5 faculty on the ASO ballot by Nathan Skadsen, seconded by Russell Bierle. Motion passes 12/0/0.

Dr. Zimmerman informed ASO members that a placard is usually given to the Faculty Inspiration Award winner for their office and a plaque is placed in the library. A small token of around \$100 is usually given to the winner as well. Dr. Zimmerman stated that ASO usually strives to personalize the gift for the winner.

Moved to approve the use of \$150 towards a plaque, placard, and \$100 prize for the Faculty Inspiration Award winner by Nathan Skadsen, seconded by Keziah Arnold. Motion passes 12/0/0.

Moved to amend the previous grant to take the money out of the Leadership budget line by Nathan Skadsen, seconded by Keziah Arnold. Motion passes 12/0/0.

3.4 Grant Proposal Process

Senator Nathan Skadsen notified members of problems existent with the current grant proposal process that Accounting Assistant Nancy Blundell had been facing. There were a couple clubs who were failing to pick up their grant money on time which was causing difficulties since the checks expire in 30 days.

Secretary Megan Turrill stated that the problem with the process was also that clubs merely do not know of the process. She stated that there are many areas in which the clubs are not educated and that often clubs do not know who to go to or where to turn for information. She stated that the emphasis should be on educating clubs.

Senator Nathan Skadsen stated that he had spoken to ICC about the possible changes in the grant proposal process. These changes include the following: 1) Clubs must start the grant process 4 weeks in advance rather than 2 weeks in advance and 2) if the club does not pick up their check

within the allotted time, the money will be transferred to the ASO Grant Proposals budget line and will be used to fund future grant proposals.

Dr. Zimmerman told ASO that they may want to consider also implementing a measure which would require clubs to start the grant proposal a certain number of weeks ahead dependent on the amount that they will be asking for.

Skills USA representative Shawn Smith asked for this process to be more thoroughly clarified. President Dundee deferred this question to a later time.

Student Trustee Russell Bierle asked why AVC's checks expire in 30 days, since most checks expire in 180 days. He stated that he does not believe it is right to take money that is rightfully the students. He also stated that he believes unless there is an emergency of some sort, there would be no reason that a club would not pick up its check. Allowances should be made for the misunderstandings and emergencies which may occur within a club.

Dr. Zimmerman stated that ASO could lengthen the pickup time to 60 days but that there did need to be a cut-off time because this was an issue.

Senator Nathan Skadsen proposed that the issue of the money being deferred to the grant proposal budget line be tabled to a further time.

Moved to approve the transfer of checks that are not picked up within 3 weeks to the ASO grant proposal budget line by Nathan Skadsen, seconded by Sareena Haff. Motion fails 0/0/12.

Moved to approve a 4-week grant proposal process by Nathan Skadsen, seconded by Sareena Haff. Motion passes 12/0/0.

Students from SOAR High school IVENTEAM presented their grant proposal of \$1500 which will go towards travel to MIT in Boston, Massachusetts to present a prototype. The team will be revealing the prototype at a community event on May 17th. MIT has paid for their room, board, food, and for half of their team to fly to Boston in June. The other half of their team is asking for \$1500 to help pay for 13 students to fly roundtrip. The trip has already been approved by the SOAR high school board and will go the the AVC Board of Trustees if the grant money from ASO is approved.

Hearts and Hands Pantry representative Megan Turrill informed members that the Pantry was asking for \$50 to go towards a movie showing on April 21st, Homeless Awareness Day, in collaboration with the Student Activities Council. This grant money would go towards the purchase of popcorn, candy, and drinks.

Secretary Turrill was informed that this item would go under ASO Events, not grant proposals, as the Hearts and Hands Pantry has its own budget line. She was asked to defer her proposal to the meeting on Monday, March 31st.

Skills Club representative Shawn Smith was also asked to defer his grant proposal till the meeting on March 31st.

3.5 Committee Reports

Secretary Megan Turrill asked if she should read out the SLO reports she had received from David Durost. She stated that she had gone over them and that there was nothing entirely pressing that she had seen as of yet to report on. Dr. Zimmerman stated that she could just report on anything important in the summaries at the following meetings.

Senator Nathan Skadsen notified members that an issue had come up in IT committee. This issue was that every time a student was walking past the Health Sciences quad, their ipad, ipod or phone was automatically connecting to the public AVC internet. In order to change this, the SSID and other merchandise must be changed from Marauder Net to another name. Rick Shaw, director of IT, will be making these changes.

III. REPORTS

Advisor Report - Dr. Jill Zimmerman asked members whether they wanted to implement a price raise on the ASO sticker. Secretary Megan Turrill stated that she personally did not believe that ASO should. She would like the focus to remain on advertising the sticker and on making sure that students who purchase it are receiving what they bargained for. Dr. Zimmerman stated that she hoped that ASO was thinking about its budget for the following year.

Executive Board Reports - No reports.

Senator's Reports - Senator Nathan Skadsen notified members present that he had spoken to Sharon Dalmage from Palmdale about having an ASO office and representative specifically for the new Palmdale center, when it moves in 2016. He will be meeting with Dalmage and a couple others in the following weeks to discuss this possibility.

Senator Nathan Skadsen also stated that a problem presented with the campuswide reorganization was that the position titles under this reorganization would be extremely long and pretentious. He stated that ASO may want to look at changing the constitution so that ASO titles do not need to align with dean positions on campus.

Student Trustee Report – No report.

V. ANNOUNCEMENTS/UPCOMING MEETINGS AND EVENTS

The election code committee will meet Monday, March 31, 2014 at 9am.

The next ASO meeting will take place Monday, March 31, 2014 at 11am.

Sareena Haff announced that Grace Resources would be holding a yard sale on Saturday, April 5, 2014 from 9-11am. She invited members to come and mentioned that volunteers were welcome.

VI. ADJOURNMENT

Moved to adjourn the meeting at 10:11am by Sareena Haff, seconded by Nathan Skadsen. Motion passes 12/0/0.