



<h1 style="margin: 0;">Outcomes Committee Minutes</h1>	<b>Monday, Mar. 13, 2017</b> <b>BE 323</b> <b>3:00 – 4:30pm</b>
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**Type of Meeting:** *Regular*  
**Note Taker:** *TBD*  
**Please Review/Bring:** Review the past minutes for accuracy.

- Committee Members:**
- X Stacey Adams, Faculty Division Rep
  - X Svetlana Deplazes, Research Analyst
  - X Jessica Eaton, Faculty Division Rep
  - X Meeta Goel, Cochair
  - X Glenn Haller, Cochair
  - Gary Heaton-Smith, Faculty Division Rep (Adjunct)
  - X Anne Hemsley, Faculty Division Rep
  - Cindy Hendrix, Faculty Division Rep
  - Rachel Jennings, Faculty Division Rep
  - X Scott Lee, Faculty Division Rep/Librarian
  - X Tim Lynskey, Faculty Division Rep
  - X Karen Lubick, Faculty Division Rep
  - Candace Martin, Faculty Division Rep
  - X Tom O’Neil, Academic Dean
  - Erika Newman, Faculty Division Rep (Adjunct)
  - Joe Owens, Faculty Division Rep
  - X Melanie Parker, Faculty Division Rep
  - Brenda Solis, Student Rep
  - Wendy Stout, Faculty Division Rep
  - LaDonna Trimble , Student Services Dean
  - Eugenie Trow, Faculty Division Rep

Items	Person	Action
I. Approval of Agenda		<p><b>Action Taken:</b> Glenn asked that BUS 105 be added under Action Items and that CCSE Assessment discussion be added as a Discussion item. A motion was made and seconded to add these items to the agenda.</p> <p><b>Items added:</b></p>
II. Opening Comments from the Co-chair	<i>Glenn / Meeta</i>	<p><b>Issues Discussed:</b> Glenn will be attending the AACJC Convention one day session on Outcomes.</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>



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<p>iii. Approval of Minutes</p>	<p>Glenn</p>	<p><b>Action Taken:</b> No minutes available</p> <p><b>Follow Up Items:</b></p>
<p>IV. Informational Item – -Meeting Schedule 16-17 3/13/2017, 3/27/2017, 4/10/2017, 4/24/2017, 5/8/2017, 5/22/2017</p>	<p>Glenn</p>	<p><b>Issues Discussed:</b></p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
<p>V. Action Item – -Consent approvals</p> <p>DM 106L, FTV 101, FTV 107, FTV 108, FTV 134, FTV 201, FTV 215, FTV 220, FTV 230, MUS 151, THA 102, THA 117B, THA 121B, THA 130, THA 215, THA 218, Administrative Assistant, AS, Administrative Medical Assistant, AS, Administrative Medical Assistant, Cert., Theater Arts – AA-T, Computer Networking Core, Cert., Computer Networking Multi-Platform, AS, Computer Networking Multi- Platform, Cert., Graphic Design, AA, Graphic Design, Cert., Office Specialist, Cert.</p>	<p>Glenn</p>	<p><b>Issues Discussed:</b> Motion was made and seconded-all consent items were approved.</p> <p><b>Follow Up Items:</b></p>
<p>VI. Action Item – -Substantial</p> <p>ENGL 100A ENGL 101 ART 102 ATH 100 ELEC 120 ENGR 230 FTV 203 LIB 101</p>	<p>Glenn</p>	<p><b>Issues Discussed:</b> ENG 101, ATH 100, ENGR 120, ENG 130, and FTV 203 were approved as written. ART 102 was approved with correction made to achievement targets. BUS 105-SLO #2 description was revised. (I believe Glenn has the appropriate language; not certain I got the final version.) What I recorded was “using the mathematics of buying and selling, students will calculate invoices, discounts and mark-ups.” ELEC 120 was approved with the following correction made;</p>



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POLS 202 THA 133		<p>“will perform safe shop practices” was removed. ENG 100A was approved with a minor typo corrected. LIB 101 was approved with a change in assessment method made from “other” to “exam”. POLS 202 was approved after correction to remove “At the end of the semester students will be able to”.</p> <p><b><u>Follow Up Items:</u></b> THA 133 was sent back for changes. Committee agreed that assessment methods were too broad and noted that the assessment method, criteria and target were missing for SLO #2.</p>
VII. Action Item – -New  AVRC 198A	Stacey	<p><b><u>Issues Discussed:</u></b> AVRC 198A Outcomes were approved with a correction to SLO #2. I believe Glenn has the corrected language. I recorded: “Students should be able to identify the differences between various manufacturer’s ice machines, products and sequence of operations and describe the operational characteristics.”</p> <p><b><u>Follow Up Items:</u></b></p>
VIII. Discussion Items	Meeta/ Svetlana	<p>Meeta reported that AVC went up in all benchmarks over the 2008 results. Meeta passed around copies of the Spring 2016 CCSSE report form. (CCSSE represents a form of indirect assessment because it is based upon student self-reporting.) Svetlana took the first crack at correlating items from the CCSSE to AVC ILOs. The Committee looked at ILOs 1 through 4 and suggested that Item 12a be removed from ILO 2. Meeta asked members to continue reviewing the correlations made and to email Svetlana with suggested additions or deletions for review at the 3/27 meeting.</p>
<b>NEXT MEETING DATE: 3/27/2017</b>		