



**ANTELOPE VALLEY COLLEGE  
OUTCOMES COMMITTEE MEETING  
November 10, 2014  
3:00 p.m. – 4:30 p.m.  
BE 321**

To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**
2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**
3. **OPEN COMMENTS FROM THE PUBLIC**
4. **APPROVAL OF MINUTES**
  - a. October 27, 2014
5. **REPORTS**
  - a. Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel
6. **CONSENT AGENDA ITEMS**
  - a. Revised SLOs: AERO 230, AERO 231, AERO 240, AERO 241, ANTH 101L, ART 102, ATH 102, AUTO 100, AUTO 101, AUTO 110, AUTO 111, AUTO 112, BIOL 100, BUS 201, CIS 157, CIS 161, CIS 175, COMM 101, COMM 219, ENGL 113, ENGL 230, ENGL 231, ENGL 235, ENGL 236, ENGL 250, ENGL 253, ENGL 256, ENGL 257, ENGL 259, ENGL 279, ENGL 299, FTEC 141, FTEC 144, FTEC 149, FTEC 295B, FTEC 295BL, GEOG 201, HE 101, HIST 112, HIST 114, HIST 115, HIST 118, HIST 119, JOUR 121, KIN 111, KIN 140, KIN 155, KIN 160, KIN 180, KIN 205, POLS 203, SOC 101, SOC 112
7. **ACTION ITEMS**
  - a. Third Reading: New course SLOs:
    - 1) ESL 050X
  - b. First Reading: New course SLOs:
    - 1) NS 200A
    - 2) PHTC 246L
    - 3) SPAN 220 SS
  - c. First Reading: Revised program PLOs:
    - 1) Professional Bookkeeping, Certificate of Achievement: 18+ units
    - 2) AA-T in Psychology
  - d. SLO/PLO data and action plan reporting
8. **DISCUSSION ITEMS**
  - a. Mission:
    - 1) College mission and EMP priorities
    - 2) Outcomes Committee mission (attachment)
    - 3) Outcomes Committee goals 2014-2015 (attachment)
  - b. Institutional Learning Outcomes
9. **ADMINISTRATIVE BUSINESS**
  - a. SLO-Related Events –
    - 1) FPD: Friday, March 6, 2015, 9am – 12pm in SSV 151
10. **INFORMATIONAL**
  - a. 14-15 Academic Year Outcomes Representative Proxy
  - b. SLO Meeting dates remaining for Fall 2014: 11/10/14, 11/24/14
11. **ADJOURNMENT**

## NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



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<b>MEMBERS PRESENT</b>			
Dr. Fredy Aviles, Chair	Dr. Svetlana Deplazes	Glenn Haller	Melanie Parker
Stacey Adams	Jessica Eaton	Dr. Rachel Jennings	Brenda Solis
Maria Clinton	Luis Enriquez	Dr. Scott Lee	Wendy Stout
Kimberly Covell	Dr. Irit Gat	Dr. Tom O'Neil	LaDonna Trimble
Angela Davis	Dr. Meeta Goel		
<b>MEMBERS ABSENT</b>		<b>GUESTS PRESENT/EX-OFFICIO MEMBERS</b>	
Diana Keelan		Heidi Preschler	

**1. CALL TO ORDER AND ROLL CALL**

A motion was made and seconded to call the October 27, 2014 Outcomes Committee Meeting to order at 3:08p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:08p.m. Motion carried.

**2. OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**

Dr. Fredy Aviles announced the November 10, 2014 deadline to receive approval of the SLO so to meet the AP&P COR deadline, which is November 13, 2014. He requested the members to notify their divisions. He also reminded the committee members to submit proxy letters to Melissa so proxies can count toward quorum and be voting members when they attend.

**3. OPEN COMMENTS FROM THE PUBLIC**

No comments from the public were made.

**4. APPROVAL OF MINUTES**

**a. October 13, 2014**

A motion was made and seconded to approve the minutes from the September 22, 2014 Outcomes Committee meeting. Motion carried with one abstention.

**5. REPORTS**

**a. Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel**

No update at this time.

*A motion was made and seconded to amend the agenda to include CFE 106 with the other revised SLOs noted in Consent Agenda items 6a. Motion carried.*

**6. CONSENT AGENDA ITEMS**

**a. Revised SLOs: AERO 120, AERO 121, AGRI 100, AGRI 104, AGRI 110, AGRI 134, AGRI 230, AGRI 234, ART 101, ART 110, ART 140, ART 210, AUTO 276, BIOL 120, CFE 114, CFE 120, COMM 105, COMM 112, CT 102, CT 114, CT 212, CT 222, DFST 102L, ENGL 111, ENGL 221, ENGL 222, ENGL 225, ENGL 227, ENGL 240, ENGL 242, ENGL 246, KIN 135, MATH 065, MATH 070, MATH 102, MATH 140, MATH 250, POLS 101**

A motion was made and seconded to approve item 6a Revised SLOs. It was noted that all courses listed have been reviewed and approved by the Division Representatives. Motion carried.

7. **ACTION ITEMS**
- a. **Third Reading: New course SLOs:**
    - 1) **ESL 050X**  
A motion was made and seconded to table item 7a1 New course SLOs for ESL 050X as requested changes were not made to the SLOs. Motion carried.
  - b. **First Reading: New course SLOs:**
    - 1) **MATH 105**  
A motion was made and seconded to approve item 7b1 New course SLOs for MATH 105. After a brief review of the SLOs on the screen, it was decided that edits were not needed. Motion carried.
    - 2) **MATH 128**  
A motion was made and seconded to approve item 7b1 New course SLOs for MATH 128. After a brief review of the SLOs on the screen, it was decided that edits were not needed. Motion carried.
  - c. **First Reading: New program PLOs:**
    - 1) **Associate in Arts in German**  
A motion was made and seconded to approve item 7c1 New program PLOs for the Associate in Arts in German. Ms. Heidi Preschler was present to discuss the PLOs. After a brief review of the PLOs on the screen, it was decided that a minor edit was needed to correct a typo and change the mention of a “C grade” which was replace with “70%”. Motion carried as revised.
  - d. **SLO/PLO data and action plan reporting**  
A motion was made and seconded to approve item 7d SLO/PLO data and action plan reporting. After a review of the previously agreed upon language, the members present agreed to further revise the document and the following will be discussed at the next meeting:

**Outcomes Reporting Guidelines**

**Reporting Cycle:** October 1 – September 30

**Data:** All outcomes (SLO/PLO/OO) will be assessed and data entered into Weave each reporting cycle no later than two weeks after the end of the spring term. All intersession data will be entered in the current reporting cycle. All summer data will be entered into the following reporting cycle.

**Action Plan:** The minimum requirement is that each course, program, and operational area enters one action plan in Weave each reporting cycle no later than September 30<sup>th</sup>.

Motion failed.

- e. **Outcomes Committee website**  
A motion was made and seconded to add a professional development page to the Outcomes Committee Website. Dr. Aviles indicated that several requests from faculty have been made to add the PowerPoint presentation from the various Outcomes Committee professional development meetings to the Website for easy reference. The committee was in agreement that a new page should be added to the Website that lists upcoming professional development opportunities along with past meetings and their corresponding PowerPoint. They also agreed to title the page Presentations in the left column. Motion carried.
8. **DISCUSSION ITEMS**
- a. **Mission:**
    - 1) **College mission and EMP priorities**
    - 2) **Outcomes Committee mission (attachment)**
    - 3) **Outcomes Committee goals 2014-2015 (attachment)**

Dr. Meeta Goel presented the program review presentation regarding the college wide discussion on the college mission and how it relates to the Education Master Plan. It was decided that our institution should focus on Education Master Plan number 1, 3, and 4 as they are critical to our success and should be kept in mind when reviewing the committee mission. Dr. Meeta Goel mentioned that at the past college wide planning meeting the college mission statement was discussed as there are currently

four versions of the college mission in publication. Efforts were made to revise the mission so only one would exist from now on and would only be reviewed and revised if needed rather than our current practice of revising it annually. A discussion took place regarding the appropriateness of the previously written mission statement for the Outcomes Committee and how it directly relates to the college mission. After a review of the mission, the committee agreed the second sentence should read:

This is accomplished through embedding comprehensive, quality outcomes; their implementing; analyzing resulting findings; and action planning into the campus culture in order to document evidence of student learning.

This item will return for further discussion and a potential action to approve the mission for the committee.

9. **ADMINISTRATIVE BUSINESS**

- a. SLO-Related Events –
  - 1) FPD: Friday, March 6, 2015, 9am – 12pm in SSV 151

10. **INFORMATIONAL**

- a. 14-15 Academic Year Outcomes Representative Proxy
- b. SLO Meeting dates remaining for Fall 2014: 10/27/14, 11/10/14, 11/24/14

11. **ADJOURNMENT**

A motion was made and seconded to adjourn the October 27, 2014 Outcomes Committee meeting at 4:30p.m. Motion carried.

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## OUTCOMES COMMITTEE'S VISION, MISSION & GOALS

2014-15

**Vision:** AVC will be a model for exemplary outcomes assessment.

**Mission:** The Outcomes Committee Mission is to support the AVC Mission and ensure greater college wide communication, collaboration, and consistency of processes related to Student Learning Outcomes (SLO), Operational Outcomes (OO), Program Learning Outcomes (PLO), and Institutional Learning Outcomes (ILO), as well as program reviews. This is accomplished through embedding comprehensive, quality outcomes; their implementing; analyzing resulting findings; and action planning into the campus culture in order to document evidence of student learning.

### **Goals:**

- 1) Successfully implement CurricUNET for quality SLO, OO, PLO & ILO.
- 2) Improve the integration of SLO, OO, PLO & ILO for more effective program reviews, strategic planning and outcomes assessment, in general.
- 3) Promote increased college wide communication regarding outcomes assessment amongst academic and nonacademic areas to create a more collaborative campus culture.

#### Sub Goals:

- a) Facilitate use of Weave Online.
- b) Assist with quality assurance in creating outcomes and action plans.
- c) Provide examples of effective pedagogical strategies & resources.
- d) Increase the availability of assessment related tools and documents on the AVC website.
- e) Provide quality data for program reviews.