



ANTELOPE VALLEY COLLEGE

Faculty Professional Development Committee Agenda

Wednesday, November 30, 2016
L-201
2:00 - 3:30 p.m.

Type of Meeting: Regular
Note Taker:
Please Review/Bring: Agenda packet

Items	Person	Action
I. Opening Comments from the Chairs	Dr. Bonnie Suderman; Kristine Oliveira	
II. Open comments from the Public	Kristine Oliveira	
III. Approval of Minutes		a. November 9, 2016
IV. Discussion Items		<ul style="list-style-type: none"> a. Goals <ul style="list-style-type: none"> a. DHH: Darcy and Zia b. Evaluation of FPD Program: Rona and Bonnie c. Mentorship Program: Mark and Jeffery d. Meetings Calendar At-a-Glance: Kristine b. 4CSD Conference, March 16 – 17, 2017, in Claremont, CA c. Spring Opening Day Draft Schedule d. Proxies e. Scholar in Residence Handbook Language f. Faculty Appreciation Day Presentations
V. Action Items		a. Complete Jack Frye travel request during winter holiday for Kristine Oliveira and Michelle Hernandez for 4CSD Conference
VI. Information Items		a. None
NEXT MEETING DATE: February 8, 2017		



ANTELOPE VALLEY COLLEGE

Faculty Professional Development Committee Minutes

Wednesday, November 30, 2016
L-201
2:00 - 3:30 p.m.

Type of Meeting: Regular
Note Taker: Nancy Masters
Please Review/Bring: Agenda packet

COMMITTEE MEMBERS

- Kristine Oliveira, Faculty Co-Chair
- Dr. Bonnie Suderman, Co-Chair
- Gary Roggenstein, Administrative Council Member
- Dr. Tom O’Neil, Administrative Council Member - ABSENT
- Leslie Baker, Faculty Member - ABSENT
- Dr. Rona Brynin, Faculty Member
- Dr. Zia Nisani, Faculty Member
- Jack Halliday, Faculty Member - ABSENT
- Mark Hoffer, Faculty Member
- Dr. Liette Bohler, Tenure Evaluation Coordinator - ABSENT
- Greg Krynen, Technical Liaison - ABSENT
- Jackie Lott, Faculty Union Rep
- Laurie Walker, Faculty Member
- Dr. Jeffrey Cooper, Faculty Member ABSENT
- Susan Snyder, Faculty Member
- Dr. Darcy Wiewall, Faculty Member
- Michelle Hernandez, Confidential Management Union - ABSENT
- ASO Member - VACANT

GUESTS:

- Kathryn Mitchell, proxy for Kristine Oliveira
- Dr. Zia Nisani, proxy for Dr. Jeffrey Cooper

A motion was made and seconded to amend the agenda to move Item 4B 4CSD Conference to item 6A as an Informational Item.

Motion carried.

Items	Person	Action
I. Opening Comments from the Chairs	Kathryn Mitchell	The Faculty Professional Development Committee meeting of November 30, 2016 was called to order at 3:09 p.m. by Kathryn Mitchell, proxy for Kristine Oliveira. Kathryn read the following statement on behalf of Kristine Oliveira:



ANTELOPE VALLEY COLLEGE

		<p>Good afternoon, everyone. Welcome to our last meeting of 2016. This has been a good semester, and in spite of the obstacles that were set before the committee, I think that we came through smarter and stronger. I am excited about running the meetings in person next semester. When I threw my hat into the ring for consideration of the position, Kathryn told me that you all are a good group of people to work with, and she was right. Thank you so much for your endurance and commitment to the program. And I would like to say a very special ‘thank you’ to Kathryn Mitchell, who acted as my proxy this semester. I owe you a debt of gratitude. Today, we are going to get updates on our goals with an eye toward next semester, tidy up the Spring 2017 Opening Day Schedule, address proxies, get some clarity about the Scholar in Residence and Faculty Appreciation, and then make a decision about funding attendance at the 4CSD Conference. First, however, I’d like to amend the agenda, and move Discussion Item b. 4CSD Conference to VI. Information Items.</p>
<p>II. Open comments from the Public</p>		<p>None.</p>
<p>III. Approval of Minutes</p>		<p>a. November 9, 2016 (attachment)</p> <p><i>A motion was made and seconded to approve minutes of the November 9, 2016 FPDC meeting.</i></p> <p><i>Motion carried with one (1) abstention.</i></p>
<p>IV. Discussion Items</p>		<p>a. Goals</p> <p>a. DHH: Darcy and Zia Item tabled. Darcy and Zia will meet in January 2017.</p> <p>b. Evaluation of FPD Program: Rona and Bonnie Since no one had suggestions at the last meeting, Rona and Dr. Suderman will move forward to put an evaluation together.</p> <p>c. Mentorship Program: Mark and Jeffery Kristine has not met with Perry Jehlicka, DETC Chair. She will try to meet with him in early spring. Mark Hoffer is hoping to talk to Perry tomorrow. Michelle Hernandez will email Mark Hoffer the AVID information.</p> <p>d. Meetings Calendar At-a-Glance: Kristine Kristine will work on draft for 1st meeting at spring semester.</p> <p>b. Spring Opening Day Draft Schedule Kathryn led discussion regarding the Spring 2017 Opening Day draft schedule. The following suggestions were made:</p> <ul style="list-style-type: none"> • add a master plan update workshop by Doug Jensen due to passage of the bond



ANTELOPE VALLEY COLLEGE

		<ul style="list-style-type: none"> • add a safety protocol workshop based on the shooting close to campus • Corrections for Opening Day agenda: <ul style="list-style-type: none"> ✓ Rachel Jennings - add Dr. ✓ Cole McCandless - name misspelled ✓ Considering moving Greg Krynen’s workshops to a larger room. Members expressed concerns most faculty will wish to attend his two workshops. Largest computer lab will hold 30 attendees. Kathryn mentioned using HS201 as an option. Holding an additional workshop on Thursday was suggested. ✓ Dr. Darcy Wiewall will revise the description for Session II C. Understanding the Course Development Process with AP&P <p>c. Proxies</p> <p>Kathryn asked members to send the name of their proxy to Nancy Masters and Kristine by the spring semester. Proxies need to be faculty from the same area. Members who miss two (2) meetings are off the committee. Dr. Suderman reminded members of their duty to fulfill their membership obligation, and to communicate absentee issues to the appropriate Dean.</p> <p>d. Scholar in Residence Handbook Language</p> <p>Kathryn explained the current Scholar in Residence is to give a 1.5 - 2 hour presentation during Faculty Recognition week. The date of the event will be decided on December 12, 2016. The contractual language in board policy and the faculty handbook is vague. Kathryn asked for volunteers to work with the senate to write the language to add to the faculty handbook. Dr. Suderman will work with Kristine and Dr. Nisani to write the language.</p> <p>e. Faculty Appreciation Day Presentations</p> <p>Marthe Aponte, Sherry Zhu and Santi Tafarella will each give sabbatical presentations this year.</p>
V. Action Items		<p>a. Complete Jack Frye travel request during winter holiday for Kristine Oliveira and Michelle Hernandez for 4CSD Conference</p> <p>There is no time to go through Jack Fry Travel.</p> <p>Correction - dinner is for 2 people, not 3.</p> <p>Dr. Suderman would like an additional faculty member to attend and she will assist with funding if necessary. Dr. Nisani reported that Dr. Jeff Coper is willing to attend.</p> <p><i>A motion was made and seconded to begin travel arrangements for</i></p>



ANTELOPE VALLEY COLLEGE

		<p><i>Kristine Oliveira, Michelle Hernandez and Dr. Jeffrey Cooper to attend the 4CSD Conference, and begin making travel arrangements.</i></p> <p><i>Motion carried unanimously.</i></p> <p>b. Opening Day 2017 Draft Agenda</p> <p><i>A motion was made and seconded to move the Opening Day 2017 draft agenda as an action item.</i></p> <p><i>Motion carried unanimously.</i></p> <p><i>A motion was made and seconded to approve the Opening Day 2017 Opening Day draft agenda.</i></p> <p><i>Motion carried unanimously.</i></p>
VI. Information Items		<p>a. 4CSD Conference Proposal</p> <p>Kristine submitted a proposal for consideration at the FCSD Conference- <i>Brave Spaces</i> - a 2-hour panel discussion.</p>
NEXT MEETING DATE: February 8, 2017		

2017 4C/SD Presentation Proposal

Kristine Oliveira and Michelle Hernandez

Faculty Professional Development as Shared "Brave Space": How can we Develop a Social Justice Pedagogy in FPD Events?

Round table discussion: 1:15 (requested revision for 2:00 slot)

As the members of California's community colleges find themselves in increasingly contested political spaces, many of us recognize an urgency to find ways to engage in constructive dialog with each other and with our students. Our professional development programs can act as locations where social justice dialogues can take place, with the intent of learning how to challenge our own and each others' assumptions with respect and civility. In this round table discussion, the presenters will explore: 1) the role that FPD programs play in professional and collegial development, 2) the relationship between FPD and the classroom, and 3) an overview of the Arao and Clemens 2013 work on developing brave spaces. Then, the discussion will open up to the group in order to brainstorm how our faculty professional development programs can become braves spaces where we can learn and practice respectful, critical engagement.

Estimate for 2017 4CSD Conference in Claremont, CA

Hotel (Double Tree by Hilton, March 15 - 17, 2017)		\$288.96
Mileage (193 miles, round trip, @ \$0.54)		\$104.22
Meals		
	Breakfast (\$10 X 2)	\$20.00
	Lunch (\$15 X 2)	\$30.00
	Dinner (\$25 X 3)	\$75.00
Parking		\$0.00
Conference registration (unknown)		\$100.00
Total for one person		\$618.18
Total Estimate for two people		\$1,236.36

SPRING 2017 OPENING DAY
FRIDAY, FEBRUARY 3, 2017
PERFORMING ARTS THEATRE

8:00 – 11:00 GENERAL SESSION

- 7:45 – 8:00 Registration**
8:00 – 9:15 Welcome, *Dr. Bonnie Suderman*
9:30 – 10:00 Student Equity presents Umoja
10:00 – 11:00 Joint Faculty Leadership Panel Discussion, *Dr. Irit Gat with Senate Executive and Dr. Scott Lee with AVCFT Faculty Union Leadership*

11:00 – 11:50 LUNCH (on your own)

NOON – 1:20 SESSION I

A. Making Videos Accessible with Closed Captioning for Movies, Video Clips, and YouTube

Greg Krynen, _____

We all know that the videos that we show in our classrooms must be accessible for our students, but did you know that it is the law that we make our videos, movies, and YouTube clips accessible for our Faculty Professional Development presentations? Join Greg Krynen in this hands-on workshop where he will teach us how to make sure that the video clips that we show in FPD are accessible for those of us who are deaf and hard of hearing.

B. Pro-tips from Favorite Presenters: What Makes a Great FPD Event?

Scott Covell, Mark Hoffer, Rachel Jennings, Dr. Susan Lowry, Cole McCordles, Santi Tafarella, and Dr. Darcy Wiewall, _____

Have you ever been to a FPD event that knocked your socks off—one that was both engaging and intellectually challenging? In this workshop, some of our most highly regarded FPD presenters share their insights into how to make great presentations. Come learn from colleagues who share their processes, from inspiration, to organization, through to presentation.

C. AVID Techniques for Greater Student Engagement

Jane Bowers, Barbara Fredette, Tino Garcia, Michelle Hernandez, and Kristine Oliveira, _____

Each new semester offers us opportunities to revitalize what we do in our classrooms. However, once the semester has begun, it's difficult to make any changes in what we do. In this hands-on workshop, trained faculty in AVID for Higher Education will share with you some of their techniques for making their classrooms more engaging, interactive, and learner-centered so that students become more independent and critical thinkers. Bring your syllabus work schedule so that you can find places to integrate these techniques!

1:30 – 3:00 SESSION II

A. Canvas Bootcamp

Greg Krynen, _____

Starting in the Spring semester, AVC will officially switch from Blackboard to Canvas. Are you ready? Please join Greg Krynen in this hands-on workshop where faculty will get their classes up and running with the new course management system.

B. Developing Winning FPD Proposals

Mark Hoffer, Kristine Oliveira, _____

Do you have good ideas for FPD Events but feel unsure about how to craft a proposal? Are you interested in presenting but don't know where to begin? In this hands-on workshop, members of the Faculty Professional Development Committee will help you to connect with others who have overlapping interests, will delineate different kinds of presentation formats, and will explain how to fill out the proposal form.

C. Understanding the Course Development Process with AP&P

Dr. Darcy Wiewall, _____

Community colleges are educational institutions that are expected to innovate in order to meet the changing needs of its local community, the state, and the global economy. As such, the faculty must continue to ask what they can do in order to meet those demands. In this workshop, committee members of Academic Policies and Procedures will offer an overview of the course revision and development process.