



**ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING**

AGENDA

**November 6, 2014
3:00 p.m. – 4:30 p.m.
SSV-151**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE SENATE PRESIDENT
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. October 16, 2014 Senate Meeting Minutes (attachment)
5. REPORTS (5 minutes maximum)
 - a. Honors Program – John Vento
 - b. Faculty Professional Development – Dr. Irit Gat (attachment)
 - c. Academic Policies & Procedures – Linda Harmon
 - d. Legislative Report – Dr. Glenn Haller
6. REPORTS ON ACTION ITEMS AND IMPLEMENTATION
 - a. Regular and Effective Contact Policy
7. ACTION ITEMS
 - a. BS in Airframe Maintenance Technology (attachments)
8. DISCUSSION ITEMS
 - a. Program Review Issues (Health Sciences) – Carol Eastin
 - b. Academic Senate Constitution – Draft (to be provided)
9. INFORMATIONAL ITEMS
10. SENATE ADMINISTRATIVE BUSINESS
 - a. Academic Policies and Procedures Committee Recommendations (attachments)
 - b. Adjunct Senate Representative
 - c. Bylaws Task Force

11. ANNOUNCEMENTS

November 13 - 15, 2014	2014 Fall Plenary Session	Irvine Marriott
January 15 – 16, 2015	CTE Curriculum Academy	Anaheim Marriott Suites, Garden Grove
February 20 – 21, 2015	Accreditation Institute	San Mateo Marriott San Francisco Airport
March 13 – 14, 2015	2015 Academic Academy	Westin South Coast Plaza, Costa Mesa
April 9 – 11, 2015	2015 Spring Plenary Session	Westin, San Francisco Airport
June 11 – 13, 2015	Faculty Leadership Institute	San Jose Marriott
July 9 - 11, 2015	2015 Curriculum Institute	Double Tree, Orange

12. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Dr. Ed Beyer, Academic Senate President, at (661) 722-6306 (weekdays between the hours of 8:00 a.m. and 4:30 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.



**ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING**

MINUTES

**November 6, 2014
3:00 p.m. – 4:30 p.m.
L-201**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Academic Senate meeting of November 6, 2014 was called to order at 3:02 p.m. by Dr. Ed Beyer, Academic Senate President.

2. OPENING COMMENTS FROM THE SENATE PRESIDENT

- The meeting was held in L-201, next to the new Senate headquarters. Dr. Beyer reported the new location will hold a center for teaching excellence, workstations, the Senate President's office and conference room for senate and senate sub-committee meetings.
- Dr. Beyer referenced the Senate Constitution draft included in the agenda packet, and noted the Senate will need to establish a task force for the by-laws.
- Dr. Beyer asked Senators to consider a discussion regarding the termination of the Outcomes Committee and establishment of an assessment committee. The new committee focus would be to help faculty complete the outcomes cycle.

3. OPEN COMMENTS FROM THE PUBLIC

- Dr. Susan Lowry suggested including an administrator on the Tenure and Evaluation Task Force Committee.
- Dr. Susan Lowry asked members to watch for the upcoming survey to select a date and time for the 2014-15 Faculty Recognition Day event. The date will be during the last week of April 2015, with time options of either 3:00 p.m. – 5:00 p.m., or 5:00 p.m. – 7:00 p.m.
- Dr. Ed Beyer noted the recent call for Scholar-in-Residence nominations, and encouraged Senators to consider and make nominations.
- Ms. MaryAnne Holcomb reported there were no instructions included in the envelopes for the election for department chairs for the Business department. The department is concerned with the significant number of disqualified ballots due to unsigned envelopes.
- Mr. Ken Shafer reported a survey was taken by his Dean at the beginning of the fall semester, to see which full-time faculty are fulfilling their obligation of serving on committees. He does not have the survey results, but noted the same people are always serving while others do not.

4. APPROVAL OF MINUTES

a. October 16, 2014 Senate Meeting Minutes (attachment)

A motion was made and seconded to approve the minutes of the October 16, 2014 Senate minutes.

Motion carried with two (2) abstentions.

5. REPORTS (5 minutes maximum)

a. Honors Program – John Vento

Mr. John Vento, Honors Committee Program Coordinator, presented the Honors Program report – see attachment. The committee has approved several new Honors Options including 11 for Spring 2015, and are tapping into Deaf Studies as well as the Technical Education area. Dr. Beyer suggested the committee work on identifying resources and budget that would be necessary to support growth in the program. Dr. Susan Lowry noted the efforts of the committee and honors options are impressive.

b. Faculty Professional Development (FPD) – Dr. Irit Gat (attachment)

Dr. Irit Gat, Faculty Professional Development Committee Chair, presented the Faculty Professional Development report – see attachment. She asked senators to remind their constituents to report professional development activity in the self-reporting option. Adjunct contracts are due by December 5, 2014. Dr. Gat reported a **Code of Conduct** will be included in the 2015-16 FPD handbook. The committee is reviewing the professional development obligation, and considering a reduction in the requirement, which could result in more time in the classroom. The soonest a change could be implemented is the 2016-17 academic year.

c. Academic Policies & Procedures (AP&P) – Linda Harmon

Ms. Linda Harmon, Academic Policies & Procedures Committee Chair, presented the Academic Policies & Procedures report – see attachments. She noted at the beginning of the fall semester 150 courses needed updated; faculty added 110 more.

d. Legislative Report – Dr. Glenn Haller

Dr. Glenn Haller, Legislative Liaison, presented the Legislative Report – see attachment.

6. REPORTS ON ACTION ITEMS AND IMPLEMENTATION

a. Regular and Effective Contact Policy

Dr. Beyer reported the Regular and Effective Contact Policy was rejected at the last Senate meeting, and was returned to the Distance Education and Technology Committee (DETC) for modification. Dr. Bednar, DETC Chair, is consulting with Dr. Bonnie Suderman, Vice President Academic Affairs, for direction.

7. ACTION ITEMS

a. BS in Airframe Manufacturing Technology (attachments) - Dr. Karen Cowell, Maria Clinton

Ms. Maria Clinton and Dr. Karen Cowell addressed senators to present the Bachelor in Science Degree opportunity for Antelope Valley College – a pilot program for 15 community colleges - see attachments.

Ms. Clinton reported facilitating the kick-off advisory meeting earlier today, where Lockheed-Martin, Northrop-Grumman, Scaled Composites, The Spaceship Company and an Edwards Air Force Base maintenance facility were represented. All entities present were unanimously and enthusiastically behind the degree. Ms. Clinton shared that discussion included what types of classes would be offered, and the development of internship

opportunities should Antelope Valley College be selected as a pilot campus. Because the proposal cannot compete with California State University (CSU) and University of California (UC) programs, it was decided a Bachelor of Science in Airframe Manufacturing Technology Degree would be proposed.

A motion was made and seconded to approve the application to offer a bachelor's degree in Airframe Manufacturing Technology.

Ms. Clinton explained the application is the first step to notify the state that Antelope Valley College would like to be considered. The state will determine whether the degree is already offered, and will ask for more information.

Dr. Karen Cowell addressed a necessity for technical knowledge for engineers, who come out of school with theoretical knowledge. She explained the degree would require qualified faculty with Master's degrees. AVC has three faculty members who qualify to teach the program. Lower division courses do not require faculty with master's degrees. Facility resources include the renovated Albertson's space in Palmdale as well as a facility outside the Northrop-Grumman gate.

Dr. Cowell reported Northrop-Grumman estimates 50% of their employees they have hired from our program could be interested in the program – approximately 100 students. Ms. Clinton conducted a survey among AFAB and electronics classes: 177 out of 180 students are interested in the degree.

Ms. Clinton noted an aerospace employee cannot be a lead or supervisor without a bachelor's degree. Dr. Cowell explained no one specializes in just one aspect of manufacturing anymore; a multi-skilled manufacturing person would pursue this degree.

Motion carried: 19 yes votes; 0 no votes; one (1) abstention.

8. DISCUSSION ITEMS

a. Program Review Issues (Health Sciences) – Carol Eastin

Ms. Carol Eastin, Program Review Coordinator addressed senators regarding Program Review. She discussed challenges with the data that was provided by the research office during summer. The data posted was linked to the chancellor's office and it wasn't until later in the semester the data matched what the templates were asking.

Ms. Eastin reported the Program Review Committee is considering using a procedure used by other campuses, wherein a department is presented with data for their discipline and respond there. She thanked members for voicing concerns to the research office. Ms. Eastin directed members who have not submitted a written report to complete the document and move forward. She asked members to report discrepancies, as the committee will continue to work with the research office.

b. Academic Senate Constitution – Draft (attached)

Dr. Beyer recognized Dr. Matthew Jaffe, Ken Shafer, Elizabeth Sundberg and Dr. Glenn Haller for their hard work and contributions to creating the Academic Senate Constitution draft.

Dr. Beyer distributed the draft Constitution and reviewed various revisions. The task force is proposing the Constitution as well as a set of by-laws. He asked members to read it and send comments to Ms. Nancy Masters, identifying the paragraph and comment or

correction in question. Members determined a special Senate meeting is necessary to review the draft paragraph-by-paragraph.

Dr. Beyer plans to present the draft to faculty-at-large on Spring 2014 Opening Day, as well as hold multiple forums.

9. INFORMATIONAL ITEMS

10. SENATE ADMINISTRATIVE BUSINESS

- a. Academic Policies and Procedures (AP&P) Committee Recommendations (attachments)
A motion was made and seconded to ratify the approval of the Academic Policies and Procedures Committee Recommendations.
Motion carried.
- b. Adjunct Senate Representative
- c. Bylaws Task Force – will ask for volunteers.
Item tabled.

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12. ADJOURNMENT

The Academic Senate meeting of November 6, 2014, was adjourned at 4:28 p.m. by Dr. Ed Beyer, Academic Senate President.

MEMBERS PRESENT			
Dr. Ed Beyer	Dr. Jessica Harper	Dietra Jackson	Van Rider
Dr. Liette Bohler	MaryAnne Holcomb	Karen Lubick	Elizabeth Sundberg
Rosa Fuller	Dr. Matthew Jaffe	Dr. Zia Nisani	Ken Shafer
Dezdemonia Ginosian	Susan Knapp	Catherine Overdorf	Larry Veres
Dr. Glenn Haller	Jack Halliday	Terry Rezek	Raul Curiel
MEMBERS ABSENT			
Diane Flores-Kagan	Jonet Leighton	Tina McDermott	Susan Snyder
GUESTS/EX-OFFICIO			
Maria Clinton	Carol Eastin	Dr. Lee Grishman	Dr. Susan Lowry
Dr. Karen Cowell	Dr. Irit Gat	Linda Harmon	

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Date: November 6, 2014

To: Dr. Ed Beyer

Cc: Nancy Master

Re: Fall 2014 Honors report

Below is summary of the Honors program for fall 2014

- Membership
 - August, 2014: 250 students
 - November 6, 2014: approximately 325 students are involved in the Honors program
- Honors options contract were approved for the following faculty members:
 - William Vaughn English
 - David Lewis: Psychology
 - Laurel Johnson: Psychology
 - Amy Andradra: Sociology
 - Sarah Burns: History
 - Griselda Guillen History
 - David Yerkes: English 101
 - Carla Corona: Theatre 101
 - Dan Humphrey: Deaf Studies
 - Kathy Duret: Geography
 - Leslie Baker: Interior Design
- Fall 2014: More than 110 students submitted Honors options
- Honors Convocation: Friday, May 8 (8 a.m. to 12:00 p.m.)
- Professor Susan Knapp attended the fall UCLA TAP.
- New Honors option language:

Before offering an honors option to a student, instructors must submit a proposal and receive approval from the Honors Committee/Coordinator. Instructors may use their discretion in deciding whether to offer an honors option for a particular course or student. Faculty who do not consistently meet the guidelines set forth by the Honors Committee may have their course approval revoked. All instructors who have previously taught an honors section of a particular course are automatically approved to offer honors options by contract for that course.



Fall 2014 Classes

- Astronomy 101 T/R 11 to 12:20 (McGovern) CRN 70151
- Chemistry 110 T/R 2:15 TO 3:35 W 1 TO 5 (Schroer) CRN 75750
- English 101 Tuesday 7 to 10 pm (Hoffer) CRN 71751
- English 103 Friday 9 to 12:05 (Lubick) CRN 74913
- Geography 101 T/R 9:30 TO 10:50 (Pesses) CRN 70666
- History 108 M/W 8:00 to 9:20 (Jaffe) CRN 75829
- Political Science 101 M/W 9:30 to 10:50 (Vento) CRN 73078
- Psychology 101 MW 2:15 TO 3:35 (J. Jacobson) CRN 72789



HONORS SPRING 2015

English 102 Wednesday 7-10 Prof. John Toth (crn 33809)
English 103 Wednesday 3:45 TO 6:50 Prof. Brian Palagallo (crn 33379)
English 279 Monday 7-10 Literature & Film Prof. Mark Hoffer (crn 36095)
History 108 Monday & Wednesday 8:00 to 9:20 Dr. Matthew Jaffe (crn 34750)
Political Science 101 Monday & Wednesday 9:30 – 10:50 Prof. John Vento (crn 33114)
Physics 101 Monday & Wednesday 11 to 12:20 Lab: Monday 2:15 to 5:00 Dr. Jason Bowen (crn 33741)
Theatre 101 Tuesday Thursdays 9:30 to 10:50 Prof. Carla Corona (crn 32597)
Music 101 Tuesday Thursdays 11:00 to 12:20 Dr.. David Newby (crn 30959)
History 110 Tuesday Thursdays 12:30 to 1:50 Prof. Sarah Burns (crn 36120)
Health Education 101 Tuesdays & Thursdays 2:15 TO 3:35 Prof. Kathleen Bingham (crn 35915)
Philosophy 105 Thursday 3:45 to 6:50 Dr. Sherri Zhu (crn 35577)

COURSE DESCRIPTIONS

Physics 101 Class M/W 11 to 12:20; Lab, M 2:15 to 5:00 Dr. Jason Bowen CRN 33741

One of the world's simplest systems is a bee busily buzzing, and Isaac Newton's tremendous contribution to science are the three rules that describe how a single busy bee goes about its business of moving about. First, however, it is instructive to initially ignore the ultimate cause of the bee's motion—its wings!—and focus only on describing its motion. This picture is known as kinematics and is completely contained in only two equations which we will analyze for the first month or so of the semester, then we look more closely at the bee (and see that its erratic motion is actually due to the flapping of its wings) and open the field of dynamics by introducing three and only three rules! This picture explains falling flower pots, cannonballs launched from a cannon, fluid drag and terminal velocity, rocket motion, Archimedes Principle, the effects of friction, changing weight on a Ferris Wheel, geosynchronous motion, the motions of the planets, the Ideal Gas Law and the temperature of gases, spinning basketballs (by considering many bees rigidly connected together), and much, much more! *Come and see for yourself how much of the universe we can explain with so little!*

History 110 T/R 12:30 to 1:50 Prof. Sarah Burns CRN 36120

Imagine taking an afternoon stroll through your home town, observing friends and family going about their everyday chores, careers, hobbies and games. Standing on the perimeter of this peaceful scene, you are suddenly knocked out cold. Coming to, with a bag over your head and chains connecting you to others, stumbling through the countryside. You are completely confused and disoriented. When the bag is finally removed, you find yourself in a strange fortress, with hundreds of strangers who do not speak your language, all looking out upon a vast body of water. This was the experience of millions of Africans, prior to being transported in a tight-packer to the New World. The history of the African American Experience is a story of European hegemony in Africa and the New World, involving the tragic separation of millions of Africans from their homeland and families—along with the creation of America's "Peculiar Institution" of slavery. Their struggles, suffering, adaptation and survival have been recorded in their blood, sweat and toil, on plantations large and small, throughout the American South. In this Honors course, we will explore their journey and history in-depth, in seminar-style discussion. *Be prepared to be disturbed.*



English 102 **Wed 7-10 pm** **Prof. John Toth** **CRN 33809**

Reduce, reuse, recycle—a common phrase in today's environmentally conscious world, but for decades writers and film makers have been going green by revisiting, reimagining, and repurposing earlier texts that have served as a source of inspiration. In this literature-based critical thinking course, we will explore the connections between selected films and literary texts, attempting to identify themes vital to the human condition, which make these works both timeless and universal. We'll examine the various iterations of itinerants struggling to return home as we ask, "O Homer, Where Art Thou?" and trace Francis Phelan's drunken odyssey as an ex-baseball player trying to round third and head for home in *Ironweed*. We will also witness Woody Allen depend on the kindness of Tennessee Williams and other strangers in *Blue Jasmine*. Finally, known to cadge storylines from other sources, Shakespeare is one upped by screenwriter Cyrus Hume and director Fred M. Wilcox, who give *The Tempest* the sci-fi treatment, even throwing in a robot for good measure in *Forbidden Planet*. During our analysis of film and literature, students will study a variety of critical perspectives and consider how these literary allusions enhance subsequent texts. In addition, as this is an honors-level course, essays will encouraged to utilize advanced critical thinking, writing, reading, and research skills, as well as the use of literary theory and appropriate film terminology.

English 103 **W 3:45 to 6:50 pm** **Prof. Brian Palagallo** **CRN 33379**

In "How to Tame a Wild Tongue," Gloria Anzaldúa writes, "We speak a patios, a forked tongue, a variation of two languages." The rhetorical question asked here is, is language tamable? At the same time, is language escapable? That is, do we ever really venture outside of a linguistic "spatial partitioning," as Michel Foucault's idea of the Panopticon suggests? These are questions this course will strive to understand, as we discover what the link between language and idea creation might be. Using a mix of metacognitive processes, analytical discourse, and various textual media (some at times wayward and nonlinear), we will strive to disorient ourselves from the well-trod path of everyday thinking and, as comedian/musician Reggie Watts shows us, "***disorient ourselves in the most entertaining way.***"

English 279 **M 7-10 Science Fiction & Dystopian Lit** **Prof. Mark Hoffer** **CRN 36095**

A story, a parable, a work of fiction is the vehicle for telling a truth in ways that will resonate with listeners and readers, be they gathered around fire or bathed in the white noise and glow of technology. Just as mythology and folklore prompt us to look back in order to learn, so science fiction and dystopic literature often project ahead into a symbolic future that usually has much to say about social issues, cultural phenomena, and the realities of power and fear. This Honors course examines robots, zombies, mutants, monsters, doctors, dictators, landed aliens, synthetic waiters, sedated messiahs, apocalyptic toddlers, ambient girlfriends—in order to arrive at a greater understanding of that strangest of creatures: ***the human.***

Music 101 **T & R 11:00 am to 12:20** **Dr. David Newby** **CRN 30959**

Classical music: discover how to listen to it and why it's so fantastic. Our focus will be classical music's 2000-year tradition. We'll study amazing musical works and the fascinating composers who wrote them. ***Attention will be given to social, political, and artistic events of each musical era.*** Concert attendance earns extra credit.



Health Edu 101 T&R 2:15 TO 3:35 Prof. Kathleen Bingham CRN 35915

Recognizing health as our greatest resource to move forward in our education and life, we will learn what we need to know to live well. In the seminar-style class, we will go beyond the basic information and explore the issues that face Americans related to their health. ***Do we have a health care system or an illness care system?*** How does our political system affect public health policy? If the majority of chronic diseases are preventable, why are so many people suffering from them? Why are 1 in 3 children born this year expected to develop Type 2 Diabetes and what does this mean for our future? Are genetically modified foods safe and why have so many other countries banned them? Our research will relate not just to public health issues but also to personal issues as we explore our own values and practices through journaling.

Philosophy 105 R 3:45 to 6:50 Dr. Sherri Zhu CRN 35577

Are you a person who cares about right and wrong, good and bad, and how to live a meaningful life? Do you often grapple with moral issues of our time, such as global warming, animal rights, euthanasia, factory farming, universal health care, just war, or religion? This Honors class is a philosophical study that critically examines all these issues from different theoretical perspectives. It offers unique opportunities that a standard section does not have. The smaller class size makes it possible that our debates will be in depth; more time will be given to group discussion than lecture; you will teach some of the topics and defend your own views.

History 108 M/W 8:00 to 9:20 Dr. Matthew Jaffe CRN 34750

We are going to debate important issues in U.S. history this course. How did women get the right to vote? Why are racial issues are still unresolved? What really went on in Vietnam? Who killed Kennedy? (Any Kennedy.) Join Dr. Matthew Jaffe for group work, oral presentations, and take-home papers to learn about the last century of your country's history. ***No laundry lists. No in-class tests. Just lots of sharp, stimulating discussions.*** This class fulfills American History and Institution requirement as well as social science requirements for CSU and UC.

Political Science 101 M/W 9:30 to 10:50 Prof. John Vento CRN 33114

There has been an active debate about whether the American democratic system ensures freedom, equality, and individuality for all citizens. This Honors class will provide a springboard to analyze the American democratic system and whether or not it works. We will focus on major political events, such as the 2012 and 2008 presidential elections, the war with Iraq, and the recall of Governor Gray Davis. We will also examine the terrorists' attacks of September 11th and the impeachment of President William Jefferson Clinton. Each of these events has demonstrated the various roles of government and provides us with the opportunity to examine the American democratic system at work. We will depart from the traditional classroom format and employ a seminar-structured environment that uses the Socratic method of learning. ***Taking this class will improve your health—both physically and mentally.***

Theatre Arts 101 T/R 9:30 to 10:50 Prof. Carla Corona CRN 32597

The Honors Introduction to Theatre course is for students who want to explore and navigate the world of theatre and performance through readings, discussion, and practice. Students will benefit not only by gaining a better understanding of theatre as a collaborative process, but also look at theatre as an agent of change in society. Theatre is not only entertainment, but is a medium for personal, cultural, and social dialogue in everyday lives. Through engaging and reflective assignments, discussions and analysis of theatre, students will gain transferable skills such as interpersonal skills, public speaking, critical analysis, and broad based thinking. Students will be audience members at live theatrical productions, practitioners through group presentation, and critics through analysis. Whether you are interested in Ancient Greek or Contemporary American voices, are brand new to theatre or have been doing it all your life, your opinions and artistic tastes will be welcomed and nurtured in this class. ***The world is a stage, come explore with us!***

Faculty Professional Development Committee Senate Report #2

November 6, 2014

1. *Major Updates*

***** Senators PLEASE remind faculty need to report attendance on -line as events are completed on-line (dashboard left side).**

a. **Revamp standards- down to 3 to simplify and give colleagues more power to choose their plans:**

Standard 1: Faculty Academy (stays same) – 10 hours min. required

Standard 2: combines College Colloquia and committees (above first contractual obligatory one) – 20 hours min.

**Standard 3: Professional projects, conferences, scholarly work – 30 hours
CAN ROLL HOURS DOWN TO EACH Standard**

*****Senators: PLEASE SPREAD THE WORD TO COLLEAGUES AND DIVISIONS – CHANGES WILL TAKE EFFECT NEXT ACADEMIC YEAR 2015-16 (not this year).**

b. **Action item: FPD Code of Conduct to be included in handbook (attached)
Thank you Mark Hoffer.**

c. Plans and contracts to Division Deans to review going smoothly

d. 20132014 survey monkey evaluation: mostly positive results; same comments from

e. Fall Opening Day survey monkey – mostly positive and well-attended – classified enjoyed being a part of day

f. Set 2014-1015 goals – meeting priorities ! (standard simplification & number hours under review)

g. **Reviewing fewer FPD hours from 60 and potential 16-week class changes (ie, more time in classroom).**

h. **Brand for FPD – Greg Krynen and Vicki Mathias**

2. *Select speakers/presentations for the year program*

a. Planning **Spring Opening Day** – guest speaker with new budget and in-house presentations

**** spoke to Rick Shaw about creating videos/webinars from presentations**

b. **Call for presentation proposals for 2015-2016 to go out in November- due February 27, 2015 for Standard 1 or 2 approval.**

c. **Sabbatical call to go out – letter of interest due to Senate office no later Dec 5, 2014. Application due first week in February - Spring semester.**

d. Rick Shaw – Lynda.com approval for all faculty – can be used for Standard 3 – will set up verification of completion for Deans when review contracts.

3. *Create, review, and maintain all records*

- a. Standard 3 documentation maintained in Senate office and sign-in sheets. – going smoothly. Positive feedback presentations.
- b. **Work with Meeta to implement survey for more detailed feedback for accreditation and program information. Includes follow up studies to see how faculty are utilizing presentations to improve professional skills and benefit students.**

4. *Hold bi-monthly committee meetings*

- a. FPD conference mid-March – hope to get Senate to fund fee of \$175 and hotel \$100. Sign up deadline is end February.
- b. Continue to orient new FPD members to guideines, etc to help Deans/Admin Assistants with questions on plans/contract review process.
- c. Monitor Chancellors office of approval of 8 upcoming changes (under new Student Success Initiative) to FPD Program recently signed into law.

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

To: Academic Senate
From: Linda Harmon, AP&P Cochair
Date: October 29, 2014
Subject: Academic Policies and Procedures Committee Recommendations for Academic Senate Approval

The following courses were reviewed and approved by the Academic Policies and Procedures (AP&P) Committee:

Course Revisions Approved on October 9, 2014:

1. GER 201, Intermediate German 1
Changed title, number, and advisory
2. Online: GER 201, Intermediate German 1

Course Revisions Approved on October 23, 2014:

1. ACCT 115, Payroll Bookkeeping
2. ACCT 121, Computerized Accounting
 - Changed title
3. Hybrid: ACCT 121, Computerized Accounting
4. BIOL 110, General Molecular Cell Biology
 - Changed prerequisite (missing content review and irregular advisory noted)
5. BUS 121, Fundamentals of Investment and Personal Finance
6. CA 103, Introduction to Microcomputers
7. Online: CA 103, Introduction to Microcomputers
8. CA 151, Microcomputer Operating Systems
9. CHEM 102, Introductory Chemistry (Organic & Biochemistry)
10. CHIN 101, Elementary Chinese I
11. COMM 103, Process of Communication
12. COMM 107, Introduction to Interpersonal Communication
13. COMM 116, Forensics
14. COMM 215, Public Relations Communication
15. CT 100, Introduction to Fashion
16. DFST 101L, American Sign Language (ASL I) Skill Building Lab
17. DFST 201L, American Sign Language (ASL III/IV) Skill Building Lab
 - Changed corequisite and advisory (inconsistent advisory and content review missing)
18. DFST 204, Structure of American Sign Language
19. DFST 205, Numbers, Fingerspelling and Classifiers
20. ENGL 090, Grammar and Mechanics
 - Changed maximum enrollment from 30 to 25
21. ENGL 095, Composition Skills
22. ENGL 097, Composition Portfolio A
23. ENGL 099, Composition Portfolio B
24. ENGL 112, Creative Writing: Poetry
25. Online: ENGL 112, Creative Writing: Poetry
26. ENGL 265, Literature and Film
27. GEOG 205, Introduction to Geographic Information Systems
28. GER 202, Intermediate German 2
 - Changed maximum enrollment from 35 to 25, units from 3 to 4 and hours from 3 to 4
29. Online: GER 202, Intermediate German 2
30. HIST 113, Women in American History

31. KIN 101, Adaptive Physical Education
32. KIN 115, Advanced Basketball Techniques
33. KIN 128, Beginning Golf
34. KIN 193, Officiating - Fall Sports
35. KIN 194, Officiating - Spring Sports
36. KIN 195, Sports Appreciation
37. LAC 020, Managing Writing Anxiety
38. MATH 230, Introduction to Ordinary Differential Equations
39. MGT 101, Management Principles
40. Online: MGT 101, Management Principles
41. MOA 101, Beginning Medical Terminology
42. Hybrid: MOA 101, Beginning Medical Terminology
43. Online: MOA 101, Beginning Medical Terminology
44. MKTG 112, Introduction to Advertising
45. READ 095, Reading Skills
46. READ 099, Critical Reading
47. Hybrid: READ 099, Critical Reading
48. SPAN 110 SS, Spanish for Heritage Speakers I
 - Changed title, number, and advisory
49. Online: SPAN 110 SS, Spanish for Heritage Speakers I
50. Hybrid: SPAN 110 SS, Spanish for Heritage Speakers I
51. SPAN 210 SS, Spanish for Heritage Speakers II
 - Changed title, number, and advisory
52. Online: SPAN 210 SS, Spanish for Heritage Speakers II
53. Hybrid: SPAN 210 SS, Spanish for Heritage Speakers II
54. SPAN 203, Introduction to Hispanic Literature
55. THA 115A, Rehearsal and Performance: Drama
 - Changed course number and units
56. THA 115B, Rehearsal and Performance: Drama
 - Changed course number and units
57. THA 116A, Rehearsal and Performance: Comedy
 - Changed course number and units
58. THA 116B, Rehearsal and Performance: Comedy
 - Changed course number and units
59. THA 117A, Rehearsal and Performance: Musical Theatre
 - Changed course number and units
60. THA 117B, Rehearsal and Performance: Musical Theatre
 - Changed course number and units
61. THA 118A, Rehearsal and Performance: Children's Theatre
 - Changed course number and units
62. THA 118B, Rehearsal and Performance: Touring Children's Theatre
 - Changed course number and units
63. THA 121A, Theatre Production
 - Changed course number and units
64. THA 121B, Theatre Production
 - Changed course number and units

Course Deactivations Approved on October 23, 2014:

1. HIST 109, Survey of U.S. History, 1607-Present

The following programs were reviewed and approved by the Academic Policies and Procedures (AP&P) Committee:

New Program Developments Approved on October 23, 2014:

1. Associate in Arts in Spanish for Transfer
2. Associate in Arts in Economics for Transfer



ANTELOPE VALLEY COLLEGE
Academic Policies and Procedures
Program Narrative

Proposed Program Title: Associate in Arts in Economics for Transfer (AA-T)

Type of Program: AA-T Degree (transfer)

Proposed Start Date: 08/15/2015

Goal of Program: Transfer

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives:

The goal of the Associate in Arts in Economics for Transfer degree (AA-T in Economics) is to provide students with foundational knowledge of the study of Economics, to enhance their understanding of the American economic system using techniques for the analysis of contemporary economic problems, to sharpen their critical thinking skills, and to prepare them to seamlessly transfer in advanced standing to a California State University as an economics major.

2. Program (Catalog) Description:

The Associate in Arts in Economics for Transfer (AA-T in Economics) degree program has been developed to provide the student with a fundamental understanding of the field of Economics, which emphasizes economic analysis, institutions and policies in American, regional, and urban settings. Economics is concerned with the study of how people and societies produce various commodities and distribute them for consumption, now or in the future, among various persons and groups in society.

The Associate in Arts in Economics for Transfer (AA-T in Economics) degree meets the requirements of SB 1440 for Associate Degrees for Transfer (ADT). These degrees are intended to make it easier for students to transfer to California State University campuses but do not exclude admittance to other colleges or universities.

To earn an Associate in Arts in Economics for Transfer (AA-T in Economics) degree a student must complete the following:

- (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
 - (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.
 - (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- (2) Obtainment of a minimum grade point average of 2.0.

ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is not an acceptable grade for courses in the major.

3. Program Requirements:

Required Courses

ECON 101, Principles of Macroeconomics (3)

ECON 102, Principles of Microeconomics (3)

MATH 115, Statistics (4)

MATH 148, Calculus for Business & Economics (4)

Required Electives Group A

Select 3-10 units from the following:

MATH 124, Finite Math (4)

MATH 150, Calculus and Analytic Geometry (5) and

MATH 160, Calculus and Analytic Geometry (5)

ACCT 201, Financial Accounting (4)

ACCT 205, Managerial Accounting (4)

CA 221, Computer Concepts and Applications in Business (4) or

CIS 101, Introduction to Computer Information Science (3)

BUS 113, Business Communications (3)

BUS 201, Business Law (3)

Required Electives Group B

Select 3 units from the following or any course from List B not already used:

ECON 100, Survey of Economics (3)

ECON 110, Economics of the Underclass (3)

MATH 250, Calculus and Analytic Geometry (5)

MATH 220, Linear Algebra (4)

Transfer Model Curriculum (TMC) Template for Economics

CCC Major or Area of Emphasis: Economics

TOP Code: 220400

CSU Major(s): Economics

Total Units: 18 *(all units are semester units)*

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html.

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. At a minimum, where there is an indicated **C-ID Descriptor** in the **REQUIRED CORE and LIST A**, the course must have been submitted to C-ID prior to completing the Associate Degree for Transfer (ADT) proposal for Chancellor's Office approval.

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

and attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Arts in Economics for Transfer Degree					
College Name: Antelope Valley Community College					
TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS			
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	CSU GE/IGETC Area
REQUIRED CORE: (12-13 units)					
Principles of Macroeconomics (3)	ECON 202	ECON 101	Principles of Macroeconomics	3	D2/4B
Principles of Microeconomics (3)	ECON 201	ECON 102	Principles of Microeconomics	3	D2/4B
Introduction to Statistics (3)	MATH 110	MATH 115	Statistics	4	B4/2A
Business Calculus (3) OR Single Variable Calculus I – Early Transcendentals (4) OR Single Variable Calculus I – Late Transcendentals (4) OR Single Variable Calculus Sequence (4+4)	MATH 140 OR MATH 210 OR MATH 211 OR MATH 900S*	MATH 148	Calculus for Business and Economics	4	B4/2A
LIST A: Select one (3-4 units)					
Any course(s) that is articulated as major preparation for the Economics major at any	AAM	BUS 201	Business Law	3	

CSU (3-4)					
Finite Mathematics (3)	MATH 130	MATH 124	Finite Math	4	B4/2A
Single Variable Calculus II – Early Transcendentals (4) OR Single Variable Calculus II – Late Transcendentals (4) OR Single Variable Calculus Sequence (4+4)	MATH 220 OR MATH 221 OR MATH 900S*	MATH 150	Calculus and Analytic Geometry	5	B4/2A
		MATH 160	AND Calculus and Analytic Geometry	5	B4/2A
Financial Accounting (3)	ACCT 110	ACCT 201	Financial Accounting	4	
Managerial Accounting (3)	ACCT 120	ACCT 205	Managerial Accounting	4	
Business Information Systems, Computer Information Systems (3)	BUS 140	CA 221	Computer Concepts and Applications in Business OR CIS 101 Introduction to Computer Information Science	4 3	
Business Communication (3)	BUS 115	BUS 113	Business Communications	3	
LIST B: Select one course (3-4 units)					
Any course(s) not used in LIST A .					
Any CSU transferrable lower division Economics course.	BCT	ECON 100	Survey of Economics	3	D2/4B
		ECON 110	Economics of the Underclass	3	D2/4B
					D8/4H
					D8/4H
Multivariable Calculus (4)	MATH 230	MATH 250	Calculus and Analytic Geometry	5	B4/2A
Introduction to Linear Algebra (3)	MATH 250	MATH 220	Linear Algebra	4	B4/2A
Total Units for the Major:	18	Total Units for the Major:		20-29	
		Total Units that may be double-counted <i>(Ensure that the total for each Area does not exceed the limit for the specific Area)</i>			9-12
		General Education (CSU GE or IGETC) Units			37 - 39
		Elective (CSU Transferable) Units			6-10
		Total Degree Units (maximum)			60

*If **MATH 900S** sequence descriptor is to be used, the entire sequence must be required for the major.

Transfer Model Curriculum (TMC) Template for Spanish

CCC Major or Area of Emphasis: Spanish

TOP Code: 110500

CSU Major(s): Spanish

Total Units: 19 (all units are minimum semester units)

Template # 1017

Rev. 2: 09/01/14

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html.

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. **All courses with an identified C-ID Descriptor must be submitted to C-ID prior to submission of the Associate Degree for Transfer (ADT) proposal to the Chancellor's Office.**

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

Attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Arts in Spanish for Transfer Degree						
College Name: Antelope Valley Community College						
TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS				
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	GE Area	
					CSU	IGETC
REQUIRED CORE: (16 units)						
Elementary Spanish I (4)	SPAN 100	SPAN 101	Elementary Spanish 1	5	C2	
Elementary Spanish II (4)	SPAN 110	SPAN 102	Elementary Spanish 2	5	C2	
Intermediate Spanish I (4) OR Spanish for Heritage Speakers I (4)	SPAN 200 OR SPAN 220	SPAN 201 SPAN 101HL	Intermediate Spanish 1 OR Elementary Spanish for Heritage Learners 1	5 5	C2 C2	3B
Intermediate Spanish II (4) OR Spanish for Heritage Speakers II (4)	SPAN 210 OR SPAN 230	SPAN 202 SPAN 102HL	Intermediate Spanish 2 OR Elementary Spanish for Heritage Learners 2	5 5	C2 C2	3B
Substitution Courses: If a student places out of any core course(s) and is not awarded units for that course, the student will need to take additional units to compensate for the course/units required to reach at least 18 total	BCT	ENGL 256 FREN 101 FREN 102 HIST	Hispanic and Latin American Literatures Elementary French 1 Elementary French 2 Cultural History of Mexico	3 5 5 3	C2 C2 C2 C1	3B

units in the major (Title 5 regulations). Course substitutions are made at the discretion of the local college and may or may not be delineated in the local degree. Suggested substitutions include courses in List A. Additional suggested course substitutions are contained in the finalized Transfer Model Curriculum (TMC).		115 HIST 119 SOC 105	History of Latin america and the Caribbean The Mexican American in Contemporary Society	3 3	D6 D0	4F 4J
LIST A: Select one (3-4 units)						
Spanish Composition (3)	GECC CSU-GE: C2 IGETC: 3B					
Elementary or Intermediate Conversational Spanish (3)	GECC CSU-GE: C2 IGETC: 3B					
Introduction to Spanish/Hispanic/Latin American Literature (3)	GECC CSU-GE: C2, D IGETC: 3B, 4					
Latin American/Spanish History (3)	GECC CSU-GE: C2, D IGETC: 3B, 4					
Hispanic/Latino Culture and Civilization (3)	GECC CSU-GE: C2, D IGETC: 3B, 4					
An Elementary or Intermediate level course in another language (i.e., French, Italian, Latin, or Portuguese) ONLY in cases where courses beyond Intermediate Spanish Intermediate are not offered. (4)	GECC CSU-GE: C2 IGETC: 3B					
Any course articulated as lower division preparation in the Spanish major at a CSU. (3)	AAM	SPAN 203	Advanced Spanish	3	C2	3B
Total Units for the Major:	19	Total Units for the Major:		19- 23		
				Total Units that may be double-counted <i>(The transfer GE Area limits must <u>not</u> be exceeded)</i>		6-15 6-12
				General Education (CSU-GE or IGETC) Units		39 37
				Elective (CSU Transferable) Units		4-17 6-16
				Total Degree Units (maximum)		60

^{i*} **REQUIRED CORE:** Local departmental placement evaluation determines the course level where the individual students begin the core courses. Credit or placement equivalent to two years of college level Spanish are required. If a student places out of any core course(s) and is not awarded units for that course, the student will need to take additional units to compensate for the course/units required to reach at least 18 total units in the major (Title 5 regulations). Course substitutions are made at the discretion of the local college and may or may not be delineated in the local degree. Suggested substitutions include courses in List A. Additional suggested course substitutions are contained in the finalized Transfer Model Curriculum (TMC) found at: <http://c-id.net/degreereview.html>



ANTELOPE VALLEY COLLEGE
Academic Policies and Procedures
Program Narrative

Proposed Program Title: Associate in Arts in Spanish for Transfer (AA-T)

Type of Program: AA-T Degree (transfer)

Proposed Start Date: 08/15/2015

Goal of Program: Transfer

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives:

The goal of the Associate in Arts in Spanish for Transfer (AA-T in Spanish) degree is to prepare students to seamlessly transfer to a baccalaureate program in Spanish at a CSU. The AA-T in Spanish will help students to develop the four linguistic skills (aural comprehension, speaking, reading and writing) gain aliterature, history and culture of the countries studied.

Objectives include the following:

- to broaden communicative skills
- to increase transfer options since numerous four-year schools have foreign language requirements,
- to enrich foreign travel through the ability to communicate with others in Spanish,
- to provide exposure to the cultural richness of Spanish speaking countries,
- to foster understanding and appreciation of one's cultural heritage,
- to develop a new perspective on one's own language and culture.
- to open new job opportunities.

2. Program (Catalog) Description:

The Associate in Arts in Spanish for Transfer (AA-T in Spanish) degree meets the requirements of SB 1440 for Associate Degrees for Transfer (ADT). These degrees are intended to make it easier for students to transfer to California State University campuses, but do not exclude admittance to other colleges or universities.

The knowledge and skills offered in the Associate in Arts in Spanish for Transfer Degree lead students to develop foundational knowledge in the field of Spanish including grammar, composition, oral expression and literary analysis. These skills also provide tools for inquiry into local, national and global topics within the discipline. This degree is extremely relevant due to the high percentage of Spanish speakers living in California.

To earn an Associate in Arts in Spanish for Transfer (AA-T in Spanish) degree a student must complete the following:

- (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
 - (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.
 - (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- (2) Obtainment of a minimum grade point average of 2.0.

ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is not an acceptable grade for courses in the major.

3. **Program Requirements:**

Required Courses

SPAN 101, Elementary Spanish 1 (5)

SPAN 102, Elementary Spanish 2 (5)

SPAN 201, Intermediate Spanish 1 (5) or

SPAN 101HL, Elementary Spanish for Heritage Learners I (5)

SPAN 202, Intermediate Spanish 2 (5) or

SPAN 102HL, Elementary Spanish for Heritage Learners II (5)

Substitution Courses: If a student places out of any core course(s) and is not awarded units for that course, the students will need to take additional units to compensate for the course/units required to reach at least 18 total units in the major (Title 5 regulations).

SOC 105, The Mexican American in Contemporary Society (3)

ENGL 256, Hispanic and Latin American Literatures (3)

HIST 115, Cultural History of Mexico (3)

HIST 119, History of Latin America and the Caribbean (3)

FREN 101, Elementary French 1 (5)

FREN 102, Elementary French 2 (5)

Required Electives Group A

Select 3 units from the following:

SPAN 203, Advanced Spanish (3)

11-6-14 Academic Senate

Legislative Report Dr. G. Austin Haller

All of the bills we were watching that made it to the Governor's Desk were signed by Governor.

- SB 850 (Block) Community College Districts: Baccalaureate Degree Pilot Program. Authorizes the Chancellor of the California Community Colleges to allow the establishment of a pilot program for one baccalaureate degree per campus per district.
- AB 2558 (Williams) Community Colleges: Faculty and Staff Development. To revitalize professional development for both faculty and staff.
- SB 1400 (Hancock) Community colleges: Expulsions. Authorizes the governing board of a community college to expel a student if good cause for the issuance of an order protecting a campus of the district, or any person regularly present on a campus of the district, is issued by a court against the student after an evidentiary hearing.
- AB 1942 (Bonta) Community Colleges: Accreditation. Requires the accrediting commission to report to the Legislature on decisions that affect a college's accreditation and to report on policy changes that affect the accreditation process. The Board of Governors is also required to review the accreditation status of a college when determining compliance with minimum conditions and is responsible for ensuring that the accreditation commission submits its report to the Legislature.
- AB 2247 (Williams) Postsecondary Education: Accreditation Documents. AB 2247 requires each campus that receives public funding through state or federal financial aid programs, is accredited by an accrediting agency recognized by the United States Department of Education and *to make final accreditation documents available to the public via the institution's website*
In addition, these two resolutions were also adopted:
- HR 41 (Ting and Ammiano) Relative to City College of San Francisco. House Resolution 41 Urges the Accrediting Commission for Community and Junior Colleges (ACCJC) to consider the progress of City College of San Francisco (CCSF) toward achieving compliance with standards and to provide CCSF additional time to continue solving problems while keeping its accreditation intact. House Resolutions require adoption by a majority vote of the Assembly.
- SR 47 (Leno) Relative to City College of San Francisco. Senate Resolution 47 urges the Accrediting Commission for Community and Junior Colleges (ACCJC) to consider the progress City College of San Francisco (CCSF) has made and, as necessary, provide the college with additional time to continue solving problems and keep its accreditation intact. Senate Resolutions require adoption by a majority vote of the Senate.



PRESS RELEASE

September 29, 2014

Contact: Paige Marlatt Dorr

Office: 916.327.5356

Cell: 916.601.8005

Office email: pdorr@cccco.edu

**California Community Colleges to Award Bachelor's Degrees
Under Historic Legislation Signed by Gov. Brown**

SACRAMENTO, Calif. – In an historic first for public higher education in the state, Gov. Jerry Brown signed legislation yesterday that allows California community colleges to award bachelor's degrees in fields not currently served by the California State University (CSU) or University of California (UC).

The legislation, authored by Sen. Marty Block (D-San Diego), directs the California Community Colleges system to establish a pilot baccalaureate degree program in 15 college districts by no later than the 2017-18 academic year.

The state Chancellor's Office, in consultation with UC and CSU, will decide which districts are chosen to host programs, subject to California Community Colleges Board of Governors approval. Districts will be selected according to their ability and interest in establishing rigorous undergrad programs that confer degrees in high demand among regional employers. Achieving a geographical balance of districts to maximize student enrollment will be another factor.

"Thanks to the governor, Legislature, and college educators who supported this bill, like Chancellor Constance Carroll of San Diego, the country's largest system of higher education joins the ranks of community colleges in other states that offer four-year degrees," said California Community Colleges Chancellor Brice W. Harris. "Employers in California seek candidates with advanced credentials and many struggle to fill positions in some of the fields that will be covered under the new program. This law will help us to meet California's workforce needs, does not duplicate CSU or UC degree programs, and gives more Californians access to affordable higher education that can enable them to obtain well-paying jobs."

The new four-year degree programs could be offered in vocational occupations where an Associate of Arts degree had been acceptable in the past for employment but now increasingly require a bachelor's degree to be competitive. These fields and occupations can include dental hygiene, industrial technology, allied health technology, emergency medical technicians, and data management for health care.

Under the new law, community colleges would charge only \$84 more per unit for upper-division baccalaureate coursework than they currently charge for lower-division courses.

The Legislative Analyst's Office will conduct an interim evaluation of the bachelor's degree program in 2018, and a final evaluation by July 2022. The pilot program will end in the 2022-23 academic year, unless extended by the Legislature.

"California community colleges are well placed to educate students who may have been unable to earn a four-year degree due to our low tuition rates and numerous and easily accessible locations throughout the state," Harris added.

The California Master Plan for Higher Education outlines the roles UC, CSU, and the community colleges play in educating the state's population. Under the original plan, enacted in the 1960s, UC awarded doctoral, master's, and bachelor's degrees, CSU awarded bachelor's and master's degrees, and the community colleges offered lower-division coursework and associate degrees or certificates. The plan has been adjusted to meet workforce needs in recent years. For instance, CSU can now award doctoral degrees in education, nursing, and physical therapy.

Nationwide, more than 50 community colleges operate almost 500 baccalaureate programs in 21 states.

Gov. Brown also signed AB 2558 earlier this month. The legislation establishes the Community College Professional Development Program, which aims to increase professional development activities for all community college employees.

The California Community Colleges is the largest system of higher education in the nation composed of 72 districts and 112 colleges serving 2.1 million students per year. Community colleges supply workforce training, basic skills education and prepare students for transfer to four-year institutions. The Chancellor's Office provides leadership, advocacy and support under the direction of the Board of Governors of the California Community Colleges. For more information about the community colleges, please visit <http://californiacommunitycolleges.cccco.edu/>.

###



Digest

Digest means an item that has been through internal review of the Chancellor's Office and the review entities. The item now has form and substance, and is officially "entered into Consultation." The Council reviews the item and provides advice to the Chancellor.

CONSULTATION

Title: CCC Applied Baccalaureate Degree Pilot Program (SB 850)

Date: October 16, 2014

Contact: Pamela D. Walker, Vice Chancellor for Academic Affairs

Background

On September 28, 2014, California Governor Jerry Brown signed SB 850 (Block) authorizing up to 15 California community colleges (CCC) to offer a single Bachelor's degree on a pilot basis. Language in the bill charges the Board of Governors of the California Community Colleges (BOG) to develop a process for selection of those pilot colleges along with other aspects of implementing the initiative. The full text of the legislation is attached to this digest.

Proposal

The Chancellor will recommend to the BOG at their November meeting a process for identification and selection of the 15 pilot colleges, including a timeline and a Request for Proposals (RFP) to be communicated to all California community colleges. To inform the policy development of the CCC applied baccalaureate initiative, the Chancellor's Office brings to Consultation Council a draft RFP outline and a proposed implementation timeline intended for presentation to the BOG. We seek the input and perspective of the Council on the two draft documents, attached to this digest, as well as on the overall implementation of this important initiative.

California Community Colleges Bachelor's Degree



Pilot Program Request for Proposals DRAFT 10-8-2014

Background: On September 28, 2014 California Governor Jerry Brown signed SB 850 (Block) authorizing each of fifteen of California's community colleges to offer a single Bachelor's degree. Language in the bill charged the Board of Governors of the California Community Colleges (BOG) to develop a process for selection of those pilot programs. The Chancellor will recommend to the Board of Governors at their November meeting a process for identification and selection of the pilot programs that will include a timeline and a Request for Proposals (RFP) communicated to all California community colleges.

The RFP to be recommended to the BOG will include at least the following:

1. Name of College/District. (Only one proposal may be submitted from a multi-college district.)
2. Institutional demographics including size and enrollment characteristics.
3. Current accreditation status of the proposing college.
4. Name and description of proposed Bachelor's degree.
5. Evidence of workforce demand for the proposed program.
6. Evidence of local interest, community support, and employer demand for the proposed program.
7. Eight year enrollment projections for the proposed program.
8. Evidence of lack of program duplication with the University of California or the California State University.
9. Detailed curriculum of coursework leading to the proposed degree.
10. Evidence of administrative, faculty, and student services capacity to offer the program and/or plans for securing that capacity.
11. Evidence of funding sources allocated to provide operational costs.

12. Evidence of adequate facilities and instructional equipment for the program and/or plans for securing those facilities and equipment.
13. Timeline for program planning, program/institutional accreditation, course offerings and expected date of first degree to be granted.
14. Evidence of institutional support demonstrated by signoff of the college president, district chancellor (if applicable), Board of Trustees, and Chair of the Faculty Senate.

DRAFT

35th Street West

M

A

OFF-CAMPUS SITES:
 FOX Fox Field
 HOSP Various hospital clinic sites
 OFFSITE Various off-site locations
 PALMDL Palmdale Center 1529 E. Palmdale Blvd. 3rd floor
 SDBOWL Sands Bowl



ANTELOPE VALLEY COLLEGE
 3041 West Avenue K
 Lancaster, California 93536-5426
 (661) 722-6300
 www.avc.edu



LEGEND

- A** Administration Building
- APL** Applied Arts, Allied Health, & Offices
- BBS** Baseball Stadium
- BE** Business Education, IMC, & Offices
- CDC** Child Development Center
- CSUB** CSU Bakersfield—Antelope Valley
- FA1** Fine Arts [Art & Gallery]
- FA2** Fine Arts [Black Box]
- FA3** Fine Arts [Music & Offices]
- FA4** Fine Arts
- FS** Facilities Services
- GH1-4** Greenhouses
- GYM** Gymnasium [PE & Offices]
- HS** Health & Sciences
- HS001** Health & Sciences Greenhouse
- L** Library
- LC** Learning Center
- LH** Lecture Halls
- LS1** Liberal Studies & Offices
- LS2** Liberal Studies
- ME** Math/Engineering
- MS1-2** Marauder Stadium
- MS3** Stadium Ticket Booth
- MS4** Stadium Concessions/Restrooms
- NCP** North Central Plant
- OF1** Offices: Math/Science
- OF2** Offices: PE
- OF3** Offices: Language Arts & Social Science
- PA** Performing Arts Theatre Building
- RW** Receiving/Warehouse
- SA** SOAR High School Administration
- S1-9** SOAR High School
- SBS** Softball Stadium
- SCP** South Central Plant
- SCT** Student Center [Bookstore, Cafeteria, Security, Lost & Found]
- SS1** SOAR HS Restrooms
- SS1** Electrical Substation
- SSV** Student Services & Information
- T100** Assessment/Office for Students with Disabilities
- T501** Faculty Offices
- T502** Nursing Science
- T503-4** Sheriff's Academy
- T800** Construction Office
- T850** Field House—Home
- T851** Field House—Visitors
- TE1** Technical Ed.—Electronics
- TE2** Tech.Ed.—Welding/Fire Technology
- TE3** Tech.Ed.—Agriculture Lab
- TE4** Equipment Building
- TE6** Technical Ed.—Automotive
- TE7** Technical Ed.—Technology
- TE8** Technical Ed.—Auto Body

30th Street West

Avenue K

ANTELOPE VALLEY COLLEGE ACADEMIC SENATE CONSTITUTION

1.0 Name of the Organization

1.1 The name of this organization shall be: The Antelope Valley College Academic Senate.

2.0 Purpose

2.1 The purpose of the Senate shall be to represent the faculty in the formation of policy on academic and professional matters.

2.2 The Senate shall represent the faculty position on these matters and shall promote communication and mutual understanding within the framework of the college in accordance with its authority.

3.0 Authority

3.1 The authority of the Senate shall include, but is not limited to policies and practices as specified in Title 5, Chapter 2, Section 53200, Board Policy 2510 Participation in Local Decision-making, Academic Senate, 3 which states:

(3) Rely Primarily---The Board of Trustees of Antelope Valley College will rely primarily on the advice of the Academic Senate for policies and procedures related to the following Academic and Professional Matters:

- (1) Curriculum, including establishing prerequisites
- (2) Degree and certificate requirements
- (3) Grading policies
- (4) Education program development
- (5) Standards or policies regarding student preparation and success
- (8) Policies for faculty professional development activities

3.2 The Governing Board is also required to rely primarily on the advice and judgment of the Academic Senate in establishing policies and procedures for Faculty Hiring Criteria (Ed. Code 87360 (b) and (c), Equivalencies to Minimum Qualifications (Ed. Code 87359 (b) and Administrative Retreat Rights (Ed. Code 87458 (a)). These areas may also have collective bargaining aspects.

3.3 Mutual Agreement---The Board of Trustees will come to mutual agreement with the Academic Senate for policies and procedures related to the following Academic and Professional Matters:

- (6) District and college governance structures, as related to faculty roles.
- (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports
- (9) Processes for program review
- (10) Processes for institutional planning and budget development
- (11) Other academic and professional matters as mutually agreed upon

3.4 If any of the authority in this section regarding the Senate shall be changed by the state this section shall be updated accordingly without the amendment process.

4.0 Defined Terms

4.1 Regular Faculty

4.1.1 “Regular Faculty” shall mean all full-time faculty employed by Antelope Valley College.

4.2 Senate Eligibility

4.2.1 Only tenured regular faculty or those probationary regular faculty in their third or fourth year shall be eligible to serve on the Senate, with the exception of the Adjunct Representatives in accordance with §206.0.

4.3 Composition of Senate

4.3.1 The Senate will consist of:

- President
- Vice-President
- First Executive Officer
- Second Executive Officer
- Division Representatives
- Non-Division Area Representatives
- Adjunct Representatives
- Legislative Liaison
- Ex-Officio Members

4.4 Senate Positions

4.4.1 The Senate Positions are:

- President
- Vice-President
- First Executive Officer
- Second Executive Officer
- Division Representatives
- Non-Division Area Representatives
- Adjunct Representatives
- Legislative Liaison
- Committee Chairs, co-Chairs and Coordinators

4.5 Executive Committee

4.5.1 The Executive Committee shall serve as an advisory group to the Senate and other groups regarding the creation, implementation and oversight of major Senate activities.

4.5.2 The Executive Committee shall have power to act as the full Senate in accordance with §110.0

- 4.5.3 The composition of the Executive Committee shall be:
- President
 - Vice-President
 - First Executive Officer
 - Second Executive Officer
- 4.5.4 There shall be no more than two members of the Executive Committee from the same Division or Area.

4.6 Voting and Balloting

4.6.1 For purposes of this Constitution:

- 4.6.1.1 Regular Voting shall mean the procedure used when voting on matters required in conducting regular Senate business.
- 4.6.1.2 Special Voting shall mean the procedure used when conducting elections by a specified group.
- 4.6.1.3 Open Balloting shall mean the procedure used when voting by secret ballot on matters decided on by the Senate representatives.
- 4.6.1.4 Amendment Balloting shall mean the procedure used when voting for the purpose of amending this Constitution by full vote of regular faculty.

4.6.2 Unless specified otherwise, a simple majority of those eligible to vote shall be required for passage.

4.6.3 Procedures for all voting and balloting shall be done in accordance with Bylaws §x

4.7 Representative's Voting Privileges

4.7.1 Only the President, Vice-President, First Executive Officer, Second Executive Officer, Division Representatives, Non-Division Area Representatives and Adjunct Representatives, or their duly named Proxies may vote on any action item that comes before the Senate.

4.8 Proxies

4.8.1 A Proxy is any non-elected Senate representative who is eligible to serve on the Senate according to §4.2, and is named specifically for the purpose of carrying out the duties and responsibilities of an elected Senator during that Senator's absence and shall be entitled to all Constitutional privileges during that period.

4.8.2 A Proxy shall be named in writing by the Division or Area for each elected representative.

- 4.8.2.1 Each Division or Area may submit the names of standing proxies equal to the number of their allotted elected Senate Representatives.
- 4.8.2.2 If there is no standing proxy on record, the Division or Area may submit the name of a proxy at any time, but that name must be submitted no later than one hour before declaration of a quorum.
- 4.8.2.3 A Division or Area may change a proxy at any time, provided that change is submitted in writing.
- 4.8.3 Members of the Executive Committee shall not be allowed to name or use a Proxy.
- 4.9 Representative Vacancy
 - 4.9.1 A representative vacancy may be declared in writing by the resigning representative, the division or area, by three consecutive absences in accordance with §204.5 or by removal in accordance with §204.6.
 - 4.9.2 For purposes of declaring a quorum, a vacancy shall exist only if there is no named proxy in writing for the vacated representative at the time of the quorum determination.
- 4.10 Long-term absence
 - 4.10.1 Long-term absence shall be considered any absence of more than six months, including, but not exclusive to: illness, sabbatical, reassignment outside the area or personal leave.
- 4.11 Terms of Office
 - 4.11.1 A School Year shall be defined as the period from the first day of classes of the Fall Semester until the day before the first day of classes of the following Fall Semester
 - 4.11.2 The President, Executive Committee and Elected representative's terms of office shall commence on the first day of the school year following election.
 - 4.11.3 An Executive Committee member's term shall be one year following election and shall end on the day before the first day of the next school year.
 - 4.11.4 The President's term shall be three years following election, with the exception of a President who has taken office in accordance with §107.0 whose term shall end on the day before the first day of the school year following the elected term.
 - 4.11.5 A Division, Area or Adjunct Representative's term shall be two years following election and shall end on the day before the first day of the school year following the elected term.
- 4.12 Quorum

- 4.12.1 A quorum shall be required for all official actions of the Senate.
- 4.12.2 A quorum shall be declared when a simple majority of all Senators who hold voting privileges are physically present.
- 4.12.3 Duly named proxies shall be used in the determination of the quorum number.
- 4.12.4 Vacancies shall not be used in the determination of the quorum number.
- 4.13 In writing
 - 4.13.1 When something must be delivered “in writing,” this shall mean either a printed, physical document or an electronically generated document which can be printed.
- 4.14 For the purposes of this Constitution, a simple majority shall be any number greater than 50 percent.

Article I – OPERATIONS

100.0 Meetings

- 100.1 The Senate shall meet twice each month of the Fall and Spring semesters as determined by Bylaws §xxxx.
- 100.2 Other meetings may be held when deemed necessary by the Senate or its officers as determined by Bylaws §xxxx.
- 100.3 All operations of the Senate shall remain within the dictates of the Brown Act, or any other legislation that supersedes or subordinates the Brown Act’s powers.
- 100.4 All members of the faculty, Board of Trustees, administration, staff, student body and public may attend any regular meeting of the Senate.
- 100.5 Executive Committee members may attend Executive Sessions. All others may, but only by invitation of the President, Executive Committee or by a majority vote of the Senate.
- 100.6 A quorum as defined in §4.12 shall be required for all official actions of the Senate.

101.0 Committees and Task Forces

- 101.1 The Senate shall have the power to create such committees and task forces as it deems necessary.
- 101.2 Committees shall be created for long term, on-going operations within the purview of the Senate, and shall be known as “Senate Standing Committees.”
 - 101.2.1 Committees shall be created by a two-thirds regular vote of the Senate.

101.2.2 Membership of Standing Committees shall be determined in accordance with Bylaws §xxx

101.2.3 Chairs and Coordinators of Standing Committees and their duties shall be determined in accordance with Bylaws §x

101.2.4 When determined appropriate by Bylaws §xxx, Committees shall be terminated by a two-thirds regular vote of the Senate.

101.2.5 When determined appropriate by Bylaws §xxx, Chairs and Coordinators of Standing Committees may be removed by a two-thirds regular vote of the Senate.

101.3 Task forces shall be created for short-term, focused projects of the Senate.

101.3.1 The need for task forces shall be determined by the President and Executive Committee. Those task forces shall be convened after Senate's notification.

101.3.2 Membership of a task force shall consist of only Senate members, with the exception of "experts" deemed necessary to the project and approved by the Senate.

101.3.3 Task forces shall be terminated by the President after notification of the Senate.

102.0 Honors, Awards and Ranking

102.1.1 The Senate may bestow any Honor or Award it deems proper. Such honors or awards, and the procedures for determining the recipients must be placed in the Bylaws.

102.1.2 The Senate shall be the sole determining body regarding Academic Ranking.

102.1.2.1 Procedures for Academic Ranking shall take place in accordance with Bylaws §xxxx

102.1.3 Any state honor or award in which the Senate is granted power to select a candidate from the institution shall take place in accordance with Bylaws §xxxx

103.0 Senate Procedures

103.1 Operating Procedures

103.1.1 The Senate, during and after consultation with the administration, may present its views and recommendations directly to the Board of Trustees. (Title 5 §53203, Subsection C)

103.1.2 Copies of the Senate minutes and communications shall be available to the public by methods as specified in the Bylaws.

103.1.3 A petition containing the signature of 20% of the total regular faculty must be presented to the Senate Executive Committee to allow a review by the regular faculty on any Senate action.

103.1.3.1 Any review shall take place in accordance with Bylaws §xxxx

104.0 Voting and Balloting

104.1 Regular Voting

104.1.1 On any action coming before the Senate, with the exception of those specifically noted in this Constitution, a simple majority of the Senators present, provided a quorum has been called, shall be used to approve or reject said action.

104.1.1.1 The President may use any or all of the following voting methods: Voice, Standing, Roll Call or Show of Hands to determine the outcome of the vote. The President shall not use General Consent.

104.1.1.2 If a proper motion is made and approved, a regular vote by the Senate may be done using Open Ballot procedure.

104.1.1.3 Unless otherwise specified in this Constitution, the President shall determine which voting method is to be used, and in what order.

104.2 Special Voting

104.2.1 Should a Special Vote be required by this Constitution, the voting shall be held using procedures in accordance with Bylaws §x.

104.2.2 The person elected by a Special Vote will be the individual who receives the greatest number of votes.

104.2.3 There is no percentage-of-votes threshold necessary for election.

104.2.4 There is no minimum number of votes necessary to be cast for a legal election.

104.3 Open Balloting

104.3.1 Should Open Balloting be required by this Constitution, the voting shall be held using procedures in accordance with Bylaws §x.

104.3.2 The person elected by an Open Ballot will be the individual who receives the greatest number of votes.

104.3.3 Fifty percent of those present and eligible to vote must cast a ballot for there to be a legal election.

105.0 Amending the Constitution

105.1 Amendments to this constitution may be proposed by a simple majority of all Senators eligible to vote.

105.2 Procedures for proposal and balloting on Amendments shall be done in accordance with Bylaws §x

105.3 A simple majority vote of the total regular faculty shall be required to amend this constitution.

105.4 Should changes be made in the Bylaws which change the numbering of a section or Article which this Constitution specifically cites, that numbering, and only that numbering, may be changed to conform to the new numbering of the Bylaws without having to go through the Amendment procedure.

106.0 Amending the Bylaws

106.1 Proposed amendments to the Bylaws shall be submitted and approved for possible action by a simple majority of all Senators eligible to vote.

106.2 The Bylaws shall be amended by a regular vote of two-thirds of those Senators eligible to vote.

107.0 Succession

107.1 Presidential Succession

107.1.1 In the event of resignation, death, recall or long-term absence of the President, the Vice-President will immediately assume the duties of the President and shall serve a term that ends the day before the first day of classes of the following Fall Semester

107.1.2 Long-term absence of the President that necessitates succession shall be determined by the Executive Committee and must be approved by a two-third regular vote of the Senate.

107.1.2.1 Should there be a need for a Presidential succession, the election for the next President shall take place at a regular Senate meeting in accordance with Bylaws §x by Open Ballot in accordance with §104.3.

107.1.3 Succession shall take place in accordance with Bylaws §x

107.2 Executive Committee Succession

107.2.1 In the event of resignation, death, Presidential succession or long-term absence of a member of the Executive Committee, the President shall immediately send a call to all regular faculty for nominees to fill the position for the remainder of the term.

107.2.2 The election shall take place by Open Ballot at the next Senate meeting no sooner than one week following the call.

107.2.3 Succession shall take place in accordance with Bylaws §x

107.3 Representative Succession

107.3.1 In the event of resignation, death or long-term absence of a Division Representative, Non-Division Area Representative or Adjunct Representative, the named proxy, if any, shall immediately become the interim representative until the Division elects a new representative in accordance with §x.

107.3.2 If there is no named proxy, that seat shall remain vacant until the Division, Non-Division Area or Adjunct faculty elects a new representative.

107.3.3 Succession shall take place in accordance with Bylaws §x

107.4 Chair and Coordinator Succession

107.4.1 In the event of resignation, death, recall or Long Term Absence of a Chair or Coordinator of a Standing Committee, the President shall immediately send a call to all regular faculty for nominees to fill the position for the remainder of the term.

107.4.2 The election shall take place by Open Ballot at the next Senate meeting no sooner than one week following the call.

107.4.3 Chair and Coordinator Succession shall take place in accordance with Bylaws §x

108.0 Recall and Removal

108.1 President

108.1.1 The Senate President shall be recalled if in the determination of two-thirds of all Senators who are eligible to vote there has been dereliction of duty, fraud, criminal practice, open violation of this Constitution, refusal or violation in carrying out proper Senate actions and/or any other infraction agreed upon by two-thirds of all Senators who are eligible to vote.

108.1.2 A petition containing the intent to recall the President shall be presented to the Senate to initiate recall proceedings.

108.1.2.1 The petition must contain the signatures of a simple majority of all Senators who are eligible to vote.

108.1.2.2 The petition must contain specific charges for recall.

108.1.3 Once the petition has been received, the Executive Committee must call for a Special Senate Meeting for receiving, discussion and possible action on the petition.

108.1.3.1 If the Executive Committee refuses to call such a meeting on a lawful petition, the petitioners shall then call the special Senate meeting.

108.1.3.2 During the Special Senate Meeting, the Legislative Liaison shall preside as non-voting Chair, provided that person is not a voting member of the Senate.

108.1.3.3 Should the Legislative Liaison be a voting member of the Senate, a Standing Committee co-chair who is not a voting member of the Senate shall preside as non-voting Chair. That co-chair must be agreed upon by 50 percent of all Senators who are eligible to vote. If no co-chair gains 50 percent assent, the most recent Past President who is not a voting member and is available to preside shall chair the meeting.

108.1.3.4 The Special Meeting must conform with §100.3 of this Constitution.

108.1.4 Recall of the president requires a two-thirds majority of all Senators who have voting privileges. The vote shall be taken by roll call vote.

108.1.5 Upon recall, the President shall be immediately replaced in accordance with §107.1

108.2 Co-chair, chair and coordinator

108.2.1 If, in the determination of the effective Bylaws sections and procedures, a co-chair, chair or coordinator of a Senate Standing Committee has been found to be eligible for removal, the Senate may do so by a two-thirds vote of all Senators eligible to vote.

108.2.2 When the proper recommendation for removal has been forwarded to the Executive Committee, the discussion and possible action must be placed on the Senate agenda at the next lawful Senate Meeting.

108.2.3 Removal requires a two-thirds majority of all Senators who have voting privileges. The vote shall be taken by roll call vote.

108.2.4 Upon removal, the chair, co-chair or coordinator's tenure shall immediately end and they shall be replaced in accordance with §107.4

109.0 Emergency Executive Powers

109.1 Should circumstances arise, because of the wording, ambiguity or silence of this Constitution, that prevent immediate action which two-thirds of the Senate deems necessary, the Senate may, by two-thirds vote, grant the President temporary powers to enact necessary measures to allow that immediate action until any Constitutional changes can be properly enacted.

109.2 The Senate authorization of the powers must be specific and give limits of the powers, which the President may not exceed. The powers cease with either a) the President informing the Senate in writing that the powers are no longer required b) ratification of

Constitutional changes that render moot the purpose of the powers being granted or c) a two-thirds vote of the Senate removing their consent. Under no circumstance may the powers be granted for any period of time greater than 180 days.

109.3 These powers shall permit the President to authorize, in consultation with the Senate Executive and through executive orders, direct actions and development of policies, up to and including superseding sections of the constitution, not exceeding the specifics and parameters as set by the Senate consent.

109.4 The Senate at no time may authorize the use of these powers to suspend in its entirety this Constitution nor allow the powers to continue beyond the 180 days.

109.5 Upon termination of the powers in accordance with §109.2, all executive orders cease in their authoritative powers, and all results of the executive orders will remain in effect unless counteracted or removed by this Constitution.

110.0 Out of Session Powers

110.1 During any period exceeding 10 days when regular Fall or Spring semester classes are not in session, the President and Executive Committee may take up and act upon any exigent issue which requires the Senate's immediate action.

110.2 Any action taken by the President and Executive Committee under §110.1 must be ratified by a simple majority of the Senate at the first regular Senate meeting following the action.

110.3 Any action which requires entering into a contract or any other binding, irrevocable agreement or which may terminate or have a majority of the action completed before the full Senate may ratify shall not be taken during this Out of Session period.

110.4 Any action not ratified under §110.1 shall have the effect of the action having been rejected, rendering the action void.

Article II - REPRESENTATION

200.0 President

200.1 The President must be a full-time, tenured member of the faculty.

200.2 The President's term shall be three years following election, and shall commence on the first day of the school year following election.

200.2.1 A President who has taken office in accordance with §107.1 shall have their term begin immediately and it shall end the day before the first day of classes of the next Fall Semester.

200.3 The President shall not be elected to more than two consecutive full three-year terms, and must wait at least the equivalent of one full three-year term after that second term ends before being eligible to be placed on the ballot for the position.

200.4 The President shall not hold any other position on the Senate other than those duties as specified in Bylaws §xx.

200.5 The President shall be elected at a regular Senate meeting in accordance with Bylaws §x in the final school year of the current President's term by Open Ballot in accordance with §104.3.

200.6 In the event of the President leaving office during the elected term, succession will take place in accordance with §107.1

200.7 The President shall represent the Senate to the Board of Trustees as well as the College Coordinating Council and shall insure the communication of Senate policies and sentiments to appropriate parties, along with other duties as specified in Bylaws §xx

201.0 Vice-President

201.1 The Vice-President shall be elected at a regular Senate meeting in accordance with Bylaws §x by Open Ballot in accordance with §104.3.

201.2 The Vice-President must be eligible to be President in accordance with §201.0.

201.3 The Vice-President term shall be one year commencing on the first day of the school year following election.

201.4 There are no term limits for a Vice-President.

201.5 The Vice-President shall not hold any other position on the Senate.

201.6 In the event of the Vice-President leaving office during the elected term, succession will take place in accordance with §107.2.

201.7 The Vice-President's duties and responsibilities are specified in Bylaws §xx.

202.0 First Executive Officer

202.1 The First Executive Officer shall be elected at a regular Senate meeting in accordance with Bylaws §x by Open Ballot in accordance with §104.3.

202.2 The First Executive Officer's term shall be one year commencing on the first day of the school year following election.

202.3 There are no term limits for a First Executive Officer.

202.4 The First Executive Officer shall not hold any other position on the Senate, with the exception of Legislative Liaison.

202.5 In the event of the First Executive Officer leaving office during the elected term, succession will take place in accordance with §107.2.

202.6 The First Executive Officer duties and responsibilities are specified in Bylaws §xx.

203.0 Second Executive Officer

- 203.1 The Second Executive Officer's shall be elected at a regular Senate meeting in accordance with Bylaws §x by Open Ballot in accordance with §104.3
- 203.2 The Second Executive Officer term shall be one year commencing on the first day of the school year following election.
- 203.3 There are no term limits for a Second Executive Officer.
- 203.4 The Second Executive Officer shall not hold any other position on the Senate, with the exception of Legislative Liaison.
- 203.5 In the event of the Second Executive Officer leaving office during the elected term, succession will take place in accordance with §107.2.
- 203.6 The Second Executive Officer duties and responsibilities are specified in Bylaws §xx

204.0 Division Representatives

- 204.1 Each division shall select their Senate representatives according to the formula as specified in Bylaws §x, and notify the Senate of those representatives in writing.
- 204.2 Each division representative shall serve a two-year term.
- 204.3 There are no term limits for a division representative.
- 204.4 In the event a division has not selected a representative, that seat will remain vacant until that division makes an appointment.
- 204.5 Upon a representative's third consecutive absence without a proxy present for a meeting of the Senate, the Senate President shall declare the seat vacant and notify the division or area faculty members. The division or area then has the option to choose a new Senate representative.
 - 204.5.1 On the third consecutive absence, the position may be declared vacant by the President for the determination of quorum.
- 204.6 In the event of a representative leaving office during the elected term, succession will take place in accordance with §107.3

205.0 Non-Division Area Representative

- 205.1 Should the faculty within a particular Area not be within a Division, and hence not eligible for representation under §204.0, the Area may name one representative to represent that area on the Senate.

205.2 The Area Representative must be eligible to be a representative on the Senate in accordance with §4.1

205.3 In the event of a representative leaving office during the elected term, succession will take place in accordance with §107.3

206.0 Adjunct Representatives

206.1 Two Adjunct Representatives shall be elected by the entire adjunct faculty to serve on the Senate.

206.2 Each adjunct representative shall have the same voting privileges as regular faculty Senators.

206.3 Adjunct Representatives shall be elected by Special Voting in accordance with Bylaws §x, with the top two vote-getters being elected.

206.4 The adjuncts with the third and fourth largest number of votes shall be the proxy for the adjunct Senate representatives.

206.5 Adjunct Representatives shall be elected to serve a two-year term so long as they maintain eligibility in accordance with Bylaws §x.

206.6 In the event of an Adjunct Representative leaving office or becoming ineligible in accordance with Bylaws §x during the elected term, succession will take place in accordance with §107.3

207.0 Ex-Officio Members

207.1 Ex-Officio Members of the Senate shall include:

207.1.1 Elected president of recognized certificated employee organizations

207.1.2 ASO student appointee

207.1.3 The most recent past Senate President for one year after term has ended.

207.2 No Ex-officio member shall be granted voting privileges unless allowed under the auspices of an elected position.

208.0 Legislative Liaison

208.1 The President shall appoint a Legislative Liaison for a two-year term.

208.2 There are no term limits for a Legislative Liaison.

208.3 The Legislative Liaison shall keep the Senate informed of matters before the state legislature and the statewide Academic Senate.

208.4 The Legislative Liaison shall explain and interpret this Constitution when required by the Executive Committee or full Senate.

208.5 The Legislative Liaison may also serve as an elected Representative, unless otherwise specifically prohibited, however the Liaison may not vote unless allowed under the auspices of the elected position

208.6 The Legislative Liaison's duties are specified in Bylaws §xx

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