

Distance Education and Technology Committee Agenda

Tuesday, November 8th, 2016
3:00 p.m. – 4:00 p.m.
L-201

Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Committee Members:

Perry Jehlicka, Co-Chair
Dr. Bonnie Suderman, Co-Chair
Dr. Peter Chege, Co-Chair Designee
Dr. Tom O’Neil, Administrative Member
Walter Briggs, Counseling Faculty Representative
Mary Rose Toll, AP&P Representative
Jimmie Bowen, Faculty Member
Priscilla Jenison, Faculty Member
Kathy Osburn Faculty Member,
Cynthia Kincaid, Faculty Member
Angela Shaheen, Faculty Member
Ken Sawicki, ITS Alternative Media Specialist
John Toth, AVFCT Member
Scott Tuss, Classified Union Representative
Rick Shaw, ITS Management Member
Greg Krynen, ITS Technical Trainer
Mike Wilmes, Blackboard Administrator
Darnell White, IMC Representative

Items	Person	Action
I. Approval of Minutes	All	a. October 25, 2016 DETC Meeting (attachment)
II. Opening Comments from the Co-Chairs	P Jehlicka P Chege	
III. Open Comments from the Public		
IV. Discussion Items	P Jehlicka P Jehlicka P Jehlicka P Jehlicka P Jehlicka	a. Goals for the Year b. Faculty Hand Book Change c. Regular and Effective Contact d. OEI Visit e. OEI Instructors
V. Action Items	P Jehlicka	a. Goals for the Year
b. Adjournment		
NEXT MEETING: November 22nd,		Spring Dates: 2/14, 2/28, 3/14, 3/28, 4/11, 4/25, 5/9,

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Items	Person	Action
I. Approval of Minutes	All	a. October 25, 2016 DETC Meeting (attachment) Quorum met - Minutes need to be changed to strike out the words “it was decided” because the item needs to be discussed more. Minutes approved.
II. Opening Comments from the Co-Chairs	P Jehlicka P Chege	Perry wants to keep our conversations more focused and to stay on task.
III. Open Comments from the Public		

<p>IV. Discussion Items</p>		<ul style="list-style-type: none"> a. OEI visit coming up – it is an informative meeting. Perry will send out an email notifying people on campus. b. Faculty Handbook change Dr. Suderman said this section is open for discussion. c. AP & P wants us to discuss the topic of regular and effective contact for online classes. Ed Beyer shared that there is some confusion about synchronous and asynchronous ideas. He suggested with this future change, we need to seize the opportunity to put together a panel or sub-committee to discuss some of the confusion with online classes. Mary Rose suggested taking a look at the OEI Rubric. d. Goals for the year-as a committee we need to come up with ground rules to make sure we stay on task at each committee meeting. Ed Byer suggested a list of Rules of Etiquette. Dr. Chege suggested we work on the idea of creating better team dynamics between every committee member. Perry mentioned using name tags so we at least know each other’s names. Perry passed out a list of the 2016-2017 DETC goals and asked for more feedback than in the past. Discussion then ensued about the first goal and the need for a link or clearer explanation of the meaning “faculty driven mentor program.” It was mentioned that Canvas will send someone to formally train AVC online teachers. Dr. Suderman suggested a two or three week training academy where training would be offered. Dr. Chege wants Goal 1 to be refined and shortened so it is very clear with an outcome.
<p>V. Action Items</p>		
<p>b. Adjournment</p>		
<p>NEXT MEETING: November 22nd</p>		<p>Spring Dates: 2/14, 2/28, 3/14, 3/28, 4/11, 4/25, 5/9</p>