Faculty Professional Development Committee Minutes

Date: Wednesday, March 22, 2023
Time: 2:30pm-4:00pm
Location: Zoom

Type of Meeting: *Regular*
Note Taker: *Kathy Osburn*
Please Review/Bring: Minutes from the Feb. 22 meeting and the FPD Proposals form for AY 23/24 form

Committee Members:

Position	Member Name	Contact	Present	Absent
Faculty Co-Chair	Kathy Osburn	kosburn@avc.edu	☒	☐
Administrative Co-Chair	Kathryn Mitchell	kmitchell18@avc.edu	☒	☐
Administrative Council Member	Nathan Dillon	ndillon@avc.edu	☒	☐
CMSA Representative	James Nasipak	jnasipak@avc.edu	☒	☐
Technical Liaison	Greg Krynen	gkrynen@avc.edu	☒	☐
Classified Representative	Desiree Lee	dlee35@avc.edu	☐	☐
Tenure Evaluation Coordinator	Tina McDermott	tmcdermott@avc.edu	☐	☒
Adjunct Representative	Sawsan Farrukh	sfarrukh@avc.edu	☒	☐
Faculty Union Representative	VACANT		☐	☐
Faculty Rep, Counseling	John Wanko	jwanko@avc.edu	☒	☐
Faculty Rep, Counseling	Katherine Quesada	kquesada@avc.edu	☒	☐
Faculty Rep, CTE	Dr. Rona Brynin	rbrynin@avc.edu	☒	☐
Faculty Rep, CTE	Caleb Healey	Chealey@avc.edu	☐	☐
Faculty Rep, MSE	Dr. Zia Nisani	znisani@avc.edu	☒	☐
Faculty Rep, MSE	Jane Bowers	sbowers@avc.edu	☒	☐
Faculty Rep, L&CA	Mark Hoffer	mhoffer@avc.edu	☒	☐
Faculty Rep, L&CA	Dr. Richie Hao	rhao@avc.edu	☒	☐
Faculty Rep, A&H	Glen Knowles	gknowles@avc.edu	☒	☐
Faculty Rep, A&H	VACANT		☐	☐
Faculty Rep, SBS	Kent Moser	kmoser@avc.edu	☐	☒
Faculty Rep, SBS	Ken Schafer	kshafer2@avc.edu	☒	☐
Faculty Rep, AKIN	Carrie Miller	clmiller@avc.edu	☐	☐
Faculty Rep, AKIN	VACANT		☐	☐
ASO Rep	VACANT		☐	☐

Items	Person	Action
I. Approval of Agenda	All	**Issues Discussed:**

			Action Taken: Motion made by: Zia Nisani Second: John Wanko, Motion approved **Follow Up Items:**
II.	Opening Comments from Co-chairs.	Kathy Osburn Kathryn Mitchell	**Issues Discussed:** Kathy expressed her enthusiasm that we have so many submissions. Kathryn stated the majors fair was well attended. **Action Taken:** **Follow Up Items:**
III.	Open Comments from the Public	All	**Issues Discussed:** Zia Nisani has received feedback from faculty that they want FPD week in face-to-face mode. They expressed a preference for this to happen before faculty start the semester. Sawsan Farrukh reminded everyone that the adjunct meet and greet is next week. The marketing for the event included an interest survey. Adjunct faculty indicated that they want an adjunct meet and greet held in the evening. Ken Shafer reminded everyone that we used to have adjunct events to acclimate them to the college. Kathryn reminded everyone that we do have a yearly adjunct orientation and that the event is being updated. Send Kathryn any ideas you have to make it useful for adjuncts. **Action Taken:** **Follow Up Items:**
IV.	Approval of Previous Minutes	All	**Issues Discussed:** **Action Taken:** Motion made by: Zia Nisani Second: John Wanko Abstention Sawsan, Minutes approved **Follow Up Items:**
V.	Discussion Items	All	1. Ideas for topics and improvements for opening day presentations Productivity Canvas accessibility Sessions are too short, very surface level, suggestion to extend the sessions to an hour and 15 minutes POCR review process Grant funding, Zia Nisani, undergrad research FEP, people who have actually completed a program to present Cornerstone training Zia suggested that we have a session and promote the concept of FPD proposals

		Co-teaching, mentorship to develop, the actual process of how to create and run an FEP

Faculty milestones |
| VI. Action Items | All | 1. FPD approvals for proposed events AY 23/24
All proposals were approved with the following conditions:
#10, revise the title
#37, revise the title
#38, Clarify the topic to be more specific
#56, revise the title
#57, revise the title
#63, revise the title and provide more detailed description
#64, revise title, more detailed description, change to Standard 2
#65, revise to Standard 1
#70 will not be placed on the calendar immediately, will be presented on an as-needed basis
#72, ensure accessibility of the software
#75, revise to Standard 2 |
| VII. Adjourn | All | |
| **NEXT MEETING DATE: April 12** | | Meeting Dates for Spring 23: ~~January 11~~, ~~January 25~~, ~~February 8~~, ~~February 22~~, ~~March 22~~, April 12, April 26 |