

Budget Committee Agenda

Wednesday, January 26, 2022
Via Zoom Teleconference
2:30 p.m. - 3:30 p.m.

Type of Meeting: *Regular*

Please Review/Bring: *Agenda, Minutes and Supporting Documents*

Committee Members:

Sarah Miller, Co-Chair	Executive Director of Fiscal & Financial Services (Co-Chair)
Ty Mettler, Co-Chair	Academic Senate President Designee (Co-Chair)
<i>Vacant</i>	Adjunct Faculty
Meiyi Ye	Associated Student Organization
Suzanne Olson	Classified
<i>Vacant</i>	Confidential, Management, Supervisory
Duane Rumsey	Dean of Academic Affairs
LaDonna Trimble	Dean of Student Services
Svetlana Deplazes	Enrollment Management Committee
Mike Maher	Facilities
Karen Heinzman	Faculty
Harmony Miller	Human Resources
Rick Shaw	Information Technology Committee
Gary Heaton-Smith	Outcomes Committee
Richard Fleishman	Program Review Committee
Vanessa Gibson	Student Success Committee
Pamela Ford	Classified Union
David Adams	Faculty Union

Ex-Officios:

Shaminder Brar	VP Administrative Services
Ed Knudson	Superintendent/President

Items	Person	Action / Notes
<p>I. Approval of Minutes:</p> <ul style="list-style-type: none"> • March 24, 2021 • May 26, 2021 <ul style="list-style-type: none"> ○ Information only ○ (Did not meet quorum) 	<p>Mr. Mettler</p>	

II. Discussion Items: Membership Updates	Mr. Mettler	Proposing: <ul style="list-style-type: none"> • VPAS Shami Brar - Co-Chair • Add representation of Fiscal & Financial Services, Sarah Miller
III. Information Items: Presentation of Actuals vs. Budget – Current Year	Mr. Brar	
IV. Presentation of Governor’s Proposed 2022-23 Budget	Mr. Brar	
V. Presentation of Budget Calendar	Ms. Miller	
VI. Budget Requests	Mr. Brar	Coordinating with Program Review to obtain documents submitted and get them into Budget System for scoring
VII. Next Meeting: February 23, 2022		
Future 2022 Meetings: 2/23, 3/23, 4/27, 5/25, 6/22 Next SPC Meeting: TBD		

Budget Committee Minutes

Wednesday, March 24, 2021
Via Zoom Teleconference
2:30 p.m. – 3:30 p.m.

Type of Meeting: *Regular*

Note Taker: *Rhonda Burgess*

Committee Members:

Sarah Miller, Co-Chair	Executive Director of Fiscal & Financial Services (Co-Chair)
Ty Mettler, Co-Chair	Academic Senate President or Designee (Co-Chair)
Wendy Rider	Adjunct Faculty - Absent
Samuel Zhu	Associated Student Organization
Wade Saari	Classified
Nichelle Williams	Confidential, Management, Supervisory
Duane Rumsey	Dean of Academic Affairs
LaDonna Trimble	Dean of Student Services
Svetlana DePlazes	Enrollment Management Committee
Michael Maher	Facilities
Karen Heinzman	Faculty - Absent
Harmony Miller	Human Resources
Rick Shaw	Information Technology Committee
<i>Vacant</i>	<i>Outcomes Committee</i>
Richard Fleishman	Program Review Committee
Vanessa Gibson	Student Success Committee - Absent
Pamela Ford	Classified Union
David Adams	Faculty Union

Ex Officios:

Isabelle Saber	VP Academic Affairs, Ex-Officio
Vacant	VP HR & Employee Relations, Ex-Officio
Erin Vines	VP Student Services, Ex-Officio
Ed Knudson	Superintendent/President

Items	Person	Action
I. Introduction of New Members:	Mr. Mettler	<ul style="list-style-type: none"> Duane Rumsey, Dean of Academic Affairs Mike Maher, Facilities

<p>II. Approval of Minutes: January 27, 2021 Meeting</p>	<p>Mr. Mettler</p>	<p>Minutes were approved as presented. Motion to approve: Karen Heinzman Second: Samuel Zhu</p>
<p>III. Information Items: Review Prioritizations for 20212022</p>	<p>Ms. Miller</p>	<p><u>Staffing:</u></p> <ul style="list-style-type: none"> • Classified/CMS • Faculty - It was noted that three positions were needed and the following positions were hired on a temporary full-time basis: <ul style="list-style-type: none"> ○ Biology ○ Automotive ○ Computer • <u>Non-Staffing:</u> <ul style="list-style-type: none"> ○ One-time ○ Ongoing
<p>V. Discussion Items: Resource Allocation Process Improvement</p>	<p>Ms. Miller</p>	<p><u>IT:</u></p> <ul style="list-style-type: none"> • Create a two state scoring process – <ol style="list-style-type: none"> 1) save 2) submit • Direct links to all referenced documentation, eg. Program reviews (for one department only), outcomes such as ILO, PLO, etc. • Provide a way to show both one time and ongoing for requests that have both. <p><u>Other:</u></p> <ul style="list-style-type: none"> • Training for entering a request to ensure using the correct type (video) • Scoring needs to be broken down into more numeric options, e.g. President’s goals • Campus needs a good example on how to write a great request • Committee review and update instructions – possible agenda item prior to next budget call

NEXT MEETING DATES:

Joint BC and SPC Meeting - April 28, 2021
Budget Committee Meeting – May 26, 2021

Budget Committee Minutes - Information Only

Wednesday, May 26, 2021
Via Zoom Teleconference
2:30 p.m. – 3:30 p.m.

Type of Meeting: *Regular*

Note Taker: *Rhonda Burgess*

Committee Members:

Sarah Miller, Co-Chair	Executive Director of Fiscal & Financial Services (Co-Chair)
Ty Mettler, Co-Chair	Academic Senate President or Designee (Co-Chair)
Wendy Rider	Adjunct Faculty - Absent
Samuel Zhu	Associated Student Organization - Absent
Wade Saari	Classified
Nichelle Williams	Confidential, Management, Supervisory (Proxy by Kenya Johnson)
Duane Rumsey	Dean of Academic Affairs
LaDonna Trimble	Dean of Student Services
Svetlana DePlazes	Enrollment Management Committee - Absent
Michael Maher	Facilities - Absent
Karen Heinzman	Faculty - Absent
Harmony Miller	Human Resources - Absent
Rick Shaw	Information Technology Committee - Absent
<i>Vacant</i>	<i>Outcomes Committee</i>
Richard Fleishman	Program Review Committee - Absent
Vanessa Gibson	Student Success Committee - Absent
Pamela Ford	Classified Union
David Adams	Faculty Union - Absent

Ex Officios:

Isabelle Saber	VP Academic Affairs, Ex-Officio
Vacant	VP HR & Employee Relations, Ex-Officio
Erin Vines	VP Student Services, Ex-Officio
Ed Knudson	Superintendent/President

Items	Person	Action
I. Approval of Minutes: March 24, 2021 Meeting	Mr. Mettler	Minutes were postponed to next meeting as quorum was not met.
II. Information Items: Presentation of Tentative Budget	Ms. Miller	Ms. Miller presented the 2021-2022 tentative budget.
NEXT MEETING DATES: (No June Meeting) / July 28, 2021		