

**Antelope Valley College**  
**Associated Student Organization**  
**Planning Retreat Minutes**  
**3041 West Ave K, Lancaster, CA 93536**  
**SSV 180, 10:00 A.M. - 2:00 P.M.**  
**December 13, 2013**  
**Corrected**

**The Executive Council of the Antelope Valley College met on December 13, 2013. For more information, please contact Associated Student Organization President Christopher Dundee 661-722-6300 ext 6160.**

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 10:25 am

1.2 Pledge of Allegiance: Lead by Christopher Dundee

1.3 Roll Call:

President- Christopher Dundee- Present

Vice President, Academic Affairs - Giovanna Sanchez - Present

Vice President, Student Services - Keziah Arnold - Present

Vice President, Public Relations - Rieana Paul - Present

Vice President, Club Affairs - Irene Montalban - Present

Treasurer - Manuel Martinez - Present

Secretary - Shyann Blanco - Present

Senator:

Counseling and Matriculation and Enrollment Services - Samuel Adams - Present

Mathematics, Science and Engineering - Jose Sanchez - Absent

Health Sciences - Patrick Truong - Present

Social and Behavioral Sciences and Business, Computer Studies and Economic Development - Nathan Skadsen - Present

Language Arts and Instructional Resources; Extended Services - Natalie Ronquillo - Present

Student Development and Services - Tanner Eckmann - Absent

Technical Education - Raul Curiel - Present

Visual and Performing Arts and Physical Education - Vacant

Membership is 14, Quorum is 8, 12 were present, Quorum is established.

Student Trustee - Russell Bierle - Present

Advisor - Dr. Jill Zimmerman - Present

Accounting Assistant - Nancy Blundell - Absent

Committee Representative: David Durost

Student: Megan Turrill

#### 1.4 Adoption of the Agenda

Moved to approve the agenda with amending it by adding ASO Events to 4.1 and renumbering by Rieana Paul, seconded by Nathan Skadsen, Motion passed 11/0/0.

#### 1.5 Approval of the Minutes - 11/22/13 & 12/06/2013

Moved to table the minutes by Rieana Paul, seconded by Nathan Skadsen, Motion passed 11/0/0.

#### 1.6 Approval of Financial Report

Moved to approve the Financial Report by Rieana Paul, seconded by Nathan Skadsen, Motion passed 11/0/0.

## II. PUBLIC FORUM

The minimum number of credits per semester needed in order to hold a position in the Associated Student Organization (ASO) is five. David Durost stated that he believed this minimum to be too high. His position was that the minimum should be lowered to three credits per semester. In order to make light of how this 5 credit minimum is a problem, he mentioned the example of another student who because of certain disabilities cannot take on an ASO position due to disabilities yet volunteers at many ASO events. He believes that there are many students, perhaps prospective position holders, who have much to offer ASO yet are unable to take 5 credits due to varying situations. Rieana Paul replied that even though she understood Durost's opinion, she still stood by the 5 credit minimum. Advisor Jill Zimmerman then spoke and made it known that the 5 credit minimum is Educational Code; it cannot be lowered by Antelope Valley College's ASO as the action does not lie under its jurisdiction.

## III. DISCUSSION ITEMS

3.1 President Dundee held an ice breaker for the group. Each person was asked to name 5 items they would want to have with them on a deserted island.

## IV. ACTION ITEMS

### 4.1 ASO Events

Dr. Zimmerman discussed a recent cost that had come up. During the Arrive Alive event the cost for lunch for eight volunteers took part in the meal. ASO had agreed to pay for 2 volunteers to eat as per the contract. The cost total was \$53.96. ASO was asked to cover this cost.

Moved to approve the payment of \$53.96 to cover the cost by Samuel Adams, seconded by Nathan Skadsen, Motion passed 11/0/0.

### 4.2 Effectiveness Survey

President Dundee passed out a survey to each person present. The survey's purpose was to measure each person's opinion of Antelope Valley College's Associated Student

Organization. The answers to each question ranged greatly. Dr. Zimmerman and others expressed their surprise at how many people believe ASO has a vision. Dr. Zimmerman called members to further investigate their differences in order to create common goals and interests.

#### 4.2 Roles and Responsibilities

President Dundee asked each position holding member to consider their responsibilities by reading over the ASO Constitution. He then asked each member to consider whether they would like to keep their current positions, delegate them to another person, or switch appointments. Shyann Blanco officially resigned from her position as ASO Secretary. Tanner Eckmann resigned from his position as Senator of Student Development and Services. Shyann Blanco officially declared that she would like to take on this newly vacant position. Members discussed their specific roles in ASO and the responsibilities they believe are and are not being currently filled.

Moved to approve the addition of Committees and Appointments section, 4.3, to the December 13, 2013 agenda, by Nathan Skadsen, seconded by Rieana Paul, Motion passed 11/0/0.

Point of Personal Privilege by Manuel Martinez at 11:25 a.m.

#### 4.3 ASO Committees and Appointments

Recommended by President Christopher Dundee to appoint Megan Turrill to the position of Secretary.

Moved by Nathan Skadsen to appoint Megan Turrill to the position of Secretary, seconded by Patrick Truong, Motion passed, 11/0/0.

Moved to appoint Shyanne Blanco to position of Senator of Student Development and Services by Rieana Paul, seconded by Giovanna Sanchez, Motion passed, 11/0/0.

#### 4.4 Goal Setting

This goal setting section of the agenda was created by President Dundee in order to set the official ASO goals for Intersession 2014 and Spring semester of 2014. The discussion consisted of what members thought were problems that needed to be fixed and what were accomplishable ideas for the future. Topics of focus were better marketing, more involved ASO officers, and more involvement with campus clubs. Members discussed possible goals as well as how they could be accomplished. Senator of Counseling and Matriculation and Enrollment Services Samuel Adams expressed his concern with focusing on impractical goals rather than accomplishable ones. The group, as a whole decided that they would rather start with foundational goals and build up rather than be pressured by looming ideals. Three goals were officially decided on.

Moved to approve the goal of creating an Orientation/Training packet for existing position holders as well as prospective position holders of ASO for Intersession and Spring 2014, by Samuel Adams, seconded by Rieana Paul, Motion passed 11/0/0.

Moved to approve the goal of getting more students to be aware of and attend regular ASO

meetings in Intersession and Spring 2014, by Samuel Adams, seconded by Giovanna Sanchez, Motion passed 11/0/0.

Moved to approve the goal of increasing interaction between ASO, Hearts and Hands, and ICC/ campus clubs for Intersession and Spring 2014, by Raul Curiel, seconded by Patrick Truong, Motion passed 11/0/0.

Point of Personal Privilege by Keziah Arnold at 1:15 p.m.

#### 4.5 Report Back from Goal Groups

This section created by President Dundee in order to get feedback from small goal groups and take action on the feedback as needed. No action occurred in this section for lack of time.

#### 4.6 Meeting Time for Intersession and Spring 2014

Point of Personal Privilege by Rieana Paul at 2:00 p.m.

### V. REPORTS

No action taken.

### VI. ANNOUNCEMENTS/UPCOMING MEETINGS AND EVENTS

President Dundee asked that all members work together outside of meetings during Winter break to come up with ideas for the following semester in order to accomplish our goals. The next ASO meeting was discussed to be held on January 3, 2013 from 12-3 p.m.

### VII. ADJOURNMENT

Moved to adjourn the meeting at 2:30 pm by Raul Curiel, seconded by Nathan Skadsen, Motion passed 8/0/0.