Honors Committee Minutes	Monday, October 23, 2023 ZOOM Meeting 2:30-4:00 PM

Type of Meeting: *Regular*
Note Taker: Towana Catley
Please Review/Bring: Agenda Packet & Minutes

Committee members: (bolded names reflect attendance)	
Towana Catley, Faculty Co-Chair Dr. Darcy Wiewall, Faculty Co-Chair	**Kevin North, At-Large**
	Dr. Rachel Jennings Tafarella, At-Large Alberto
Dr. Jedidiah Lobos, Dean MSE Administrative Member	**Mendoza Gonzalez Larreynaga, Adjunct Representative**
Rae Agahari, Arts & Humanities	**John Vento, Ex-Officio**
Nathasha Hong, Counseling	Gem De Jesus, Honors TAP Representative
Dietra Jackson, Counseling	Rita Jarbanda, ASO Representative
Elinda Parkinson, Health & Safety Sciences	**Colton Beardsley, ASO Representative**
Jacqueline Seekamp, Library	**Luis Ramirez (Guest), PSY101 Honors Option Proposal Presentation**
Kaitlin Bessinger, Math Sciences Engineering	OPEN, Athletics & Kinesiology
Mike Pesses, Math Sciences Engineering	OPEN, Career Technical Education
Pavinee Villapando, Math Sciences Engineering	
Greg Langner, Rhetoric & Literacy	
Dr. Matthew Jaffe, Social & Behavioral Sciences David L. Adams, Social & Behavioral Sciences	

Items	Person	Action
I. Call to Order and Roll Call	Towana & Darcy	2:36pm
II. Open Comments from the Public		n/a
III. Informational Items • TAP Honors Syllabi Repository • HTCC Research Conference UCR April 20 https://www.honorstransfercouncil.org/the- conference-1 • Honors Student Mixer Fall Update • Honors Ambassadors Update	Towana & Darcy	**TAP Honors Syllabi Repository:** Still being worked on and uploaded. **HTCC Student Research Conference** Interest Form: https://forms.office.com/r/pyHEMTujBe Darcy will send out a message to all honors faculty to see if they have any students who have done research with them or working on research right now. December is HTCC deadline to submit research presentation proposals; March 25 Board of Trustees Trip Request Deadline.

			Honors Mixer Fall Update 18 students, 5 faculty attended **Ambassadors Update** Met with Kenya and are in the final steps of Ambassadors to work with outreach and in high schools.
IV. Approval of Minutes • Approval of Minutes – September 25, 2023		*All*	**Issues Discussed:** **Action Taken:** Elinda approves, Alberto seconds approval of minutes, all in favor, Greg, Matthew, and Colton abstains **Follow Up Items:**
V. Report • Upcoming Division Meeting Dates/Times		*All*	Share SAA changes to Divison Meetings.. A&H Meeting every 4th Friday HSS Meetings TBA Language & Comm Arts Nov 14th 2:30-3:30pm SBS: Monthly on Fridays

VI.   Action Item
    • PSYCH 101 Honors Proposal \ Luis Ramirez
    • 2023-2024 Committee Goals
    • 2023-24 Subject Area Awards Memorandum
    • Honors Option Contract System Revision Process
		All	**Issues Discussed:**
			
			Action Taken:
			PSY101 Honors Option Proposal: Greg motions to approve, Rae seconds, all in favor.
			
			2023-24 Committee Goals:
			Reviewed and revised Goal #1 and Goal #3. Typos corrected. Kevin motions to approve, Alberto seconds, all in favor.
			
			Subject Area Awards (SAA) Memorandum:
			Modified verbiage and minor edits of the document with updated deadlines. Approval of new SAA Memorandum- Elinda motions to approve, David seconds, all in favor.
			
			Follow Up Items:

VII.   Discussion
   • PSYCH 101 Honors Proposal \ Luis Ramirez
   • 2023-2024 Committee Goals
   • 2023-24 Subject Area Awards Memorandum
   • Honors Option Contract System Revision Process
   • Honors TAP Regalia
	All	**Issues Discussed:**
		PSY101 Honors Option Proposal: Professor Ramirez presented his PSY101 Honors Option. Questions were asked about the proposed field trip assignment. Positive feedback was shared by committee members. PSY101 COR was approved and communicated to Professor Ramirez if he was interested in that as well.
		
		2023-2024 Committee Goals: How do we set up honors options that meets the levels where our incoming students are at considering the low levels students are at now with the COVID pandemic lockdown and school closures? Addressing Goal #3.
		
		Revise Goal #1 to remove "active membership" to "membership" as there still needs to be an audit to see of those students coded as honors, how many are actually "active".
		
		Honors Option to open it up to all students like our honors courses are open to all. Vento shared his perspectives supporting honors options open to all students. This can also be a recruiting

		tool for students to apply to Honors. Marketing better for Honors Program by adding flyers to faculty mailboxes, sending all honors faculty digital flyers for their canvas, and utilizing our new honors social media team. **Subject Area Awards (SAA) Memorandum:** Reviewed the revised SAA Memo and made corrections based on typos. Introduced the new steps for the 2023-2024 SAA nomination process. **Action Taken:** **Follow Up Items:** Promote Honors courses and options are open to all students with additional marking tasks addressed above. **Honors Faculty End of the Year Check In idea:** To check in with faculty, any challenges, and provide support.
• Adjournment		4:02pm
NEXT MEETING DATE: November 27, 2023		