



**ANTELOPE VALLEY COLLEGE
PROGRAM REVIEW COMMITTEE MEETING**

**April 7, 2014
3:00 p.m. – 4:30 p.m.
A140**

To conform to the open meeting act, the public may attend open sessions

1. Call to order and roll call
2. Opening comments from the Program Review Committee Chair
3. Open comments from the public
4. Approval of March 17 minutes
5. Reports
6. Action items
7. Discussion items
Annual and Comprehensive report templates
8. Other
9. Adjournment

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April 7, 2014 Minutes

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5. The meeting was called to order at 3:00pm.
6. Present: Stacey Adams, Vickie Beatty, Bonnie Curry, Dr. Meeta Goel, Melanie Parker, Dr. Les Uhazy, Carol Eastin
7. Carol welcomed Dr. Meeta Goel as an official co-chair of the committee. The committee recommended this structure over a year ago but various issues delayed implementation until MAC's recent approval. Carol noted that the close relationship between the committee and the Department of Institutional Effectiveness, Research and Planning has existed since the inception of the committee.
8. Open comments from the public
9. The March 17 minutes were approved.
6. Reports
6. Action items
7. Discussion Items
The committee reviewed both the annual and comprehensive templates. Several minor changes are being proposed to make the templates, and therefore the self-study process, more effective. Another draft integrating today's discussion will be distributed to committee members this week. Template revisions will be on the April 21 agenda for action.

The issue of defining a "program" remains unresolved. The current structure, adjusting for the recent campus re-org, will be utilized in 2014-2015. Transfer majors and other changes may help guide future discussions. Fredy recommended that reports should be posted on discipline/division/department websites because ACCJC wants the information visible and easily accessed by students.

Meeta said she wants to provide meaningful data, not tons of data, to programs. DIERP will continue to evaluate district data needs.

Les noted that the Chancellor is looking for Student Equity reports and we have reactivated that committee.

We have 2013-2014 annual reports posted in several places in WEAVE because we had overlapping windows in the fall. To alleviate that problem this coming fall we will tell writers to write their annual reports in Word and then move them to WEAVE on/after Oct 1. That will allow us to post outcome action plans through September 30.
8. Next meeting: April 21
9. The meeting was adjourned at 4:15pm.