



# Academic Policies & Procedures

## AP&P Agenda

Thursday, December 1, 2022

3:00 pm – 5:30 pm via [Zoom](#)

**Type of Meeting:** *Regular*

**Note Taker:** *Debbie Lindsey*

**Please Review/Bring:** The past minutes for accuracy.

*Committee Members:*

*Dr. Scott Lee, Co-chair*

*Dr. Howard Davis, Co-chair, Vice President of Academic Affairs*

*Dr. Jessica Eaton, Articulation Officer*

*Tim Atkerson, AKIN Representative*

*Travis Lee, CTE Representative*

*Wendy Stout, CTE Representative*

*James Dorn, MSE Representative*

*Richard Biritwum, MSE Representative*

*Heidi Williams, LACA Representative*

*Dr. Ariel Tumbaga, LACA Representative*

*Gabby Poorman, SBS Representative*

*David Harrison, SBS Representative*

*Cynthia Littlefield, AHUM Representative*

*Glen Knowles, AHUM Representative*

*Van Rider, Library Rep, Librarian*

*Luis Echeverria, Student Services, Counseling*

*Tanya McGinnis, Student Services, Counseling*

*Larry Veres, Adjunct Representative*

*Greg Bormann, Administrative Position*

*Kathryn Mitchell, Administrative Position*

*LaDonna Trimble, Administrative Position*

*Cindy Hendrix, Outcomes Representative*

*Ronda Nogales, Outcomes Representative*

*Vacant, Student Representative*

*\*Absent*

Items	Person	Action
I. Opening comments from the Co-chair	Scott Lee/Howard Davis	
II. Minutes 11/10/2022	All	
III. Informational Item - Meeting schedule: 1/26/23, 2/9/23, 2/23/23, 3/23/23, 4/13/23, 4/27/23	Scott Lee	
IV. Discussion - Spring Opening Day	Scott Lee	
V. Reports		
VI. Action	Scott Lee	



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<p><b>New Course Developments</b></p> <p>MATH 031 Support Course for MATH 131 - changed from MATH 030S (previously approved 10/27/22)</p> <p>MATH 131 College Algebra for STEM - changed from MATH 130 (previously approved 10/27/22)</p> <p>WELD 142 Aerospace Welding Processes - changed from WELD 140 (previously approved 10/27/22)</p> <p>INT 210 Ethics, Decision-Making, &amp; Professionalism for Interpreters</p> <p><b>Substantial Course Revisions</b></p> <p>AJ 199 Occupational work Experience</p> <p>AUTO 211 Automotive Engine Operation and Repair</p> <p>AUTO 220 Automatic Transmissions and Transaxles</p> <p>AUTO 230 Manual Transmissions, Transaxles, and Drivelines</p> <p>AUTO 260 Automotive Electrical Systems</p> <p>CFE 103 The Child in Family and community Relations</p> <p>CFE 105 Introduction to Curriculum-Discovery Based Education for Children</p> <p>CFE 116 Diversity in Early Childhood Education</p> <p>CFE 201 Child Development Practicum- Observation and Assessment</p> <p>CFE 202 Child Development Practicum- Emergent Leadership</p> <p>DFST 102 American Sign Language II</p> <p>DFST 108 Visual, Gestural &amp; Non-Manual Aspects of American Sign Language</p> <p>DM 127 Web Design and Production I</p> <p>FTV 121 Beginning Motion Picture Production</p> <p>FTV 241 Beginning Audio Production</p> <p>MUS 166 Orchestra A</p> <p>MUS 167 Orchestra B</p> <p><b>Non-substantial Course Revisions</b></p> <p>AFAB 215 Advanced Aircraft Sheetmetal &amp; Composite Structures</p> <p>AM 105 Introduction to 2D CAD</p> <p>GEOG 222 Cartography for Geographic Information Systems (GIS)</p> <p>IMTA 110 Industrial Manufacturing Technician Apprentice 1</p> <p>IMTA 112 Mathematics for the Machine Trades</p> <p>IMTA 210 Industrial Manufacturing Technician Apprentice 2</p> <p>IMTA 212 Communications for Apprentices [420-712]</p> <p>IMTA 255 Transition to Trainer: Your role as a Journey</p>	Scott Lee	
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Worker [455-455]  
NS 099 Preparing for Success in Nursing  
NS 101A Fundamentals of Nursing Science  
PHOT 107 History of Photography  
PHTC 101 Beginning Black and White Photography  
PHTC 125 Beginning Digital Photography  
PHTC 203 Foundations of Cameras & Composition  
PHTC 205 Documentary and Photojournalism  
PHTC 215 Photography Studio Practices  
PHTC 298 Special Studies in Photography  
WDTO 101 Applied Water Treatment and Distribution  
Mathematics  
WDTO 115 Water Distribution I

### ***New Program Developments***

Aerospace Welding  
Communication Studies AA-T 2.0  
Digital Marketing  
Digital Photographic Imaging  
Digital Printing  
Human Services  
Programming Fundamentals

### ***Program Revisions***

All Automotive Systems AS  
All Automotive Systems Certificate  
Automotive Collision Repair and Refinishing Specialist AS  
Automotive Collision Repair and Refinishing Specialist  
Cert  
Biology AS-T  
Computer Animation AA  
Computer Animation Cert  
Computer Engineering AS  
Deaf Studies: American Sign Language AA  
Deaf Studies: American Sign Language Cert  
Deaf Studies: Interpreter Training AA  
Deaf Studies: Interpreter Training Cert  
Digital Photographic Imaging Cert  
Digital Printing Cert  
Electrical Engineering AS  
Engine and Drivetrain Associate of Science  
Engine and Drivetrain Certificate  
Film, Television, and Electronic Media AS-T  
Geography AA-T  
Graphic Design AA  
Graphic Design Cert  
High Intermediate ESL Certificate



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Instructional Aide AA Instructional Aide Cert Interactive Media-Web Design AA Interactive Media-Web Design Cert Math and Science - Option I Medical Assistant AS Medical Assistant Cert Music AA-T Philosophy AA-T Physics AS-T Political Science AA-T Radiologic Technology AS Respiratory Care/Therapy AS Social and Behavioral Sciences- Option II Sociology AA-T Video Design & Production Cert. Yoga Instructor LCert		
VI. Closing Comments	<i>Scott Lee</i>	
<b>NEXT MEETING DATE: January 26, 2023</b>		



# Academic Policies & Procedures

<b>AP&amp;P Minutes</b>	<b>Thursday, November 10, 2022</b> 3:00 pm – 5:30 pm via <a href="#">Zoom</a>
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**Type of Meeting:** *Regular*  
**Note Taker:** *Debbie Lindsey*  
**Please Review/Bring:** The past minutes for accuracy.

*Committee Members:*

<p><i>Dr. Scott Lee, Co-chair</i>  <i>Dr. Howard Davis, Co-chair, Vice President of Academic Affairs</i>  <i>Dr. Jessica Eaton, Articulation Officer</i>  <i>Tim Atkerson, AKIN Representative</i>  <i>Travis Lee, CTE Representative</i>  <i>Wendy Stout, CTE Representative</i>  <i>James Dorn, MSE Representative</i>  <i>Richard Biritwum, MSE Representative</i>  <i>Heidi Williams, LACA Representative</i>  <i>Dr. Ariel Tumbaga, LACA Representative</i>  <i>Gabby Poorman, SBS Representative</i>  <i>David Harrison, SBS Representative</i></p> <p><i>Guests: Freddy Aviles, Kim Barker, Riley Dwyer, Alberto Mendoza, Carlos Pinho, Wendy Rider, Duane Rumsey, Casey Scudmore Cole Wolf</i></p>	<p><i>*Cynthia Littlefield, AHUM Representative/Proxy</i>  <i>Jonet Leighton Glen Knowles, AHUM Representative</i>  <i>*Van Rider, Library Rep, Librarian</i>  <i>Luis Echeverria, Student Services, Counseling</i>  <i>Tanya McGinnis, Student Services, Counseling</i>  <i>Larry Veres, Adjunct Representative</i>  <i>Greg Bormann, Administrative Position</i>  <i>Kathryn Mitchell, Administrative Position</i>  <i>LaDonna Trimble, Administrative Position</i>  <i>Cindy Hendrix, Outcomes Representative</i>  <i>Ronda Nogales, Outcomes Representative</i>  <i>*Oswaldo Gavidia, Student Representative</i>  <span style="float: right;"><i>*Absent</i></span></p>
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Items	Person	Action
I. Opening comments from the Co-chair	<i>Scott Lee/Howard Davis</i>	<p>The meeting was called to order at 3:04 p.m. Dr. Lee informed everyone that while there is a full agenda, we will still need the scheduled meeting on 12/1/22.</p> <p>Dr. Davis warned everyone that as of February 2023, all Brown Act meetings will have to be in person and in one location. Secondly, he said that according to the PACAH, Regional Consortia meetings are only for new programs.</p> <p>Motion to amend the Agenda:            Remove the discussion item until the next meeting.            Add to Action Items: Dance AA to the Amended Programs            Motion to approve            Motion approved</p>
II. Minutes 10/27/2022	<i>All</i>	Motion to approve: Minutes for 10/27/2022



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		Motion Second Motion Approved
<p>III. Informational Item</p> <ul style="list-style-type: none"> <li>- Meeting schedule: 12/1/22, 1/26/23, 2/9/23, 2/23/23, 3/23/23, 4/13/23, 4/27/23</li> </ul>	<p><i>Scott Lee</i></p>	<p><b>Informational Items:</b></p> <p>The meeting on 12/1/22 should be a shorter meeting. The first spring meeting will be on 1/26/23 over Zoom. In December’s meeting, we can discuss where the meeting will be held in February and plan the location for the remaining meetings.</p> <p>Comment: Dr. Eaton said that due to the majority of Honors courses being denied UC transferability, a decision was made to move all courses to Fall 2024.</p> <p>The faculty who authored the courses that were denied UC transferability have been notified. Faculty who choose to update their courses in an effort to receive UC transferability will have to update and have their courses approved by AP&amp;P during Spring 2023.</p> <p>Dr. Eaton said that no honors courses will be offered in the catalog for 2023.</p> <p>Comment: Ariel Tumbaga inquired if there was an increase in attendance over Zoom. Dr. Lee said that he would have to look into the attendance reports to confirm.</p>
<p>IV. Discussion</p> <ul style="list-style-type: none"> <li>- Certificate of Proficiency <ul style="list-style-type: none"> <li>- only programs with less than 9 units</li> </ul> </li> </ul>	<p><i>Scott Lee</i></p>	<p>Postponed until the next meeting.</p>
<p>V. Reports</p>		<p>N/A</p>
<p>VI. Action</p> <ul style="list-style-type: none"> <li>- Division Representative Limits</li> </ul>	<p>Scott Lee</p>	<p><b>Action taken:</b></p> <p><b>Division Representative Limits</b></p> <p>Motion to change the number of representatives: This was a discussion item in the last meeting. We discussed the option of moving everyone up to three representatives and what the advantages and disadvantages would be.</p> <p>Comment: Gabby Poorman said they struggled to find a second division representative.</p>



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		<p>Comment: Dr. Davis said he feels it's a bad idea. There could be unintended consequences that may potentially interfere with our work.</p> <p>Dr. Lee said that the ripple effects could be huge. He asked for feedback on whether everyone goes up to three representatives or we allow individual divisions.</p> <p>Comment: Dr. Davis said that this is a seismic change and needs further discussion.</p> <p>Comment: Kathryn Mitchell agreed. She sees a lot of consequences. It needs to be approached with deliberation and data.</p> <p>Comment: Travis Lee said that the CTE local industry is constantly changing and evolving. It would make it much easier for AERO to have their own representative for CTE.</p> <p>Comment: Dr. Davis has some ideas on how to address this issue and it will serve the CTE area better.</p> <p>Comment: Wendy said it's not just CTE. They are doing the work that four people used to do.</p> <p>Comment: Riley Dwyer said this is a Senate issue. Dr. Lee said that the Senate doesn't make the decision. We will need to have some people look at it closer and bring it back to the committee.</p> <p><b>Motion to be tabled until spring.</b></p>
<p><b><i>New Course Developments</i></b></p> <p>ANDI 120 Non Destructive Inspection: Ultrasound Inspection</p> <p>CHEM 110H General Chemistry Honors</p> <p>MATH 100 Math for Technical Fields</p> <p>MKTG 131 Social Media Marketing</p> <p><b><i>Substantial course revisions</i></b></p> <p>AJ 199 Occupational Work Experience</p> <p>AJ 204 Juvenile Procedures</p> <p>ANDI 115 Non Destructive Inspection: Eddy Current</p> <p>BIOL 101 General Biology</p> <p>BIOL 103 Introduction to Botany</p> <p>BIP 120 Keyboarding II</p> <p>BIP 121 MS Word II</p> <p>BIP 122 MS Excel II</p> <p>BIP 123 MS Access II</p> <p>BIP 124 MS PowerPoint II</p> <p>BIP 130 Keyboarding III</p>	<p>Scott Lee</p>	<p><b><i>New Course Developments</i></b></p> <p>Motion to approve: ANDI 120</p> <p>Motion second Motion approved</p> <p>Motion to approve: CHEM 110H</p> <p>Motion second Motion approved</p> <p>Motion to approve: MATH 100</p> <p>Motion second</p> <p>Comment: Luis Echeverria asked if there would be a conflict because there was a previous course of Math 100, Elementary Algebra. It was degree applicable and it changed to MATH 70.</p>



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BIP 131	MS Word III		Comment: Robyn Serrano checked COCI. There is only Math 100L.
BIP 132	MS Excel III		
BIP 133	MS Access III		Comment: Sam Darby checked Banner. There was a version in 1999 and 2004.
CFE 101	Principles and Practices of Teaching Young Children		Dr. Lee said that it can be brought back just to change the name, if needed.
CFE 104	Literature for Children		Motion approved
CFE 106	Creative Experiences for Children		
CFE 107	Literacy for Young Children		
CFE 109	Supervision and Administration of Childhood Programs I		Motion to approve: MKTG 131
CFE 110	Supervision and Administration of Childhood Programs II		Motion second
CFE 114	Music and Movement Education for the Young Child		Motion approved
CFE 115	Guiding Children's Behavior		<b>Substantial course revisions</b>
CFE 122	Infant Toddler Strategies		Motion to approve:
CFE 150	Parenting: Infancy		AJ 199
CFE 151	Parenting: The Preschool Child		Motion second
CFE 152	Parenting: The Elementary and Preadolescent Child		Comment: Robyn Serrano said that we never came to agreement on the WE 199 courses. There is a question on hours, activity hours, etc. There is no consistency. We need to come to an agreement on how to move forward.
CFE 156	Stepparenting and Blended Families		Comment: Dr. Davis said that there are new work experience regulations.
CFE 157	Parenting the Exceptional Child		Comment: Luis Echeverria said that the units are handled differently.
CFE 212	School Age Programs		Comment: Carlos Pinho said he was able to work out the hours with Kyle Jacobsen. The work hours are limited to 20 hours per week, so it would be only 3 to 4 units per semester.
CFE 213	Curriculum Strategies for School Age Programs		Comment: Robyn said that she wasn't sure if Kyle reviewed the workflow after it was revised.
DFST 101	American Sign Language I		Comment: Carlos said that hours for credit are on an individual basis and there are only four cadets. He will confer with Kyle on units/hours.
DFST 102L	American Sign Language II Skill Building Lab		<b>Motion tabled</b>
DFST 201L	American Sign Language III/IV Skill Building Lab		Motion to approve: AJ 204
DM 101	Digital Media Arts		Motion second
DM 103	Graphic Design I		Motion approved
DM 105	Interactive Media		
DM 106	Video Design & Production I		
DM 110	Motion Graphics		
DM 112	Experimental Video Production		
DM 113	Photoshop I		
DM 115	Graphic Communications I		
DM 128	Web Design and Production II		
DM 133	Digital Printing I		
DM 143	Computer 2-D Animation		
DM 145	Computer 3-D Animation		
DM 203	Graphic Design II		Motion to approve:
DM 205	Digital Illustration		ANDI 115
DM 206	Video Design and Production II		Motion second
DM 213	Photoshop II		
DM 215	Graphic Communications II		







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AM 135A	3D Solid Modeling I using CATIA/3DExperience	Motion approved
AM 135B	3D Solid Modeling I using Solidworks	Motion to approve:
AM 145	Introduction to CAM I	BIP 131
AM 235A	3D Solid Modeling II using CATIA/3DExperience	Motion second
AM 235B	3D Solid Modeling II using Solidworks	Motion approved
AM 245	Introduction to CAM II	Motion to approve:
ART 298	Special Studies in Art	BIP 132
ATH 102	Practical Applications of Athletic Training I	Motion second
ATH 102L	Practical Applications of Athletic Training I Lab	Motion approved
BIOL 100	Elementary Human Anatomy and Physiology	Motion to approve:
BIOL 102	Human Biology	BIP 133
COMM 215	Public Relations Communication	Motion second
ELTE 105	Introduction to Robotics	Motion approved
ELTE 110	Electronic Mathematics	Motion to approve:
ELTE 140	Microprocessor Systems I	CFE 101
ELTE 220	Microprocessor Systems II	Motion second
ESL 015CE	Civics	Comment: Robyn Serrano said that she reviewed the workflow with Kim Barker and updated the Methods of Evaluation selections, not the content.
GEOG 101	Physical Geography: Earth's Surface Landscapes	Motion approved
GEOG 201	Map Interpretation and GPS	Motion to approve:
GEOG 220	Data Acquisition and Management in Geographic Information Systems	CFE 104
GEOG 221	Spatial Analysis in Geographic Information Systems (GIS)	Motion second
GEOG 298C	Special Studies in Geographic Information Systems (GIS)	Motion approved
JOUR 121	Beginning Journalism	Motion to approve:
JOUR 123	Newspaper Production	CFE 106
KINF 220	Advanced Basketball	Motion second
KINF 244	Intermediate/Advanced Hatha Yoga	Comment: Robyn Serrano said that the grade options weren't selected, so it was updated and they added a textbook before the meeting.
NF 150	Food and Culture	Motion approved
NS 102A	Maternal and Newborn Nursing	Motion to approve:
NS 102L	Skills Lab 102L	CFE 107
NS 103A	Medical Surgical Nursing I	Motion second
NS 130L	Skills Lab 130L	Motion approved
NS 200A	Nursing Transition	Motion to approve:
NS 201A	Psychiatric Mental Health Nursing	CFE 107
NS 201L	Skills Lab 201L	Motion second
NS 202A	Medical Surgical Nursing II	Motion approved
NS 202L	Skills Lab 202L	Motion to approve:
NS 203A	Pediatric Nursing	CFE 109
NS 204A	Medical Surgical Nursing III	Motion second
NS 230L	Skills Lab 230L	



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<p>NS 240L PHOT 213 PHTC 200 PHTC 201 PHTC 211 PHTC 275</p>	<p>Skills Lab 240L Life Photography The Business Of Photography Advanced Black and White Photography Wedding, Portrait and Event Photography Advanced Digital Photography</p>	<p>Motion approved  Motion to approve: CFE 110 Motion second Motion approved</p>
<p><b>New Program</b> Vocational Nursing Cert</p>		<p>Motion to approve: CFE 114 Motion second Motion approved</p>
<p><b>Program revisions</b> Administration of Justice AS-T Aeronautical Non-Destructive Inspection Fire Technology AS Fire Technology Cert Firefighter I Academy Cert Kinesiology AA-T Psychology AA-T Radiologic Technology AS Respiratory Care/Therapy AS</p>		<p>Motion to approve: CFE 115 Motion second Motion approved</p>
<p><b>Amended Program</b> Early Childhood Education AS-T Dance AA-added to agenda 11/10/22</p>		<p>Motion to approve: CFE 122 Motion second Comment: Robyn Serrano added the course in the prerequisite with Kim Barker's approval Motion approved</p>
		<p>Motion to approve: CFE 150 Motion second Motion approved</p>
		<p>Motion to approve: CFE 151 Motion second Motion approved</p>
		<p>Motion to approve: CFE 152 Motion second Motion approved</p>
		<p>Motion to approve: CFE 156 Motion second Motion approved</p>
		<p>Motion to approve: CFE 157 Motion second</p>



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		<p>Motion approved</p> <p>Motion to approve: CFE 212 Motion second Motion approved</p> <p>Motion to approve: CFE 213 Motion second Motion approved</p> <p>Motion to approve: DFST 101 Motion second Motion approved</p> <p>Motion to approve: DFST 102L Motion second Motion approved</p> <p>Motion to approve: DFST 201L Motion second Comment: Robyn Serrano said the prerequisite was missing from the prerequisite tab and it was added with Cole Wolf's permission. Motion approved</p> <p>Motion to approve: DM 101 Motion second Motion approved</p> <p>Motion to approve: DM 103 Motion second Motion approved</p> <p>Motion to approve: DM 105 Motion second Motion approved</p> <p>Motion to approve: DM 106</p>
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		<p>Motion second Motion approved</p> <p>Motion to approve: DM 110 Motion second Motion approved</p> <p>Motion to approve: DM 112 Motion second Motion approved</p> <p>Motion to approve: DM 113 Motion second Motion approved</p> <p>Motion to approve: DM 115 Motion second Motion approved</p> <p>Motion to approve: DM 128 Motion second Motion approved</p> <p>Motion to approve: DM 133 Motion second Motion approved</p> <p>Motion to approve: DM 143 Motion second Motion approved</p> <p>Motion to approve: DM 145 Motion second Motion approved</p> <p>Motion to approve: DM 203 Motion second Motion approved</p>
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		<p>Motion to approve: DM 205 Motion second Motion approved</p> <p>Motion to approve: DM 206 Motion second Motion approved</p> <p>Motion to approve: DM 213 Motion second Motion approved</p> <p>Motion to approve: DM 215 Motion second Motion approved</p> <p>Motion to approve: DM 233 Motion second Motion approved</p> <p>Motion to approve: DM 246 Motion second Motion approved</p> <p>Motion to approve: DM 298 Motion second Motion approved</p> <p>Motion to approve: EMT 101 Motion second Comment: Robyn Serrano said there was an age requirement in the entrance skills and enrollment, which was removed per Wendy Stout. Comment: Wendy said they were increasing the units from 5 to 7. Motion approved</p>
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	<p>Motion to approve: ENGR 185 Motion second Motion approved</p> <p>Motion to approve: ERSC 101 Motion second Comment: Robyn Serrano said the prerequisite was at the end of the description. It was moved to beginning with approval from Aurora Burd. Motion approved</p> <p>Motion to approve: FTW 285 Motion second Motion approved</p> <p>Motion to approve: GEOG 101L Motion second comment: Robyn Serrano made changes to the prerequisite with Michael Pesses' approval. Motion approved</p> <p>Motion to approve: IATH 210 Motion second Motion approved</p> <p>Motion to approve: INT 101 Motion second Motion approved</p> <p>Motion to approve: INT 201 Motion second Comment: Prerequisite of 201 was missing the corequisite. Robyn Serrano made the change with approval from Cole Wolf. Motion approved</p> <p>Motion to approve: INT 202 Motion second</p>
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	<p>Comment: Robyn Serrano said that Deaf Studies 202 had a corequisite that also needed to have a prerequisite. The correction was approved by Cole Wolf. Motion approved</p> <p>Motion to approve: INT 203 Motion second Motion approved</p> <p>Motion to approve: INT 204 Motion second Comment: Robyn Serrano confirmed that there is no textbook. Dr. Lee cautioned that not having a textbook can threaten CSU transferability, but it's optional. Motion approved</p> <p>Motion to approve: INT 205 Motion second Motion approved</p> <p>Motion to approve: INT 206 Motion second Comment: Robyn Serrano said that Interpreting 202 was added as a corequisite, but it needed a prerequisite as well. It was added with Cole Wolf's approval. Motion approved</p> <p>Motion to approve: KINF 295 Motion second Comment: Robyn Serrano confirmed that it is Emergency Distance Education only. Motion approved</p> <p>Motion to approve: LAC 020 Motion second Motion approved</p> <p>Motion to approve:</p>
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		<p>LAC 022 Motion second Comment: Robyn Serrano said that the authors swapped course numbers with LAC 023. She let them know it would create problems in eLumen and that they have been changed back. If they choose, they can change it in the next review process. Wendy Rider said the courses were not in sequential order. They will discuss it further before the next cycle. Motion approved</p> <p>Motion to approve: LAC 023 Motion second Motion approved</p> <p>Motion to approve LAC 900 Motion second Motion approved</p> <p>Motion to approve: LAC 901 Comment: Riley Dwyer thanked everyone for their help on getting this through so quickly. These courses are for students and tutors. LAC 900 is for anyone who wants to work with a tutor. LAC 901 is for workshops. Motion second Motion approved</p> <p>Motion to approve: LATN 102 Motion second Motion approved</p> <p>Motion to approve: MATH 120 Motion second Comment: Robyn Serrano said that the course description was missing the language “or higher” in the prerequisite tab. It was added with James Dorn’s permission. Motion approved</p>
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	<p>Motion to approve: MATH 124 Motion second Motion approved</p> <p>Motion to approve: MATH 135 Motion second Motion approved</p> <p>Motion to approve: MATH 160 Motion second Motion approved</p> <p>Motion to approve: PHIL 105 Motion second Comment: Robyn Serrano said that the C-ID number was added and the C-ID Designation was changed from “request articulation” to “articulation exists,” with Gabby Poorman’s approval. Motion approved</p> <p>Motion to approve: PHIL 106 Motion second Comment: Robyn Serrano confirmed that the C-ID number was added and the C-ID Designation was changed from “request articulation” to “articulation exists,” with Gabby’s approval. Motion approved</p> <p>Motion to approve: PHIL 110 Motion second Comment: Robyn Serrano confirmed that the C-ID number was added and the C-ID Designation was changed from “request articulation” to “articulation exists,” with Gabby’s approval. Motion approved</p> <p>Motion to approve: PHTC 150 Motion second Motion approved</p>
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		<p>Motion to approve: PSY 236 Motion second Motion approved</p> <p>Motion to approve: READ 099 Motion second Comment: Robyn Serrano said the assignment hours were less than four and it was adjusted with approval from Morenike Adebayo-Ige. Motion approved</p> <p>Motion to approve: SOC 115 Motion second Comment: Robyn Serrano said that there was a comment in SLO to correct “appreciated” to “appreciate.” The change was made with permission from Carina Giorgi. Motion approved</p> <p>Motion to approve: THA 104 Motion second Motion approved</p> <p><b><i>Non-substantial course revisions</i></b> Motion to approve: AFAB 140 AFAB 150 AFAB 220 AM 100 AM 135A AM 135B AM 145 AM 235A AM 235B AM 245 ART 298 ATH 102 ATH 102L BIOL 100 BIOL 102 COMM 215 ELTE 105</p>
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	<p>ELTE 110 ELTE 140 ELTE 220 ESL 015CE GEOG 101 GEOG 201 GEOG 220 GEOG 221 GEOG 298C JOUR 121 JOUR 123 KINF 220 KINF 244 NF 150 NS 102A NS 102L NS 103A NS 130L NS 200A NS 201A NS 201L NS 202A NS 202L NS 203A NS 204A NS 230L NS 240L PHOT 213 PHTC 200 PHTC 201 PHTC 211 PHTC 275 Motion second Motion approved</p> <p><b>New Program</b> Motion to approve: Vocational Nursing Cert Motion second Comment: Robyn Serrano said Regional Consortia Minutes were missing. Comment: Wendy Stout said that it's not a new program, but it needed to get rebuilt. She said they are just reordering the courses. Comment: Sam Darby said that it was submitted as a new program and there is a current one.</p>
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	<p>Comment: Casey Scudmore confirmed that they are the same courses in a different order. Hours were shifted to other classes and they are out of sequence.</p> <p>Comment: Dr. Lee confirmed that it doesn't need Consortia Minutes.</p> <p>Comment: Sam Darby said that we will have two programs with the same name. We will need to consult with an eLumen representative to see what is needed to correct it.</p> <p>Motion approved</p> <p><b>Program revisions</b></p> <p>Motion to approve: Administration of Justice AS-T Motion second</p> <p>Comment: Robyn Serrano said that courses were added from TMC to the course block, which were missing.</p> <p>Motion approved</p> <p>Motion to approve: Aeronautical Non-Destructive Inspection Motion second</p> <p>Comment: Robyn Serrano said this was approved at a previous meeting pending corrections, which were completed.</p> <p>Motion approved</p> <p>Motion to approve: Fire Technology AS Motion second</p> <p>Comment: Wendy Stout said that they changed the EMT course after it was submitted and the units were changed. It was changed from 5.5 to 7 units. It's now 15 units.</p> <p>Comment: Luis Echeverria thinks it will be okay.</p> <p>Comment: Robyn Serrano said that she still sees it as 5.5.</p> <p>Comment: Sam Darby said that it will not be reflected in the program until the course workflow is completed.</p> <p>Motion approved</p> <p>Motion to approve: Fire Technology Cert Motion second</p>
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## Academic Policies & Procedures

		<p>Motion approved</p> <p>Motion to approve: Firefighter I Academy Cert Motion second Comment: Robyn Serrano said the units in the cover information didn't match in the course blocks and it was corrected. Motion approved</p> <p>Motion to approve: Kinesiology AA-T Motion second Comment: Robyn Serrano said it had already been approved but it was sent back by COCI. A new TMC template came out, which needed to be updated and it was approved. There were three additional courses added. Motion approved</p> <p>Motion to approve: Psychology AA-T Motion second Motion approved</p> <p>Motion to approve: Radiologic Technology AS Comment: Debbie Lindsey noted that the credit range in the cover information doesn't match the Course Blocks tab or Plan of Study. Comment: Wendy Stout said that they added Math 115 rather than Intermediate Algebra or higher. Motion second <b>Motion Tabled until 12/1/22</b></p> <p>Motion to approve: Respiratory Care/Therapy AS Motion second Comment: Debbie Lindsey noted that the credit range in cover information doesn't match the Course Blocks tab or Plan of Study. It's also missing program goals and objectives. Comment: Luis Echeverria said that he's not happy with how eLumen totals Plan of Study. It should be 3 minimum in Area C.</p>
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**Academic Policies  
& Procedures**

		<p>Dr. Davis asked Robyn Serrano to bring Luis's comments to eLumen.  <b>Motion tabled until 12/1/22. Wendy Stout will work with Robyn Serrano to resolve it.</b></p> <p><b>Amended Programs</b>          Motion to approve:          Early Childhood Education AS-T          Motion second          Comment: Robyn Serrano removed language from the program description that was not supposed to be in there.          Motion approved</p> <p>Motion to approve:          Dance AA          Comment: Robyn Serrano said that the elective count was changed.          Motion approved.</p>
<p>VI. Closing Comments</p>	<p><i>Scott Lee</i></p>	<p>Dr. Lee reminded everyone to continue to review Stage 4 workflows and to move them through for the next meeting. The next agenda should be smaller.</p> <p>Dr. Lee and Dr. Davis thanked everyone for their time.</p> <p>Motion to adjourn meeting at 4:52 p.m.          Motion seconded          Motion approved</p>
<p><b>NEXT MEETING DATE: December 1, 2022</b></p>		