

AP&P Minutes

Thursday, November 14, 2019
BE 314
3:00 pm – 5:30 pm

Type of Meeting: *Regular*
Note Taker: *Cheyenne Odenthal*
Please Review/Bring: The past minutes for accuracy.

Committee Members:
Dr. Les Uhazy, Co-chair
Kathryn Mitchell, Co-chair
Jeffrie Ahmad, Faculty Division Rep
Dr. Jessica Eaton, Articulation Officer
Luis Echeverria, Faculty Division Rep
Dr. Ibrahim Ganley, Faculty Division Rep
Gabrielle Poorman, Adjunct Rep
Michael Hutchison, Faculty Division Rep
Dr. Scott Lee, Faculty Division Rep/Librarian/DE Liaison
Cynthia Littlefield, Faculty Division Rep
Dr. Mark McGovern, Faculty Division Rep
Richard Biritwum, Faculty Division Rep
LaDonna Trimble, Student Services Dean
Timothy Sturm, Faculty Division Rep
Greg Bormann - Dean

Committee Member not attendance:
Riley Dwyer
Dr. Ronald Chapman
Dr Richie Hao
James Dorn
Dr. Ariel Tumbaga

Others in attendance
Nate Dillon – Proxy Dr. Ariel Tumbaga
Maria Clinton – Dean
Meagan Butler – Representing KINF yoga courses
Jimmie Bowen – representing Ed Beyer for CA Courses
Carlos Pinho – representing Administration of Justice
Richard Fleishmen – Representing Real Estate
Darcy Wiewall – Representing Anthropology
Stacey Adams – Representing Accounting
Corina Giorgi – Proxy for Dr. Ronald Chapman
Wendy Stout – Representing NF and RCP
Kathy Osburn – Representing Office Technology
Christos Vali ___
Casey Scudmore – representing register Nursing and Vocational Nursing
Jessica Harper – representing Chemistry
Steve Langjahr– representing Biology
Peter McLaughlin – representing Math
Nari Kaseforth – Proxy for Dr. Richie Hao

Items	Person	Action
I. Opening comments from the Co-chair	<i>Kathryn Mitchell</i>	Kathryn called the meeting to order at 3:02pm Dr. Jessica Eaton compiled a list C-ID for reference. An off scheduled meeting is necessary on December because there is a large amount of courses and programs that need to be approved by the committee. This meeting will be held on December 3 rd from 3:00-5:30pm.
II. Minutes 10/24/19	<i>All</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> <i>Motion to approve minutes</i> <i>Motion seconded</i> <i>Minutes approved</i></p> <p><u>Follow Up Items:</u></p>

<p>III. Informational Item</p> <ul style="list-style-type: none"> - Meeting schedule: 2/13/20, 2/27/20, 3/12/20, 3/26/20, 4/9/20, 4/23/20, 5/14/20 	<p><i>Kathryn Mitchell</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>IV. Discussion</p> <ul style="list-style-type: none"> - Deactivation Impact - Volunteers for Tech Review Committee 	<p><i>Kathryn Mitchell</i></p>	<p><u>Issues Discussed:</u></p> <p>Due to the large volume of courses that need to be approved after the Outcomes Committee meets, Kathryn is asking for volunteers for the remainder of the semester only.</p> <p>Dr. Mark McGovern and Dr. Scott Lee volunteered.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>V. Report</p> <ul style="list-style-type: none"> - Credit by exam list – By division 		<p><u>Issues Discussed:</u></p> <p>This issue will be further discussed in the spring.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>VI. Action</p> <p><i>Corporate and Community Education</i></p> <p><i>None</i></p> <p><i>Non Substantial Course Revision:</i></p> <p>ACCT 115 Payroll Bookkeeping</p> <p>AGRI 100 Fruit and Nut Production</p> <p>AGRI 104 Nursery Practices</p> <p>AGRI 110 Basic landscape design</p> <p>AGRI 112 Plant and landscape Maintenance</p> <p>AGRI 130 Environmental Gardening</p> <p>AGRI 132 Turf and Landscape Maintenance</p> <p>AGRI 153 Landscape Construction – Concrete and Masonry</p> <p>AGRI 155 landscape Construction – Wood and Lighting</p> <p>AGRI 210 Advanced Landscape Design</p> <p>AGRI 212 Interior Plantscape</p> <p>AGRI 220 Landscape Irrigation</p>	<p><i>Kathryn Mitchell</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p>Motion was made to approve Non-Substantial course revisions.</p> <p>Motion was seconded</p> <p>All courses listed are approved</p> <p>Motion was made to approve New Course developments</p> <p>Motion was seconded</p> <p>ACRV 102 and 198A are tabled due to not being attached to a program</p> <p>ANTH 110 approved</p> <p>KINF 115 tabled</p> <p>KINF 116 tabled</p> <p>KINF 191 tabled</p>

<p>ART 113 Painting I ART 116 Illustration ART 132 introduction to Ceramics: hand-Building ART 213 Painting III ART 298 Special Studies in Art BIOL 205 Introduction to Biotechnology BUS 101 Introduction to Business BUS 105 Business mathematics BUS 111 Business English BUS 113 Business Communications BUS 201 Business Law BUS 212 Women and Minorities and Business CA 111 Word Processing – Microsoft Word CA 151 Microcomputer Operating Systems CA 153 Windows Installation and System Support CHEM 101 Introductory chemistry CHEM 102 Introductory Chemistry (Organic & Biochemistry) CHEM 210 Organic Chemistry CHEM 220 Organic Chemistry CIS 123 Assembly Language and Computer Architecture GEOG 101 Physical Geography: earth’s Surface Landscapes GEOG 101L Physical Geography Lab: earth’s Surface Landscapes GEOG 105 Cultural Geography HIST 116 Contemporary U.S. History: From Vietnam to Iraq JOUR 121 Beginning Journalism KINF 107 Beginning Weightlifting KINF 130 Physical Conditioning KINF 132 Aerobic Conditioning KINF 193 Beginning water Aerobics MGT 101 Management Principles MGT 121 Human Recourses Management MGT 201 Small Business Management NS 101A Fundamentals of Nursing Science NS 101L Skills Lab I NS 102A maternal and Newborn Nursing NS 102L Skills Lab II NS 103A Medical Surgical Nursing NS 200A Nursing Transition NS 201A Psychiatric-Mental health Nursing NS 202L Skills Lab IV NS 203A Pediatric Nursing NS 205A Transition to Professional Nursing OT 101 Beginning Computer Keyboarding</p>		<p>KINF 194 tabled MATH 145 approved MUS 106 faculty does not want to move forward Motion was made to approve Substantial Course revisions ACCT 121 approved pending the change of class size to 25 ACCT 201 approved AJ 101 approved AJ 102 approved AJ 103 approved AJ 104 approved pending the addition of SCANS to objectives and TOP Code AJ 109 approved pending the addition of SCANS to objectives AJ 205 approved pending the addition of SCANS to objectives AJ 207 approved pending the addition of SCANS to objectives BIOL 202 approved CA 107 approved pending the following changes are made - units and hours do not match and needs to marked as transferable CA 131 approved pending the CID in description being removed CA 157 approved pending the CID in description being removed CA 159 approved pending the changes to methods of evaluations CA 171 approved CHEM 110 approved CHEM 120 approved CIS 113 approved CIS 174 approved pending the addition of SCANS CIS 175 approved CIS 177 approved KINT 104 tabled KINT 242 approved KINT 243 approved</p>
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<p>OT 121 Spreadsheets for the Office OT 152 Beginning Medical Insurance OT 205 Medical Office Procedures OT 207 legal Office Procedures PHYS 101 Introductory Physics PHYS 102 Introductory Physics PSCI 101 Physical Science PSY 301 Organizational Behavioral psychology RE 101 Real Estate principles RE 105 Real Estate Practices RE 111 Real Estate Finance RE 121 Legal Aspects of Real Estate RE 131 Real Estate Appraisal RE 141 Escrow Principles RE 161 Property Management</p> <p><i>New Course Development:</i> ACRV 102 Refrigeration System Fundamentals ACRV 198A Ice Machines ANTH 110 Latin American Cultures KINF 115 Beginning Fast-Pitch Softball KINF 116 Intermediate Fast-Pitch Softball KINF 191 Beginning Swimming KINF 194 Intermediate Water Aerobics MATH 145 Critical Thinking for STEM Majors MUS 106 Music of Mexico Latin America and the Caribbean</p> <p><i>Substantial Course Revision:</i> ACCT 121 Computerized Accounting ACCT 201 Financial Accounting AJ 101 introduction to Administration of Justice AJ 102 Criminal Law AJ 103 Criminal Evidence AJ 104 Introduction to Corrections AJ 109 Crime Analysis AJ 205 Criminal Investigation AJ 207 Probation and parole BIOL 202 general Human Physiology CA 107 Microcomputer Hardware and Software Support CA 131 Relational database management and Design CA 157 Introduction to Linux CA 159 SUSE Linux server Administration CA 171 Introduction to Networking CHEM 110 General Chemistry CHEM 120 General Chemistry CIS 113 Data Structures</p>		<p>NF 150 approved pending the change of enrollment to 30 OT 113 approved OT 150 approved RCP 101 approved RCP 103 approved RCP 104 approved pending the addition SCANS RCP 105 approved RCP 201 approved RCP 202 approved RCP 203 approved RCP 204 approved VN 109 approved</p> <p>Motion to approve course deactivations Motion seconded Motion approved</p> <p>Motion to approve Non-Substantial program revisions Motion seconded AA-T Philosophy approved pending revision of recommended plan of study AA-T Psychology approved AS-T Physics approved</p> <p>Motion to approve Substantial Program Revision Motion seconded Firefighter 1 Academy approved</p> <p>Motion to approve New Program Development Motion seconded AS-T Computer Information Science tabled for clarification of CSU GE and faculty requirements</p> <p>Motion to approve Program Deactivation Motion seconded AS Drafting/Computer Aided Design approved Cert Drafting/Computer Aided Design approved</p> <p><u>Follow Up Items:</u></p>
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<p>CIS 174 Introduction to Visual BASIC.NET Programming CIS 175 Advance Java Programming CIS 177 Intronduction to Python Programming KINT 104 Sports Appreciation KINT 242 Yoga Teacher Training 3-Pedagogy: The Art and Science of Teaching KINT 243 Yoga Teacher Training 4-Social Applications of Yoga NF 150 Food and Culture OT 113 Advanced Microsoft Word OT 150 Basic Principles RCP 101 Fundamentals of respiratory Care RCP 103 Concepts in Respiratory Care RCP 104 Respiratory Care Pharmacology RCP 105 Fundamentals of Clinical Respiratory Care RCP 201 Neonatal ad Pediatric Respiratory care RCP 202 Fundamentals of Intensive Respiratory care RCP 203 Seminar and Practicum in Respiratory Care I RCP 204 Seminar and Practicum in Respiratory Care II VN 109 Fundamentals of Patient Care for Vocational Nurses</p> <p><i>Course Deactivation:</i> MUSC 234 Studio Music Production IV</p> <p><i>Non Substantial Program Revision:</i> AA-T Philosophy AA-T Psychology AS-T Physics</p> <p><i>Substantial Program Revision:</i> Firefighter 1 Academy</p> <p><i>New Program Development:</i> AS-T Computer Information Science</p> <p><i>Program Deactivation:</i> AS Drafting/Computer Aided Design Cert Drafting/Computer Aided Design</p>		
<p>NEXT MEETING DATE: 12/3/19</p>		<p>Kathryn adjourned the meeting at 5:36pm</p>