



**ANTELOPE VALLEY COLLEGE  
ACADEMIC SENATE MEETING**

**AGENDA**

**December 6, 2012**

**3:00 p.m. – 4:30 p.m.**

**SSV 151**

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE SENATE PRESIDENT**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
  - a. November 1, 2012 (attachment)**
  - b. November 15, 2012 (attachment)**
- 5. REPORTS (5 minutes maximum)**
  - a. Faculty Professional Development Report – Kathryn Mitchell**
  - b. Honors Committee Report – John Vento**
  - c. Legislative Report – Dr. Glenn Haller**
- 6. ACTION ITEM**
  - a. AP&P Recommendations for Course and Program Approvals (attachment will be provided)**
- 7. DISCUSSION ITEMS**
- 8. SENATE ADMINISTRATIVE BUSINESS**
  - a. Appointments**
    - **Academic Ranking**  
Dr. Nancy L. Bednar
  - b. Announcements**
    - Accreditation Institute – February 8, 2013, San Jose Doubletree
    - Vocational Education Leadership Institute – March 20-22, 2013, Oakland Marriott
    - 2013 Spring Plenary Session – April 18-20, 2013, Westin San Francisco Airport
    - Faculty Leadership Institute – June 13-15, 2013, Sheraton Grand, Sacramento
    - Curriculum Institute – July 11-13, 2013, Sheraton Park Hotel, Anaheim Resort
- 9. ADJOURNMENT**

**NON-DISCRIMINATION POLICY**

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Mr. Maria Clinton, Academic Senate President, at (661) 722-6306 (weekdays between the hours of 8:00 a.m. and 4:30 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.*



ANTELOPE VALLEY COLLEGE  
ACADEMIC SENATE MEETING  
MINUTES

December 6, 2012  
3:00 p.m. – 4:30 p.m.  
SSV 151

To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**

The December 6, 2012 Academic Senate Meeting was called to order at 4:07 p.m. by Ms. Maria Clinton, Academic Senate President.

Members Present

Maria Clinton, President  
Jack Halliday  
Ty Mettler  
Dr. Lee Grishman  
Dr. Liette Bohler  
Dr. Ron Chapman  
MaryAnne Holcomb  
Susan Knapp  
Kenneth Lee  
Karen Lubick

Kathy Moore  
Dr. Glenn Haller  
Dr. Zia Nisani  
Cathy Overdorf  
Dr. Berkeley Price  
Terry Rezek  
Van Rider  
Ken Shafer  
Elizabeth Sundberg  
Larry Veres  
Pavinee Villapando

MEMBERS ABSENT

Michael Hancock  
Elaine Tsai

GUESTS/EX-OFFICIO

Dr. Susan Lowry  
Dr. Nancy Bednar  
John Vento

2. **OPENING COMMENTS FROM THE SENATE PRESIDENT**

- a. **2012 Fall Plenary Session Update**  
Item tabled.

3. **OPEN COMMENTS FROM THE PUBLIC**

Dr. Nancy Bednar explained that the Distance Education and Technology Committee is working on integration of Blackboard and Turnitin.

4. **APPROVAL OF MINUTES**

- a. **November 1, 2012 (attachment)**

*A motion was made & seconded to approve the minutes of the November 1, 2012 Academic Senate meeting.  
Motion carried.*

- b. **November 15, 2012 (attachment)**

*A motion was made & seconded to approve the minutes of the November 15, 2012 Academic Senate meeting.*

Dr. Ron Chapman had a correction to the November 15, 2012 minutes.

*A motion was made and seconded to correct the November 15, 2012 minutes to read 'The following **motion** was made by Dr. Ron. C. Chapman...'  
Motion carried.*

- c. *A motion was made and seconded to amend the agenda to include Item 5.c. Legislative Report – Dr. Glenn Haller.  
Motion carried.*

Approved: February 7, 2013 Senate Meeting

**5. REPORTS (5 minutes maximum)**

**a. Faculty Professional Development Report – Kathryn Mitchell (attachment)**

Ms. Maria Clinton read the Faculty Professional Development Report prepared by Kathryn Mitchell, Faculty Professional Development Committee Chair.

Ms. Clinton explained there were several cancellations of FLEX presentations, making last-minute changes difficult for adjunct faculty in fulfilling their obligations. Ms. Clinton impressed Senators to encourage facilitators to make every effort to maintain activity dates as planned. In addition, Ms. Clinton announced FLEX Proposals for the 2013-2014 academic year are now being accepted, and that forms are available on the website.

**b. Honors Committee Report – John Vento**

Mr. John Vento, Honors Committee Chair, gave the following Honors Report:

Fall 2012 was a busy time in the Honors Department. In preparation for the fall, during Summer 2012, 200 students were removed from the Honors Program due to inactivity, low GPA or because they had graduated. Currently the Honors Program has 350 students on record. In order to better communicate with these students, Mr. Vento created two technological tools. First an Honors email group, allowing communication directly with the Honors students. The group email was beneficial in increasing enrollment numbers. A few classes were struggling to meet their minimum number of enrollees. Through the use of this system these classes were able to meet enrollment requirements and serve our students. Mr. Vento explained his creation of a Facebook page for the AVC Honors Program - a popular way for students to communicate. The Facebook page has been active and helpful.

Mr. Vento explained that during the fall semester the Honors program offered seven (7) classes and will offer seven (7) classes in the spring. Additionally, 98 students utilized the Honors option in Fall 2012, nearly doubling the number of students (50) who utilized the option in Spring 2012. Mr. Vento explained that in order to maintain the integrity of the program, it is crucial we have high standards for our students as well as training for staff. To maintain high standards for our students the Honors Committee (which met three (3) times during Fall 2012) instituted a new basic standard for students: all Honors students must be eligible for English 101 and Math 102. Additionally, the essay portion of the Honors application is under review. Tentatively the committee is considering requiring students to write 600-800 word essays based on a choice of prompts submitted to turnitin.com.

In terms of staff development, Susan Knapp attended the UCLA Honors Conference in November. In Spring 2013 Mr. Vento plans to attend a variety of conferences. Mr. Vento nominated two (2) students for the Jack Kent Cooke Scholarship award - Amri Mojica and Jesus Peralta. Results will be announced in the spring.

Mr. Vento thanked the Academic Senate for money to travel to various conferences throughout the spring.

**c. Legislative Report – Dr. Glenn Haller**

Dr. Glenn Haller gave a Legislative Report, stating Steve Fox was recently named as Assemblymember to the 36<sup>th</sup> District and was immediately named as Chair to the Select Committee on Community Colleges.

**6. ACTION ITEM**

**a. AP&P Recommendations for Course and Program Approvals (attachment)**

*A motion made and seconded to approve AP&P Recommendations for Course and Program Approvals.  
Motion carried.*

**7. DISCUSSION ITEMS**

Tabled.

**8. SENATE ADMINISTRATIVE BUSINESS**

**a. Appointments**

• **Academic Ranking**

*Dr. Nancy L. Bednar – Associate Professor*

*A motion was made and seconded to approve the Academic Ranking of Dr. Nancy L. Bednar as Associate Professor.*

Dr. Ron Chapman stated he knows Nancy Bednar well and is familiar with her academic accomplishments. Dr. Chapman stated he thinks Dr. Bednar is entitled to this rank and probably higher, but will be voting no and will speak with Dr. Bednar personally regarding his vote. Dr. Chapman stated his decision was based on Academic Ranking procedures.

Ms. Maria Clinton explained the process of Academic Ranking. The process for Academic Ranking for full-time faculty is that a faculty member seeking a change in rank may request the change through an application from the Academic Senate Office. After the application has been submitted it is verified (Human Resources) and then forwarded to the Academic Senate President and then the College Superintendent for signature. The Senate President, along with the Executive Committee is verifying that the full-time faculty member did meet the criteria outlined in the application form. The faculty name(s) is(are) then added to the Academic Senate Committee Meeting agenda for approval as a consent agenda item.

Dr. Lee Grishman reiterated that this criteria has already been established, and the Senate Exec takes time to review the application ensuring all criteria is met. Dr. Grishman questioned how one can deny an applicant something that has already been earned. Ms. Clinton stated two applications were submitted recently, and one returned as it did not have documentation to support the rank.

Van Rider asked if the issue could be made a discussion item at a future meeting. Ms. Clinton stated that it has already been a discussion item this year.

*Dr. Ron Chapman opposed.  
Motion carried.*

#### **b. Announcements**

- Accreditation Institute – February 8, 2013, San Jose Doubletree
- Vocational Education Leadership Institute – March 20-22, 2013, Oakland Marriott
- 2013 Spring Plenary Session – April 18-20, 2013, Westin San Francisco Airport
- Faculty Leadership Institute – June 13-15, 2013, Sheraton Grand, Sacramento
- Curriculum Institute – July 11-13, 2013, Sheraton Park Hotel, Anaheim Resort

#### **9. ADJOURNMENT**

The Academic Senate meeting of December 6, 2012 was adjourned at 4:38 p.m. by Ms. Maria Clinton, Academic Senate President.

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*Approved: February 7, 2013 Senate Meeting*

# Faculty Professional Development Committee

## Senate Report December 2012

1. *Survey the faculty annually to determine the most critical professional development needs.*
  - a. The FPD Committee is currently revising both the event evaluation and the contract/year-end evaluation questions and putting them on Survey Monkey.
  - b. The committee used the year-end evaluations from the 2011-2012 academic year to help schedule the presentations to be offered for the Spring Welcome Back Day 2013.
  
2. *Select speakers/presentations for the yearly program.*
  - a. Spring WBD has been organized. It will be held Feb. 1, 2013, 8:00 am to 3:00 pm, offering 6 hours of Standard 1 credit.
  - b. Presentations will include Basic Skills, Student Discipline, EBSCO Discovery Service, Budget News, Student Development and Retention, DECT, and SLOs/PLOs/OOs.
  - c. The committee has updated the proposal form and will be sending out the request for proposals for the 2013-2014 FPD program.
    - 1.) Proposals will be due March 4, 2013.
  
3. *Create, review, and maintain all records.*
  - a. Adjunct Contracts were due November 12, 2012.
    - 1.) Due date was moved up because of changes in Payroll. All FPD information must be submitted to Payroll by Dec. 8, 2012. This does not allow the committee much time for review, especially if there are problems with the contract.
    - 2.) This new due date may cause some adjuncts problems as they will be docked if their paperwork is not submitted on time or if it is incorrect and not corrected in a timely manner.
  
4. *Hold bi-monthly committee meetings.*
  - a. Consistently meet the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month.

ANTELOPE VALLEY COLLEGE  
Academic Affairs Office

To: Academic Senate

From: Linda Harmon, AP&P Cochair  
Mrs. Sharon Lowry, VP of Academic Affairs and AP&P Cochair

Date: December 4, 2012

Subject: Academic Policies and Procedures Committee Recommendations for Academic Senate Approval  
Course and Program Approvals

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The following course revisions were reviewed and approved by the Academic Policies and Procedures (AP&P) Committee during the 10/25/12, 11/9/12 and 11/29/12 meetings:

**New Course Development**

1. **ENGR 125, Introduction to MATLAB, Simulink, Stateflow** **3 hrs lec/ 3 hrs lab, 4 units**  
*Prerequisite: Completion of MATH 102 or the equivalent or through AVC Assessment.*  
The objective of this course is to provide the student with a hands-on learning experience in the basic operation and utilization of MATLAB, Simulink, and Stateflow. MATLAB is an interactive system whose basic data element is an array that does not require dimensioning. MATLAB allows the student to solve many technical computing problems, especially those with matrix and vector formulations, much faster than using a scalar non-interactive language such as C or Fortran. (CSU, AVC)  
Note: UC designation request.
  
2. **ENGR 215, Dynamics** **3 hours lec weekly, 3 units**  
*Prerequisite: Completion of ENGR 210 and MATH 150.*  
Vector calculus of absolute and relative motion of particles and rigid bodies in translating and rotating reference frames. Newton's law of motion, work-energy, and impulse-momentum. (CSU, AVC)
  
3. **ENGR 221, Engineering Thermodynamics** **3 hours lec weekly, 3 units**  
*Prerequisite: Completion of CHEM 110, MATH 160 and PHYS 110.*  
The definitions, concepts, and laws of thermodynamics. Applications to ideal and real gases, vapor and gas power systems and heat pump systems. Combustion, chemical equilibrium, chemical kinetics and phase transitions. The course will introduce students to real world energy systems and develop analysis techniques for these systems. A systematic problem solving process will be emphasized. (CSU, AVC)  
Note: Requested for UC designation.
  
4. **LAC 299, Master Tutor** **3 hours lec weekly, 3 units**  
*Prerequisite: Completion of LAC 200.*  
*Advisory: Eligibility for College Level Reading and ENGL 101.*  
This course is designed to prepare professional tutors to mentor, train, and supervise other tutors in tutorial programs. It begins with a review of LAC 100 and 200, and continues with mentoring, training, and supervising skills; brain-based learning; tutoring special populations of students; structuring the learning experience; and developing group management skills. Students complete a project to present to learning assistance professionals and tutors. Note: A student who successfully completes the course with an A or B, has a 3.0 GPA, and accumulates twenty-five hours of work experience as a tutor, paid or volunteer in a supervised setting, may be certified through professional tutoring associations. (CSU, AVC)
  
5. **MATH 065, Basic Math** **4 hours lec weekly, 4 units**  
*Prerequisite: Eligibility for MATH 065 (AVC Assessment).*  
*Advisory: Eligibility for ENGL 099.*  
This course is intended to prepare students for the Beginning Algebra and other college level courses and programs. It covers basic operations with whole numbers, rational numbers and integers. Students will learn how to solve proportions, percent problems and find perimeter, area, and volume of basic geometric figures and solids. Students will be introduced to the language of Algebra and learn how to evaluate algebraic expressions and solve first degree equations. MATH 065 is not a transferable course and does not satisfy GE requirements. No letter grade will be issue for this course; students will receive a "Pass" or "No Pass" as their grades.

6. **MATH 124, Finite Math** **4 hours lec weekly, 4 units**

*Prerequisite: Completion of ENGL 099 and MATH 102.*

Finite Math is designed for students interested in business, social and behavioral sciences. Topics include Linear Functions, Matrices, Linear Programming, Mathematics of Finance, Sets and Logic, Probability, Statistics, and Markov Chains. (CSU, AVC)

Note: Requested for UC designation.

7. **MATH 148, Calculus for Business & Economics** **4 hours lec weekly, 4 units**

*Prerequisite: Completion of ENGL 099 and MATH 102.*

Calculus for Business & Economics is a course designed for students in business, management, economics, and social sciences who require more advanced mathematics. The course emphasizes on applications of derivatives and integrals. Topics include functions, limits, continuity, graphing, differentiation, and integration. (CSU, AVC)

Note: Requested for UC designation.

**Revised Courses**

1. Hybrid – ACCT 201, Financial Accounting 4 hours lec weekly, 4 units
2. ABDY 112, Basic Auto Body Repair 10 hours lec lab weekly, 5 units
3. ABDY 113, Basic Auto Body Repair 10 hours lec lab weekly, 5 units
4. ABDY 115, Basic Auto Body Repair 20 hours lec/lab weekly, 10 units
5. ABDY 122, Basic Automotive Refinishing 10 hours lec/lab weekly, 5 units
6. ABDY 123, Automotive Refinishing 10 hours lec/lab weekly, 5 units
7. ABDY 125, Basic Automotive Refinishing 20 hours lec lab weekly, 10 units
8. ABDY 212, Advanced Automotive Collision Repair I 10 hours lec lab weekly, 5 units
9. ABDY 213, Advanced Automotive Collision Repair II 10 hours lec lab weekly, 5 units
10. ABDY 215, Advanced Automotive Collision Repair 20 hours lec lab weekly, 10 units
11. ABDY 222, Advanced Automotive Refinishing I 10 hours lec lab weekly, 5 units
12. ABDY 223, Advanced Automotive Refinishing II 10 hours lec lab weekly, 5 units
13. ABDY 225, Advanced Automotive Refinishing 20 hours lec lab weekly, 10 units
14. ANTH 101, Introduction to Physical Anthropology 3 hours lec weekly, 3 units
15. Online Only - ANTH 101, Introduction to Physical Anthropology 3 hours lec weekly, 3 units
16. Hybrid - ANTH 101, Introduction to Physical Anthropology 3 hours lec weekly, 3 units
17. ANTH 102, Introduction to Cultural Anthropology 3 hours lec weekly, 3 units
18. ANTH 112, Native North Americans 3 hours lec weekly, 3 units
19. ANTH 140, Introduction to Archaeology 6 hours lec/lab weekly, 4 units
20. ART 121, Digital Art and Drawing 6 hours lec/lab weekly, 3 units
  - Title change from Introduction to Computerized Drawing
  - Removed Repeatability
  - Removed corequisite of ART 121L
21. CFE 102, The Developing Child 3 hours lec weekly, 3 units
  - Request to add CSU General Education area D7 and E
22. Online Only - CFE 102, The Developing Child 3 hours lec weekly, 3 units
23. CFE 116, Diversity in Early Childhood 3 hours lec weekly, 3 units
  - Request to add CSU General Education area D7 and AVC General Education area F
24. CFE 211, Health, Safety and Nutrition for the Young Child 3 hours lec weekly, 3 units
  - Request to add CSU General Education area E
25. CHIN 101, Elementary Chinese 1 5 hours lec weekly, 5 units
26. CHIN 102, Elementary Chinese 2 5 hours lec weekly, 5 units
27. CHIN 201, Intermediate Chinese 5 hours lec weekly, 5 units
28. CHIN 202, Intermediate Chinese 5 hours lec weekly, 5 units
29. COMM 217, Gender and Communication 3 hours lec weekly, 3 units
  - Changed Advisory from:  
Completion of ENGL 101.  
To  
Completion of ENGL 101, and Eligibility for College Level Reading
30. CT 110, Fundamentals of Clothing Construction 5 hours lec weekly, 3.5 units
31. DFST 101L, American Sign Language (ASL I) Skill Building Lab 3 hours lab weekly, 1 unit
32. DRFT 250, Introduction to 3-D CAD Drafting 4.5 hours lec/lab weekly, 2 units
33. EMT 101, Emergency Medical Technician (EMT) 3 hours lab weekly, 1 unit
  - Adjusted the Limitation on Enrollment and the homework section to include the ride along hours
34. ENGL 100, The Research Paper 17 hours total, 1 unit

<ul style="list-style-type: none"> <li>Instructor was asked to find 3 Community Colleges along with 3 universities that offer this type of course, which would be presented prior to approval.</li> <li>Course number was changed from ENGL 104 to ENGL 100</li> </ul>	
35. ENGL 113, Creative Writing: Nonfiction	3 hours lec weekly, 3 units
36. ENGL 227, English Literature, 1750-Present	3 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Title change from English Literature 1900-Present</li> </ul>	
37. ENGL 230, World Literature 1	3 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Title change from Masterpieces of World Literature: Antiquity to the Renaissance</li> </ul>	
38. ENGL 231, World Literature 2	3 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Title change from Masterpieces of World Literature: Since the Renaissance</li> <li>Course not taught in the last 2 years, being renewed to keep in the catalog</li> </ul>	
39. ENGL 240, Studies in Poetry	3 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Course not taught in the last 2 years, being renewed to keep in the catalog</li> <li>Course not taught in the last 2 years, being renewed to keep in the catalog</li> </ul>	
40. ENGL 242, Studies in Fiction	3 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Title change from Studies in Fiction: Short Story</li> <li>Course not taught in the last 2 years, being renewed to keep in the catalog</li> </ul>	
41. ENGL 246, Studies in Drama	3 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Title change from Studies in Drama: Survey of Drama (Beginnings to 1878)</li> </ul>	
42. ENGL 250, Cross-Cultural Literature in America	3 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Course not taught in the last 2 years, being renewed to keep in the catalog</li> </ul>	
43. ENGL 253, African American Literature	3 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Title change from African American Literature, 1930-Present</li> </ul>	
44. ENGL 256, Hispanic and Latin American Literatures	3 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Title change from Chicano Literature</li> <li>Course not taught in the last 2 years, being renewed to keep in the catalog</li> </ul>	
45. ENGL 279, Science Fiction and Dystopic Literature	3 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Course not taught in the last 2 years, being renewed to keep in the catalog</li> </ul>	
46. ENGR 110, Engineering Orientation and Basic Skills	3 hours lec weekly, 3 units
47. ENGR 120, Introduction to 2-D CAD	6 hours lec weekly, 3 units
<ul style="list-style-type: none"> <li>Changed title and removed prerequisite</li> </ul>	
48. ENGR 185, Digital Logic and Design	6 hours (3 hrs lec/3 hrs lab), 4 units
<ul style="list-style-type: none"> <li>Changed units</li> </ul>	
49. ENGR 220, Strength of Materials	3 hours lec weekly, 3 units
50. ENGR 220L, Strength of Materials Lab	3 hours lab weekly, 1 unit
51. ENGR 220PS, Strength of Materials Problem Solving Session	1 hours lec weekly, 1 unit
52. ENGR 230, Circuit Analysis	6 hours lec/lab weekly, 4 units
53. FREN 101, Elementary French 1	5 hours lec weekly, 5 units
54. FREN 102, Elementary French 2	5 hours lec weekly, 5 units
55. FTV 101, Introduction to Film	4 hours lec/lab weekly, 3 units
56. FTV 103, Introduction to Television	3 hours lec weekly, 3 units
57. FTV 107, History of Film, Pre 1950	4 hours lec/lab weekly, 3 units
58. FTV 108, History of Film, 1950-Present	4 hours lec/lab weekly, 3 units
59. FTV 121, Introduction to Digital Filmmaking	6 hours lec/lab weekly, 4 units
60. FTV 134, Introduction to Screenwriting	3 hours lec weekly, 3 units
61. FTV 155, Film Festival Analysis	30 hours lec/lab total, 1 unit
62. FTV 201, Intercultural and Women's Film	4 hours lec/lab weekly, 3 units
63. FTV 203, African-American Cinema	4 hours lec/lab weekly, 3 units
64. FTV 215, Directing for Film and Video	4 hours lec/lab weekly, 3 units
65. FTV 220, Advanced Screenwriting	3 hours lec weekly, 3 units
66. FTV 230, Digital Cinematography	6 hours lec/lab weekly, 4 units
67. FTV 242, Writing & Pre-Prod of Short Film	6 hours lec/lab weekly, 4 units
68. FTV 244, Production and Post-Production of the Short Film	6 hours lec/lab weekly, 4 units
69. FTV 251, Contemporary American Independent Film	4 hours lec weekly, 4 units
70. FTV 261, Religion and Cinema	5 hours lec/lab weekly, 4 units
71. GER 202, Intermediate German 2	3 hours lec weekly, 3 units
72. GER 203, Intermediate German 3	3 hours lec weekly, 3 units
73. KIN 230, Intercollegiate Women's Soccer	10 hours lec weekly, 2 units
74. LAC 100, Introduction to Tutoring	3 hours lec weekly, 3 units
75. Hybrid – LAC 100, Introduction to Tutoring	3 hours lec weekly, 3 units
76. LAC 200, Advanced Tutoring	3 hours lec weekly, 3 units



77. LATN 201, Intermediate Latin	5 hours lec weekly, 5 units
78. LIB 101, Introduction to Academic Library Research	2 hours lec weekly, 2 units
• Title change	
79. MUSC 141, Concert Attendance	3 hours lab weekly, 1 unit
• Adjusted the content to show that alternative assignments will be allowed	
80. MUSC 225, Commercial Music Ensemble	27 hours total lab, .5 unit
• Converted to lab to maintain repeatability	
81. RCP 103, 103CL, Concepts in Respiratory Care	10 hours lec/lab weekly, 6 units
• Reduction of clinic class maximum from 24 to 6 students	
82. RCP 105, 105CL, Fundamental of Clinical Respiratory Care	11 hours lec/lab weekly, 5 units
• Reduction of clinic class maximum from 24 to 6 students	
83. RCP 202, 202CL, Fundamentals of Intensive Respiratory Care	8 hours lec/lab weekly, 4 units
• Reduction of clinic class maximum from 24 to 6 students	
84. RCP 203, 203CL, Seminar and Practicum in Respiratory Care I	14 hours lec/lab weekly, 6 units
• Reduction of clinic class maximum from 24 to 6 student	
85. RCP 204, 204CL, Seminar and Practicum in Respiratory Care II	23 hours lec/lab weekly, 9 units
• Reduction of clinic class maximum from 24 to 6 student	
86. RE 101, Real Estate Principles	3 hours lec weekly, 3 units
87. RE 105, Real Estate Practices	3 hours lec weekly, 3 units
88. RE 111, Real Estate Finance	3 hours lec weekly, 3 units
89. RE 121, Legal Aspects of Real Estate	3 hours lec weekly, 3 units
90. RE 131, Real Estate Appraisal	3 hours lec weekly, 3 units
91. RE 141, Escrow Principles	3 hours lec weekly, 3 units
92. RE 161, Property Management	3 hours lec weekly, 3 units
93. SOC 111, Issues and Concepts in Aging	3 hours lec weekly, 3 units
• Changed Advisory from Eligibility for ENGL 099	
to	
Completion of SOC 101, and Eligibility for ENGL 099.	
94. Online – SOC 111, Issues and Concepts in Aging	3 hours lec weekly, 3 units
95. Hybrid – SOC 111, Issues and Concepts in Aging	3 hours lec weekly, 3 units
96. NEW Online – SPAN 101, Elementary Spanish 1	5 hours lec weekly, 5 units
97. NEW Online – SPAN 102, Elementary Spanish 2	5 hours lec weekly, 5 units
98. NEW Online – SPAN 102HL, Elementary Spanish for Heritage Learners II	5 hours lec weekly, 5 units
99. THA 110, Fundamentals of Acting	2 hrs lec / 2 hrs labs, 3 units
• Class maximum is increased to 50 from 25	
• Units and hours adjusted to maintain repeatability	
100. THA 120A, Rehearsal and Performance: Drama	54-162 hours total lab, 1-3 units
101. THA 120B, Rehearsal and Performance: Comedy	54-162 hours total lab, 1-3 units
• Course not taught in that last 2 years / last taught Intersession 2008	
• Units and hours adjusted to maintain repeatability	
102. THA 120C, Rehearsal and Performance: Musical Theatre	54-324 hours total lab, 1-6 units
• Units and hours adjusted to maintain repeatability	
103. THA 120D, Rehearsal and Performance: Children's Theatre	54-162 hours total lab, 1-3 units
• Units and hours adjusted to maintain repeatability	
104. THA 130, Improvisation	4 hours lec/lab weekly, 3 units
• Removed repeatability	
105. THA 205, Advanced Acting Workshop	4 hours lec/lab weekly, 3 units
• Removed repeatability	
106. THA 215, Acting for the Camera	4 hours lec/lab weekly, 3 units
• Removed repeatability	
107. THA 218, Audition Techniques for the Actor	4 hours lec/lab weekly, 3 units
• Removed repeatability	
108. THA 220, Fundamentals of Directing	4 hours lec/lab weekly, 3 units
• Removed repeatability	
109. THA 225, Introduction to Playwriting	3 hours lec weekly, 3 units

### **Course Deactivation**

1. ART 121L, Introduction to Computerized Drawing Lab
2. ART 145L, Design and Color Lab
3. ART 160, Painting and Drawing Techniques
4. ART 199, Work Experience

5. ART 219, Intermediate Illustration
6. ART 222, Computerized Life Drawing
7. ART 222L, Computerized Life Drawing Lab
8. AJ 209 Public Safety Communication
9. ENGL 062, Basic Writing
10. ENGL 063, Vocabulary
11. ENGL 064, Spelling
12. ENGL 199 Work Experience
13. ENGL 211, Advanced Fiction Writing
14. ENGL 212, Advanced Poetry Writing
15. Online – ENGL 212, Advanced Poetry Writing
16. ENGL 233, Bible as Literature—Old Testament
17. ENGL 234, Bible as Literature—New Testament
18. ENGL 244, Studies in Fiction: The Novel
19. ENGL 248, Studies in Drama: Survey of Modern and Contemporary Drama (from 1879)
20. ENGL 252, African American Literature, 1746-1930
21. ENGL 260, Myths and Meanings
22. ENGL 270, Literature and the Holocaust
23. ENGL 272, Literature of the American West
24. ENGL 274, Detective Fiction
25. EOPS 060, Enrichment Class
26. MUS 199, Work Experience
27. MUS 201, History of Music in Western Civilization I
28. MUS 202, History of Music in Western Civilization II
29. MUSC 123, Stage Voice Workshop
30. MUSC 176, Beg Rock Band Workshop
31. MUSC 224, Jazz Improvisation Workshop
32. SPAN 120B, Elementary Spanish for Teachers 2

The following degrees were reviewed and approved by the Academic Policies and Procedures (AP&P) Committee during the 10/25/12, 11/9/12 and 11/29/12 meetings:

- Administration of Justice, AS-T – Major Core: 18-20 / Total Units: 60
- Art History, AA-T – Major Core: 18-20 / Total Units: 60
- Associate in Arts in Dance – Major Core: 18 / Total Units: 60
- Business Administration, AS-T – Major Core: 27-28 / Total Units: 60
- Communication Studies, AA-T – Major Core: 18 / Total Units: 60
- Geography, AA-T – Major Core: 19-20 / Total Units: 60
- Political Science, AA-T – Major Core: 18 -19/ Total Units: 60
- Psychology, AA-T – Major Core: 19 / Total Units: 60
- Sociology, AA-T – Major Core: 18-19 / Total Units: 60
- Theatre Arts, AA-T – Major Core: 18 / Total Units: 60