



Distance Education and Technology Committee Agenda

Tuesday, September 25, 2018
3:00 p.m. - 4:00 p.m.
L-201

Type of Meeting: Regular
Please Review/Bring: Agenda Packet

Committee Members:

- Perry Jehlicka, Co-Chair
- Greg Bormann, VPAA Co-Chair Designee
- Administrative Council – VACANT**
- Stephanie Mattila, Counseling Faculty Representative
- Dr. Scott Lee, AP&P Representative
- Jimmie Bowen, Faculty Member
- Dr. Rona Brynin – Faculty Member
- Mary Rose Toll, Faculty Member
- Mary Jacobs, Faculty Member
- Ken Sawicki, ITS Alternative Media Specialist
- John Toth, AVFCT Member
- Sheri Langaman, Classified Union Representative
- Dr. Ed Beyer, Instructional Designer
- Dean LoNigro, ITS Management Member
- Greg Krynen, ITS Technical Trainer
- Mike Wilmes, Systems Administrator
- Shirlene Thatch, IMC Representative

Guests:

Items	Person	Action
I. Call to Order	Perry Jehlicka	
II. Approval of Agenda	Perry Jehlicka	
III. Opening Comments from Co-chairs	Perry Jehlicka Greg Bormann	
IV. Open Comments from the Public		
V. Approval of Minutes	All	A. September 11, 2018 DETC Meeting (attachment)
VI. Discussion Items	Perry Jehlicka	A. June Board Report (attachment) B. 2018-19 DETC Goals C. AVC Online <ul style="list-style-type: none"> • http://www.coastline.edu/students/distance-learning • https://www.fresnocitycollege.edu/academics/online-learning/orientation.html D. Faculty Certification <ul style="list-style-type: none"> • http://www.coastline.edu/faculty-staff/faculty-success-center • http://www.canyons.edu/Offices/DistanceLearning/Pages/FacultyDistance-Learning-Support.aspx E. DETC Handbook Update (attachment)
VII. Action Items		
VIII. Adjournment		
NEXT MEETING: 10/9/18		

Distance Education and Technology Minutes

Tuesday, September 25, 2018
L201
3:00 p.m. – 4:00 p.m.

Type of Meeting: *Regular*
Note Taker: *Sheri Langaman*
Please Review/Bring: *Agenda Packet*

Committee Members:

Perry Jehlicka, Co-Chair
Greg Bormann, VPAA Co-Chair Designee
Administrative Council - VACANT
Stephanie Mattila, Counseling Faculty Representative
Dr. Scott Lee, AP&P Representative ABSENT
Jimmie Bowen, Faculty Member
Dr. Rona Brynin – Faculty Member
Mary Rose Toll, Faculty Member
Mary Jacobs, Faculty Member
Ken Sawicki, ITS Alternative Media Specialist
John Toth, AVFCT Member
Sheri Langaman, Classified Union Representative
Dr. Ed Beyer, Instructional Designer
Dean LoNigro, ITS Management Member ABSENT
Greg Krynen, ITS Technical Trainer ABSENT
Mike Wilmes, Blackboard Administrator ABSENT
Shirlene Thatch, IMC Representative
Stephen Burns, ITS Web Developer ABSENT

Items	Person	Action
I. Call to Order	Perry Jehlicka	A. 3:02 p.m.
II. Approval of Agenda	<i>Perry Jehlicka</i>	A. Approval passed
III. Opening Comments from Co-Chairs	<i>Perry Jehlicka</i> <i>Greg Bormann</i>	A. Perry discussed the AT1 training courses. More info will be coming soon, he will send out a campus email. B. Dean Bormann discussed the OEI meeting he attended recently. There are still a lot of questions and bugs to work out, but overall it's looking good. OEI is expected to go live next Fall.
IV. Opening Comments from the Public	<i>All</i>	A. Dr. Beyer discussed the classes he's been able to get OEI aligned. The OEI also want to use his classes as an example for others, so AVC will get some recognition there.

V. Approval of Minutes	All	A. Approved with one change – update job titles on Committee Members.
VI. Discussion Items	Perry Jehlicka	<p>A. June Board Report (attachment) – The success and retention rates are up in most areas.</p> <p>B. 2018-19 DETC Goals – Another new goal for this committee should be to update the Handbook.</p> <p>C. AVC Online – change AVC site to emulate these other colleges for ease of use? A better Q&A section and FAQ section needs to be added for faculty and students.</p> <ul style="list-style-type: none"> • http://www.coastline.edu/students/distance-learning • https://www.fresnocitycollege.edu/academics/onlinelearning/orientation.html <p>D. Faculty Certification – Some colleges require faculty to retake the certification exam every 3 years. AVC could do something similar. AVC could also add a pre-req for students in order to ensure they’re fully prepared for taking an online class. User interface needs updating on AVC site. There needs to be standards set for students and faculty and a “best practices” needs to be created.</p> <ul style="list-style-type: none"> • http://www.coastline.edu/faculty-staff/facultysuccess-center • http://www.canyons.edu/Offices/DistanceLearning/Pages/FacultyDistance-Learning-Support.aspx <p>E. DETC Handbook Update (attachment) – All changes to the handbook, website and certification req’s need to be submitted at the same time, in order to help ensure they are all approved.</p>
VII. Action Items		A. None.
VIII. Adjournment		A. 4:05 p.m.
NEXT MEETING DATE: 10/9/18		

RETENTION & SUCCESS RATES FALL 2017

	Retention	Success	Enrollment Count	Retention Count
Basic Skills	78.37%	60.31%	393	308
Credit	78.85%	59.2%	3561	2808
Degree Applicable	79.31%	59.64%	3040	2411
Transferable	79.41%	59.50%	2973	1769
Vocational	74.06%	57.09%	748	554

RETENTION & SUCCESS RATES WINTER 2018

	Retention	Success	Enrollment Count	Retention Count
Basic Skills	80.00%	60%	70	56
Credit	93.22%	82.53%	664	619
Degree Applicable	95.71%	86.40%	559	535
Transferable	95.71%	86.40%	559	535

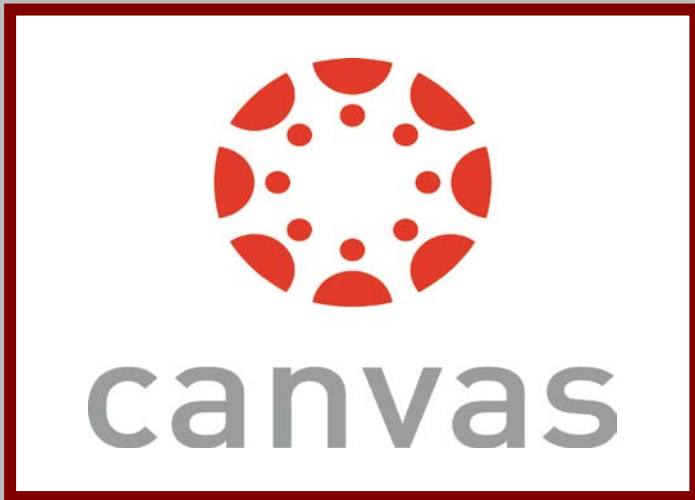
SPRING ENROLLMENT 2018 IN DISTANCE EDUCATION COURSES

136 Courses Offered

3,621 Students Enrolled

as of the Census Date





Distance Education & Technology Committee

2017-2018 School Year

- Canvas as the LMS for the Campus
- ITS training on the technical aspects of Canvas
- Instructional Designer
- Faculty Mentorship Program
- Developed Course Design Rubric as a Guide for Faculty
- Developing a Faculty Panel to help with OEI Design Ready Courses
- Developed an Instructor Evaluation Process