ANTELOPE VALLEY COLLEGE

Minutes IT Committee	Thursday, October 13, 2016 L-201 2 pm – 3 pm

Type of Meeting: *Regular*
Note Taker: *Jana Crawford*
Please Review/Bring: *Agenda and Minutes*
In attendance: Angela Musial, James Dorn, Greg Krynen, Bill Carlson, Samuel Garza, LaDonna Trimble, Mike Wilmes, Carolyn Burrell, Mike Dioquino, Michele Lathrop, Rick Shaw – by conference call, Perry Jehlicka

Committee Members:
Richard Shaw, ITS Executive Director
Michele Lathrop, Co-Chair
Duane Rumsey, VP Academic Affairs Designee
Mike Wilmes, ITS Systems Administrator
Javier Carcano, ITS Systems Security Administrator
Perry Jehlicka, DETC Co-Chair
James Dorn, Academic Senate
Carolyn Burrell, Academic Senate
Dr. Casey Scudmore, Faculty Union
Deborah Sanchez, Faculty – Library/Institutional
Michele Lathrop, Classified – Academic Development
Samuel Garza – Classified – Student Services
Angela Musial – Classified – Business Services
Vacant – Classified Union
Dawn McIntosh – Classified CMS
Michael Alessi – ASO Student
Laureano Flores – Dean – Instructional Services
LaDonna Trimble – Dean – Student Services

	Items	Person	Action
I.	Welcome / Introductions	Chair/All	Meeting began at 2:08pm.
II.	Approval of Previous Minutes of September 8, 2016	*All*	Approved w/o comment

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III. Open Forum	*Chair*	Technology operations and the Technology Committee received commendations from Accreditation Team. Richard Shaw thanked everyone for their hard work.
IV. 2016-17 Refresh	*Chair*	Refresh to be discussed next meeting – projector was not available for use.
V. Discussion: **Objectives for 2016-17** *Tech Plan 2017-2020 *Policy Review 3720, 3721, 3722 *Computer Use & Electronic Mail Guidelines	*All*	Working groups were established. *Tech Plan : Rick Shaw objective of providing 1st draft for review on January 12th *Policy Review 3720, 3721, 3722 : Mike Wilmes, Michael Dioquino *Computer Use & Guidelines: Michele Lathrop, Carolyn Burrell
VI. **Discussion**: Classroom AV Standards	*Chair*	Bill Carlson and James Dorn are drafting new Audio Visual Standards for the Lancaster and Palmdale campus.

Information:		
NEXT MEETING DATE: October 27, 2016		**Future Meetings**: 2016: 11/10 2017: 1/12, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, 4/27, 5/11, 5/25 Summer (if needed): 2017: 6/8, 7/6