



Guided Pathways Coordinating Team Minutes

Tuesday, April 23, 2019
L-201
1:00 pm – 2:00 pm

Type of Meeting: *Guided Pathways*
Note Taker: *Desireé Lee*
Please Review/Bring: *Supporting Documents*

Committee Members:

Edward Knudson, *Ex-Officio - Superintendent/President (Interim - Vice President of Academic Affairs) - Absent*
Erin Vines, *Ex-Officio - VP of Student Services*
Duane Rumsey, *Committee Co-Chair (VP of Academic Affairs or Designee; Dean of Arts & Humanities)*
Van Rider, *Committee Co-Chair (Academic Senate (AS) President; Rhetoric & Literacy) - Absent*
Rosie Heasley, *Academic Affairs (Project Supervisor - Academic Affairs)*
Audrey Moore, *AS: Non-Instructional Faculty*
Kristine Oliveira, *AS: Instructional Faculty*
Kathy Osburn, *AS: CTE Faculty*
Jessica Eaton, *AS: Counseling Faculty (Articulation Officer/Faculty - Counseling & Matriculation) - Absent*
Nate Dillon, *AS: Adjunct Faculty (Performing Arts Department Chair - Arts & Humanities)*
Michelle Arvizu, *ASO: Student - Absent*
Wade Saari, *Classified: Student Services*
Michele Lathrop, *Classified: Academic Affairs*
Diana Keelen, *CMSA - General*
Michelle Hernandez, *CMSA - Student Services - Absent*
Joe Baumann, *Institutional Research – Designee of Meeta Goel (Dean of IERP)*
Monica Carreon, *State Guided Pathways Advisory Committee Representative (Counseling & Matriculation)*

Items	Person	Action
I. Approval of Previous Minutes	<i>All</i>	Minutes were approved.
II. EduNav	<i>Rick Shaw</i>	<p>Rick Shaw, Executive Director of ITS came to the meeting to provide information about EduNav. It was discussed that it is based on student need.</p> <p>It was explained to the committee that the function of EduNav is a degree planning and audit tool that has Counseling and self-service aspects for students to use.</p> <p>It is a web driven environment, and the Counselors are undergoing training and have been working with students during their appointments, to show them how to use this system. The interface is sleek and it will formulate the students' needs and costs based on the students entered preferences.</p> <p>A Q&A session went on during this time and the following questions were asked:</p>

		<ol style="list-style-type: none"> 1. If I'm a student coming in and I wanted to investigate different programs? Who tells EduNav what the Meta-Majors are? How will this be for a student that isn't ready to register, but wants to view sequencing? <ol style="list-style-type: none"> a. Meta-Majors are still being coded and will continue as they change and evolve. b. Regarding the student interface, there is a "what-if" capability. For example: A previous history major that wants to change to a Pre-med/Chemistry major. The system will look at the previous coursework and determine what remains and will tell the student what course requirements they would need to complete. 2. Will the courses be populated in the sequencing or will it only determine the quadrant (Area A, B, C) that the course fulfills? <ol style="list-style-type: none"> a. It is assumed that the system will pick a default course with the option to change the course. b. There is also a visual indicator to let students know that there are more options available. 3. How is the information for courses being entered? Is it only through the Two-Year schedule or the schedule submitted by Academic Affairs? <ol style="list-style-type: none"> a. The projected schedule in the system is entered using the Two-Year schedule. b. Departments have been informed to work hard to have any discrepancies in either the 2-year schedule or catalog to be corrected before the system goes live. 4. Will wait-lists be available, specifically if there is a student driven demand of specific time-frames? Basically, basing the lists on student demand rather than instructor preference. <ol style="list-style-type: none"> a. Not immediately. The reason being is that the registration connection will be put on hold, based on the unreliability of the one-click student enrollment feature. b. It was stated that it would be a good tool to have a feature that based on students' 2-year projections, will alert the division
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		<p>Deans and Chairs that more courses need to be made available.</p> <ol style="list-style-type: none"> 5. Since some program courses are mainly offered at one specific time (i.e. only evenings, only M/W, etc.), how would the Division be alerted that a student would like to participate in the program at a different time? Is the system alerted to students' hypothetical options if they can't be in the program during their preferred time slots? Is there a way for the division to be able to follow-up? <ol style="list-style-type: none"> a. The answer will be found soon, as it is unknown at this time. 6. Regarding the student interface, in a perfect world how often would students be utilizing EduNav? <ol style="list-style-type: none"> a. Once it is added into registration, students will be using it every term to build their course offering for registration as well as planning. 7. In light of AB-705 where courses are changing, will the student be notified that one of their classes in the sequence is changing? <ol style="list-style-type: none"> a. Yes. It will offer other options for the student to add. 8. Due to course changes mentioned above does it have the possibility of changing students' catalog rights? Ex: 2017 Students were required to take ENGL 102, they can use it for their English degree, however if they choose another class, will it switch their catalog rights? <ol style="list-style-type: none"> a. A statement was made based on the above question, and it can make changes to their catalog rights but their original rights will take precedence. 9. How much does EduNav "talk" to eLumen? <ol style="list-style-type: none"> a. Currently there is no communication, it is pulled from BANNER and the 2-year schedule. All curriculum data will go into BANNER, which will in turn be added into EduNav. 10. Based on the information above, and if Major options are changing are students being given equivalencies for classes that are no longer being offered?
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		<p>a. Yes. Students have the option of the equivalency in the program, but they'll need to see them within EduNav.</p> <p>i. It was requested that during the demonstration, that they show a sample Major.</p> <p>11. Are students able to select modality (i.e. only taking classes online, Palmdale, etc.)</p> <p>a. Online only option is unknown, however location is available.</p> <p>12. Fall Opening Day, would it be possible to do an EduNav demonstration with the Faculty to field questions and increase engagement?</p> <p>a. Rick will work on completing this request.</p> <p>13. When will the "roll-out" happen to all new students?</p> <p>a. Hoping to have it ready for student use by Fall 2019. However, there is a limited "roll-out" happening now. The registration interface of EduNav is being deferred until further approval from Rick Shaw.</p> <p>14. Will the college ever get to a point where transcript evaluations from other colleges can be conducted on the system?</p> <p>a. Currently, ITS is looking into a tool within OnBase that has this capability that will then be imported into BANNER.</p> <p>Rick left the meeting with the following to-do list:</p> <ul style="list-style-type: none"> • MetaMajors • Auto population for registration • Data Sequencing • Demand Evaluation outside schedule preference • Prompting students for change in schedule • Sample major plans • Modality for online only • Opening Day "Dog & Pony Show" • GE Population <p>A discussion ensued regarding what was discussed by Rick Shaw, and more questions were asked within the committee.</p>
<p>III. Annual Report – Committee Goals</p>	<p><i>Duane Rumsey</i></p>	<p>The report is still editable for everyone to continue to provide their input, and it will be completed by the end of the month.</p>

		<p>The committee goals that are in line with the President's goals are to have MetaMajors completed by the end of the academic year.</p> <p>The committee unanimously agreed to send the goals forward to the President's office.</p>
IV. "Show Me the Way" Guided Pathways Presentation	<i>Duane Rumsey</i>	<p>"Show Me The Way" Presentation is on April 25, 2019 at 3:00 pm in FA3-162 (Choral Room).</p> <p>Three of the CSUN MBA students will present and summarize the data that they compiled in their initial assessment.</p> <p>An email will be sent out to all employees and students as this event is open to the public.</p>
V. EdInsights Report	<i>Duane Rumsey</i>	<p>The report from EdInsights was sent to Dean Rumsey and will be made available to everyone on the Guided Pathways website.</p>
VI. Academic Pathways	<i>Audrey Moore Rosie Heasley</i>	<p>The committee did not meet.</p>
VII. Communication & Outreach	<i>Kristine Oliveira</i>	<p>The committee has not met.</p> <p>Due to time constraints, Kristine Oliveira informed the committee that she will not be able to work on this group until the end of the Spring semester.</p> <p>An email will be sent out regarding the CSUN team and getting the word out.</p>
VIII. MetaMajors	<i>Joe Baumann</i>	<p>The committee has met, and are still working on the best options to communicate MetaMajors and the correct approach.</p> <p>One option is more formal, while the other uses more action verbs that may be more appealing to students.</p> <p>A question was posed regarding what to call MetaMajors. One option was an example heard from a conference such as, "Career Navigator".</p>
IX. Student Support	<i>All</i>	<p>No committee members were present.</p>
X. Technology	<i>Nate Dillon</i>	<p>The group has worked with Counseling with regards to Roadtrip Nation. The information is being promoted well, however the group is planning a full roll-out in Summer 2019.</p>

		<p>Nate contacted webmasters of other GP sites to determine the best course of action to update the Guided Pathways website.</p> <p>Erin Traynor has also agreed to join the committee, as the Career Center Coordinator.</p>
XI. Open Discussion	<i>All</i>	<p>Roadtrip Nation has been shared by Monica Carreon to her students, and they stated that it was so helpful.</p> <p>MetaMajors: How will faculty be informed and provide their input? Currently, they are not ready to go out to the faculty, however once they are ready they will be made available via an option like Survey Monkey.</p>
XII. Adjourn		<u>Meeting was adjourned at 2:00 pm.</u>
NEXT MEETING DATE: Tuesday, May 14, 2019		Meetings will be held the 2 nd and 4 th Tuesday from 1:00 pm – 2:00 pm in room L-201.