

AP&P Minutes

Thursday, January 28, 2020
Via Zoom
3:00 pm – 5:30 pm

Type of Meeting: Regular

Note Taker: Sam Darby

Please Review/Bring: The past minutes for accuracy.

Committee Members:

Kathryn Mitchell, Co-chair

Isabelle Saber, Co-chair

Dr. Jessica Eaton, Articulation Officer

Timothy Sturm, CTE Representative

Kent Moser, CTE Representative

Vacant, HSS Representative

Maria Kilayko, HSS Representative

James Dorn, MSE Representative

Richard Biritwum, MSE Representative

Jeffrie Ahmad, R&L Representative

Dr. Richie Hao, R&L Representative

Dr. Ronald Chapman, SBS Representative

Dr. Ibrahim Ganley, SBS Representative

Cynthia Littlefield, A&H Representative

Dr. Ariel Tumbaga, A&H Representative

Dr. Scott Lee, Library Rep, Librarian, DE Liaison

Luis Echeverria, Student Services, Counseling

Gabrielle Poorman, Adjunct Representative

Greg Borman, Administrative Position

Riley Dwyer, Administrative Position

LaDonna Trimble, Administrative Position

Cindy Hendrix, Outcomes Representative

Ronda Nogales, Outcomes Representative

Mariano Equizaba, Student Representative

Not Present

Timothy Sturm, CTE Representative

Maria Kilayko, HSS Representative

Mariano Equizaba, Student Representative

Items	Person	Action
I. Opening comments from the Co-chair	<i>Kathryn Mitchell</i>	Kathryn called the meeting to order at 3:01 pm Issues Discussed: Introduction of new VPAA & Curriculum specialist. APP handbook is in editing stages and will be presented at the next meeting. Website is being updated.
II. Minutes 11/19/20	<i>All</i>	Issues Discussed: Motion to approve 11/19/2020 minutes Motion seconded Remove highlight from previous minutes. Motion approved 1 abstention, Isabelle Saber Action Taken: Follow Up Items:

<p>III. Informational Item</p> <ul style="list-style-type: none"> - Spring Meeting Schedule: 2/11/2021, 2/25/2021, 3/25/2021, 4/8/2021, 4/22/2021 - DE addition does not count as a revision - Revision of Roles - Revision of Workflow - Reminder of Reading Courses Prior to Meeting 	<p><i>Kathryn Mitchell</i></p>	<p>Issues Discussed: Reminder for faculty that a DE approval does not bypass a course revision.</p> <p>“Course Coordinator” - J. Dorn has title in eLumen</p> <p>All workflows are updated to streamline the process. SLO workflow is pending final check by KM before discussing at the next meeting. This will be the workflow to CORRECT approved SLOs.</p> <p>Remember to read the course prior to the meeting.</p> <p>Action Taken: Sam checked and the title doesn’t exist in subroles.</p> <p>Follow Up Items: Check with eLumen on why the Course Coordinator is showing up. SLO workflow demonstration to KM.</p>
<p>IV. Action</p> <ul style="list-style-type: none"> - Ethnic Studies Prefix/Cross-Referencing Courses <p><i>Emergency Distance Education</i></p> <p><i>Non-substantial course revisions</i></p> <p><i>Substantial course RevisionsCourse</i></p> <p><i>Deactivations</i></p> <p><i>Substantial Program revisions</i></p> <p><i>Non-substantial Program revisions</i></p>	<p><i>Kathryn Mitchell</i></p>	<p>Issues Discussed: Motion to add a ETHN prefix to cross list Motion approved Motion seconded.</p> <p>Motion Approved</p> <p>Action Taken: The following courses will be submitted: ANTH 110 = ETHN 110 AN ANTH 112 = ETHN 112 AN HIST 110 = ETHN 110 HI HIST 111 = ETHN 111 HI ENGL 253 = ETHN 253 EN ENGL 256 = ETHN 256 EN ENGL 257 = ETHN 257 EN</p> <p>Follow Up Items:</p>
<p>V. Closing Comments</p>	<p><i>Kathryn Mitchell</i></p>	<p>Addendum was sent out; please review and send for corrections.</p> <p>4:02 adjourned</p>
<p>NEXT MEETING DATE: 02/11/21</p>		