



Academic Policies & Procedures

AP&P Minutes	Thursday, April 14, 2022 3:00 pm – 5:30 pm via Zoom
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Type of Meeting: *Regular*
Note Taker: *Robyn Serrano*
Please Review/Bring: The past minutes for accuracy.

Committee Members:

<p><i>Dr. Scott Lee, Co-chair</i> <i>Kathryn Mitchell, Co-chair</i> <i>Dr. Howard Davis, Vice President of Academic Affairs*</i> <i>Dr. Jessica Eaton, Articulation Officer</i> <i>Tim Atkerson, AKIN Representative</i> <i>Travis Lee, CTE Representative*</i> <i>Alfred Brubaker, CTE Representative</i> <i>Maria Angela Kilayko, HSS Representative</i> <i>Wendy Stout, HSS Representative</i> <i>James Dorn, MSE Representative</i> <i>Richard Biritwum, MSE Representative</i> <i>Heidi Williams, R&L Representative</i> <i>Dr. Richie Hao, R&L Representative</i> <i>Dr. Ariel Tumbaga, R&L Representative</i></p>	<p><i>Gabby Poorman, SBS Representative</i> <i>Kent Moser, SBS Representative, DE Liaison</i> <i>Cynthia Littlefield, A&H Representative</i> <i>Glen Knowles, A&H Representative</i> <i>Van Rider, Library Rep, Librarian*</i> <i>Luis Echeverria, Student Services, Counseling</i> <i>Tanya McGinnis, Student Services, Counseling</i> <i>Larry Veres, Adjunct Representative*</i> <i>Greg Bormann, Administrative Position*</i> <i>Riley Dwyer, Administrative Position*</i> <i>LaDonna Trimble, Administrative Position*</i> <i>Cindy Hendrix, Outcomes Representative</i> <i>Ronda Nogales, Outcomes Representative</i> <i>Marleen Lopez, Student Representative*</i></p>
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*Absent

Guests: Alberto Mendoza-Larreynaga, Carla Corona, Darcy Wiewall, Rosario Gonzalez

Items	Person	Action
I. Opening comments from the Co-chair	<i>Scott Lee</i>	Scott called the meeting to order at 3:01pm. He reminded everyone to be sure to check their inboxes to move the honors courses through the workflows. These need to be approved by the next meeting which will be the final meeting until Fall.
II. Minutes 03/24/2022	<i>All</i>	<p>Action Taken: Motion to approve 3/24/22 Minutes Motion seconded Motion approved</p>
III. Informational Item - Meeting schedule: 4/28/22	<i>Scott Lee</i>	
IV. Discussion - General Education Information Guide - CTE Program Development Guide	<i>Scott Lee</i>	<p>Issues Discussed: Scott asked everyone to show these guides to their areas and get feedback</p> <p>Follow Up Items: These proposals will be action items at the next meeting</p>



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<p>V. Reports N/A</p>		<p>N/A</p>
<p>VI. Action</p> <ul style="list-style-type: none"> - Local GE Policy - Outcomes Mapping and the Curriculum Mapping System 	<p>Scott Lee</p>	<p><u>Issues Discussed:</u> If Local GE Policy language is approved for CSU & IGETC at another community college, it will automatically be approved by the AP&P Committee.</p> <p><u>Follow up item:</u> Local GE Policy automatic approval verbiage needs to be added to the catalog.</p> <p><u>Action Taken:</u> Motion to approve Local GE policy language Motion seconded Motion approved</p> <p>Motion to approve Requirement to use the Outcomes Mapping and the Curriculum Mapping System Motion seconded 2 oppose, Alfred Brubaker & Kent Moser 1 abstained, Glenn Knowles Motion approved</p>



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<p><i>New Course Developments</i></p> <p>AJ 206H Criminology Honors</p> <p>ANTH 101H Biological Anthropology Honors</p> <p>ASTR 101H Astronomy Honors</p> <p>BIOL 104H Environmental Biology Honors</p> <p>BUS 201H Business Law Honors</p> <p>COMM 101H Intro to Public Speaking Honors</p> <p>ECON 101H Principles of Macroeconomics Honors</p> <p>ECON 102H Principles of Microeconomics Honors</p> <p>ENG 253H African-American Literature Honors</p> <p>ENGL 101H Academic Composition Honors</p> <p>ENGL 102H Critical Thinking and Literature Honors</p> <p>ENGL 103H Critical Thinking and Research Honors</p> <p>ENGL 230H World Literature 1 Honors</p> <p>GEOL 101H Physical Geology Honors</p> <p>MATH 115H Statistics Honors</p> <p>MATH 150H Calculus & Analytic Geometry Honors</p> <p>PHIL 105H Ethics: Moral Issues in Society Honors</p> <p>SOC 101H Introduction to Sociology - Honors</p> <p>THA 101H Introduction to Theatre Honors</p> <p>THA 239H Intercultural and Women's Theatre Honors</p>	<p>Scott Lee</p>	<p><i>New Course Developments:</i></p> <p>Motion to approve AJ 206H</p> <p>Motion seconded Motion tabled</p> <p>Motion to approve ANTH 101H</p> <p>Motion seconded Motion approved</p> <p>Motion to approve ASTR 101H</p> <p>Motion seconded Motion approved</p> <p>Motion to approve BIOL 104H</p> <p>Motion seconded Motion approved</p> <p>Motion to approve BUS 201H</p> <p>Motion seconded Motion approved</p> <p>Motion to approve COMM 101H</p> <p>Motion seconded Motion approved</p> <p>Motion to approve ECON 101H</p> <p>Motion seconded Motion approved</p> <p>Motion to approve ECON 102H</p> <p>Motion seconded Note: removed MATH 102 from language and added <i>Intermediate Algebra or higher</i></p> <p>Motion approved</p> <p>Motion to approve: ENGL 253H</p> <p>Motion seconded Note: added "L" to course code (ENGL 253H)</p> <p>Motion approved</p>
<p><i>Course Deactivations</i></p> <p>None</p>		
<p><i>Non-Substantial Course Revisions</i></p> <p>None</p>		
<p><i>Substantial Course Revisions</i></p> <p>ANDI 110 Non Destructive Inspection: Visual Inspection, Liquid Penetrant, and Magnetic Particle</p> <p>ANDI 115 Non Destructive Inspection: Eddy Current and Ultrasound Inspection</p>		
<p><i>Program Revisions</i></p> <p>None</p>		
<p><i>Non-Substantial Program Revisions</i></p> <p><i>*Effective 5/2019 all program revisions will be substantial.</i></p>		



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<p><i>New Program Development</i> None</p> <p><i>Program Discontinuance</i> None</p>		<p>Motion to approve ENGL 101H Motion seconded Note: changed title from <i>Academic Composition Honors</i> to <i>College Composition Honors</i> Motion approved</p> <p>Motion to approve ENGL 102H Motion seconded Motion approved</p> <p>Motion to approve ENGL 103H Motion seconded Motion approved</p> <p>Motion to approve ENGL 230H Motion seconded Note: removed C-ID Motion approved</p> <p>Motion to approve GEOL 101H Motion seconded Note: removed MATH 102 from language and added <i>Intermediate Algebra or higher</i> Motion approved</p> <p>Motion to approve MATH 115H Motion seconded Note: removed MATH 102 from language and added <i>Intermediate Algebra or higher</i> Motion approved</p> <p>Motion to approve MATH 150H Motion seconded Motion approved</p> <p>Motion to approve PHIL 105H Motion seconded Motion approved</p>
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		<p>Motion to approve SOC 101H Motion seconded Motion approved</p> <p>Motion to approve THA 101H-approved Motion seconded Motion approved</p> <p>Motion to approve THA 239H Motion seconded Motion approved</p> <p><i>Substantial Course Revisions:</i> Motion to approve ANDI 110 Motion seconded Motion approved</p> <p>Motion to approve ANDI 115 Motion seconded Motion approved</p>
VI. Closing Comments	<i>Scott Lee</i>	<p>Motion to adjourn at 4:01pm Motion seconded Motion approved</p>
NEXT MEETING DATE: April 28, 2022		