



ANTELOPE VALLEY COLLEGE
STUDENT LEARNING OUTCOMES MEETING

August 26, 2013
3:00 p.m. – 4:30 p.m.
L 201

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. May 13, 2013 Minutes
5. REPORTS
 - a. FPD: Are We There Yet? Learning Outcomes, Integrated Planning...(Friday 8/16, 11:30 am, SSV 151)
 - b. FPD: Integrated Planning (Friday 8/16, 9:30 am and 2:15 pm, SSV 151)
 - c. Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel
6. ACTION ITEMS
 - a. Revised SLOs: NS 110, NS 111, NS 120, NS 121, NS 122, NS 200, NS 230, NS 231, NS 232, NS 240, NS 241, CHIN 101, CHIN 102, BIOL 204, DFST 101, DFST 102, DFST 102L, DFST 105, DFST 106, DFST 108, DFST 201, DFST 201L, DFST 202, INT 201, INT 202, INT 203, INT 204, INT 205, INT 206
7. DISCUSSION ITEMS
 - a. The Big Picture: Connecting the college mission/goals and student, course, program, and institutional level learning outcomes - Dr. Meeta Goel
 - b. SLO/PLO revision process
 - c. Ground rules (copies)
 - d. SLO committee member responsibilities (attachment)
 - e. SLO committee goals for fall 2013- spring 2014 (attachment)
 - f. SLO committee assessment method
8. ADMINISTRATIVE BUSINESS
 - a. SLO-Related Events – FPD: PLO assessment (9/16, 7-10 pm SSV 151)), General pedagogical strategies (10/17, 7-10 pm, SSV 151), Why grades are not enough (11/18, 7-10 pm, SSV 151)
9. OTHER
 - a. SLO Meeting dates for Fall 2013: 8/26, 9/9, 9/23, 10/14, 10/28, 11/11, 11/25
10. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



ANTELOPE VALLEY COLLEGE
STUDENT LEARNING OUTCOMES MEETING

Minutes
May 13, 2013
3:00 p.m. – 4:30 p.m.
L 201

To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**

The May 13, 2013 Student Learning Outcomes (SLO) Committee meeting was called to order at 3:09 p.m. by Dr. Fredy Aviles, Chair.

2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**

- Dr. Aviles reported that he attended a conference on May 3, 2013 about *Tuning* – how to fine-tune courses based on SLOs and PLOs, it is part of the cycle of continuous quality improvement. Dr. Aviles explained part of the conference focused on how to scale the SLOs across courses (low to high), and how the requirement at higher level builds on lower levels.

Dr. Aviles noted how SLO/PLO data is used to change the sequence of courses to make programs more viable. Example: at CSULB, History – changed sequence of courses and this was very important and improved the entire program. He explained the concept to change the order of specific classes to transform what we do, suggesting implementing changes for program improvement/institutional improvement.

Dr. Aviles is attempting to get Dr. David Marshall, one of the speakers at the conference to come AVC as a guest speaker.

- Dr. Aviles reported the SLO Committee will only present one (1) 90-minute breakout session at Fall 2013 Welcome Back Day. He noted the decision was made from feedback received after Spring 2013 Welcome Back Day, noting faculty do not like the SLO committee breakout sessions. Dr. Aviles is concerned with the possibility of low turnout during Fall 2013 Welcome Back. Ms. Stacey Adams charged the decision based on a popularity contest, rather than a needs-basis. Suggestions were made to include free food and drinks to improve turnout.

Mr. Aeron Zentner addressed the importance of the upcoming Accreditation site visit, and threat of sanctioning if AVC is not on board. He guaranteed statistics of 50-60% compliance at that time of Welcome Back with an increase of 15-20% after the breakout sessions, noting 100% of SLOs will need be completed. Mr. Zentner directed these facts be presented to Ms. Kathryn Mitchell, Faculty Professional Development Co-chair, as such. Members shared the concern for the effect on accreditation.

The consensus of members was for Dr. Aviles to speak with Ms. Maria Clinton, Academic Senate President, to address the possibility to amend the Senate agenda and add the item as a discussion/action item at the May 16, 2013 Senate meeting. Dr. Aviles will contact Ms. Clinton via email and move forward accordingly.

3. **OPEN COMMENTS FROM THE PUBLIC**

None.

4. **APPROVAL OF MINUTES**

- a. April 22, 2013 Student Learning Outcomes Committee Minutes
A motion was made and seconded to approve the minutes of the April 22, 2013 Student Learning Outcomes Committee meeting. Motion carried with one (1) change.

5. **REPORTS**

- a. FPD: SLOs/PLOs: Lessons Learned (Monday 5/06, 6-9 pm, SSV 151)

Dr. Aviles reported that the May 6, 2013 Flex activity SLOs/PLOs: Lessons Learned was better attended than previous SLO Flex activities, with 15 attendees. He stated there was lively discussion, with some complaints regarding SLOs.

- b. Department of Institutional Effectiveness, Research, and Planning – A. Zentner
Mr. Aeron Zentner reported:

The Spring 2013 cycle is live on WEAVE online. Compliance at the moment stands at 0% for SLO findings and the deadline to get these in is June 8.. Faculty need to be informed that it is time to enter findings. OOs were rewritten for every area on the new form. Will provide packet for committee to look at to see that OOs meets rubric.

Aeron will send around a reminder to get email out to full-time faculty.

6. ACTION ITEMS

- a. Physics AS-T PLOs

A motion was made and seconded to approve the Physics AS-T PLOs.

Mr. Christos Valiotis explained his assessment process for PLOs is via standardized assessment across the nation, as 90% are approved by WASC for SCU system. He uses standard normalized national tests. In order to remove bias from instructor background of student, he conducts a pre and post test to measure the gain which takes into account the amount of points the students received minus what they received the first time.

In SLOS 4 focal areas in all classes – All tested in similar manner. Concept is measured out of conceptual gain. 48% set by national standardized tests. Average gain 48%. Haven't tested last one yet. Setting up rubric on how to gauge those.

Dr. Aviles directed Mr. Valiotas that when making content changes in the revision process, to propose a gain and bring it to the committee.

Members charged the PLO form was incomplete: Achievement targets – everything is projected. Christos Valiotis answer – we're going to do it later. Members said want achievement targets must be provided up front – this is required of everyone. Achievement target isn't quantified – it's projected.

Mr. Valiotos said he would add them, amend the form and forward them to the committee.

Motion carried with recommended changes.

- b. AVC Library Workshop SLOs

A motion was made and seconded. To approve the AVC Library Workshop SLOs.

Members noted there was no achievement targets, and that the number of outcomes is singular but the category is usually plural.

Dr. Scott Lee mentioned that one SLO is appropriate for a 1 unit course and that he would add the missing achievement target.

Motion carried with recommended changes.

- c. AVC Library Reference Interview SLO

A motion was made and seconded to approve the AVC Library Reference Interview SLO.

Motion carried.

7. DISCUSSION ITEMS

- a. Path to Continuous Improvement (attachment) (Aeron)

Look at reports and figure out gaps – 3 different reports in WEAVE online:

- 1) Achievement status details = which SLOs were met
- 2) Further in depth = which SLO was it that was not met
- 3) Look at corrective plan profile – which outcome has it been attributed to and what action was taken.

Wendy – are we looking at SLOs that were not met only? Sometimes we are barely meeting our benchmarks – based on passing national exams.

Aeron – Look at modifying measurement to focus are areas where you are seeing redundancy. Reference where you are getting support from. Although meeting this, we have deficiencies, there is an action plan related to that. External data should be entered.

Bill – we should provide packets to student to ask them– how do you think you are doing? But how much do those come back?

Aeron – on our surveys we get a good return – over 1100 participants.

Bill – possible to approached data from SLOs in similar fashion. Give out same packet of info to faculty– insures there is a consistent tool set for each course for assessment. People are doing their own thing.

Dr. Aviles – we have been telling faculty that SLOs/PLOs should assessed the same was across instructors for a particular course. Some are still doing their own thing but it is up to the department faculty to correct this.

Bill - This new method (Path to Continuous Improvement) is trying to get teachers to be administrators and give detailed reports – but we don't get paid for this. We need to streamline a way to get data directly – take faculty out of administrating it – perhaps Aeron could do this for us?

Aeron - with 529 courses I can't do that.

Stacey – agree we should make this easier and streamline it. Won't people say this is standardized testing? People frustrated with SLOs. But the data we are collecting doesn't get used in the budget decision making process. The process is broken – we are not using data to make funding decisions. We collect data and put into WEAVE and program review but no one uses it at a higher level.

Bill – people aren't really concerned yet that we are not using this data to make funding decisions. Maybe we need to work through deans too. Why aren't deans involved in leaning on people more?

Fredy – to Aeron – we need to include this “Path to Continuous Improvement” in our next WEAVE training – could you should this for us?

We have a visit from ACCJC coming in October.

- b. Fall 2013 Welcome Back (attachment)
Presented PPT for Fall 2013 Welcome Back. It includes the SLO/PLO revision process, Integrated panning, and SLO/PLO/OO reporting guidelines. I need an example of a good action plan – Wendy Stout will provide.
Concerned about people not knowing about the Revision Process, Integrated Planning, move chart, We need to include current SLO/PLO/OO reporting guidelines – the ones in the PPT are only examples.
Aeron - Tell them about fall deadlines and not spring – it is too much information to include both. Talk about action plans for fall during Spring Welcome Back to drive discussion for next year – we should have an annual action plan and not every semester. Faculty should write action plans in fall and cut and paste for spring as refresher. We should also go back to reporting SLOs annually rather than every semester.
Dr. Aviles – I'm concerned that our compliance rates for findings and action plans would drop if we did it only annually. Some courses would be left out if we did this annually, but if we do it every semester like now, it increases chances that the course has data entered at least once during the year. Our current process is working and I do not think we should risk changing it.
 - c. SLO Committee Goals for Fall 2013- Spring 2014 (attachment)
Tabled. Will address at beginning of semester next semester.
 - d. SLO Committee Assessment Method
Tabled. Will address at beginning of semester next semester.
 - e. Members agreed on a possible meeting date during summer: Wednesday, July 31' 2013 at 3:00 p.m.
8. **ADMINISTRATIVE BUSINESS**
- a. **SLO-Related Events** – FPD: SLOs/PLOs: Lessons Learned (5/06/10 6:00 p.m. – 9:00 p.m., SSV 151)

9. **OTHER**

- a. Revised SLOs: ECON 100, ECON 101, ECON 102, ECON 110, PHYS 211
- b. Revised PLOs: none
- c. SLO Meeting dates for Summer 2013: TBA

10. **ADJOURNMENT**

A motion was made and seconded to adjourn the May 13, 2013 Student Learning Outcomes Committee meeting at 4:32 p.m. Motion carried.

MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	Dr. Glenn Haller	Dr. Bassam Salameh	Aeron Zentner
Stacey Adams	Willard Howard	Wendy Stout	William Vaun
Carolyn Burrell			
MEMBERS ABSENT		GUESTS PRESENT/EX-OFFICIO MEMBERS	
Leslie Baker	Dr. Robert Harris	Christos Valiotas	
Kim Covell	Dr. Tom O'Neil	Dr. Scott Lee	
Yvette Cruzalegui			

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

SLO Committee Goals for Fall2013-Spring 2014

1. Begin to change the campus culture from one of compliance to one of intentionality.
2. Successfully implement SLO and PLO revisions through Curricunet.
3. Raise level of integrated planning on campus.
4. Improve quality of action plans for programs and courses.
5. Create and post examples of effective pedagogical strategies that can be used for action plans.
6. Improve frequency and quality of PLO assessment.
7. Fill vacancies on SLO committee.
8. Increase awareness of forms and documents available on SLO Committee website.
9. Regularly assess effectiveness of SLO Committee.
10. Successfully integrate OOs (SSLOs and AUOs) into SLO Committee processes.

SLO Committee Member Responsibilities:

- Coordinate SLO functions within their respective division/area.
- Liaison for AP&P and SLO issues with AP&P Rep.
- Attend WEAVE training each semester; facilitate and troubleshoot basic WEAVE-related questions/issues.
- Support the work of Assessment Facilitators with individualized training, assistance with SLO/PLO/OO development, reminders of deadlines and due dates, etc.
- Report back to divisions/areas with SLO-related issues and report specific questions/issues back to SLO Committee.
- Track WEAVE data entry.
- Randomly sample, review and evaluate SLO/PLO/OO compliance and revisions for their respective divisions/areas.
- Facilitate PLO/OO work for programs within the division/area, including discussion related to analysis and revision, data collection, and action plan entry.
- Run routine WEAVE reports for the division and facilitate dissemination of SLO-related data. (This is not meant to replace the work of DIERP, but to be another gateway for data access.)
- Facilitate, with other members of the SLO Committee, SLO-related events at Fall and Spring Welcome Back Days.
- Facilitate, with other members of the SLO Committee, at least two other SLO-related training events each academic year.
- Attend SLO Committee meetings regularly and participate in the review of proposed and revised SLOs/PLOs/OOs, newsletter production, and development of SLO-related processes and procedures.