

College Coordinating Council Minutes

4/30/14
9:30 AM
President's Conference Room

Meeting called by: Ed Knudson Type of meeting: Regular

Minutes: Patricia Harris

Attendees: Mark Bryan, Michelle Hernandez, Nathan Skadsen, Dr. Charlotte Forte-Parnell, Dr. Ed Beyer, Pamela Ford, Dr. Erin Vines, Joseph West.

Meeting called to order at 9:33 a.m. by Mark Bryant substituting for Ed Knudson.

1. Approval of Previous Minutes All

Discussion:

None

Action:

Minutes of the meeting held March 26, 2014, were approved as presented.

Person responsible:

All

Deadline:

N/a

2. AVC Technology Master Plan All

Discussion:

Draft of AVC Technology Master Plan was distributed for review.

Action:

Members were asked to forward recommendations to Rick Shaw, Executive Director of Technology.

Person responsible:

Rick Shaw

Deadline:

May 2014

3. Draft AP 6535 Use of District Equipment**All*****Discussion:***

Upon discussion it was agreed to change the title of “Chief Business Official” to Executive Director, Business Services. It was also suggested that the Executive Director of Technology have the authority to approve the use of district equipment, and that immediate supervisors approve, per chain of command.

Action:

Return procedure for clarification and revisions.

Person responsible:

All

Deadline:

May 2014

4. Strategic Planning Committee and Budget Council**All*****Discussion:***

There was much discussion regarding the separation of the Strategic Planning and Budget Council into the two entities, Strategic Planning Committee and Budget Council, and the appropriate constituent representation and make-up of the committees. Representatives cannot serve on both committees, and vice presidents and persons with conflicts of interests, such as being involved in negotiations will not have a vote. Dr. Beyer stated that the Academic Senate has agreed to recommend three faculty members on each committee. Ms. Rodriguez, representing CMS, stated that two members would be adequate on each committee. However, question was raised regarding the three branches of CMS; i.e., Confidential, Management, and Supervisory, and whether three people should serve for adequate representation of all three entities. Ms. Ford indicated that she would speak further with the Classified personnel regarding the number of people to submit for each committee, but asked that the matter of who has voting rights be further clarified. She noted that “ratification” language should be changed in the draft, since it gives the impression that the two committees together can make a final decision.

Action:

Further discussion and recommendations to be brought to the next meeting, regarding total number of members, constituent representatives, including student body, and make-up of committees. Also, if the same person can chair both committees.

Person responsible:

All

Deadline:

May 2014

5. Constituent Reports**Michelle Hernandez:**

Ms. Hernandez discussed the work that is being done to support first-year student success at AVC through the AVID program, and the work being done to try to secure a Title V grant to enhance the students’ first-year experience. Faculty training, collaborative learning, tutoring, counseling, and tracking will be taking place, and will entail campus-wide involvement.

Meeting adjourned at 10:37 a.m. Next meeting date May 14, 2014.