



# Faculty Professional Development Committee Minutes

Date: Wednesday, April 12, 2023  
Time: 2:30pm-4:00pm  
Location: [Zoom](#)

Type of Meeting: *Regular*

Note Taker: *Kathy Osburn*

Please Review/Bring: [Minutes](#) from the March 22 meeting, [FPD Survey](#)

**Committee Members:**

Position	Member Name	Contact	Present	Absent
Faculty Co-Chair	Kathy Osburn	<a href="mailto:kosburn@avc.edu">kosburn@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Kathryn Mitchell	<a href="mailto:kmitchell18@avc.edu">kmitchell18@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Council Member	Nathan Dillon	<a href="mailto:ndillon@avc.edu">ndillon@avc.edu</a>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CMSA Representative	James Nasipak	<a href="mailto:jnasipak@avc.edu">jnasipak@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	<a href="mailto:gtkrynen@avc.edu">gtkrynen@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classified Representative	Desiree Lee	<a href="mailto:dlee35@avc.edu">dlee35@avc.edu</a>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tenure Evaluation Coordinator	Tina McDermott	<a href="mailto:tmcdermott@avc.edu">tmcdermott@avc.edu</a>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	<a href="mailto:sfarrukh@avc.edu">sfarrukh@avc.edu</a>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Union Representative	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	<a href="mailto:jwanko@avc.edu">jwanko@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	<a href="mailto:kquesada@avc.edu">kquesada@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	<a href="mailto:rbrynin@avc.edu">rbrynin@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	<a href="mailto:Chealey@avc.edu">Chealey@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Zia Nisani	<a href="mailto:znisani@avc.edu">znisani@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	<a href="mailto:sbowers@avc.edu">sbowers@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	<a href="mailto:mhoffer@avc.edu">mhoffer@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	<a href="mailto:rhao@avc.edu">rhao@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	<a href="mailto:gknowles@avc.edu">gknowles@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	<a href="mailto:kmoser@avc.edu">kmoser@avc.edu</a>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, SBS	Ken Schafer	<a href="mailto:kshafer2@avc.edu">kshafer2@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	<a href="mailto:cmiller@avc.edu">cmiller@avc.edu</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT		<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	<u>Issues Discussed:</u>

		<p><b>Action Taken:</b> Motion made by: Zia Nisani Second: James Nasipak. Motion passed.</p> <p><b>Follow Up Items:</b></p>
II. Opening Comments from Co-chairs.	Kathy Osburn Kathryn Mitchell	<p><b>Issues Discussed:</b> Kathryn is attending from Palmdale</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
III. Open Comments from the Public	All	<p><b>Issues Discussed:</b> If we have a multi-day opening week will attendance be mandatory? Could we have one day that is 7 to 8 hours? We must remember to take noninstructional faculty into account. The week prior to the semester is very busy for noninstructional faculty.</p> <p><b>Action Taken:</b></p> <p><b>Follow Up Items:</b></p>
IV. Approval of Previous Minutes	All	<p><b>Issues Discussed:</b></p> <p><b>Action Taken:</b> Motion made by: Richie Hao Second: Zia Nisani. Motion passed</p> <p><b>Follow Up Items:</b></p>
V. Discussion Items	All	<ol style="list-style-type: none"> <li>1. FPD Week (Zia) Faculty have approached Zia and requested multiple days of FPD events prior to the semester. They want it face to face to promote collegiality, creating relationships. The more options, the better. With Intersession returning we have even more FPD opportunities. 6 to 7 faculty in MSE have requested this. James brought up “a day of learning” where all classes are cancelled, and all faculty and students can attend the event. Would the calendar committee have to approve this? Our classes are required to have a certain number of hours. Can we move the FLEX days? What about a 2-hour block where no classes are scheduled? Or a block where no full-time faculty are scheduled to teach? It would free up full-time faculty for committees and FPD.</li> <li>2. Subject specific pedagogical workshops (Zia) Colleagues approached and asked about creating subject specific FPD workshops. Standard 1? This is common in the sciences as they create curriculum such as labs. Jane stated that the math department also has specific meetings to develop curriculum for specific subjects.</li> <li>3. Standard 1 for pedagogical conferences (Zia) When we attend conferences, it is standard 3. However, if it is subject specific, can we claim</li> </ol>

		<p>standard 1? Kathryn explained that the Chancellor's office requires conferences to be Standard 3. Mark pointed out that we should remember this when we discuss standards in the future. Can we address the standards at our next meeting? We need to update the breakdown of how many hours for each standard.</p> <p>4. FPD Handbook 23/24 (Kathy)</p> <p>The FPD handbook will be shared with the committee for their input via a shared document. James and Kathy will be working on it over the summer. Faculty are not required to work during the summer, but may contribute to the handbook if they so desire.</p> <p>5. FPD Survey (Kathy)</p> <p>Group discussion regarding the annual survey. Should we send one out at the end of each semester? What are we using this survey for? Should be used to help design the next year's program. How can we use it if it isn't sent out sooner. We need to correct the division names.</p>
VI. Action Items	All	<p>Approval of RTS Event Motion Passed FPD Survey Approval Motion passed with the caveat that the division names will be corrected</p>
VII. Adjourn	All	
<b>NEXT MEETING DATE: April 26</b>		<p>Meeting Dates for Spring 23: <del>January 11, January 25, February 8, February 22, March 22, April 12, April 26</del></p>