



ANTELOPE VALLEY COLLEGE

AP&P Minutes

Thursday, November 10, 2016
 BE 314
 3:00 – 5:30pm

Type of Meeting: *Regular*
Note Taker: *Melissa Jauregui, Academic Affairs Specialist*
Please Review/Bring: The past minutes for accuracy.

Committee Members Present:
 Jeffrie Ahmad, Faculty Division Rep
 Kathleen Ballesterro, proxy Faculty Division Rep
 Bonnie Curry, Faculty Division Rep
 Laureano Flores, Technical Education Dean
 Ibrahim Ganley, Faculty Division Rep
 Tooraj Gordi, Faculty Division Rep
 Kerlin Grimaldi Linares, Student Rep
 Lee Grishman, Articulation Officer
 Michael Hutchison, Faculty Division Rep
 Cynthia Lehman, Faculty Division Rep
 Cynthia Littlefield, Faculty Division Rep
 Mark McGovern, Faculty Division Rep
 Alberto Mendoza, Adjunct Rep
 Terry Rezek, Faculty Division Rep
 Tim Sturm, Faculty Division Rep
 Bonnie Suderman, Co-chair
 Deborah Sullivan-Ford, Faculty Division Rep
 Mary Rose Toll, Faculty Division Rep
 LaDonna Trimble, Student Services Dean
 Les Uhazy, Academic Dean
 Darcy Wiewall, Co-chair

Committee Members Absent:
 Luis Echeverria, Faculty Division Rep
 Kerlin Grimaldi Linares, Student Rep
 Scott Lee, Faculty Division Rep/Librarian/DE Liaison
 Marjorie Marquez, Student Rep

Guests Present:
 Rae Agahari
 Leslie Baker
 Edward Beyer
 Rona Brynin
 Daniel Cervi
 Carol Eastin
 Jonet Leighton
 Susan Lowry
 Timothy Lynskey
 Michael McCully
 Christine Mugnolo
 Tom O’Neil
 Duane Rumsey
 Kevin Simpson
 Ann Volk

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Darcy/ Bonnie</i>	Dr. Darcy Wiewall called the meeting to order at 3:01pm. She indicated that over 190 courses will be reviewed at some point during this meeting thus resulting in a long meeting.
II. Approval of Minutes -9/8/2016 -9/22/2016 -10/27/2016	All	<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the 9/8/2016 and 9/22/2016 meeting minutes. After a brief review of each, no revisions were noted. Motion carried by all members present.</p> <p>A motion was made and seconded to table the meeting minutes for 10/27/2016. Motion carried by all members present.</p> <p><u>Follow Up Items:</u></p>



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		<p>The 10/27/2016 meeting minutes will return to a future meeting for consideration of approval.</p>
<p>III. Informational Item -Courses Due Fall 2016 -2016-2017 Meeting Schedule: 2/23/17, 3/9/17, 3/23/17, 4/13/17, 4/27/17, 5/11/17 -Deactivations Impact BUS 203 ENGR 221 MATH 125 KIN 196, 197 NS 110, 111, 120, 121, 122, 200, 230, 231, 232 OT 105 THA 120A, 120B, 120C, 120D, 205 Family Consumer Sciences, AS -Adding a meeting 11/17/2016 -16-17 AP&P Goals</p>	<p><i>Darcy</i></p>	<p><u>Issues Discussed:</u> Dr. Wiewall expressed concerns with a some courses not making todays agenda thus resulting in the need to call and emergency meeting on November 17, 2016.</p> <p><u>Action Taken:</u> None.</p> <p><u>Follow Up Items:</u> Those programs and courses that are slated for deactivation that are not on today’s agenda will return to a future agenda for full committee consideration.</p>
<p>IV. Action Item – Consent Agenda – Non-substantial Course Rev: ABDY 122, ABDY 123, ABDY 125, ABDY 212, ABDY 213, ABDY 215, ABDY 222, ABDY 223, ABDY 225, ACRV 115, ACRV 122, ACRV 123, ACRV 125, ACRV 212, ACRV 213, ACRV 223, ART 145, AUTO 101, AUTO 113, AUTO 125, AUTO 127, AUTO 128, AUTO 130, AUTO 150, AUTO 151, AUTO 152, AUTO 153, AUTO 175, AUTO 198H, CA 111, CA 141, CFE 150, CFE 151, CFE 152, CFE 155, CFE 156, CFE 157, CHIN 102, CHIN 201, CHIN 202, CT 105, CT 110, DA 103, DA 104, DA 105, DA 107A, DA 107B, DA 107C, DA 108, DA 116, DM 105L, ECON 100, ECON 102, ELEC 110, ELTE 105, ENGR 185, FTEC 113, FTEC 215, GEOG 220, GEOG 221, GEOG 222, GEOG 299, HD 100, HD 102, ID 100, ID 150, ID 160, KIN 110, KIN 145, KIN 200, KIN 230, KIN 240, LAC 100, LAC 200, LAC 299, MOA 102, MUS 111, MUS 121, MUS 142, MUS 166, MUS 167, MUS 251A, MUS 251B, MUS 266, MUSC 112, NF 103, POLS 103, RCP 103, SOC 115, SPAN 202, THA 101</p> <p>AUTO 100, CA 131, CHEM 210, CIS 111, CIS 123, DA 102, DM 101, DM 101L, DM 103, DM 103L, DM 106, DM 110L, DM 112L,</p>	<p><i>All</i></p>	<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to amend the agenda to include INT 101, GEOG 102L, NS 102A under Consent Agenda – Non-substantial Course Revisions. Motion carried by all members present.</p> <p>A motion was made and seconded to table ECON 100, ECON 102, GEOG 102L, HD 100, HD 101, HD 102, LAC 100, MOA 102, MUS 131, MUS 132, MUS 151, MUS 153, MUS 185, MUS 231, MUS 232, MUS 253A, MUS 253B, MUS 255A, MUS 255B, OT 101, OT 102, OT 103, and OT 113 under Consent Agenda – Non-substantial Course Revisions. Motion carried by all members present.</p> <p>A motion was made and seconded to amend the agenda to include ANTH 101 Online and Hybrid, BUS 101 Online and Hybrid, CA 103 Online, CA 111 Online and Hybrid, CA 121 Online, CIS 111 Online, INT 101 Online and Hybrid, MGT 201 Online and Hybrid, and NF 100 Online and Hybrid under Substantial Course Revisions. Motion carried by all members present.</p> <p>A motion was made and seconded to table ACRV 100, AFAB 110, AFAB 115, AFAB 120, AFAB 210, RCP 101, and WELD 240 under Substantial Course Revisions. It was noted that WELD 240 should return with documentation that supports the present requisites. Motion carried by all members present.</p>



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NS 200A, NS 202A, ~~OT 101, OT 102, OT 103, OT 113~~, PHYS 110, PHYS 120, THA 103, THA 115B, THA 116A, THA 116B, THA 117A, THA 118A, THA 118B, THA 121A, THA 225, VN 110, VN 111, VN 112, VN 113

~~DA 102, HD 101~~, ELTE 140, GEOG 298C, ID 110, ID 120, ID 201, KIN 103, KIN 120, KIN 150, KIN 215, KIN 220, KIN 255, ~~MUS 131, MUS 132, MUS 151, MUS 153, MUS 185, MUS 231, MUS 232, MUS 253A, MUS 253B, MUS 255A, MUS 255B~~, MUSC 113, RCP 105, THA 110, THA 125, THA 220, THA 239

INT 101, ~~GEOG 102L~~, NS 102A

Substantial Course Rev:

~~ACRV 100, AFAB 110, AFAB 115, AFAB 120, AFAB 210~~, ANTH 101, ANTH 101L, ART 101, ATH 102, ATH 103, BUS 101, BUS 111, CA 103, CA 121, ELEC 115, ELEC 130, ENGL 115, ENGR 130L, LATN 101, LATN 102, LATN 201, MATH 230, MGT 201, MUSC 225, NF 100, ~~RCP 101~~, THA 115A, WELD 130, WELD 145, WELD 212, ~~WELD 240~~

ATH 103L, DA 113, DA 115, DFST 206, MUSC 122, MUSC 141, MUSC 222, MUSC 223, MUSC 273, MUSC 274, NF 110

ANTH 101 Online and Hybrid, BUS 101 Online and Hybrid, CA 103 Online, CA 111 Online and Hybrid, CA 121 Online, CIS 111 Online, INT 101 Online and Hybrid, MGT 201 Online and Hybrid, NF 100 Online and Hybrid

Revised Program:

Administrative Assistant, Cert
Art History, AA-T
Administration of Justice, AS-T
Interior Design, AS
Interior Design, Cert
Level I – General Cert
Level II – Performance Specialty Cert
Office Specialist, Cert
Sociology, AA-T
Studio Arts, AA-T

A motion was made and seconded to approve the courses listed under Consent Agenda – Non-substantial Course Revisions minus those tabled in an earlier motion. Motion carried by all members present.

A motion was made and seconded to approve those courses noted under Substantial Course Revisions minus those courses tabled in an earlier motion and include those courses added to the agenda in an earlier motion. After a review of each course, notes were made in CurricUNET as to the specific revisions requested. All edits were made during the meeting with the approval of the faculty, AP&P representative and/dean present. Motion carried by all members present.

A motion was made and seconded to approve the listed revised programs. After a review of each program, noted revision were listed within CurricUNET and made during the meeting with the approval of the faculty, AP&P representative and/dean present. Motion carried by all members present.

A motion was made and seconded to approve the listed new course developments. After a review of each new course, noted revision were listed within CurricUNET and made during the meeting with the approval of the faculty, AP&P representative and/dean present. Motion carried by all members present.

A motion was made and seconded to approve the listed course deactivations. After a review of each course, it was acknowledged that the deactivations do not impact any other courses or programs. Motion carried by all members present.

Follow Up Items:

Those courses that were tabled will return to the agenda on November 17, 2016 for full committee review and approval consideration.



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<p>New Course Dev: ART 106, ART 119, ART 163, ART 170, MUSC 124A, MUSC 124B, MUSC 124C,</p> <p>Course Deactivation: ENGR 221, KIN 196, KIN 197, OT 105, THA 120A, THA 120B, THA 120C, THA 120D, THA 205</p>		
<p>NEXT MEETING DATE: 2/23/17</p>		<p>The meeting adjourned at 5:55pm. Dr. Darcy Wiewall expressed the need to conduct an emergency meeting next week on November 17th to ensure all courses are approved during this fall semester. She reminded the committee that many courses needed to be tabled and only have a chance to be processed and reflected in the coming catalog if approved during fall term. All members present agreed to the meeting on 11/17/2016.</p>