

ANTELOPE VALLEY COLLEGE  
Academic Affairs Office

TO: Jeffrie Ahmad Linda Harmon LaDonna Trimble  
Richard Coffman Tom Hutchison Les Uhazy  
De'Nean Coleman-Carew Lisa Karlstein Denise Walker  
Karen Cowell Scott Lee Darcy Wiewall  
Chris Dundee Cynthia Littlefield TBD, ASO non-voting  
Tooraj Gordi Sharon Lowry  
Lee Grishman Donna Meyer

Technical Review Committee – Richard Coffman, Scott Lee, and Darcy Wiewall

FROM: Ms. Linda Harmon / Mrs. Sharon Lowry

DATE: March 8, 2013

SUBJECT: Agenda and Materials for Academic Policies and Procedures Committee Meeting  
**Thursday, March 14,, 2013, BE 321 (Computer Lab), 3:00-5:30pm**

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**2012-2013**  
**Academic Policies & Procedures Committee Meeting No. 10**  
**AGENDA**

**1. CALL TO ORDER AND ROLL CALL**

**2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR**

**3. APPROVAL OF MINUTES**

- a. February 28, 2013 Minutes

**4. INFORMATIONAL ITEMS**

- a. 2013-14 AP&P Deadline – Courses and Programs need to be approved by 11/14/2013 for Fall 2014 inclusion
- CORs that need to be revised this academic year – List at the end of the agenda
  - TMC Degrees that need to be developed and brought to AP&P – List at the end of the agenda
- b. Existing Programs in CurricUNET – Contact Melissa prior to creating a program copy
- c. Establish Proxy for voting purposes by submitting a memo to AP&P
- d. CurricUNET Workshops – COR and Program Development Assistance
- Attendees can claim a maximum of 3 hours of Standard 1 Flex credit
    1. Wednesday, March 27, 2013, 1:00-4:00p.m. – BE-321 (Linda Harmon)
    2. Tuesday, April 9, 2013, 12:00-4:00p.m. – BE-321 (Linda Harmon)
- e. Reviewing the Mission Statement
- f. Repeatability
- g. TMC Report
- h. CSUGE/IGETC Course Designation
- IGETC – (Requested Spring 2012 and prior)
    1. ECON 100 – Area 4
    2. GEOG 101L – Area 5C
    3. PHIL 109 – Area 3
    4. POLS 200 – Area 4
    5. SOC 200 – Area 4
  - IGETC – (Current)
    1. CHIN 201 – Area 3B
    2. CHIN 202 – Area 3B

- 3. GEOL 102L – Area 5A
- 4. MATH 124 – Area 2A
- 5. MATH 148 – Area 2A
- 6. THA 130 – Area 3A
- CSU/GE - (Requested Spring 2012 and prior)
  - 1. ART 150 – Area C1
  - 2. ECON 100 – Area D2
  - 3. PHIL 109 – Area C2
  - 4. POLS 200 – Area D8
  - 5. SOC 200 – Area D10
- CSU/GE - (Current)
  - 1. BIOL 205 – Area B2, B3
  - 2. CFE 211 – Area D7
  - 3. CHIN 201 – Area C2
  - 4. ENGR 125 – Area B4
  - 5. MATH 148 – Area B4
  - 6. MUS 130 – Area C1
  - 7. NF 103 – Area E
  - 8. CHIN 202 – Area C2

**5. ACTION ITEM – New Courses – 2<sup>nd</sup> Reading**

- a. ANTH 101L

**6. ACTION ITEM – New Program Development**

- a. Early Childhood Education, AS-T
- b. English AA-T
- c. Geology, AS-T
- d. History, AA-T
- e. Physics, AS-T

**7. CONTINUING AP&P 11-12 AGENDA ITEMS**

- a. Proficiency Requirements upon Graduation - Writing Proficiency levels
- b. Repeatability of courses
- c. Content Review and Course Validation Process for Prerequisites

**8. REPORTS (limited to 5 min. each)**

- a. Proficiency Requirements upon Graduation 12-13 College Catalog, page 50, top of third column (Memos are attached)

Discuss, Collect Comments, and Report to AP&P on November 8, 2012

- **Writing:** Completion of ENGL 101 with a minimum grade of “C.” NOTE: Completion of ENGL 101 with a “P” (Pass) option does not satisfy this requirement.
  - Business, Computer Studies and Economic Dev.
  - Health Sciences
  - Instructional Resources/Extended Services
  - Language Arts
  - Math & Engineering
  - Science
  - Kinesiology, Athletics and Dance
  - Social and Behavioral Sciences
  - Student Services/Counseling
  - Technical Education
  - Visual and Performing Arts

**9. ACTION ITEM**

- a. Proficiency Requirements: Writing

**10. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P**

Area of Study	Template Attached	Articulation Agreements	PLO	CurricUNET Status
1. Anthropology				
2. Computer Science				
3. Early Childhood Education	X	NA	NEEDED	Submitted – Agenda Ready
4. Elementary Teacher Education				
5. English	X	X	NEEDED	Submitted – Articulation and Library
6. Geology	X	NA	NEEDED	Submitted – Agenda Ready

7. History	X	X	NEEDED	Submitted – Awaiting Fac
8. Journalism				
9. Philosophy				Still pending template from State
10. Physics	X	NA	NEEDED	Submitted – Agenda ready
11. Spanish				Still pending template from State

**Completed AVC AA-T/AS-T Degrees**

- 12. Music
- 13. Administration of Justice
- 14. Art History
- 15. Business Administration
- 16. Geography
- 17. Political Science
- 18. Psychology
- 19. Sociology
- 20. Theatre Arts
- 21. Communication Studies
- 22. Mathematics
- 23. Kinesiology
- 24. Studio Arts

**11. ADDITIONAL INFORMATION – 2012-2013 Courses by Division that need to be revised and submitted to AP&P**

Course	Degree/Cert/GE Area	Scheduling Restrictions if not approved by 11/14/2013	Status
<b>Science</b>			
GEOG 102L, Phys Geog Lab: Earth's Weather & Climate		Cannot schedule 13-14	
GEOG 102, Phys Geog: Earth's Weather & Climate		Cannot schedule 13-14	
GEOG 298A, Special Studies in GIS		Cannot schedule 13-14	Submitted– Awaiting Faculty
GEOG 298B, Special Studies in GIS		Cannot schedule 13-14	Submitted– Awaiting Faculty
GEOG 298C, Special Studies in GIS		Cannot schedule 13-14	Submitted– Awaiting Faculty
<b>Visual and Performing Arts</b>			
FTV 101, Introduction to Film		Cannot schedule 13-14	Submitted – Agenda
MUS 191, Treble Choir-Children's Music		Cannot schedule 13-14	Submitted
MUS 258, Composition		Cannot schedule 13-14	Submitted
MUSC 225, Commercial Music Ensemble		Cannot schedule 13-14	Submitted – Agenda
THA 133, Makeup for the Stage		Cannot schedule 13-14	

**12. ADDITIONAL INFORMATION – 2013-2014 Courses by Division that need to be revised and submitted to AP&P**

Course	Degree/Cert/GE Area	Scheduling Restrictions if not approved by 12/13/12	Status
<b>Business</b>			
ACCT 111		Cannot schedule 14-15	
ACCT 113		Cannot schedule 14-15	
ACCT 121		Cannot schedule 14-15	
ACCT 205		Cannot schedule 14-15	
BUS 101		Cannot schedule 14-15	
BUS 105		Cannot schedule 14-15	
BUS 111		Cannot schedule 14-15	
BUS 113		Cannot schedule 14-15	
BUS 121		Cannot schedule 14-15	

BUS 201		Cannot schedule 14-15	
BUS 212		Cannot schedule 14-15	
CA 103		Cannot schedule 14-15	
CA 121		Cannot schedule 14-15	
CA 131		Cannot schedule 14-15	
CA 141		Cannot schedule 14-15	
CA 151		Cannot schedule 14-15	
CA 171		Cannot schedule 14-15	
CA 176		Cannot schedule 14-15	
CA 182		Cannot schedule 14-15	
CA 221		Cannot schedule 14-15	
CIS 101		Cannot schedule 14-15	
CIS 111		Cannot schedule 14-15	
CIS 113		Cannot schedule 14-15	
CIS 121		Cannot schedule 14-15	
CIS 123		Cannot schedule 14-15	
CIS 141		Cannot schedule 14-15	
CIS 145		Cannot schedule 14-15	
CIS 157		Cannot schedule 14-15	
CIS 159		Cannot schedule 14-15	
CIS 173		Cannot schedule 14-15	
CIS 174		Cannot schedule 14-15	
CIS 175		Cannot schedule 14-15	
MGT 101		Cannot schedule 14-15	
MGT 121		Cannot schedule 14-15	
MKTG 101		Cannot schedule 14-15	
MKTG 112		Cannot schedule 14-15	
OT 101		Cannot schedule 14-15	
OT 102		Cannot schedule 14-15	
OT 105		Cannot schedule 14-15	
OT 113		Cannot schedule 14-15	
OT 201		Cannot schedule 14-15	
<b>Health Sciences</b>			
CFE 101		Cannot schedule 14-15	
CFE 103		Cannot schedule 14-15	
CFE 104		Cannot schedule 14-15	
CFE 105		Cannot schedule 14-15	
CFE 107		Cannot schedule 14-15	
CFE 109		Cannot schedule 14-15	
CFE 110		Cannot schedule 14-15	
CFE 111		Cannot schedule 14-15	
CFE 114		Cannot schedule 14-15	
CFE 115		Cannot schedule 14-15	
CFE 122		Cannot schedule 14-15	
CFE 168		Cannot schedule 14-15	
CFE 169		Cannot schedule 14-15	
CFE 201		Cannot schedule 14-15	
CFE 202		Cannot schedule 14-15	
CFE 212		Cannot schedule 14-15	
CFE 213		Cannot schedule 14-15	
EMT 101		Cannot schedule 14-15	
MOA 101		Cannot schedule 14-15	

MOA 102		Cannot schedule 14-15	
MOA 110		Cannot schedule 14-15	
MOA 111		Cannot schedule 14-15	
NF 100		Cannot schedule 14-15	
NF 102		Cannot schedule 14-15	
NF 104		Cannot schedule 14-15	
NF 150		Cannot schedule 14-15	
NS 110		Cannot schedule 14-15	
NS 111		Cannot schedule 14-15	
NS 120		Cannot schedule 14-15	
NS 121		Cannot schedule 14-15	
NS 122		Cannot schedule 14-15	
NS 230		Cannot schedule 14-15	
NS 231		Cannot schedule 14-15	
NS 232		Cannot schedule 14-15	
NS 240		Cannot schedule 14-15	
NS 241		Cannot schedule 14-15	
RCP 101		Cannot schedule 14-15	
RCP 102		Cannot schedule 14-15	
RCP 104		Cannot schedule 14-15	
RCP 201		Cannot schedule 14-15	
VN 109		Cannot schedule 14-15	
VN 112		Cannot schedule 14-15	
<b>Student Services/Counseling</b>			
HD 100		Cannot schedule 14-15	
HD 101		Cannot schedule 14-15	
HD 103		Cannot schedule 14-15	
HD 105		Cannot schedule 14-15	
HD 198		Cannot schedule 14-15	
HD 198A		Cannot schedule 14-15	
HD 198C		Cannot schedule 14-15	
HD 198O		Cannot schedule 14-15	
<b>IR/ES</b>			
LAC 098		Cannot schedule 14-15	
LAC 099		Cannot schedule 14-15	
LAC 100		Cannot schedule 14-15	
LIB 105		Cannot schedule 14-15	
LIB 107		Cannot schedule 14-15	
LIB 110		Cannot schedule 14-15	
LAC 900		Cannot schedule 14-15	
LAC 901		Cannot schedule 14-15	
<b>Kinesiology</b>			
ATH 100		Cannot schedule 14-15	
ATH 102L		Cannot schedule 14-15	
ATH 102		Cannot schedule 14-15	
ATH 103L		Cannot schedule 14-15	
ATH 103		Cannot schedule 14-15	
DA 101		Cannot schedule 14-15	
DA 102		Cannot schedule 14-15	
DA 103		Cannot schedule 14-15	
DA 104		Cannot schedule 14-15	

DA 105		Cannot schedule 14-15	
DA 106		Cannot schedule 14-15	
DA 107A		Cannot schedule 14-15	
DA 107B		Cannot schedule 14-15	
DA 107C		Cannot schedule 14-15	
DA 108		Cannot schedule 14-15	
DA 109		Cannot schedule 14-15	
DA 111		Cannot schedule 14-15	
DA 113		Cannot schedule 14-15	
DA 115		Cannot schedule 14-15	
DA 116		Cannot schedule 14-15	
DA 122		Cannot schedule 14-15	
DA 123		Cannot schedule 14-15	
DA 124		Cannot schedule 14-15	
DA 125		Cannot schedule 14-15	
DA 202		Cannot schedule 14-15	
DA 203		Cannot schedule 14-15	
DA 204		Cannot schedule 14-15	
DA 205		Cannot schedule 14-15	
HE 101		Cannot schedule 14-15	
HE 120		Cannot schedule 14-15	
HE 201		Cannot schedule 14-15	
KIN 101		Cannot schedule 14-15	
KIN 102		Cannot schedule 14-15	
KIN 104		Cannot schedule 14-15	
KIN 106		Cannot schedule 14-15	
KIN 107		Cannot schedule 14-15	
KIN 111		Cannot schedule 14-15	
KIN 112A		Cannot schedule 14-15	
KIN 112B		Cannot schedule 14-15	
KIN 113		Cannot schedule 14-15	
KIN 115		Cannot schedule 14-15	
KIN 118		Cannot schedule 14-15	
KIN 119		Cannot schedule 14-15	
KIN 128		Cannot schedule 14-15	
KIN 135		Cannot schedule 14-15	
KIN 139		Cannot schedule 14-15	
KIN 140		Cannot schedule 14-15	
KIN 155		Cannot schedule 14-15	
KIN 156		Cannot schedule 14-15	
KIN 160		Cannot schedule 14-15	
KIN 161		Cannot schedule 14-15	
KIN 162		Cannot schedule 14-15	
KIN 180		Cannot schedule 14-15	
KIN 187		Cannot schedule 14-15	
KIN 188		Cannot schedule 14-15	
KIN 189		Cannot schedule 14-15	
KIN 193		Cannot schedule 14-15	
KIN 194		Cannot schedule 14-15	
KIN 195		Cannot schedule 14-15	
KIN 196		Cannot schedule 14-15	

KIN 205		Cannot schedule 14-15	
KIN 210		Cannot schedule 14-15	
KIN 225		Cannot schedule 14-15	
KIN 230		Cannot schedule 14-15	
KIN 237		Cannot schedule 14-15	
KIN 265		Cannot schedule 14-15	
<b>Language Arts</b>			
COMM 101		Cannot schedule 14-15	
COMM 103		Cannot schedule 14-15	
COMM 105		Cannot schedule 14-15	
COMM 107		Cannot schedule 14-15	
COMM 109		Cannot schedule 14-15	
COMM 112		Cannot schedule 14-15	
COMM 115		Cannot schedule 14-15	
COMM 116		Cannot schedule 14-15	
COMM 214		Cannot schedule 14-15	
COMM 219		Cannot schedule 14-15	
COMM 215		Cannot schedule 14-15	
DFST 101		Cannot schedule 14-15	
DFST 102L		Cannot schedule 14-15	
DFST 102		Cannot schedule 14-15	
DFST 105		Cannot schedule 14-15	
DFST 106		Cannot schedule 14-15	
DFST 108		Cannot schedule 14-15	
DFST 201L		Cannot schedule 14-15	
DFST 201		Cannot schedule 14-15	
DFST 202		Cannot schedule 14-15	
ENGL 095		Cannot schedule 14-15	
ENGL 097		Cannot schedule 14-15	
ENGL 099		Cannot schedule 14-15	
ENGL 101		Cannot schedule 14-15	
ENGL 102		Cannot schedule 14-15	
ENGL 103		Cannot schedule 14-15	
ENGL 104		Cannot schedule 14-15	
ENGL 111		Cannot schedule 14-15	
ENGL 112		Cannot schedule 14-15	
ENGL 221		Cannot schedule 14-15	
ENGL 222		Cannot schedule 14-15	
ENGL 225		Cannot schedule 14-15	
ENGL 226		Cannot schedule 14-15	
ENGL 257		Cannot schedule 14-15	
ENGL 259		Cannot schedule 14-15	
ENGL 265		Cannot schedule 14-15	
ENGL 299		Cannot schedule 14-15	
ESL 018		Cannot schedule 14-15	
ESL 019		Cannot schedule 14-15	
ESL 020		Cannot schedule 14-15	
ESL 023		Cannot schedule 14-15	
ESL 028		Cannot schedule 14-15	
ESL 029		Cannot schedule 14-15	
ESL 030		Cannot schedule 14-15	

ESL 033		Cannot schedule 14-15	
ESL 038		Cannot schedule 14-15	
ESL 039		Cannot schedule 14-15	
ESL 040		Cannot schedule 14-15	
ESL 043		Cannot schedule 14-15	
ESL 048		Cannot schedule 14-15	
ESL 049		Cannot schedule 14-15	
ESL 058		Cannot schedule 14-15	
ESL 059		Cannot schedule 14-15	
GER 101		Cannot schedule 14-15	
GER 102		Cannot schedule 14-15	
GER 201		Cannot schedule 14-15	
INT 201		Cannot schedule 14-15	
INT 202		Cannot schedule 14-15	
INT 203		Cannot schedule 14-15	
INT 204		Cannot schedule 14-15	
INT 205		Cannot schedule 14-15	
INT 206		Cannot schedule 14-15	
JOUR 121		Cannot schedule 14-15	
JOUR 123		Cannot schedule 14-15	
READ 150		Cannot schedule 14-15	
SPAN 201		Cannot schedule 14-15	
SPAN 203		Cannot schedule 14-15	
<b>Math/Science</b>			
ASTR 101		Cannot schedule 14-15	
BIOL 100		Cannot schedule 14-15	
BIOL 101		Cannot schedule 14-15	
BIOL 110		Cannot schedule 14-15	
BIOL 120		Cannot schedule 14-15	
BIOL 165		Cannot schedule 14-15	
BIOL 201		Cannot schedule 14-15	
BIOL 204		Cannot schedule 14-15	
CHEM 101		Cannot schedule 14-15	
CHEM 102		Cannot schedule 14-15	
CHEM 110		Cannot schedule 14-15	
CHEM 120		Cannot schedule 14-15	
CHEM 205		Cannot schedule 14-15	
CHEM 210		Cannot schedule 14-15	
CHEM 212		Cannot schedule 14-15	
CHEM 220		Cannot schedule 14-15	
DRFT 130		Cannot schedule 14-15	
DRFT 240		Cannot schedule 14-15	
ENGR 130L		Cannot schedule 14-15	
ENGR 130		Cannot schedule 14-15	
ENGR 185		Cannot schedule 14-15	
ENGR 210PS		Cannot schedule 14-15	
ENGR 210		Cannot schedule 14-15	
ENGR 220		Cannot schedule 14-15	
GEOG 101L		Cannot schedule 14-15	
GEOG 101		Cannot schedule 14-15	
GEOG 102L		Cannot schedule 14-15	



GEOG 102		Cannot schedule 14-15	
GEOG 105		Cannot schedule 14-15	
GEOG 106		Cannot schedule 14-15	
GEOG 201		Cannot schedule 14-15	
GEOG 205		Cannot schedule 14-15	
GEOG 220		Cannot schedule 14-15	
GEOG 222		Cannot schedule 14-15	
GEOG 298A		Cannot schedule 14-15	
GEOG 298B		Cannot schedule 14-15	
GEOG 298C		Cannot schedule 14-15	
GEOG 299		Cannot schedule 14-15	
GEOL 101		Cannot schedule 14-15	
MATH 020		Cannot schedule 14-15	
MATH 021		Cannot schedule 14-15	
MATH 050		Cannot schedule 14-15	
MATH 060		Cannot schedule 14-15	
MATH 070B		Cannot schedule 14-15	
MATH 080		Cannot schedule 14-15	
MATH 102A		Cannot schedule 14-15	
MATH 102B		Cannot schedule 14-15	
MATH 102		Cannot schedule 14-15	
MATH 115		Cannot schedule 14-15	
MATH 125		Cannot schedule 14-15	
MATH 130		Cannot schedule 14-15	
MATH 135		Cannot schedule 14-15	
MATH 140		Cannot schedule 14-15	
MATH 150		Cannot schedule 14-15	
MATH 160		Cannot schedule 14-15	
MATH 220		Cannot schedule 14-15	
MATH 230		Cannot schedule 14-15	
PHYS 101		Cannot schedule 14-15	
PHYS 102		Cannot schedule 14-15	
PHYS 110		Cannot schedule 14-15	
PHYS 120		Cannot schedule 14-15	
PSCI 101		Cannot schedule 14-15	
WDTO 101		Cannot schedule 14-15	
WDTO 115		Cannot schedule 14-15	
WDTO 120		Cannot schedule 14-15	
<b>Social Science</b>			
ECON 100		Cannot schedule 14-15	
ECON 101		Cannot schedule 14-15	
ECON 102		Cannot schedule 14-15	
ECON 110		Cannot schedule 14-15	
ED 141		Cannot schedule 14-15	
ED 145		Cannot schedule 14-15	
ED 175		Cannot schedule 14-15	
HIST 101		Cannot schedule 14-15	
HIST 102		Cannot schedule 14-15	
HIST 104		Cannot schedule 14-15	
HIST 105		Cannot schedule 14-15	
HIST 107		Cannot schedule 14-15	

HIST 108		Cannot schedule 14-15	
HIST 109		Cannot schedule 14-15	
HIST 110		Cannot schedule 14-15	
HIST 111		Cannot schedule 14-15	
HIST 112		Cannot schedule 14-15	
HIST 113		Cannot schedule 14-15	
HIST 114		Cannot schedule 14-15	
HIST 115		Cannot schedule 14-15	
HIST 118		Cannot schedule 14-15	
HIST 119		Cannot schedule 14-15	
PHIL 101		Cannot schedule 14-15	
PHIL 105		Cannot schedule 14-15	
PHIL 106		Cannot schedule 14-15	
PHIL 108		Cannot schedule 14-15	
PHIL 109		Cannot schedule 14-15	
PHIL 110		Cannot schedule 14-15	
PHIL 201		Cannot schedule 14-15	
POLS 101		Cannot schedule 14-15	
POLS 200		Cannot schedule 14-15	
POLS 201		Cannot schedule 14-15	
POLS 203		Cannot schedule 14-15	
PSY 101		Cannot schedule 14-15	
PSY 201		Cannot schedule 14-15	
PSY 212		Cannot schedule 14-15	
PSY 215		Cannot schedule 14-15	
PSY 218		Cannot schedule 14-15	
PSY 219		Cannot schedule 14-15	
PSY 230		Cannot schedule 14-15	
PSY 232		Cannot schedule 14-15	
PSY 233		Cannot schedule 14-15	
PSY 234		Cannot schedule 14-15	
PSY 235		Cannot schedule 14-15	
PSY 244		Cannot schedule 14-15	
SOC 112		Cannot schedule 14-15	
WE 197		Cannot schedule 14-15	
WE 199		Cannot schedule 14-15	
<b>Technical Education</b>			
ABDY 112		Cannot schedule 14-15	
ABDY 113		Cannot schedule 14-15	
ABDY 115		Cannot schedule 14-15	
ABDY 122		Cannot schedule 14-15	
ABDY 123		Cannot schedule 14-15	
ABDY 125		Cannot schedule 14-15	
ABDY 212		Cannot schedule 14-15	
ABDY 213		Cannot schedule 14-15	
ABDY 215		Cannot schedule 14-15	
ABDY 222		Cannot schedule 14-15	
ABDY 223		Cannot schedule 14-15	
ABDY 225		Cannot schedule 14-15	
ACRV 112		Cannot schedule 14-15	
ACRV 113		Cannot schedule 14-15	

ACRV 115		Cannot schedule 14-15	
ACRV 122		Cannot schedule 14-15	
ACRV 123		Cannot schedule 14-15	
ACRV 125		Cannot schedule 14-15	
ACRV 212		Cannot schedule 14-15	
ACRV 213		Cannot schedule 14-15	
ACRV 222		Cannot schedule 14-15	
ACRV 223		Cannot schedule 14-15	
AERO 101		Cannot schedule 14-15	
AERO 120		Cannot schedule 14-15	
AERO 121		Cannot schedule 14-15	
AERO 180		Cannot schedule 14-15	
AERO 230		Cannot schedule 14-15	
AERO 231		Cannot schedule 14-15	
AERO 240		Cannot schedule 14-15	
AERO 241		Cannot schedule 14-15	
AERO 280		Cannot schedule 14-15	
AERO 281		Cannot schedule 14-15	
AERO 282		Cannot schedule 14-15	
AFAB 110		Cannot schedule 14-15	
AFAB 115		Cannot schedule 14-15	
AFAB 120		Cannot schedule 14-15	
AFAB 130		Cannot schedule 14-15	
AFAB 210		Cannot schedule 14-15	
AJ 102		Cannot schedule 14-15	
AJ 109		Cannot schedule 14-15	
AJ 110		Cannot schedule 14-15	
AJ 201		Cannot schedule 14-15	
AJ 206		Cannot schedule 14-15	
AJ 208		Cannot schedule 14-15	
AJ 800		Cannot schedule 14-15	
AJ 810		Cannot schedule 14-15	
AUTO 100		Cannot schedule 14-15	
AUTO 101		Cannot schedule 14-15	
AUTO 102		Cannot schedule 14-15	
AUTO 105		Cannot schedule 14-15	
AUTO 110		Cannot schedule 14-15	
AUTO 111		Cannot schedule 14-15	
AUTO 112		Cannot schedule 14-15	
AUTO 190		Cannot schedule 14-15	
AUTO 198A		Cannot schedule 14-15	
AUTO 198C		Cannot schedule 14-15	
AUTO 198D		Cannot schedule 14-15	
AUTO 198E		Cannot schedule 14-15	
AUTO 198F		Cannot schedule 14-15	
AUTO 198H		Cannot schedule 14-15	
AUTO 198N		Cannot schedule 14-15	
AUTO 198		Cannot schedule 14-15	
AUTO 200		Cannot schedule 14-15	
AUTO 210		Cannot schedule 14-15	
AUTO 276		Cannot schedule 14-15	

CT 100		Cannot schedule 14-15	
CT 102		Cannot schedule 14-15	
CT 105		Cannot schedule 14-15	
CT 114		Cannot schedule 14-15	
CT 200		Cannot schedule 14-15	
CT 212		Cannot schedule 14-15	
CT 222		Cannot schedule 14-15	
CT 241		Cannot schedule 14-15	
CT 243		Cannot schedule 14-15	
ELEC 110		Cannot schedule 14-15	
ELEC 115		Cannot schedule 14-15	
ELEC 120		Cannot schedule 14-15	
ELEC 130		Cannot schedule 14-15	
ELEC 140		Cannot schedule 14-15	
ELEC 150		Cannot schedule 14-15	
ELEC 160		Cannot schedule 14-15	
ELEC 220		Cannot schedule 14-15	
ELEC 250		Cannot schedule 14-15	
ELTE 125		Cannot schedule 14-15	
ELTE 130		Cannot schedule 14-15	
ELTE 135		Cannot schedule 14-15	
ELTE 180		Cannot schedule 14-15	
ELTE 235		Cannot schedule 14-15	
FTEC 102		Cannot schedule 14-15	
FTEC 111		Cannot schedule 14-15	
FTEC 112		Cannot schedule 14-15	
FTEC 113		Cannot schedule 14-15	
FTEC 114		Cannot schedule 14-15	
FTEC 115		Cannot schedule 14-15	
FTEC 117		Cannot schedule 14-15	
FTEC 120		Cannot schedule 14-15	
FTEC 122		Cannot schedule 14-15	
FTEC 123		Cannot schedule 14-15	
FTEC 125		Cannot schedule 14-15	
FTEC 126		Cannot schedule 14-15	
FTEC 127		Cannot schedule 14-15	
FTEC 128		Cannot schedule 14-15	
FTEC 129		Cannot schedule 14-15	
FTEC 130		Cannot schedule 14-15	
FTEC 131		Cannot schedule 14-15	
FTEC 132		Cannot schedule 14-15	
FTEC 137		Cannot schedule 14-15	
FTEC 138		Cannot schedule 14-15	
FTEC 139		Cannot schedule 14-15	
FTEC 141		Cannot schedule 14-15	
FTEC 142		Cannot schedule 14-15	
FTEC 144		Cannot schedule 14-15	
FTEC 149		Cannot schedule 14-15	
FTEC 150		Cannot schedule 14-15	
FTEC 216		Cannot schedule 14-15	
FTEC 217		Cannot schedule 14-15	

FTEC 240		Cannot schedule 14-15	
FTEC 250		Cannot schedule 14-15	
FTEC 295AL		Cannot schedule 14-15	
FTEC 295B		Cannot schedule 14-15	
FTEC 295BL		Cannot schedule 14-15	
ID 100		Cannot schedule 14-15	
ID 110		Cannot schedule 14-15	
ID 120		Cannot schedule 14-15	
ID 150		Cannot schedule 14-15	
ID 160		Cannot schedule 14-15	
ID 201		Cannot schedule 14-15	
ID 220		Cannot schedule 14-15	
ID 230		Cannot schedule 14-15	
ID 250		Cannot schedule 14-15	
ID 260		Cannot schedule 14-15	
WELD 101		Cannot schedule 14-15	
WELD 110		Cannot schedule 14-15	
WELD 120		Cannot schedule 14-15	
WELD 130		Cannot schedule 14-15	
WELD 145		Cannot schedule 14-15	
WELD 211		Cannot schedule 14-15	
WELD 212		Cannot schedule 14-15	
WELD 230		Cannot schedule 14-15	
WELD 240		Cannot schedule 14-15	
WELD 260		Cannot schedule 14-15	
<b>Visual and Performing Arts</b>			
ART 101		Cannot schedule 14-15	
ART 102		Cannot schedule 14-15	
ART 110		Cannot schedule 14-15	
ART 140		Cannot schedule 14-15	
ART 145L		Cannot schedule 14-15	
ART 160		Cannot schedule 14-15	
ART 210		Cannot schedule 14-15	
ART 219		Cannot schedule 14-15	
ART 222L		Cannot schedule 14-15	
ART 222		Cannot schedule 14-15	
DM 101L		Cannot schedule 14-15	
DM 101		Cannot schedule 14-15	
DM 103L		Cannot schedule 14-15	
DM 103		Cannot schedule 14-15	
DM 105L		Cannot schedule 14-15	
DM 105		Cannot schedule 14-15	
DM 106L		Cannot schedule 14-15	
DM 106		Cannot schedule 14-15	
DM 110L		Cannot schedule 14-15	
DM 110		Cannot schedule 14-15	
DM 112L		Cannot schedule 14-15	
DM 112		Cannot schedule 14-15	
DM 113L		Cannot schedule 14-15	
DM 113		Cannot schedule 14-15	
DM 115L		Cannot schedule 14-15	

DM 115		Cannot schedule 14-15	
DM 127L		Cannot schedule 14-15	
DM 127		Cannot schedule 14-15	
DM 128L		Cannot schedule 14-15	
DM 128		Cannot schedule 14-15	
DM 133L		Cannot schedule 14-15	
DM 133		Cannot schedule 14-15	
DM 143L		Cannot schedule 14-15	
DM 143		Cannot schedule 14-15	
DM 145L		Cannot schedule 14-15	
DM 145		Cannot schedule 14-15	
DM 203L		Cannot schedule 14-15	
DM 203		Cannot schedule 14-15	
DM 205L		Cannot schedule 14-15	
DM 205		Cannot schedule 14-15	
DM 206L		Cannot schedule 14-15	
DM 206		Cannot schedule 14-15	
DM 213L		Cannot schedule 14-15	
DM 213		Cannot schedule 14-15	
DM 215L		Cannot schedule 14-15	
DM 215		Cannot schedule 14-15	
DM 233L		Cannot schedule 14-15	
DM 233		Cannot schedule 14-15	
DM 246L		Cannot schedule 14-15	
DM 246		Cannot schedule 14-15	
DM 298L		Cannot schedule 14-15	
DM 298		Cannot schedule 14-15	
FTV 215		Cannot schedule 14-15	
FTV 242		Cannot schedule 14-15	
FTV 261		Cannot schedule 14-15	
MUS 191		Cannot schedule 14-15	
MUS 201		Cannot schedule 14-15	
MUS 202		Cannot schedule 14-15	
MUS 258		Cannot schedule 14-15	
MUSC 123		Cannot schedule 14-15	
MUSC 141		Cannot schedule 14-15	
MUSC 176		Cannot schedule 14-15	
MUSC 224		Cannot schedule 14-15	
MUSC 225		Cannot schedule 14-15	
PHOT 107		Cannot schedule 14-15	
PHOT 213L		Cannot schedule 14-15	
PHOT 213		Cannot schedule 14-15	
PHOT 250		Cannot schedule 14-15	
PHTC 101L		Cannot schedule 14-15	
PHTC 101		Cannot schedule 14-15	
PHTC 125L		Cannot schedule 14-15	
PHTC 125		Cannot schedule 14-15	
PHTC 150L		Cannot schedule 14-15	
PHTC 150		Cannot schedule 14-15	
PHTC 201L		Cannot schedule 14-15	
PHTC 201		Cannot schedule 14-15	

PHTC 203L		Cannot schedule 14-15	
PHTC 203		Cannot schedule 14-15	
PHTC 205L		Cannot schedule 14-15	
PHTC 205		Cannot schedule 14-15	
PHTC 211L		Cannot schedule 14-15	
PHTC 211		Cannot schedule 14-15	
PHTC 215L		Cannot schedule 14-15	
PHTC 215		Cannot schedule 14-15	
PHTC 275L		Cannot schedule 14-15	
PHTC 275		Cannot schedule 14-15	
PHTC 298L		Cannot schedule 14-15	
PHTC 298		Cannot schedule 14-15	
THA 102		Cannot schedule 14-15	
THA 103		Cannot schedule 14-15	
THA 120A		Cannot schedule 14-15	
THA 120B		Cannot schedule 14-15	
THA 120C		Cannot schedule 14-15	
THA 120D		Cannot schedule 14-15	
THA 130		Cannot schedule 14-15	
THA 133		Cannot schedule 14-15	
THA 150		Cannot schedule 14-15	
THA 205		Cannot schedule 14-15	
THA 215		Cannot schedule 14-15	
THA 218		Cannot schedule 14-15	
THA 220		Cannot schedule 14-15	
THA 298A		Cannot schedule 14-15	
THA 298B		Cannot schedule 14-15	
THA 298C		Cannot schedule 14-15	

### 13. ADJOURNMENT

#### NON-DISCRIMINATION POLICY

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**ANTELOPE VALLEY COLLEGE**  
**Academic Affairs Office**

DATE: February 28, 2013  
LOCATION: BE 321 – Computer Room  
TIME: 3:00 p.m.

<b>MEMBERS PRESENT</b>			<b>MEMBERS ABSENT</b>
Jeffrie Ahmad	Linda Harmon	Donna Meyer	De'Nean Coleman-Carew Sharon Lowry Denise Walker
Richard Coffman	Tom Hutchison	LaDonna Trimble	
Karen Cowell	Lisa Karlstein	Les Uhazy	
Chris Dundee	Maria Kelly (proxy)	Denise Walker	
Tooraj Gordi	Scott Lee		
Lee Grishman (proxy)	Cynthia Littlefield		
<b>GUESTS PRESENT</b>			
De'Nean Coleman-Carew	Charlotte Forte-Parnell	Gary Roggenstein	

**2012-2013**  
**Academic Policies & Procedures Committee Meeting No. 9**  
**MINUTES**

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 3:03 p.m. by Mrs. Linda Harmon, AP&P Faculty Co-Chair.

**2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR**

Mrs. Harmon stated that she was looking at the list of courses we have to do for next year, and trying to determine which classes can be left off for next year. Don't have that but going with the list and get them done.

**3. APPROVAL OF MINUTES**

a. February 14, 2013 Minutes

A motion was made and seconded to approve the minutes of the February 14, 2013 AP&P meeting. Motion carried.

**4. INFORMATIONAL ITEMS**

a. 2013-14 AP&P Deadline – Courses and Programs need to be approved by 11/14/2013 for Fall 2014 inclusion

- CORs that need to be revised this academic year – List at the end of the agenda
- TMC Degrees that need to be developed and brought to AP&P – List at the end of the agenda

Mrs. Harmon noted that the courses and programs listed at the end of the agenda would need to be approved by the November 14, 2013 meeting. However, it was noted that many of the courses listed have already been completed and should be taken off the list.

b. Existing Programs in CurricUNET – Contact Melissa prior to creating a program copy

c. Establish Proxy for voting purposes by submitting a memo to AP&P

Mrs. Harmon reported that there were still a few divisions that had not submitted a memo identifying who their proxy would be.



- d. CurricUNET Workshops – COR and Program Development Assistance
- Attendees can claim a maximum of 3 hours of Standard 1 Flex credit
    1. Tuesday, March 12, 2013, 10:30a.m.-2:30p.m. – BE 321 (Linda Harmon)
    2. Wednesday, March 13, 2013, 8:00-10:50a.m. – BE 321 (Linda Harmon)
    3. Wednesday, March 27, 2013, 1:00-4:00p.m. – BE-321 (Linda Harmon)
    4. Tuesday, April 9, 2013, 12:00-4:00p.m. – BE-321 (Linda Harmon)

Mrs. Harmon reported that she was still awaiting clarification as to whether flex credit could be given for these workshops. However, she still plans on conducting the workshops even if flex credit is not allowed for the presenters. Dr. Cowell asked where the list of attendees at prior workshops was located and it was noted that the list was maintained in the Academic Senate office.
- e. Reviewing the Mission Statement
- Mrs. Harmon reported that the committee members need to review the Mission Statement with their divisions and bring back any changes to the document to the AP&P meeting of March 28, 2013.
- f. Repeatability
- Mrs. Ahmad reported that she had passed on the information to Tom Graves and had not received any feedback as yet. However, the research on this was done last year, and she didn't think there would be many changes. Gary Roggenstein noted that he has discussed concerns with his associates regarding intercollegiate athletics and was told that some top codes were being changed. He was hoping to have some clarification from the Chancellor's Office sometime in March.
- g. TMC Report
- h. CSUGE/IGETC Course Designation
- IGETC – (Requested Spring 2012 and prior)
    1. ECON 100 – Area 4
    2. GEOG 101L – Area 5C
    3. PHIL 109 – Area 3
    4. POLS 200 – Area 4
    5. SOC 200 – Area 4
  - IGETC – (Current)
    1. CHIN 201 – Area 3B
    2. CHIN 202 – Area 3B
    3. GEOL 102L – Area 5A
    4. MATH 124 – Area 2A
    5. MATH 148 – Area 2A
    6. THA 130 – Area 3A
  - CSU/GE - (Requested Spring 2012 and prior)
    1. ART 150 – Area C1
    2. ECON 100 – Area D2
    3. PHIL 109 – Area C2
    4. POLS 200 – Area D8
    5. SOC 200 – Area D10
  - CSU/GE - (Current)
    1. BIOL 205 – Area B2, B3
    2. CFE 211 – Area D7
    3. CHIN 201 – Area C2
    4. ENGR 125 – Area B4
    5. MATH 148 – Area B4
    6. MUS 130 – Area C1
    7. NF 103 – Area E

**5. ACTION ITEM – Substantial Program Revisions**

- a. English, Transfer  
A motion was made and seconded to approve the revisions to the English, Transfer program. Mr. Mark Hoffer was present to discuss the revisions made to the program. Motion carried.
- b. English, Non-Transfer  
A motion was made and seconded to approve the revision to the English, Non-Transfer program. Mr. Mark Hoffer was present to discuss the revisions made to the program. Motion carried.

**6. ACTION ITEM – New Program Development**

- a. Early Childhood Education, AA-T
- b. English AA-T
- c. Geology, AS-T
- d. History, AA-T
- e. Music, AA-T  
A motion was made and seconded to approve Music, AA-T. Dr. Berkeley Price was present to discuss the program, and Dr. Grishman asked about the fundamentals of music for a student who was already proficient in that area. Dr. Price responded that they can test out of it, although it is required for the degree. Motion carried.
- f. Physics, AS-T  
A motion was made and seconded to table items (a), (b), (c), (d) and (f) because the PLOs were not complete. Motion carried.

**7. CONTINUING AP&P 11-12 AGENDA ITEMS**

- a. Proficiency Requirements upon Graduation - Reading, Mathematics, and Writing Proficiency levels  
Mrs. Trimble reported that she had received information from Dr. Coleman regarding the requirement for an Associate's Degree with a proficiency test, and Mrs. Trimble referred to Section 55063 of Title 5. After discussion it was suggested that the following information be included in the statement: "Students are cautioned that other colleges and universities may restrict the acceptance of courses taken on a Pass/No Pass basis, especially for satisfaction of general education and major requirements. Students planning to transfer should check college catalogs for applicable policies. The Pass/No Pass option is elected by the student per the deadline specified in the class schedule and cannot be reversed. **NOTE:** Pass notation does not demonstrate competency for proficiency requirements." Mrs. Ahmad will work with her faculty and bring the wording back to the next meeting.
- b. Repeatability of courses
- c. Content Review and Course Validation Process for Prerequisites

**8. REPORTS (limited to 5 min. each)**

- a. UC Changes in COR and Textbook Requirements
  - Changes our revision cycle to 4 years for all courses
  - Discuss, Collect Comments, and Report to AP&P on February 28, 2013
    - Business, Computer Studies and Economic Dev.
    - Health Sciences
    - Kinesiology, Athletics and Dance
    - Social and Behavioral Sciences
    - Student Services/Counseling

- Instructional Resources/Extended Services
- Language Arts
- Math & Engineering
- Science
- Technical Education
- Visual and Performing Arts

b. Proficiency Requirements upon Graduation 12-13 College Catalog, page 50, top of third column (Memos are attached)

Discuss, Collect Comments, and Report to AP&P on November 8, 2012

• **Writing:** Completion of ENGL 101 with a minimum grade of “C.” NOTE: Completion of ENGL 101 with a “P” (Pass) option does not satisfy this requirement.

- Business, Computer Studies and Economic Dev.
- Health Sciences
- Instructional Resources/Extended Services
- Language Arts
- Math & Engineering
- Science
- Kinesiology, Athletics and Dance
- Social and Behavioral Sciences
- Student Services/Counseling
- Technical Education
- Visual and Performing Arts

c. Course to meet both the major and general education requirements for local degrees

- Current Policy: 12-13 College Catalog, page 49, top of third column: No course may be counted as meeting both a GE requirement and a major requirement in any District degree.
- Evaluate our degrees, discuss with discipline faculty in your divisions and report to AP&P on November 8, 2012
- Business, Computer Studies and Economic Dev.
- Health Sciences
- Instructional Resources/Extended Services
- Language Arts
- Math & Engineering
- Science
- Kinesiology, Athletics and Dance
- Social and Behavioral Sciences
- Student Services/Counseling
- Technical Education
- Visual and Performing Arts

**9. ACTION ITEM**

a. Proficiency Requirements: Writing

A motion was made and seconded to table this item until the next meeting. Motion carried.

**10. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P**

Area of Study	Template Attached	Articulation Agreements	PLO	CurricUNET Status
1. Anthropology				
2. Computer Science				
3. Early Childhood Education	X	NA	NEEDED	Submitted – Agenda Ready
4. Elementary Teacher Education				
5. English	X	X	NEEDED	Submitted – Articulation and

				Library
6. Geology	X	NA	NEEDED	Submitted – Agenda Ready
7. History	X	X	NEEDED	Submitted – Awaiting Fac
8. Journalism				
9. Music	X	NA	NEEDED	Submitted – Dean and AP&P Rep
10. Philosophy				Still pending template from State
11. Physics	X	NA	NEEDED	Submitted – Agenda ready
12. Spanish				Still pending template from State

**Completed AVC AA-T/AS-T Degrees**

- 13. Administration of Justice
- 14. Art History
- 15. Business Administration
- 16. Geography
- 17. Political Science
- 18. Psychology
- 19. Sociology
- 20. Theatre Arts
- 21. Communication Studies
- 22. Mathematics
- 23. Kinesiology
- 24. Studio Arts

**11. ADDITIONAL INFORMATION – Courses by Division that need to be revised and submitted to AP&P**

Course	Degree/Cert/GE Area	Scheduling Restrictions if not approved by 12/13/12	Status
<b>Counseling/Student Services</b>			
EOPS 060, Enrichment Class		Cannot schedule 13-14	Submitted – Agenda
<b>Instructional Resources/Extended Services</b>			
LIB 105, Libraries and Information		Cannot schedule 13-14	Submitted – Agenda

<b>Language Arts</b>			
CHIN 101, Elementary Chinese I		Cannot schedule 13-14	<i>Submitted – Agenda</i>
CHIN 102, Elementary Chinese 2		Cannot schedule 13-14	<i>Submitted – Agenda</i>
<b>Science</b>			
CHEM 212, Organic Chemistry Support Laboratory		Cannot schedule 13-14	<i>Submitted – Agenda</i>
GEOG 102L, Phys Geog Lab: Earth's Weather & Climate		Cannot schedule 13-14	
GEOG 102, Phys Geog: Earth's Weather & Climate		Cannot schedule 13-14	
GEOG 298A, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
GEOG 298B, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
GEOG 298C, Special Studies in GIS		Cannot schedule 13-14	<i>Submitted– Awaiting Faculty</i>
<b>Kinesiology, Athletics and Dance</b>			
KIN 230, Intercollegiate Women's Soccer		Cannot schedule 13-14	<i>Submitted – Agenda</i>
<b>Visual and Performing Arts</b>			
ART 145L, Design and Color Lab		Cannot schedule 13-14	<i>Submitted – Agenda</i>
ART 160, Painting/Drawing Techniques		Cannot schedule 13-14	<i>Submitted – Agenda</i>
ART 219, Intermediate Illustration		Cannot schedule 13-14	<i>Submitted – Agenda</i>
FTV 101, Introduction to Film		Cannot schedule 13-14	<i>Submitted – Agenda</i>
FTV 215, Directing for Film & Video		Cannot schedule 13-14	<i>Submitted – Agenda</i>
FTV 242, Writing and Pre-Production of the Short Film		Cannot schedule 13-14	<i>Submitted – Agenda</i>
FTV 261, Religion and Cinema		Cannot schedule 13-14	<i>Submitted – Agenda</i>
MUS 191, Treble Choir-Children's Music		Cannot schedule 13-14	Submitted
MUS 258, Composition		Cannot schedule 13-14	Submitted

MUSC 123, Stage Voice Workshop		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 141, Concert Attendance		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 176, Beginning Rock Band Workshop		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 224, Jazz Improvisation Workshop		Cannot schedule 13-14	Submitted – <i>Agenda</i>
MUSC 225, Commercial Music Ensemble		Cannot schedule 13-14	<i>Submitted – Agenda</i>
THA 120A, Rehear&Perform: Drama		Cannot schedule 13-14	Submitted – <i>Agenda</i>
THA 120B, Rehear&Perform: Comedy		Cannot schedule 13-14	Submitted – <i>Agenda</i>
THA 120C, Rehear&Perform: Musical Theatre		Cannot schedule 13-14	Submitted – <i>Agenda</i>
THA 130, Improvisation		Cannot schedule 13-14	Submitted – <i>Agenda</i>
THA 133, Makeup for the Stage		Cannot schedule 13-14	
THA 205, Advanced Acting Workshop		Cannot schedule 13-14	Submitted – <i>Agenda</i>
THA 215, Acting for the Camera		Cannot schedule 13-14	Submitted – <i>Agenda</i>
THA 218, Audition Tech for the Actor		Cannot schedule 13-14	Submitted – <i>Agenda</i>
THA 220, Fundamentals of Directing		Cannot schedule 13-14	Submitted – <i>Agenda</i>

**12.ADJOURNMENT**

A motion was made and seconded to adjourn the 02/28/2013 AP&P Committee meeting at 3:56 p.m.  
 Motion carried.

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