Minutes IT Committee	Thursday, Oct 24, 2019 L-201 2pm – 3pm

Type of Meeting: *Regular*
Note Taker: *Jana Crawford*
Please Review/Bring: *Agenda and Minutes*
In Attendance: *Richard Shaw, Lisa O'Leary, Bill Carlson, Deborah Sanchez, Laureano Flores, Jimmie Bowen, Michele Lathrop, Mike Wilmes, Perry Jehlicka, Rick Motawakel, Duane Rumsey, Javier Carcano*

Committee Members:
Richard Shaw, ITS Executive Director
Lisa O'Leary, Co-Chair
Duane Rumsey, VP Academic Affairs Designee
Mike Wilmes, ITS Systems Administrator
Javier Carcano, ITS Systems Security Administrator
Perry Jehlicka, DETC Co-Chair
Rick Motawakel, Academic Senate
Jimmie Bowen, Academic Senate
Dr. Casey Scudmore, Faculty Union
Deborah Sanchez, Faculty – Library/Institutional Research
Michele Lathrop, Classified – Academic Development
Vacant – Classified – Student Services
Denise Anderson – Classified – Business Services
Lisa O'Leary – Classified Union
Bill Carlson – Classified CMS
Rianne Palecpec – ASO Student
Laureano Flores – Dean – Instructional Services
LaDonna Trimble – Dean – Student Services

	Items	Person	Notes
I.	Welcome	Chair	
II.	Approval of Sept 26, 2019 Minutes	All	*Approved as written.*
III.	Refresh Phase 1: Desktop and Lectern Computers	Chair	**Issues Discussed:** *The 2019-2020 Proposed Computer Refresh spreadsheet was presented.* *Laureano Flores clarified that funds from grants must be used to support CTE programs. Funds should be available in Spring 2020.* *Duane Rumsey discussed the need for refresh in the Digital Media labs. ITS purchased additional Deep Freeze licenses, which should help with the storage issues in the DM labs.*

		Follow Up Items: *Members of the IT Committee will review the proposed computer refresh and discuss any questions/concerns at the next meeting.*
IV. AP 3725 Draft	Chair	**Issues Discussed:** *AP 3725 Information Accessibility draft was presented.* **Follow Up Items:** *Members of the IT Committee will review the proposed draft and discuss any questions/concerns at the next meeting.*
V. Other Issues	All	**Issues Discussed:** *The 8th Biannual Cyber Security Summit was held at UC Santa Barbara on October 23, 2019. Kelly Thiele, Team Lead in the Cybersecurity and Infrastructure Security Agency (CISA), shared insight about their first phishing assessment service. This service, offered by the Department of Homeland Security, tests the human behavioral response when presented with a phishing email and evaluates an organization's susceptibility and reaction to phishing emails of varying complexity. After the assessment, the organization will receive a report that highlights organizational click rates for varying types of phishing emails and summarizes metrics related to the likelihood of the organization to fall victim to phishing attacks.* *Everything they have built is available for free access.* **Follow Up Items:** *Members of the IT Committee were asked to consider if there is value in AVC leveraging this tool to raise awareness and protect the college.* *Things to consider:* - ***No** personal data will be collected* - *What level of phishing should be conducted?* - *Notify users before testing is sent out?* - *Do we take results and make actionable and at what level?*
FUTURE MEETING DATES: Fall 2019: 11/14 Spring 2020: 2/27, 3/12, 3/26, 4/9, 4/23, 5/14, 5/28 Summer 2020: 6/11, 7/9 (if needed)		