



# Outcomes Committee Minutes

Monday, October 12, 2015

BE 324

3:00 – 4:30pm

**Type of Meeting:** *Regular*

**Note Taker:** *Melissa Jauregui, Academic Affairs Specialist*

**Please Review/Bring:** Review the past minutes for accuracy.

**Committee Members:**

Stacey Adams, Faculty Division Rep, present  
 Kim Covell, Classified Union, absent  
 Svetlana Deplazes, Research Analyst, present  
 Jessica Eaton, Faculty Division Rep, present  
 Irit Gat, Faculty Division Rep, present  
 Meeta Goel, Cochair, present  
 Glenn Haller, Cochair, present  
 Anne Hemsley, Faculty Division Rep, present  
 Cindy Hendrix, Faculty Division Rep, present  
 Melissa Jauregui, Confidential Management, present  
 Rachel Jennings, Faculty Division Rep, present  
 Scott Lee, Faculty Division Rep/Librarian, absent  
 Karen Lubick, Faculty Division Rep, absent  
 Tom O’Neil, Academic Dean, absent  
 Melanie Parker, Faculty Division Rep, present  
 Brenda Solis, Student Rep, absent  
 Wendy Stout, Faculty Division Rep, present  
 LaDonna Trimble , Student Services Dean, absent

**Guests Present:**

Maria Clinton  
 Kyle Jacobsen

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Glenn / Meeta</i>	The Outcomes Committee meeting was called to order at 3:06pm. Dr. Glenn Haller requested a motion to amend the agenda to include PSY 301 SLOs and the AFMT PLOs, required for the Baccalaureate degree. A motion was made and seconded to add PSY 301 SLOs and the AFMT PLOs to the agenda. Motion carried unanimously by those members present.
II. Approval of Previous Minutes -9/28/2015	<i>All</i>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the minutes from 9/28/2015. After a brief moment, no edits were requested or noted. Motion carried unanimously by those members present.</p> <p><b><u>Follow Up Items:</u></b> None.</p>



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<p>III. Consent Item – Revised SLOs -COMM 214 -MKTG 121 -OT 101, OT 105</p>		<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the course outcomes for those courses listed under Consent Item. After a brief moment, no edits were requested or noted. Motion carried unanimously by those members present.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
<p>IV. Action Item – New SLOs -AFMT 310 -AFMT 320 -AFMT 330 -AFMT 340 -AFMT 341 -AFMT 342 -AFMT 345 -AFMT 346 -AFMT 350 -AFMT 351 -*BIOL 304 -ENGL 315 -ENGR 140 -PSCI 302</p>		<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the course outcomes for those courses listed under Action Item IV. After a brief review of each course listed, only minor edits were requested for ENGL 315, no edits were requested or noted for any other course. All requested edits were made during the meeting with the approval of the faculty member present. Motion carried unanimously by those members present.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
<p>V. Action Item – Revised SLOs -ACCT 131 -ACCT 201 -*ENGR 125 -ENGR 220L -*MATH 115 -OT 121</p>		<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the course outcomes for those courses listed under Action Item IV. After a brief review of each course listed, only minor edits were requested for ACCT 131, ACCT 201, and ENGR 125, no edits were requested or noted for any other course. All requested edits were made during the meeting with the approval of the faculty member present. A request was made to also edit SLO 2 of ENGR 220L. The edits requested were too substantial to make during the meeting without consulting the discipline faculty. Motion carried unanimously by those members present to approve all course noted except ENGR 220L.</p> <p><b><u>Follow Up Items:</u></b> ENGR 220L was held for revision and will return to a future agenda once all requested edits are completed.</p>



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VI. Action Item – Revised PLOs -LAS – Social/Behavioral Sciences		<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the revised program learning outcomes for LAS – Social/Behavioral Sciences. After a brief moment, a request was made to add the assessment criteria and achievement target. Motion carried unanimously by those members present with the inclusion of the assessment criteria and achievement target.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
VII. Action Item – New PLOs -AFMT BS Degree	<i>All</i>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the new program learning outcomes for the Airframe Manufacturing Technology BS. After a brief moment, no edits or revisions were requested. Motion carried unanimously by those members present.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
VIII. Approval Item – Committee Structure -Remove AA Faculty (Senate Appointed)	<i>All</i>	<p><b><u>Issues Discussed:</u></b> Dr. Glenn Haller requested the committee members to review the committee structure as a whole and make recommendation if needed to bring it current. A recommendation was made to remove the Academic Senate appointed AA Faculty and Academic Senate appointed SS Faculty position. It was also recommended that the Classified position be changed to an open nonunion appointed position so any classified member can join.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approved the changes to the committee structure as noted. Motion carried unanimously by all members present.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
IX. Action Item – WEAVE Facilitator Training Materials	<i>Glenn</i>	<p><b><u>Issues Discussed:</u></b> Dr. Glenn Haller requested the committee to review the documents included in the packet. After a brief review, it was</p>



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		<p>requested that the first page be changed to proper headers followed by bullets.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the Weave Facilitator Training Material. The changes discussed will be incorporated. Motion carried unanimously by all members present.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
X. Discussion Item – PLOs Procedures	<i>All</i>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to table this item. It will return to the next agenda for discussion. Motion carried unanimously by those members present.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
XI. Discussion Item – Deadline Dates	<i>All</i>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to table this item. It will return to the next agenda for discussion. Motion carried unanimously by those members present.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
<b>NEXT MEETING DATE: 10/26/2015</b>		