



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
AGENDA
November 13, 2013
2:00 p.m. – 3:30 p.m.
A140

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE CO-CHAIR
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. October 23, 2013 Minutes - attachment
5. INFORMATIONAL ITEMS
 - a. 2014-2015 Proposal Request – due February 28, 2014
 - b. Sabbatical Request Deadlines
6. ACTION ITEMS
 - a. Non-Shared Governance Committee Request Form – Standard 3
7. DISCUSSION ITEMS
 - a. Fall 2014 Welcome Back Day Workshops – Terry Cleveland
 - b. Emergency Preparedness Online Training – Mark Bryant
 - c. CCC Confer Workshops
8. OTHER
 - a. Walking Program – Jackie Lott
 - b. Review/Approve Flex Plans
 - c. Next meeting moved to Wednesday, November 20, 2013
9. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
MINUTES
November 13, 2013
2:00 p.m. – 3:30 p.m.
A140

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Faculty Professional Development meeting of November 13, 2013, was called to order at 2:03 p.m. by Dr. Irit Gat, Chair.

2. OPENING COMMENTS FROM THE CHAIR

Dr. Irit Gat reported she will meet with Leslie Carr, manager of Faculty Professional Development at College of the Canyons.

3. OPEN COMMENTS FROM THE PUBLIC

- Dr. Magdalena Capriou stated her dilemma of membership on another committee that often conflicts with Faculty Professional Development meetings.
- Mr. Harish Rao reported he will be conducting the Antelope Valley College (AVC) Intramural Speech Tournament Speech Contest on Saturday, November 16, 2013.
- Ms. Melanie Parker reported on Wednesday, November 20, 2013, 5:30 p.m. – 6:30 p.m. she will present *Making Learning Visible* – a student practicum that show SLOs and PLOs in practice.

4. APPROVAL OF MINUTES

a. October 23, 2013 Minutes – attachment

A motion was made and seconded to approve the minutes of the October 23, 2013 Faculty Professional Development Meeting.

Motion carried.

5. INFORMATIONAL ITEMS

a. 2014-2015 Proposal Request – due February 28, 2014

Dr. Gat reported the 2014-2015 Faculty Professional Development (FPD) Proposal Request is now online: <http://www.avc.edu/administration/organizations/fpd/documents.html>. Dr. Gat asked members to take the information to their divisions and encourage colleagues to submit a proposal. She reminded members activities must be scheduled prior to the end of April 2015.

b. Sabbatical Request Deadlines

Dr. Gat explained the FPD committee will review the sabbatical submissions and make a recommendation to President Ed Knudson for his final decision.

6. ACTION ITEMS

a. Non-Shared Governance Committee Request Form – Standard 3

A motion was made to discontinue Non-Shared Governance Committee Requests.

Discussion was made regarding Advisory Committees and it was decided the work would earn Standard 4 credit. Work with PLOs and SLOs does not earn credit as they are considered job duties.

Motion carried with two (2) abstentions.

7. DISCUSSION ITEMS

Approved: February 12, 2014 Faculty Professional Development Committee Meeting

- a. Fall 2014 Welcome Back Day Workshops – Terry Cleveland
Mr. Terry Cleveland addressed members to discuss upcoming emergency training to be conducted campuswide. Antelope Valley College (AVC) has contracted with West Coast Consulting Group Inc., to implement training for disaster preparedness and emergency response. Three (3) workshop opportunities for **Shooter Training** will be available on August 16, 2014 during Fall 2014 Welcome Back Day. Attendees will earn Standard 1 credit.

Mr. Cleveland discussed mandatory **Emergency Preparedness Online Training** for all employees – six (6) hours of online training. Groups will take the online course as follows:

- 1) Admin Council, Personnel and Maintenance
- 2) Non CMS Classified
- 3) Full-time Faculty
- 4) Adjunct Faculty

President Knudson will be sending out information in the next few weeks. Live training will also be implemented but does not involve everyone.

Mr. Cleveland explained Occupational Safety and Health Administration (OSHA) requires institutions to conduct emergency training. If the district fails to complete the online training program, we become ineligible for federal and state reimbursement and low interest loans for infrastructure repairs to rebuild the campus should Antelope Valley College experience a disaster.

Mr. Cleveland discussed testing by Health Sciences Associates (HAS) is taking place for airborne mold in the Student Services building. Results will be distributed to those concerned and union representatives, and formally addressed in two sessions on February 26 and 27, 2014. The meetings will be held in the Performing Arts Theatre – times to be announced.

- c. CCC Confer Workshops – Greg Krynen
Greg Krynen reported Blackboard training is available online using CCCConfer.

8. OTHER

- a. Walking Program – Jackie Lott
Ms. Jackie Lott reported she was approached by Kathy Bingham, Matt Rainbow and President Knudson for the possibility of offering a walking program for wellness, to promote a positive environment. Lively discussion ensued to include various possibilities: health fair, corporate wellness program, guest speakers, nutrition. Ms. Lott will agendize for consideration next semester. Dr. Gat encouraged members to talk to departments for feedback.
- b. Review/Approve Flex Plans
Members reviewed and approved Faculty Professional Development Contracts.
- c. Dr. Gat moved the next meeting up one (1) week in consideration of the Thanksgiving holiday. The next meeting will be held Wednesday, November 20, 2013.

9. ADJOURNMENT

The Faculty Professional Development meeting of November 13, 2013 was adjourned at 3:05 p.m. by Dr. Irit Gat, Chair.

MEMBERS PRESENT			
Dr. Irit Gat	Rosa Fuller	Ty Mettler	Rick Shaw
Rae Agahari	Jack Halliday	Dr. Tom O’Neil	Cindy Walter
Rona Brynin	Greg Krynen	Melanie Parker	
Dr. Magdalena Caproiu	Jackie Lott	Harish Rao	
MEMBERS ABSENT		GUESTS	
Dr. Liette Bohler	Mark Hoffer	LaDonna Trimble	Terry Cleveland

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