



**Distance Education and Technology Committee
Minutes**

**Tuesday, October 10, 2023
3:00 p.m.- 4:00 p.m., L 201**

Type of Meeting: Regular
Please Review/Bring: Agenda Packet

James Dorn, Faculty Co-chair
 Greg Bormann, VPAA Designee
 Nate Dillon – ADMIN Council
 Alex Parisky, ITS Management
 VACANT, ITS Alternative Media Specialist
 Mike Wilmes, Learning Management Media Specialist (Ex-Officio)
 Greg Krynen, IMC Representative
 Gabrielle Poorman, AP&P
 John Toth, Faculty Union
 Sheri Langaman, Classified Union
 Cynthia Kincaid, Arts & Humanities
 Jim Bowen, Career Tech Ed
 Walter Briggs III, Counseling
 Mary Jacobs, Health & Safety Sciences
 Barry Green, Kinesiology & Athletics
 Debbie Sanchez, Library
 Kenan Shahla, Math, Science & Engineering
 VACANT, Language & Communication Arts
 Kimberly Barker, Social & Behavioral Sciences
 Jane Bowers, Faculty At-Large
 Kathy Osburn, Faculty At-Large
 VACANT, Adjunct Faculty Rep
 Alan Fillion, ASO Representative

Items	Action
I. Call to Order	Called to order at 0305
II. Approval of Agenda	A. Kim B. Mary
III. Opening Comments from Co-chairs	A. Greg - welcome back B. Proctoring and how does it look, proctored exams somewhere else to know that students are actually taking the exams, most teaching colleges have a testing center. student would need to IMC should look into the flexibility to get proctoring for exams even if they are not enrolled in our campus. Could we create a collective collaboration that allows us to utilize each others campuses to allow students to be proctored. C. Most colleges are not going to adopt this type of modality, there is the capacity to handle things at the testing center. There used to be a state



	<p>sponsored proctor center, but they've closed. We need to keep in mind that we have adequate support services in place for students who are not dual enrolled here at AVC.</p>
<p>IV. Open Comments from the Public</p>	<p>A. No comments from the public</p>
<p>V. Approval of Minutes</p>	<p>A. September 26th Minutes (attached)</p> <p>B. Motion carries</p>
<p>VI. Discussion Items</p>	<p>A. POCR Updates: POCR payments processing, the union updated that the payments will pay. future of the POCR process, meeting with the VP and will update. Courses that need to be reviewed, would like to see compensation for those faculty who are reviewing the courses. Are the funds still available. Those who submitted their courses will be going through the review process. However, there are some pending that have not been submitted yet.</p> <p>B. Online Course Data - how many students are enrolling from other schools through the CCC OEI? Student success in POCR approved online classes is greater than in others. Is there any other data we might be interested in? Our students are definitely taking more classes through the OEI throughout the state.</p> <p>C. The goal 6 years ago was to get us into the exchange, it took so long to get the OEI that the CVC stepped in, became a home college, became a teaching college, we are now one of 7 colleges in the state approved for POCR courses. If we are going to go that wide because we do due pre-requisites, one of the few schools willing to put in the legwork to verify that students have the pre-reqs to enter the course they want to take.</p> <p>D. Marketing needs the accessibility piece first. the instructor of record, is personally responsible for the accessibility in your course. The course must be accessible. Right now, the accessibility is a difficult aspect. Panorama does well, but OSD is hiring a position for media accessibility specialist. 1600, 450 online is the senate okay with that person checking the accessibility of all the online courses?</p> <p>E. The college should be responsible to provide the support for it. It's going to be a plan to give to the senate and ask the senate to give.</p> <p>F. Add accessibility as a discussion item for the next meeting. ID issues and see what the scope of the issues to see who can clearly not get it done. It's not a content issue, it's an accessibility issue.</p>

	<p>G. POCR is a subcommittee of DETC. could we add another subcommittee that could provide the recommendations? What resources do we need to allocate? A subcommittee that would support administration with checking the accessibility. They would need to be trained, instructional designers, or accessibility specialists. (this support would be there to train new employees on online teaching classes).</p> <p>H. As we move forward and discuss these types of issues it might be useful to work with the union for the evaluation of online classes, and work with AP&P to enhance the level of DETC certification we use. We may have the opportunity to guide some folks into assisting.</p>
<p>VII. Action Items</p>	<p>A. Goals -</p> <ul style="list-style-type: none"> a. Update DETC Handbook <ul style="list-style-type: none"> i. Include language about synchronous DE, including standards and processes for holding a class & teaching it. ii. Wording changes what organization would look like <ul style="list-style-type: none"> 1. Is it well crafted 2. Can I follow the direction it's going? b. Establish an ongoing process to check accessibility for DE courses. c. Update the regular and substantive interaction policy.
<p>VIII. Adjournment</p>	<p>1600</p>
<p>NEXT MEETING: 10/24</p>	<p>Fall Meeting dates 9/12, 9/26, 10/10, 10/24, 11/14, 11/28</p>