Budget Committee **A G E N D A**	June 10, 2015 2:30 – 3:30 pm SSV-151

Type of meeting:	Regular Meeting		
Recording Secretary:	Deborah Morgan		

Supporting Documents: CMS/Administrative Prioritization List, Non-CMS Classified Prioritization List, 2015-16 One Time Requests Scoring, and 2015-16 On-Going Requests Scoring

Comments by the Chair

Action Items:

1. **Prioritization Lists**
   - **CMS/Administrative**
   - **Non-CMS Classified**
2. **Distribution of Resource Allocation Funds**
   - **2015-16 One-Time Requests Score Sheet**
   - **2015-16 On-Going Requests Score Sheet**

Committee Members

Diana Keelen, Co-Chair	Executive Director Business Services (Co-Chair)
Ed Beyer, Interim Co-Chair	Academic Senate President or Designee (Co-Chair)
Jill Zimmerman	Dean of Student Services
Karen Cowell	Dean of Academic Affairs
Pamela Ford	Classified Union
Violet Christopher	Faculty Union
Justin Shores	Faculty Staff
Jonathan Over	Adjunct Faculty Staff
Maria Valenzuela	Classified Staff
Nichelle Williams	CMS
Terry Schultz (Interim)	Facilities
Maxine Griffin	Human Resources
Rick Shaw	Information Technology Committee
Fredy Aviles	Outcomes Committee
Carol Eastin	Program Review Committee
Vanessa Gibson	Student Success Committee
LaDonna Trimble	Enrollment Management Committee
Shawn Smith/Hoyoung Moon	ASO Representative
Mark Bryant	Vice President HR & Employee Relations, Ex-Officio
Erin Vines	Vice President Student Services, Ex-Officio
Bonnie Suderman	Vice President Academic Affairs, Ex-Officio

2015 Remaining Meetings:	*September 9 and 23*
June 10 and 24	*October 14 and 28*
July 8 and 22	*November 11 and 25*
August 12 and 26	*December 9 and 23*

Budget Committee Minutes	May 27, 2015 2:30 – 3:30 pm SSV-151	DRAFT
Called to order:	2:30 pm	Regular Meeting

Co-Chairs:

Diana Keelen / Dr. Ed Beyer

Attendees: Attendance sheet not available.

Resource Documents: 2015-2016 Tentative Budget

Minutes

Presentation

1. Presentation of the 2015-2016 Tentative Budget	Diana Keelen

Discussion: Prior to presenting the 2015-2016 Tentative Budget, Ms. Keelen noted that we just received the May Revise. The budget is now moving through the Senate. The Legislative Budget Office is looking at revenues coming into the State, and figures are higher than expected. This means some good news for community colleges, some not as positive. Highlights include:

Downward shift in COLA; from 1.58% to 1.02%. Lost about $315,000

Additional access funding. We assumed 2%, but the Statewide average changed to 3%. With the new Chancellor's Office growth allocation formula, some districts have a growth cap because they cannot meet demand, so that FTES was redistributed. AVC is receiving a higher growth figure of 3.15% with the new growth allocation model

Based on FTES, there is an *estimated* increase to basic allocation of $2.9 million.

One-time funding for mandates costs, scheduled maintenance and instructional equipment.

Increase in STRS and PERS contributions.

14.6% Reserves ($9+ million)

2011-12 reductions are now fully restored.

Ms. Keelen would like to look at and discuss establishing a growth application model to apply to growth money and the resource allocation proposals.

Committee members were invited to contact Ms. Keelen if there are any questions on the budget or if anyone would like one on one time to discuss the budget and how our funding works.

Action: N/A

Additional Information: There will be a joint meeting in the summer to review the Resource Allocations and Position Prioritization Lists.

CMS/Administrative Prioritization List
List by Rank
February 5, 2015

Rank	Position	Division/Area	Score	Comments
1	Development Officer, Alumni relations	Institutional Advancement	365	Range 26 $89,821
2	Technical Director, Performing Arts theater	Business	354	Range 26* $89,821
3	Budget Analyst	Business	337	Range 23* $81,996

*Subject to HR assessment

NON-CMS CLASSIFIED PRIORITIZATION LIST
Listed by Rank
December 16, 2014

Rank	Position	Division/Area	Score	Comments
1	Clerical III	HR/Risk Management	420	Range 12 $59,559
2	Cashier	Business	400	Range 9 $54,832
3 tie	Technical Analyst	Business	389	Range 17 $68,665
3 tie	Administrative Assistant	Institutional Advancement	389	Range 16 $66,711
4	Custodian I	Facilities	370	Range 10 $56,351
5	Clerical III (Learning Center)	Academic Affairs	350	Range 12 $59,559
6	Technical Analyst	Information Technology	345	Range 17 $68,665
7	Network Engineer	Information Technology	344	Range 28* $95,528
8	Automotive Equipment Mech. Asst.	Facilities	339	Range 18 $70,693
9	Employment Outreach Spec.	Student Services	331	Range 15 $64,824
10	Grounds Maintenance Worker	Facilities	313	Range 11 $57,925
11	Sound Engineer	Business/Auxiliary	308	Range 21 $77,228
12	Clerical III (Athletics)	Academic Affairs	299	Range 12 $59,559
13	Clerical III (Language Arts)	Academic Affairs	288	Range 12 $59,559
14	20% Coord. Deaf Services	Student Services	285	Range 16 20%= $13,733

*Subject to Classified Bargaining Unit & Human Resources Assessment

2015-2016 One Time Requests Scoring		
Budget Request	Total Average Score	Amount
Program Reviews: - 9Binder Tab POne TimeNew Master Plan	96.91	$ 300,000.00
Program Reviews: - 11Binder Tab POne TimeRelocate Campus Security/FA	88.42	$ 70,000.00
Program Reviews: - 12Binder Tab POne TimePalmdale Consultant Fees	88.09	$ 65,000.00
Program Reviews: - 10Binder Tab POne TimeReplace District Vehicles	87.36	$ 85,000.00
Program Reviews: - 6Binder Tab ROne TimeCCSSE survey for student engagement	67.19	$ 10,000.00
Program Reviews: - 5Binder Tab ROne TimeProfessional development	65.32	$ 10,000.00
Program Reviews: - 7Binder Tab BOne TimeRepair of engineering lab	64.32	$ 1,000.00
Program Reviews: - 16Binder Tab QOne TimeReplace aging library student copier with state of the art scanning	61.36	$ 2,100.00
Program Reviews: - 13Binder Tab ROne TimeMore welcoming environment	61.01	$ 15,000.00
Program Reviews: - 17Binder Tab QOne TimeUpgrade SSV151 AV	56.14	$ 40,000.00
Program Reviews: - 8Binder Tab FOne TimeNew art gallery flooring	54.72	$ 5,000.00
Program Reviews: - 18Binder Tab QOne TimeSound baffling equipment for quality instructional video recording space	54.60	$ 18,000.00
Program Reviews: - 2Binder Tab GOne TimeImplementation of mandated affordable health care act	52.21	$ 20,000.00
Program Reviews: - 1Binder Tab FOne TimeProvide training & transfer degrees to students	49.09	$ 5,000.00
Program Reviews: - 19Binder Tab QOne TimeRenovation of BE306 & BE302	38.99	$ 35,000.00
Program Reviews: - 15Binder Tab LOne TimeUpgrade 4 computers	38.03	$ 6,000.00
Program Reviews: - 4Binder Tab LOne TimeDistrict funded student workers	37.96	$ 15,000.00
Program Reviews: - 14Binder Tab LOne Time2 computers for front desk	36.38	$ 1,800.00
Program Reviews: - 20Binder Tab QOne TimeUnified identity system (on going need as well)	33.68	$ 200,000.00
Program Reviews: - 3Binder Tab LOne TimeSupplies for student identification cards	28.83	$ 5,000.00

2015-2016 On Going Requests Scoring		
Budget Request	Average Score	Amount
Program Reviews: - 16Binder Tab POn GoingFacilities Planning Consultant	93.27	$ 30,000.00
Program Reviews: - 14Binder Tab POn GoingM&O Baseline Funding Increase	88.00	$ 926,019.00
Program Reviews: - 15Binder Tab POn GoingCampus Roadway Increase	82.96	$ 266,900.00
Program Reviews: - 26Binder Tab BOn GoingX Ray equipment maintenance agreement	80.41	$ 10,000.00
Program Reviews: - 1Binder Tab BOn GoingAnnual accreditation fees	79.87	$ 1,900.00
Program Reviews: - 25Binder Tab BOn GoingProgram supplies	77.27	$ 500.00
Program Reviews: - 27Binder Tab BOn GoingIncrease supplies, equipment costs & license	77.17	$ 15,000.00
Program Reviews: - 7Binder Tab HOn GoingNon instructional supplies	76.54	$ 750.00
Program Reviews: - 10Binder Tab HOn GoingTravel & conference	75.92	$ 5,000.00
Program Reviews: - 6Binder Tab HOn GoingTemporary hourly clerical III's	74.36	$ 19,235.00
Program Reviews: - 28Binder Tab BOn GoingRepairs of machines & equipment & supplies	74.33	$ 2,200.00
Program Reviews: - 5Binder Tab EOn GoingProfessional growth funds	71.77	$ 2,000.00
Program Reviews: - 9Binder Tab HOn GoingContract services	71.38	$ 14,000.00
Program Reviews: - 8Binder Tab HOn GoingNon capitalized equipment	71.24	$ 2,700.00
Program Reviews: - 12Binder Tab KOn GoingMarketing & marketing materials	65.92	$ 83,000.00
Program Reviews: - 13Binder Tab ROn GoingAdjunct librarians	65.24	$ 130,000.00
Program Reviews: - 20Binder Tab QOn GoingContinue training videos available through	62.82	$ 15,000.00
Program Reviews: - 18Binder Tab QOn GoingProvide closed captioning in the classrooms in	59.37	$ 45,000.00
Program Reviews: - 22Binder Tab QOn GoingEstablishment of a standing server refresh cycle	56.82	$ 80,000.00
Program Reviews: - 23Binder Tab QOn GoingEstablishment of a standing desktop computer	56.18	$ 450,000.00
Program Reviews: - 17Binder Tab QOn GoingIncrease Banner/Ellucian support service contract	52.58	$ 25,000.00
Program Reviews: - 19Binder Tab QOn GoingCreate a regular refresh cycle for the classroom	52.38	$ 70,000.00
Program Reviews: - 11Binder Tab IOn GoingInformation system license fees for student	38.65	$ 8,000.00
Program Reviews: - 24Binder Tab QOn GoingNew computers for new hires	37.18	$ 45,000.00
Program Reviews: - 21Binder Tab QOn GoingPilot innovative instructional or operational software	35.14	$ 25,000.00
Program Reviews: - 2Binder Tab COn GoingHourly Clerical III	30.65	$ 30,962.00
Program Reviews: - 3Binder Tab COn GoingNon instructional supplies	27.62	$ 2,508.00
Program Reviews: - 4Binder Tab COn GoingStudent Workers Division Office	15.28	$ 7,360.00