

Learning Outcomes Committee Minutes

Monday, April 11, 2022
Zoom
2:30 – 4:00 PM

Type of Meeting: Regular
Note Taker: *Wendy Stout*

Committee Members (15+2):

Gary Heaton-Smith, Faculty Co-Chair
Meeta Goel, Administrative Co-Chair
Svetlana Deplazes, Data Steward
TBA, AA Rep
Tiesha Klundt, Faculty Area Rep
TBA, Faculty Division Rep
Samuel Padilla, Faculty Division Rep
Wendy Stout, Faculty Division Rep
Candace Martin, Faculty Division Rep
Cindy Hendrix, Faculty Division Rep
Jedidiah Lobos, Faculty Division Rep
Angela Koritsoglou, Faculty Division Rep
Ronda Nogales, Faculty Division Rep
Fredy Aviles, Faculty Division Rep
Stacey Adams, Faculty Division Rep
Nate Dillon, Faculty Division Rep
Ed Sammons, Faculty Division Rep
Cynthia Lehman, Faculty Division Rep
Linda Parker, Faculty Area Rep
Glenn Haller, Faculty Division Rep
Kaitlin Bessinger, Adjunct Rep
Tashniah Khan, Student Rep

Items	Person	Action
I. Approval of the Agenda	Gary	<u>Issues Discussed:</u> Moved and approved <u>Action Taken:</u> <u>Follow Up Items:</u>
II. Approval of the Minutes	Gary	<u>Issues Discussed:</u> Moved and approved with one obtention <u>Action Taken:</u> <u>Follow Up Items:</u>
III. Open Comments from the Chair	Gary/Meeta	<u>Issues Discussed:</u> None <u>Action Taken:</u> <u>Follow Up Items:</u>
IV. Open Comments from the Public	All	<u>Issues Discussed:</u> None <u>Action Taken:</u> <u>Follow Up Items:</u>
V. QFE	Meeta/Gary	<u>Issues Discussed:</u> Meeta talked about the QFE to look leads to improve student learning outcomes. We did not do what we set out to do in 2016 in relation to SLOs. A lot of work that we are doing with eLumen would make a good QFE to continue to improve from the 2016 QFE to accomplish by 2025. More to be worked with program review. <u>Action Taken:</u> <u>Follow Up Items:</u>
VI. Mapping	Gary	<u>Issues Discussed:</u>

		<p>1. All SLOs are mapped! Reports were not pulling accurately and access is limited, so we need to edit the map through Department Chairs. The Faculty Co-Chair and select committee members completed a draft of the map in April, 2022; before the completion, here is a report of the map so divisions understand what needs to be edited.</p> <p>Action Taken:</p> <p>Follow Up Items:</p> <ol style="list-style-type: none"> 1. Please request a meeting with each of your department chairs or request time at your division meetings. At the meeting, have the chairs pull the Curriculum Map and make changes as needed. If training is needed: <ol style="list-style-type: none"> a. SLO to ILO (video) b. SLO to PLO (video) c. Mapping Guide (text) d. ILO to Outcomes Instrument Map (for guidance)
VII. Action Plan Questions	Gary	<p>Issues Discussed:</p> <ol style="list-style-type: none"> 1. Can we check to see what disciplines use their own Action Plan reflections? 2. Two questions rolled out across campus (need to be universal enough to fold in all disciplines): <ol style="list-style-type: none"> a. Strength question: are there underutilized tools, practices, or resources from which other faculty could benefit? b. Weakness question: anecdotally, what tools, practices, or resources are not working and/or what tools, practices, and resources are needed to elevate student learning? 3. Proposed questions: where discussed. On the following questions. Along with how they link to the course improvement plan. All the way to closing the loop. <p><i>Strengths: reflecting on your SLO submissions, what practices or resources did you find to be most effective and/or successful as it relates to student learning in this course?</i></p> <p><i>Weakness: reflecting on your SLO submissions, what changes, if any, need to be made to mitigate challenges and what resources, if any, are required for these changes?</i></p> <p>Action Taken: The two suggestions above were discussed and approved.</p> <p>Follow Up Items: Gary going to try to get this rolled out for spring 2022. Also, if Departments want their own questions that can be done.</p>

VIII. Assessment Training	Gary	<p>Issues Discussed:</p> <ol style="list-style-type: none"> 1. New Assessment in eLumen tutorial document available with Action Plan info. <p>Action Taken:</p> <p>Follow Up Items:</p> <ol style="list-style-type: none"> 1. Please provide any feedback by Thursday, 4/14/22
IX. Membership	Gary	<p>Issues Discussed:</p> <ol style="list-style-type: none"> 1. Review membership document 2. Those that were due to be done were asked if they want to continue. 3. Talked about reorganization. <p>Action Taken:</p> <p>Follow Up Items:</p>
X. Old and New Goals	Gary	<p>Issues Discussed:</p> <ol style="list-style-type: none"> 1. See notes below for info on how goals were met. <p>2022-2023 Goals</p> <ol style="list-style-type: none"> 1. Train the members of this committee to use eLumen 2. Update training documents for faculty 3. Define, articulate, and begin implementing a campus-wide assessment system. <ol style="list-style-type: none"> 1. Gary explained what was meant by this. 4. Define and articulate Outcomes-related processes on campus. <p>Action Taken:</p> <p>Follow Up Items:</p>
XI. 2022-2023 MEETING DATE: 9/12, 10/10, 11/14, 1/9, 2/13, 3/13, 4/10	Gary	<p>Issues Discussed:</p> <ol style="list-style-type: none"> 1. Is once monthly working? Everyone seemed to agree this was good and that we could add as need. <p>Action Taken:</p> <p>Follow Up Items:</p>
XII.		

2021-2022 Goals

1. Train the members of this committee for eLumen with respect to committee roles and to support the faculty.
In progress as of 2/14/22
2. Train faculty to use eLumen with respect to outcomes.
Canvas site, new training document regarding faculty assessment, assessment-side mapping tutorial
3. Define and articulate Outcomes-related processes on campus.
Outcomes approvals moved to AP&P, curriculum map mandated in curriculum approval, Action Plan reflection tool, proposed Assessment System
4. Assist in satisfying Outcomes-related accreditation standards.
II.A.3., II.A.9, IV.A.3



5. Provide support to faculty in analyzing Outcomes findings, writing Outcomes Analysis, and mapping Outcomes to one another.

Proposals made to PR Committee, mapping completion and training