



# Calendar Committee Agenda

Friday, October 16, 2020  
Zoom  
9:00am – 10:00am

**Type of Meeting:** *Regular*

**Note Taker:** *Cheyenne Odenthal*

**Please Review/Bring:** Previous minutes and all other supplemental material

**Committee Members:**

Dr. Erin Vines, Calendar Committee Co-chair  
 Dr. Aurora Burd, Calendar Committee Co-chair  
 vacant, ASO Representative  
 Kyle Jacobsen, Academic Affairs Specialist  
 Rick Shaw, ITS  
 Joseph Owens, Vocational Faculty  
 LaDonna Trimble, Dean Enrollment Services  
 Cynthia Wishka, Student Services Faculty  
 Dr. Jill Zimmerman, Dean Student Development and Services  
 Van Rider, Academic Senate President  
 Dr. Edward Beyer, Faculty Representative  
 Jenell Paul, proxy for Scott Tuss

*Committee members not in attendance:*

Scott Memmer, Faculty Union  
 Nichelle Williams, Director Financial Aid  
 Scott Tuss, Classified Representative, proxy was in attendance

Items	Person	Action
I. Opening comments from the co-chair	<i>Dr. Vines /Jenell Paul</i>	Students may begin the program at any point in the degree plan.. Semester class order completion time may vary for night students.
II. 10/2/2019 and 11/5/2019 Minutes	<i>All</i>	<b>Issues Discussed:</b> Motion to approve minutes from 10/2/2019 Motion seconded Motion approved Dr. Aurora Burd and Van Rider abstained  Motion to approve minutes from 11/5/2019 Motion seconded Motion approved Dr. Aurora Burd and Van Rider abstained
III. Action Items  - Voter Registration Dates (AB963) - Mandated Holidays - Academic Calendar 2022-2023	<i>Dr. Vines</i>	<b>Issues Discussed:</b> Dr. Vines discussed the voter registration dates. AB963 states that the California Chancellor's Office will require all Community Colleges to add voter registration and election dates to all printed and online calendars. National registration day which is the fourth Tuesday of September as well as the last day to register to vote online, in person or by mail, early voting dates, and the primary election dates. This will be added to 2020-2021 and 2021-2022 Academic Calendars.  Dean Trimble asked for clarification on whether or not the 2020-2021 and 2021-2022 Academic Calendars will be brought back to the

Board with the addition of the voting dates. Dr. Vines stated that he will verify if this is necessary.

Dr. Beyer stated that he has a comment from a colleague that he would like to read about the calendar in general:

“The Calendar committee should really consider helping students and faculty by making Spring Break align with local K-12 school districts. The issue of students missing one to two weeks of school in the spring because they do not have child care or they go on a trip with their family is very real and problematic.”

Dr. Vines stated that the selection of where Spring Break is scheduled is due to the large effect on the Nursing Program here at AVC. However, the issue that Dr. Beyer has presented was also considered.

Various corrections regarding the number of instructional days per week and month were processed by Cheyenne as committee members pointed them out.

Dr. Aurora Burd asked for clarification on Caesar Chavez day as well as Native American Day. Does AVC recognize these holidays or is this still being discussed because they are newer holidays?

Dr. Vines stated that if there are additional days off that Classified or Faculty this would need to be negotiated. The calendar committee could recommend this but the issue would still need to be negotiated.

Various corrections regarding the number of instructional days per week and month were processed by Cheyenne as committee members pointed them out.

Commencement does need to be added on the Calendar.

Commencement is traditionally on the last Friday of the Spring semester. Dr. Vines stated that losing another Saturday class could be problematic to the amount of instructional days.

Dr. Vines recommended that faculty give their opinion on the issue. The end date of the Spring semester will remain on Saturday May 6<sup>th</sup> until the Calendar Committee receives feedback on the issue from faculty.

Dr. Beyer suggested having an indication of the start and end of the two, six week sessions in the summer semester since there will no longer be eight week courses.

Dr. Burd stated that it may not be beneficial to certain disciplines for pedagogy issues. Adding the designation of six week courses will further the issue of not having eight week courses.

Mr. Rider stated that at the conclusion at the Deans and Chairs meeting was that Dean Dwyer was going to bring this issue to President Knudson. Van supported the addition of the indicators to the six week courses as they would benefit the students.

Dr. Zimmerman stated this could also affect the Financial Aid Department and Veterans Resource Center the indicators would be beneficial to them as well.

Dean Trimble stated that she does not agree with the indicators because this calendar is a semester and there are about eight or so different start dates for courses based on how the course is built and the needs of faculty and students related to those courses. Dean Trimble suggested an alternate calendar that indicated these different sections.

Dr. Vines stated that not many students turn to this calendar but rather other resources for their calendar questions and by not adding these indicators AVC will not be missing an opportunity to inform their students. Dr. Vines asked the committee for their official suggestions. Overall the committee agreed that a separate calendar and use of other areas on the website that students receive their information.

**Action Taken:**

Dr. Vines called for a vote on the addition of six week course indicators on the summer session.

Kyle Jacobsen: Abstained

Jenell Paul: did not vote

Dr. Vines called for a vote on the 2022-2023 Academic Calendar. Dr. Jill Zimmerman made a motion to approve the calendar pending the outcome of the PERB decision.

Joe Owens seconded the motion

Dr. Erin Vines: Yes

Dr. Aurora Burd: No

Kyle Jacobsen: Yes

Rick Shaw: did not vote

Joseph Owens: Yes

LaDonna Trimble: Yes

Cynthia Wishka: Yes

Dr. Jill Zimmerman: Yes

Van Rider: No

Dr. Edward Beyer: No

Jenell Paul: abstained

**NEXT MEETING DATE:** TBA

Dr. Vines adjourned the meeting at 10:05am