

# AP&P Minutes

Thursday, October 24, 2019  
BE 314  
3:00 pm – 5:30 pm

**Type of Meeting:** Regular

**Note Taker:** *Cheyenne Odenthal*

**Please Review/Bring:** The past minutes for accuracy.

**Committee Members:**

*Dr. Les Uhazy, Co-chair*

*Kathryn Mitchell, Co-chair*

*Riley Dwyer, Academic Dean*

*Jeffrie Ahmad, Faculty Division Rep*

*Dr. Ronald Chapman, Faculty Division Rep*

*Luis Echeverria, Faculty Division Rep*

*Dr. Ibrahim Ganley, Faculty Division Rep*

*Gabrielle Poorman, Adjunct Rep*

*Michael Hutchison, Faculty Division Rep*

*Dr. Scott Lee, Faculty Division*

*Rep/Librarian/DE Liaison*

*Cynthia Littlefield, Faculty Division Rep*

*Dr. Mark McGovern, Faculty Division Rep*

*Richard Biritwum, Faculty Division Rep*

*LaDonna Trimble, Student Services Dean*

*James Dorn, Faculty Division Rep*

*Dr. Ariel Tumbaga – proxy for Terry Rezek*

*Maria Kilayko, Faculty Division Rep*

*Proxy for Timothy Sturm*

*Proxy for Richie Hao*

**Guests in attendance**

*Cathy Hart*

**Committee Members not in Attendance:**

*Dr. Jessica Eaton, Articulation Officer*

*Dr. Richie Neil Hao, Faculty Division Rep*

*Terry Rezek, Faculty Division Rep*

*Timothy Sturm, Faculty Division Rep*

Items	Person	Action
I. Opening comments from the Co-chair	<i>Kathryn Mitchell</i>	Kathryn called the meeting to order at 3:05pm. Kathryn made a motion to add courses and programs to the
II. Minutes 10/10/19	<i>All</i>	<b><u>Issues Discussed:</u></b>  <b><u>Action Taken:</u></b>  <b><u>Follow Up Items:</u></b>
III. Informational Item - Meeting schedule: 11/14/19, 2/13/20, 2/27/20, 3/12/20, 3/26/20, 7/9/20, 4/23/20, 5/14/20 - Curricunet Workshops - eLumen Training	<i>Kathryn Mitchell</i>	<b><u>Issues Discussed:</u></b> Kathryn and Cheyenne will be working with eLumen to create a training program for AP&P and Faculty. Training will begin in the spring semester. The last day to submit anything to Curricunet will be November 14, 2019. Faculty are free to make revisions to courses and programs for the revisions to be active Fall 2021.

		<p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
<p>IV. Discussion</p> <ul style="list-style-type: none"> <li>- Deactivation Impact</li> <li>- Create a Task Group to review BP 4020 and AP 4021</li> </ul>	<p><i>Kathryn Mitchell</i></p>	<p><b><u>Issues Discussed:</u></b> Jeffrie Ahmad and Dr. Richie Hao will be reviewing the BP 4020 and AP 4021.</p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
<p>V. Report</p> <ul style="list-style-type: none"> <li>- Credit by exam list – By division</li> </ul>		<p><b><u>Issues Discussed:</u></b>  <b>HSS</b> – no changes  <b>SBS</b> –AJ has no additional changes and Interior Design courses need be removed from list  <b>A&amp;H</b> – no changes  <b>MSE</b> – ENGR 115, ENGR 120, ENGR 110 and ENGR 185 need to be removed  MATH 50 60 80 and 125 need to be removed  <b>R&amp;L</b> – no changes  <b>CTE</b> – no changes</p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b> Need to verify Articulation agreement with Antelope Valley high school for ENGR 110 and 185.</p>
<p>VI. Action</p> <p><i>Corporate and Community Education</i> Living with Color Drumline Skills Clinic</p> <p><i>Non Substantial Course Revision:</i> BIOL 103 Introduction to Botany IATH 102 Pre-Season Sport Conditioning KINF 140 Beginning Golf KINF 180 Beginning Volleyball KINF 181 Intermediate Volleyball KINF 190 Beginning Swimming for Non-Swimmers KINF 192 Intermediate Swimming</p>	<p><i>Kathryn Mitchell</i></p>	<p><b><u>Issues Discussed:</u></b></p> <p><b><u>Action Taken:</u></b> Motion to approve courses listed under Corporate and Community Education Motion seconded Motion approved</p> <p>Motion was made to approve all non substantial course revisions. Motion was seconded Motion carried</p> <p>Motion was made to approve all New course developments. Motion was seconded</p>

<p>KINF 195 Beginning Fitness swimming KINF 240 Advanced Golf KINF 244 Intermediate/Advanced Hatha Yoga KINF 280 Advanced Volleyball RCP 102 Clinical Preparation for Respiratory Care</p> <p><i>New Course Development:</i> KINF 191 Beginning Swimming ACRV 102 ACRV 198A MATH 145</p> <p><i>Substantial Course Revision:</i> MUS 231 Piano III ACCT 121 ACCT 201 CA 121 CA 132 CA 221 MATH 110 MATH 128 HE 101 KINF 144 KINT 240 KINT 241 NF 150 RCP 101 RCP 103 RCP 104 RCP 105 RCP 201 RCP 202 RCP 203 RCP 204</p> <p><i>Non Substantial Program Revision:</i> AA-T Philiosophy</p> <p><i>Substantial Program Revision:</i> AS Mechanical Engineering</p> <p><i>New Program Development:</i> Computer Science AS-T</p> <p><i>Course Deactivation:</i> None</p>		<p>ACRV 102 and ACRV 198A are tabled due to not being attached to a program. MATH 145 is tabled due to missing TOP and SAM codes. Articulation agreements need to be removed from the description. KINF 191 is approved pending a selection of SAM code. Motion carried</p> <p>Motion was made to approve all substantial course revisions. Motion was seconded ACCT 121 will be tabled for clarification on unit change and class size. ACCT 201 will be tabled for clarification on C-ID approved for 3 units not 4, as well as clarification on class size. CA 121 approved CA 132 approved CA 221 approved MATH 110 approved MATH 128 approved HE 101 approved KINF 144 approved KINT 240 approved KINT 241 approved NF 150 tabled changes to limitations on enrollment RCP 101 tabled for clarification on the rational of textbooks older than five years RCP 103 tabled for clarification RCP 104 tabled for clarification on math pre req RCP 105 tabled for clarification on MOE #2 and textbook updates RCP 201 approved pending typo in MOE RCP 202 approved pending correction to 4C in course content RCP 203 approved pending grammar change to course objective 1 RCP 204 approved pending grammar changes to homework section MUSC 231 approved</p> <p>Motion was made to approve all non-substantial program revisions. Motion was seconded Motion changed to AA-T Philiosophy tabled for clarification of removal of ENGL 230</p> <p>Motion was made to approve all substantial program revisions. Motion was seconded Motion approved</p> <p>Motion to approve new program development Motion seconded Tabled pending the clarification of addition of Area E of CSU general ED courses.</p>
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<p><i>Program Deactivation:</i> Cert Engineering Technology AS Engineering Technology</p>		<p>Motion to approve Program Deactivations Motion seconded Motion Approved</p> <p><b><u>Follow Up Items:</u></b></p>
<p><b>NEXT MEETING DATE: 11/14/19</b></p>		<p>Kathryn adjourned the meeting at 5:21pm</p>