



Academic Policies & Procedures

AP&P Minutes		Thursday, September 9, 2021 3:00 pm – 5:30 pm via Zoom
Type of Meeting: <i>Regular</i> Note Taker: <i>Sam Darby</i> Please Review/Bring: The past minutes for accuracy.		
<i>Committee Members:</i>		
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><i>Dr. Scott Lee, Co-chair</i></p> <p><i>Kathryn Mitchell, Co-chair</i></p> <p><i>Dr. Jessica Eaton, Articulation Officer</i></p> <p><i>Tim Atkerson, AKIN Representative</i></p> <p><i>Perry Jehlicka, AKIN Representative (Spring)</i></p> <p><i>Travis Lee, CTE Representative</i></p> <p><i>Vacant, CTE Representative</i></p> <p><i>Wendy Stout, HSS Representative</i></p> <p><i>Vacant, HSS Representative</i></p> <p><i>James Dorn, MSE Representative</i></p> <p><i>Richard Biritwum, MSE Representative</i></p> <p><i>Heidi Williams, R&L Representative</i></p> <p><i>Dr. Richie Hao, R&L Representative</i></p> </div> <div style="width: 45%;"> <p><i>Gabby Poorman, SBS Representative</i></p> <p><i>Kent Moser, SBS Representative, DE Liaison</i></p> <p><i>Cynthia Littlefield, A&H Representative</i></p> <p><i>Dr. Ariel Tumbaga, A&H Representative</i></p> <p><i>Van Rider, Library Rep, Librarian*</i></p> <p><i>Luis Echeverria, Student Services, Counseling</i></p> <p><i>Vacant, Adjunct Representative</i></p> <p><i>Maria Clinton, Administrative Position</i></p> <p><i>Riley Dwyer, Administrative Position</i></p> <p><i>LaDonna Trimble, Administrative Position</i></p> <p><i>Cindy Hendrix, Outcomes Representative</i></p> <p><i>Ronda Nogales, Outcomes Representative*</i></p> <p><i>Marleen Lopez, Student Representative</i></p> </div> </div>		
<i>*ABSENT</i>		
Items	Person	Action
I. Opening comments from the Co-chair	<i>Scott Lee</i>	Meeting called to order at 3:06 p.m. Reminder to submit revisions. September 30th is the suggested deadline to have submissions in.
II. Minutes 08/26/21	<i>All</i>	Motion to approve minutes from 08/26/21 meeting. Motion seconded. Motion approved. 1 abstention Dr. Ariel Tumbaga
III. Informational Item - Meeting schedule: 9/23/21, 10/14/21, 10/28/21, 11/18/21* - 1/27/22, 2/10/22, 2/24/22, 3/24/22, 4/14/22, 4/28/22	<i>Scott Lee</i>	
IV. Discussion - 2021-22 AP&P Goals - Tech Review Committee	<i>Scott Lee</i>	Issues Discussed: Review of committee goals; the following are being recommended: DE modalities- CTE Program Guide- <i>Travis Lee + Maria Clinton</i> GE approval and policy process- <i>Luis Echeverria + Scott Lee</i> Review Work experiences- <i>Dr. Jessica Eaton + Scott Lee</i> <i>These items were discussed but will not be goals for 2021-22:</i> Ethnic Studies policy- postponed



Academic Policies & Procedures

		<p>Max enrollment- will be a discussion item</p> <p><u>Follow Up:</u> Max Enrollment: language will be sent out to faculty for feedback and discussion.</p> <p><u>Issues Discussed:</u> Tech review committee: Scott Lee as chair, Kent Moser, and Gabby Poorman as members.</p> <p><u>Follow up:</u> Roles will be updated in eLumen.</p>
V. Reports		
VI. Action	Scott Lee	
<p><i>New Course Developments</i> None</p> <p><i>Course Deactivations</i> None</p> <p><i>Emergency Distance Education</i> None</p> <p><i>Non-substantial course revisions</i> None</p> <p><i>Substantial course revisions</i> None</p> <p><i>Substantial Program revisions</i> Real Estate Broker Cert (System approved Fall 2020)</p> <p><i>Non-substantial Program revisions</i> None</p> <p><i>New Program Development</i> None</p> <p><i>Program Discontinuance</i> None</p>		<p>Motion to approve Real Estate Broker Cert Motion seconded Motion approved</p>
VII. Closing Comments	Scott Lee	
NEXT MEETING DATE: September 23, 2021		