

Antelope Valley College
Associated Student Organization
Executive Council Meeting Minutes
3041 West Ave K, Lancaster, CA 93536
SSV 180, 1:00 P.M.
January 10, 2014 Corrected

The Executive Council of the Antelope Valley College met on January 10, 2014. For more information, please contact Associated Student Organization President Christopher Dundee 661-722-6300 ext 6160.

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 1:10 pm

1.2 Pledge of Allegiance: Lead by Dr. Jill Zimmerman

1.3 Roll Call:

President- Christopher Dundee- Present

Vice president, Academic Affairs - Giovanna Sanchez - Present

Vice President, Student Services - Keziah Arnold - Absent

Vice President, Public Relations - Rieana Paul - Absent

Vice President, Club Affairs - Irene Montalban – Absent (late)

Treasurer - Manuel Martinez - Present

Secretary - Megan Turrill - Present

Senator:

Counseling and Matriculation and Enrollment Services - Samuel Adams - Absent

Mathematics, Science and Engineering - Jose Sanchez - Present

Health Sciences - Patrick Truong - Present

Social and Behavioral Sciences and Business, Computer Studies and Economic Development - Nathan Skadsen - Present

Language Arts and Instructional Resources; Extended Services - Natalie Ronquillo - Absent

Student Development and Services - Vacant

Technical Education - Raul Curiel - Present

Visual and Performing Arts and Physical Education - Vacant

Membership is 13, Quorum is 8, 8 were present, Quorum is established.

Student Trustee - Russell Bierle - Absent

Advisor - Dr. Jill Zimmerman - Present

Accounting Assistant - Nancy Blundell - Present

1.4 Adoption of the Agenda

Moved to approve the agenda by Nathan Skadsen, seconded by Megan Turrill, Motion passed 7/0/0.

1.5 Approval of the Minutes - 11/22/13 & 12/13/13

Moved to approve the minutes for November 22, 2013 with the correction of Patrick Truong's surname misspelling and the correction of President Dundee's contact information by Giovanna Sanchez, seconded by Nathan Skadsen. Motion passed 7/0/0.

Moved to approve the minutes for December 13, 2013 with the correction of Patrick Truong's surname misspelling and Reiana Paul name spelled correctly by Megan Turrill, seconded by Nathan Skadsen. Motion passed 7/0/0.

1.6 Ratification of Minutes - 12/06/13 & 1/03/14

Moved to ratify the minutes for December 6, 2013 with the correction of Patrick Truong's surname misspelling and the correction of President Dundee's contact information by Nathan Skadsen, seconded by Jose Sanchez.

Giovanna Sanchez discussed whether or not she was present at the meeting because the minutes noted her absent. She was present at the meeting and this was added to the motion.

Motion passed 7/0/0.

Moved to ratify the minutes for January 3, 2014 by Megan Turrill, seconded by Giovanna Sanchez. Motion passed 7/0/0.

1.7 Financial Report

Moved to approve the Financial Report from July 1, 2013 to January 10, 2014 by Manuel Martinez, seconded by Nathan Skadsen. Financial Report read out to ASO members by Martinez. Motion passed 7/0/0.

II. PUBLIC FORUM

No action taken.

III. ACTION ITEMS

3.1 ASO Appointments

Senator Samuel Adams is no longer able to attend Distance Education and Technology Committee (DETC) due to a conflict of schedule. This committee will take place on the 2nd and 4th Tuesday of every month during the Spring semester. Secretary Megan Turrill expressed interest in taking over as the ASO representative of this committee.

Moved to appoint Megan Turrill as ASO representative of the DETC by Nathan Skadsen, seconded by Patrick Truong. Motion passed 7/0/0.

After the relinquishment of the Student Budget and Planning Committee (SBPC) representative position by Vice President Rieana Paul in the last meeting, a representative for the SBPC was still needed. Senator Nathan Skadsen expressed desire in taking over this committee.

Moved to appoint Nathan Skadsen as ASO representative of the SPBC by Jose Sanchez, seconded by Megan Turrill. Motion passed 7/0/0.

3.2 ASO Goals

President Dundee began this section by stating that he believed that one of the official goals for Intersession and Spring 2014 had been specifically too narrow. This goal was the one of getting more of the student body to attend regular ASO meetings. President Dundee felt that a goal of student advocacy would have better allowed himself and other officers to branch out into many different areas of student interest rather than be held back by one very specific goal. Under a general goal of student advocacy would rest not only getting more students to these meetings in order for their voices to be heard but also other forms of student advocacy of which might be even more effective. These other areas would include ASO town halls, such as the one to take place in February on the campus smoking policy. He encouraged ASO officers to change the goal from getting more students to meetings to increasing student advocacy. Giovanna Sanchez suggested that a town hall on AB 540 students be held as well.

Nathan Skadsen expressed his support of this change in goals also, stating that this would help in many other areas including the student activity fee.

Dr. Zimmerman followed by expressing her belief that communication between ASO and the student body needs to be bettered. She would like officers to be in the ASO office more regularly so that they can answer student's questions and address their concerns face-to-face. She let all officers know that they can be in the office anytime and work on the computer which has access to the Word computer program-- the general means of communication for all AVC employees. Dr. Zimmerman would like members to become independent, to use what they have in order to advance the experience of AVC students. She highly suggested that ASO officers make themselves more available to the public. Nathan Skadsen asked how office hours could be placed into the ASO by-laws.

President Dundee stated that implementing office hours would not require a change to the constitution.

Moved by Raul Curiel, seconded by Nathan Skadsen to change the scope of Goal #2 to be more general and to include student advocacy. So the goal is now to increase student advocacy on campus. Motion passed 7/0/0.

The next goal discussed was Goal #3, increased interaction between ASO, Hearts and Hands Pantry, and AVC Clubs. President Dundee introduced the idea of having a new ASO Vice President position specifically to represent Hearts and Hands pantry. The purpose of a position would be to help take a load off of other officers by taking on the specific duty of enhancing the relationship between ASO and the Hearts and Hands pantry which is currently a subcommittee of ASO.

Dr. Zimmerman questioned whether or not any other member, such as the Vice President of Student Services, should be taking care of this. She asked where they were to take care of this disconnect issue between Hearts and Hands and ASO.

Senator Raul Curiel asked whether we could get someone specifically from Hearts and Hands to attend ASO meetings.

Dr. Zimmerman liked this idea and she furthered this idea by stating that perhaps ASO could give this person voting power at ASO meetings. She stated that this would affect quorum but that Hearts and Hands is a signature program of Antelope Valley College's ASO and that perhaps it is time for them to have more of a say in the actions of ASO. She also believed though that there needed to be more accountability from the current ASO officers.

Secretary Megan Turrill mentioned that she had come up with an idea to have a reporting check off form for each committee representative to fill at regular ASO meetings in addition to the report. The purpose of this form would be to increase accountability of officers. She stated that she would present this form to advisor Jill Zimmerman and President Dundee during the following week.

It was decided that these ideas would have to be further discussed and if agreed upon, put into the bylaws after the election in Spring 2014.

Following this, Senator Nathan Skadsen spoke about Goal #1. He stated that he had come up with a list of things to include in the training/orientation packet and that he would have this list available at the upcoming meeting.

The date of the upcoming smoking policy town hall was discussed. Nathan Skadsen expressed the desire to have it moved to a Monday-Thursday when more students would be able to come. Vice President Giovanna Sanchez and Dr. Zimmerman both mentioned holding a survey asking students when they would most likely be able to come to the town hall and offering a gift card to one lucky student who had filled out the survey.

President Dundee next discussed the ASO sticker and an idea he had to offer a commission of \$5 per business to students who could get businesses to sign a contract

offering discounts to AVC students who possess an ASO sticker. The goal would be to get as many businesses as possible before Intersession ends.

Vice President of Club Affairs Irene Montalban arrived at 1:51pm.

Dr. Zimmerman stated that she has been very disturbed by the ASO sticker sales and that ASO is being unethical by selling a product that it doesn't have-- ASO stickers without the promised business discounts. She stated that ASO only has two choices with this promotion: 1) to stop selling the sticker altogether or 2) to come up with a very different plan such as the student worker plan.

This was discussed by the present ASO officers. The student workers being paid commission would be briefed by Nancy Blundell on what their job was and how to properly serve it; they would receive a letter from the college or some other identification device which would allow them to be verified by businesses. The officers discussed a cap on how much money could be paid to these student workers but decided against a cap.

Moved to start a program which would give \$5 to student workers for every business they procured for the ASO sticker contract program out of the ASO promotions budget line with an unlimited budget by Nathan Skadsen, seconded by Raul Curiel.

Dr. Zimmerman questioned when this program would end. It was decided that the end of Intersession would mark the end of the program. Motion passed 7/0/0.

President Dundee will send an email to Dr. Zimmerman to tell students about this opportunity.

Senator Nathan Skadsen mentioned that he had procured 5-7 minutes of speaking time for ASO during an AVC high school Kick Off orientation event on January 22th, 24th, and 28th, and 30th as well as a spot for an ASO and ICC brochure in the orientation package being given out on those days. Vice Presidents Irene Montalban and Rieana Paul are working on this brochure.

Senator Raul Curiel mentioned that ASO should be involved in counseling events and other events at local high schools and President Dundee stated that he had already set up some of these events for the future. Senator Curiel stated that he would like to target student groups such as AVID or SOAR, which are filled with highly motivated and interested young students.

Senator Nathan Skadsen also mentioned the Club Rush event coming up.

Officers present discussed increasing ASO's image through the ASO website, as well as through ASO officer pictures, the professional appearance of ASO officers, and the ASO Facebook page.

Head of the committee for Goal #1 Nathan Skadsen set the committee meeting time for Wednesdays at 2:00pm. Vice President Irene Montalban, Vice President Giovanna Sanchez and Secretary Megan Turrill joined this committee.

The time for Goal #2 committee to meet was set on Fridays at 11am, before the regular ASO meetings. Senator Raul Curiel, Vice President Giovanna Sanchez, Senator Nathan Skadsen, and Senator Megan Turrill joined this committee.

Head of the committee for Goal #3 Vice President Irene Montalban set the time for this committee to meet on Fridays at 3:00pm, after the regular ASO meetings. Senator Jose Sanchez, Vice President Rieana Paul, and Secretary Megan Turrill joined this committee.

3.3 Committee Reports

Vice President of Club Affairs Irene Montalban reported on the ICC meeting which had taken place the previous Tuesday. She stated that she had passed out a survey to ICC representatives during the meeting. She was striving to get another person on the ICC exclusively for the purpose of public relations. Also, it looks probable that Club Rush will occur on the Tuesday and Wednesday of the second week of Spring semester. ICC will also be holding a get together event for all clubs and it is most likely be held at Mulligans.

A new rule was also implemented at this ICC meeting. This rule is that a club representative can only miss two ICC meetings. If the representative misses two meetings the club advisor will be warned. If the representative misses three meetings the club will be deactivated for the semester.

Nathan Skadsen stated that this rule was good as it aligned with the current ASO constitution.

3.4 ASO Events

- Basketball Games

Accounting Assistant Nancy Blundell asked for a volunteer to do the cashbox for the basketball games on Saturday, January 12, 2014.

- Welcome Week

Secretary Megan Turrill described a Welcome Week event of which had been spoken before in the previous meeting to take place in conjunction with the Hearts and Hands Pantry on February 3rd and 4th. This event will include 500 donuts, 250 on each day, set up on ASO tables with tablecloths, napkins, and bright posters to advertise the event. Members discussed having the Town Hall survey available at the table and Secretary Turrill would like an ASO brochure available at the table as well. Dr. Zimmerman mentioned getting the donuts from Sweetie Pie's or Panera Bread since they have worked with ASO before.

Moved to approve \$500 from the ASO Events budget line to the purchasing donuts and other decorative devices for “Welcome Week” on February 3rd and 4th by Megan Turrill, seconded by Nathan Skadsen. Motion carried 7/0/0.

- “March in March”

Senator Nathan Skadsen brought up the annual event “March in March”. The event involves the renting of a bus in order to take students to California’s state capitol in Sacramento, and give them the opportunity to directly lobby for the rights of the students and community colleges. This event will take place on either March 3rd or 4th. Members present discussed what would be needed in planning this event, budget wise and marketing wise. Dr. Jill Zimmerman expressed the need for more and continued “Action!”. ASO must be able to get enough students to participate. Members discussed including meals for students in the event budget.

Point of Personal Privilege by Giovanna Sanchez at 2:55pm.

Moved to use up to \$4000 out of Student Representation Fee budget line for “March in March”, date to be determined, with a \$5 student deposit fee by Nathan Skadsen. Amended by Nathan Skadsen up to \$5000, seconded by Raul Curiel. Motion carried 6/0/0.

Senator Skadsen, Secretary Turrill, and Vice President Rieana Paul committed to working on this event.

- Cosmic Bowling

Vice President Irene Montalban and Senator Jose Sanchez discussed holding a Cosmic Bowling event for the student body during Spring break or the Friday before. They will follow up with more information in subsequent meetings.

-Other Ideas

Dr. Zimmerman discussed planning many other events for students over the semester such as visiting the Museum of Tolerance, going to Huntington Gardens, or taking a day trip to any other museum or park that perhaps students would not have the resources to see without the aid of ASO. Officers of ASO expressed interest in these ideas and will look into them.

3.5 ASO Scholarship

ASO Scholarship tabled by President Dundee until the following meeting.

IV. REPORTS

Advisor’s Report - Dr. Zimmerman stated that she is pleased with all of the good stuff going on in ASO meetings. She stated that she had met with Facilities in the past week

and that they were trying to come up with a good name for the area between the Health Sciences and APL building - the same space where ASO had previously sold snow cones. The naming of this facility is important because the name will be used on future facility forms, maps, and other important documents. Dr. Zimmerman read off a list of name ideas and members gave their opinions. She asked ASO members to email her any ideas that they may have over the following week.

Dr. Zimmerman also mentioned the AVC Newsletter that she is working on and asked us to get her any ideas that we may have for it before January 24, 2014. The frequency of this newsletter's publication will be based on how popular it proves to be with the student body.

Executive Board Reports - President Dundee let all members present know that the next AVC Board meeting will be held on Monday, January 13, 2014 at 6:30 pm in SSV 151.

Senator's Reports - No action taken.

Student Trustee Report - Absent

V. ANNOUNCEMENTS/UPCOMING MEETINGS AND EVENTS

Next ASO meeting will be Friday, January 17th, 2013 at 1 pm.

VI. ADJOURNMENT

Moved to adjourn the meeting at 3:16 pm by Irene Montalban, seconded by Raul Curiel. Motion passed 6/0/0.