



# Enrollment Management Meeting

Wednesday, December 8, 2021  
 Zoom Meeting  
 11:00 am – 12:00 pm

## AGENDA

Items	Person(s) Responsible	Time	Action
<b>STANDING ITEMS:</b>			
I. Minutes Approval	All		Minutes from 11/10/2021
<b>INFORMATION/DISCUSSION ITEMS:</b>			
II. Rubric for assessing the effectiveness of various enrollment management efforts	I. Saber		
III. Enrollment Management Plan	All		
IV. Next Meeting Date	All		January 27, 2022 February 9, 2022
<b>OTHER:</b>			
Goals			<ul style="list-style-type: none"> <li>• Meet base funding level per the Chancellor's Office plus two percent annually.</li> <li>• Advancing students' progress towards successfully achieving their educational goals with integration of guided pathways.</li> <li>• Increase percentage of full-time enrollment through effective scheduling and program planning</li> </ul>
<b>FUTURE AGENDA ITEMS:</b>			
<b>Next Meeting Date:</b>			
TBD			



# Enrollment Management Meeting

Wednesday, November 10, 2021  
Zoom Meeting  
11:00 am – 12:00 pm

**Committee Members:**

LaDonna Trimble ~ Chair  
Rick Motawakel ~ Co-Chair- **Absent**  
Anet Youkhana – Member- **Absent**  
Duane Rumsey ~ Member - **Absent**  
Dr. Erin Vines ~ Member- - **Absent**  
Isabelle Saber ~ Member **Absent**  
Shaminder Brar ~ Member- **Absent**  
Christos Valiotos ~ Member - **Absent**  
Tom Gang ~ Member- **Absent**  
Betsy Sanchez ~ Member- **Absent**  
Nichelle Williams ~ Member  
Marisela Corona - Union Representative  
Svetlana Deplazes ~ Member

Rashall Hightower Stickel ~ Member - **Absent**  
Kenya Johnson ~ Member  
Michelle Hernandez ~ Member - **Absent**  
Dawn McIntosh ~ Member  
Van Rider ~ Member  
Karen Heizman – Member  
Mariko Shimizu – Member  
Neil Quebbemann - Member  
Vacant ~ ASO Representative- **Absent**  
**Other:**  
S. Miller  
A. Koritsoglou

## MINUTES

Items	Person(s) Responsible	Time	Action
<b>STANDING ITEMS:</b>			
I. Minutes Approval	All		Minutes from 10/13/2021
<b>INFORMATION/DISCUSSION ITEMS:</b>			
II. Membership	L. Trimble		<ul style="list-style-type: none"> <li>Membership list has been revised and is up to date</li> <li>Welcome new member – Neil Quebbemann</li> <li>Waiting to add ASO member</li> </ul>
III. Business Services Presentation	S. Miller		<ul style="list-style-type: none"> <li>2021-22 Adopted Presentation Budget</li> <li>S. Miller to provide PowerPoint to L. Trimble</li> <li>PowerPoint will be posted</li> </ul>
IV. Reg. Fest	Hernandez Johnson		<ul style="list-style-type: none"> <li>December 6- 2-7pm – Palmdale Campus</li> <li>The Goal is to help students register into their classes that day.</li> <li>Kenya to provide the committee with the flyers for the upcoming Registration events.</li> </ul>
V. Registration Assistance Efforts	M. Hernandez		<ul style="list-style-type: none"> <li>Registration Week – November 15-19<sup>th</sup></li> <li>Priority Registration begins November 15<sup>th</sup></li> </ul>

VI. Data	All		<ul style="list-style-type: none"> <li>• 15 to finish will be added to the Enrollment Management Plan</li> <li>• Enrollment Management Plan Outline, Data, Metrics will be shared with V. Rider</li> <li>• Soon to begin writing the Enrollment Management Plan</li> </ul>
<b>OTHER:</b>			
Goals			<ul style="list-style-type: none"> <li>• Meet base funding level per the Chancellor's Office plus two percent annually.</li> <li>• Advancing students' progress towards successfully achieving their educational goals with integration of guided pathways.</li> <li>• Increase percentage of full-time enrollment through effective scheduling and program planning</li> </ul>
<b>FUTURE AGENDA ITEMS:</b>			
<b>Next Meeting Date:</b>			
December 8, 2021			