



**ANTELOPE VALLEY COLLEGE**  
**PROGRAM REVIEW COMMITTEE MEETING**  
**April 18, 2016 Agenda**  
**3:00 p.m. – 4:30 p.m.**  
**Library 201**

To conform to the open meeting act, the public may attend open sessions

1. Opening comments from the Program Review Committee Co-Chairs
2. Open comments from the public
3. Approval of March 28 minutes
4. Reports
  - a. Svetlana: ACCJC workshop and RP conference
  - b. Carol: Comprehensive and annual update report submissions
5. Action Items – Updated Program Review Procedures document
6. Discussion items
7. Other
8. Adjournment



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**April 18, 2016 Minutes**  
**3:00 p.m. – 4:30 p.m.**  
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The meeting was called to order at 3:00pm.

Present: Stacey Adams, Reina Burgos, Bonnie Curry, Dr. Glenn Haller, Carol Eastin and Dr. Svetlana Deplazes

1. Opening comments from the Program Review Committee Co-Chairs – none
2. Open comments from the public - none
3. The March 28 minutes were approved.
4. Reports
  - a. Svetlana reported some highlights from a recent ACCJC workshop and RP conference she attended. She noted that AVC is not unique in its need to improve district communication. Other community colleges apparently also work “in silos”. This turned into a general discussion about AVC committees who are doing good work independently but the consensus was that we would do better if we spent more time linking program review, outcomes, action plans, district planning, etc. We need to clearly see the work overseen by one committee supporting/being used in the next planning step. There is some talk about making two subgroups or two committees out of the Outcomes Committee so that each group would focus on either Learning Outcomes or Operational Outcomes.
  - b. Carol: Comprehensive and annual update report submissions. Two comprehensive reports are in peer review. 28 annual update reports have been submitted and accepted. Those who need to resubmit and those who need to submit reports will be contacted.
5. Action Items – The April 18 update on the Program Review Procedures document was approved. The 2016 update reflects the March due date for reports rather than the previous October due date. Conducting program reviews in the spring aligns better with district planning which is now done in the fall.

6. Discussion items – Carol invited members of the committee to look at the Program Review webpage and think about ways to improve it. The reports are posted by division but recent reorganizations and program reassignments make it hard to find some reports. We may want to post reports by division/program as well as the discipline/department.
7. Other - none
8. The meeting was adjourned at 4:15pm.