

# IT COMMITTEE

April 11, 2013  
L-201

Called to Order: 2:00 pm

Type of Meeting: Share  
Governance/Regular

Chair or Co-Chair: Rick Shaw, ITS Director  
Michele Lathrop,  
Tutorial Specialist

Attendees: Rick Shaw, Michele Lathrop, Angela Musial, Javier Carcano, Mike Wilmes, Joseph West, Suzanne Malek, Dr. Nancy Bednar, Van Rider, Kim Covell (CCCConfer), Luis Echevarria, Rodney Schilling (CCCConfer), Dr. Tom O'Neill,

Absent: Woody Burns, Sharon Lowry, Brandon Zavala

Guest: Dan Scott, Gloria Mills, Greg Krynen

Resource  
Documents:

## MINUTES

### Approval of March 28, 2013 IT Committee Minutes

Chair/Co-Chair

Discussion: Minutes from March 28, 2013 meeting were reviewed  
Conclusions: Voted for approval, 11 ayes, 1 abstention

Action Items:  
None

Person Responsible

Deadline

### Review of Action Items:

#### Wireless Project

Rick Shaw

Report/Discussion: Administration building and Palmdale Site have been removed from Phase 1 list. R. Shaw is looking to redeploy some devices to reduce cost.

Conclusion: Rick will bring back as reduced needs are assessed

Action Item:  
Revise Priority List

Person Responsible:  
Rick Shaw

Deadline:  
May 23, 2013

#### Mobile Apps

Rick Shaw

Report: Contract has been signed and a soft test configuration is in place. Users can go to app store, select Ellucian Go, launch app and select school. Ours is Antelope Valley College Test.

Conclusions:

Action items:

Person responsible:

Deadline

#### IT Master Plan Subcommittee

Subcommittee

Report: N. Bednar reports that we need to have the draft document out by early May so that changes can be made before faculty leave for summer. Document needs to go to Board in August

Conclusions: Subcommittee will work on draft

Action items: 1<sup>st</sup> draft of IT Master Plan

Person responsible:  
Subcommittee

Deadline:  
April 25, 2013

#### OPEN FORUM: Firewall Issues

Rick Shaw

Discussion: Firewall problems after update are a legacy issue

Conclusion/Action:  
Firewall is being updated to a new device

Person Responsible:  
Rick Shaw

Deadline:  
In process

Blackboard		Michele Lathrop	
Discussion: Blackboard is almost impossible to use with Explorer			
Conclusion/Action ITS will put notice on My Courses listing which browsers work best with Blackboard		Personal Responsible: Rick Shaw	Deadline:
Google Docs		Rick Shaw	
Report: We are waiting for Admin input on Phase II, Google Docs and Drive. Google video chat is a future feature			
Conclusion/Action: Bring back input from Admin		Person Responsible: Rick Shaw	Deadline: May 9, 2013
CCCApply		Kim Covell	
Discussion: XAP contract is ending in 2014. Three ITS staff members will be attending a training in May for sharing credentials. Chancellor's Office model will be a cost savings and it is fully integrated in Spanish. Rick recommends following new application process as there will be very little internal development needed.			
Conclusion: Rick will forward information to K. Covell regarding online transcript component		Person Responsible: Rick Shaw	Deadline:
Acer Small Form Full CPU		Dan Scott	
Discussion: Dan brought a sample CPU that is being looked at as the next standard for desktops and labs. These CPU's will replace towers. N. Bednar suggests polling faculty to see how many still get their resources on CD/DVD. New CPU's do not have CD/DVD drive.			
Conclusion: Bring topic to next Division meetings to poll faculty.		Person Responsible: Dr. O'Neill Dr. Bednar	Deadline:
IT Committee Terms		Rick Shaw	
Discussion: Several terms are up in June 2013. N. Bednar – Senate positions will be DETC co-chairs. We will need to communicate with Union for their appointment.			
Discussion:			
Summer Meeting Schedule		Rick Shaw	
Discussion: Meetings should be once a month for summer			
Conclusion: Bring to next meeting as an agenda item.		Person Responsible:	Deadline:
<b>Additional Information:</b> Adjourned 3:30 pm			
<b>Next Meeting:</b> April 25, 2013, 2:00 pm, L-201			