

# Faculty Professional Development Committee Agenda

Wednesday, September 27, 2017  
L-201  
2:15 p.m. - 3:45 p.m.

**Type of Meeting:** Regular  
**Note Taker:** Nancy Masters  
**Please Review/Bring:** Agenda packet

### COMMITTEE MEMBERS

Kristine Oliveira, Chair  
Duane Rumsey, Administrative Council Member  
Gary Roggenstein, Administrative Council Member  
Dr. Tom O'Neil, Administrative Council Member  
Dr. Ken Shafer, Faculty Member  
Jane Bowers, Faculty Member  
Dr. Rona Brynin, Faculty Member  
Dr. Zia Nisani, Faculty Member  
Jack Halliday, Faculty Member  
Mark Hoffer, Faculty Member  
Dr. Liette Bohler, Tenure Evaluation Coordinator  
Greg Krynen, Technical Liaison  
John Wanko, Faculty Union Rep  
Laurie Walker, Faculty Member - ABSENT  
Dr. Jeffery Cooper, Faculty Member  
Dr. Barbara Fredette, Faculty Member  
Dr. Darcy Wiewall, Faculty Member  
Michelle Hernandez, Confidential Management Union  
Tony Sanchez, Classified Representative  
ASO Member - VACANT

### GUESTS:

Items	Person	Action
I. Approval of Agenda	Kristine Oliveira	
II. Opening Comments from the Chair	Kristine Oliveira	
III. Open Comments from the Public		
IV. Approval of Minutes	Kristine Oliveira	a. September 13, 2017 Meeting (to be provided)



V. Discussion Items	Kristine Oliveira	a. AVID for Higher Education Winter Institute at AVC - Michelle Hernandez b. Member Proxies c. 4CSD Conference & Call for Proposals (attachment) d. Fall 2017 Opening Day Survey (to be provided) e. Goals Update <ul style="list-style-type: none"> <li>• Mentorship Program</li> <li>• CTX/CETL Inquiry Group</li> <li>• Digital FPD Event Evaluation (attachment)</li> <li>• Faculty Learning Communities</li> </ul>
VI. Action Items		a. 2017-18 Goals b. 4CSD Membership
VII. Information Items	Kristine Oliveira	
<b>NEXT MEETING DATE:</b> October 11, 2017		

# Faculty Professional Development Committee Minutes

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2:15 p.m. - 3:45 p.m.

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### COMMITTEE MEMBERS

Kristine Oliveira, Chair  
Duane Rumsey, Administrative Council Member - ABSENT  
Gary Roggenstein, Administrative Council Member  
Dr. Tom O'Neil, Administrative Council Member  
Dr. Ken Shafer, Faculty Member  
Jane Bowers, Faculty Member  
Dr. Rona Brynin, Faculty Member  
Dr. Zia Nisani, Faculty Member  
Jack Halliday, Faculty Member  
Mark Hoffer, Faculty Member  
Dr. Liette Bohler, Tenure Evaluation Coordinator – Dr. Ariel Tumbaga, Proxy  
Greg Krynen, Technical Liaison  
John Wanko, Faculty Union Rep  
Laurie Walker, Faculty Member - ABSENT  
Dr. Jeffery Cooper, Faculty Member  
Dr. Barbara Fredette, Faculty Member  
Dr. Darcy Wiewall, Faculty Member  
Michelle Hernandez, Confidential Management Union  
Tony Sanchez, Classified Representative  
ASO Member - VACANT

Items	Person	Action
I. Approval of Agenda	Kristine Oliveira	<i>A motion was made and seconded to approve the agenda as presented. A motion was made and seconded to add Discussion Item V.g. FPD Funding Request - Kristal Ibrahim and Action Item VI. b. FPD Funding Request - Kristal Ibrahim. Motion carried unanimously.</i>
II. Opening Comments from the Chair	Kristine Oliveira	None
III. Open Comments from the Public		None

<p>IV. Approval of Minutes</p>	<p>Kristine Oliveira</p>	<p>a. September 13, 2017 Meeting (attachment) <i>A motion was made and seconded to approve minutes of the September 13, 2017 Faculty Professional Development Committee (FPDC) meeting. Motion carried unanimously.</i></p>
<p>V. Discussion Items</p>	<p>Kristine Oliveira</p>	<p>a. AVID for Higher Education Winter Institute at AVC - Michelle Hernandez Michelle Hernandez announced the upcoming AVID for Higher Education Winter Institute coming in November 2018, after Thanksgiving. She noted the travel ban.</p> <p>b. Member Proxies Members reported their assigned proxy.</p> <p>c. 4CSD Conference &amp; Call for Proposals (attachment) Kristine reported the 4CSD Conference will be held March 15-16, 2018 in Claremont. Dr. Jeffery Cooper and Jane Bowers expressed interest in attending.</p> <p>d. Fall 2017 Opening Day Survey (to be provided) Kristine reviewed 57 survey results. Item tabled for discussion at the October 11, 2017 FPDC meeting.</p> <p>e. Goals Update</p> <ul style="list-style-type: none"> <li>• Mentorship Program Kristine distributed Orientation material to include a revised matrix schedule - page 1. On Tuesday, Oct 3, 2:30 – 3:30pm Dr. Darcy, Dr. Barbara Fredette and Kristine will meet to review the mentorship plans and asking for revisions. Dr. Gat resigned from the sub-committee. There is a possibility of four partnerships instead of six.</li> <li>• CTX/CETL Inquiry Group Michelle Hernandez will work with Jane Bowers and the Inquiry Group. Karen Heinzman has expressed interest in participating.</li> <li>• Digital FPD Event Evaluation (attachment) Kristine and Greg Krynen are working on the Digital FPD Event Evaluation project. <ul style="list-style-type: none"> <li>➤ It was suggested an email prompt the survey.</li> <li>➤ QR Code was suggested</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>➤ Scantron – FPD Class Climate was suggested</li> </ul> <p>Michelle suggested standardization to match the assessment in the Center for Teaching Excellence. A subcommittee within FPDC, a student assistant, work experience employee, or someone in office technology or honors options could compile the numbers for extra credit. Michelle was added to the group to help conceptualize.</p> <p>Incentives were suggested to create participation in the assessment. Kristine will send out last year’s program evaluation.</p> <ul style="list-style-type: none"> <li>• Faculty Learning Communities <ul style="list-style-type: none"> <li>Mark Hoffer reported an anticipated equal interest for all 3 groups: <ol style="list-style-type: none"> <li>1) COHORT MODEL</li> <li>2)PROJECT-BASED</li> <li>3) READING GROUP</li> </ol> </li> <li>Members agreed a Reading Group should be included.</li> <li>Jane Bowers noted a <b>Read to Succeed Group</b> is underway, with plans to make the program campuswide.</li> </ul> </li> </ul> <p>f. Strategic Professional Development for Guided Pathways - Jane Bowers On Monday Jane attended a Guided Pathways meeting. Item tabled. Kristine will wait and see how the project develops, and will consider attending a future meeting.</p> <p>g. FPD Funding Request -Kristal Ibrahim Flex event presenter Kristal Ibrahim requests reimbursement for supplies, not to exceed \$50: October 5, 6:00 p.m. - 9:00 p.m. Clearing UP Confusion: How AVC Counselors Work With You to Support Our Students SSV-151</p>
VI. Action Items		<p>a. 2017-18 Goals <i>A motion was made and seconded to approve the 2017-18 FPDC goals. Motion carried unanimously.</i></p> <p>b. FPD Funding Request -Kristal Ibrahim <i>A motion was made and seconded to approve a request for reimbursement for supplies (not to exceed \$50), from flex event</i></p>



		<p><i>presenter Kristal Ibrahim.</i>          October 5, 6:00 p.m. - 9:00 p.m.          Clearing UP Confusion: How AVC Counselors          Work With You to Support Our Students          SSV-151.  <i>Motion carried unanimously.</i></p>
VII. Information Items	Kristine Oliveira	None
<b>NEXT MEETING DATE:</b> October 11, 2017		

# Current Event Evaluation Survey online

Flex Event Evaluation

\* 1. Event Title

\* 2. Overall, how satisfied were you with this event?

3. How high would you rate this event on the following?

	Very Low	Low	High	Very High
Presentation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Content	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Opportunity for application	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\* 4. Please rate the level of impact the program or activity had on you?

\* 5. Please explain how this event or activity impacted you::

\* 6. Since attending this event, how likely are you to implement any changes based on this activity?

7. Please provide any specific suggestions you may have for improving this event.or activity:

8. Name:

Thank You!



Kristine Oliveira <koliveira@avc.edu>

## Call for Proposals for the 2018 4CSD Conference!

2 messages

Carr, Leslie <Leslie.Carr@canyons.edu>

Fri, Aug 25, 2017 at 2:42 PM



## 2018 4CSD Annual Conference

California Community College Council for Staff and Organizational Development

- **Wednesday, March 14** – *Optional Pre-Conference Professional Development Practitioners' Workshop*
- **Thursday & Friday, March 15 – 16**

DoubleTree Hotel, Claremont CA

Registration information coming in December!

You are invited to submit a workshop proposal for this conference. Proposals that address one or more of the following categories are desired:

- Professional Development for Classified Staff, Faculty, or Administrators
- Student Success and Support Initiatives/Programs
- Technology in the Classroom/Workplace
- Leadership/Management Programs
- Professional Development Program Development
- Cultural Diversity
- Teaching and Learning
- Innovations in Professional Development
- Health and Wellness



**Please submit proposals online at <https://www.surveymonkey.com/r/4CSDproposals2018> by Friday, September 22, 2017.**

**\*All presenters are expected to register and pay the conference registration fee. Presenters will not be compensated.**

Thank you! Please direct any questions to Conference Chair Jan Schardt at [jschardt@napavalley.edu](mailto:jschardt@napavalley.edu) or Leslie Carr at [leslie.carr@canyons.edu](mailto:leslie.carr@canyons.edu).

Leslie

Leslie Carr

College of the Canyons

Office of Professional Development

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