

# IT COMMITTEE Minutes

Thursday, April 8, 2021

2pm – 3pm

Zoom:

<https://avc.zoom.us/j/97174449736?pwd=eEwWZGFpazdHYVZQQ1Z0UG4vQ1VkUT09>

**Type of Meeting:** *Regular*

**Note Taker:** *Michele Schottelkorb and Bianka Romero*

**In Attendance:** Richard Shaw, Lisa O’Leary, Duane Rumsey, Mike Wilmes, Javier Carcano, Perry Jehlicka, Rick Motawakel, Jimmie Bowen, Dr. Casey Scudmore, Deborah Sanchez, Michele Lathrop, Bilkeyshia Jester, Bill Carlson, LaDonna Trimble

Guests: Laureano Flores, Ed Aguilar, Michael Dioquino

### **Committee Members:**

Richard Shaw, ITS Executive Director

Lisa O’Leary, Co-Chair

Duane Rumsey, VP Academic Affairs Designee

Mike Wilmes, ITS Systems Administrator

Javier Carcano, ITS Systems Security Administrator

Perry Jehlicka, DETC Co-Chair

Rick Motawakel, Academic Senate

Jimmie Bowen, Academic Senate

Dr. Casey Scudmore, Faculty Union

Deborah Sanchez, Faculty – Library/Institutional Research

*Vacant* – Classified – Academic Development

Michele Lathrop – Classified – Student Services

Bilkeyshia Jester – Classified – Business Services

Lisa O’Leary – Classified Union

Bill Carlson – Classified CMS

Rianne Palecpec – ASO Student

Greg Bormann – Dean – Instructional Services

LaDonna Trimble – Dean – Student Services

Items	Person	Action
I. Opening Comments / Introductions	Chair	Meeting started at 2:01pm
II. Approval of Previous Minutes for February 25, 2021	All	Approved as submitted.
III. Staffing Update	Chair	DBA Search – Search back out to public Filled positions: Director of Enterprise Applications & Data Protection – Daniel Conner Director of Technology – Michael Dioquino Interim Project Manager – Scott Tuss Administrative Assistant – Bianka Romero

		Three vacant positions: Tech Analyst, Lab Tech, Computer Tech, leaving vacant until needs are assessed with us coming back on campus
IV. Email Account Policy Changes	Rick	Address past practice of storage for life and storage capacities in Google. Allowing 100 Terabytes of storage, we were at 1.32 Petabytes, we are down to 73 TB and change.
V. Zoom Retentions Policy	Rick	A few weeks ago, we asked folks to purge recordings in zoom. We are at 12 Terabytes; unofficial cap is 450 Gigs. Quota not being enforced yet, however a conversation on timelines about retention policy will be in the future. Need Faculty input for reasonable retention time. Two year? 3 months? Discuss.
VI. Projects Update a. EduNav b. my.AVC c. Exchange/O365 d. Classroom A/V e. Web Redesign RFP	Rick Rick Mike D Bill Rick	EduNav – Initial plan for soft launch pushed to Fall 2021. Scott and Daniel working with developers (in Ukraine, narrow window to converse). Hope to be live before Memorial Day. 600 new incoming students; resolved most of the remaining issues. my.AVC – end of month, early May soft launch; making tremendous progress. Beta testing of my.avc app in progress. Apps in Google Play and iOS app stores. My.AVC and myavc will run parallel to test, then old server will be decommissioned. Exchange/O365 – working to implement once ITS completes their pass. Get 1TB storage in OneDrive for employees. Files in Google workspace can remain; Drive and Docs still available. Probably will not roll out until Fall 2021. Classroom A/V – Fox Field complete by next week, moving onto APL; Training for new classroom setup. Web Redesign RFP – committee evaluated 3 presentations and selected K-Wall, kickoff project for Fall
VII. Other issues / Open Forum	All	Meeting ended at 2:48pm.
FUTURE MEETING DATES: <b>Spring 2021:</b> 3/25, 4/8, 4/22 <b>Summer 2021:</b> 5/13, 6/10, 7/8 (if necessary)		Next Meeting: April 22, 2021